

# Tender Document for the Procurement of a New Play Area at Churchill Crescent, Yateley, Hampshire.

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## 1. Introduction

This tender document invites qualified and experienced suppliers of play equipment to submit proposals for the **design, supply, installation, and safety surfacing** of a new children's play area. The new play area will replace the existing facility at Churchill Crescent, Yateley, **GU46 6JF** which is now outdated and in need of renewal.

The vision is to create an engaging, inclusive, modern play space that provides high play value for a wide range of children, with a particular design emphasis on the **4–8-year-old** age group.

## 2. Project Scope

### 2.1 Site Description

- Approximate play area dimensions: 20m x 17m
- Existing fence: to be retained
- Existing equipment: to be removed and disposed of.
- Ground conditions: Assessments to be made by bidders during site visits

### 2.2 Required Works

The successful supplier will deliver:

- A full play area design, including layout plans and detailed equipment proposals
- Supply and installation of all equipment
- Supply and installation of 1 park bench within the play area
- Installation of compliant safety surfacing across the designated area
- Removal and disposal of existing play equipment
- Completion of all works in accordance with BS EN 1176 and BS EN 1177
- Post-installation inspection and certification
- Provision of warranty and maintenance information

## 3. Budget

The maximum budget for this project is **£45,000 (ex VAT)**, inclusive of:

- All equipment
- All installation work
- All safety surfacing
- Labour and materials
- Ground preparations
- Removal of existing equipment
- Any ancillary costs

Bidders must ensure their proposals are fully costed and fall within this budget.

## **4. Equipment Requirements**

### 4.1 Age Range

- Primary focus: 4–8 years
- Additional provision: Suitable elements for children slightly younger and slightly older.

### 4.2 Accessibility and Inclusion

Designs must demonstrate clear thought around inclusion, with specific features for disabled children, such as:

- Accessible or ground-level play equipment
- Sensory or interactive items
- Wheelchair-accessible surfacing/routes
- Equipment that encourages shared play between disabled and non-disabled children
- A swing which includes an accessible swing seat is highly desirable

### 4.3 Range of Equipment

A variety of play opportunities should be provided to support:

- Physical play (climbing, balance, strength)
- Social play (group items, co-operative structures)
- Imaginative and sensory play
- Swinging, sliding, rotating, or balancing activities

Contractors are encouraged to be creative and maximise play value within the available budget.

## **5. Safety Surfacing**

The bidder must specify:

- The type of surfacing proposed
- Compliance with critical fall height requirements
- Suitability for inclusive access and durable, long-term use

## **6. Deliverables**

Bidders must provide:

### 6.1 Design Package

- Scaled top-down layout plan
- 3D visualisations (preferred)
- Full breakdown of all equipment proposed
- Surfacing plan and specification

### 6.2 Technical and Safety Documentation

- Equipment specifications
- Compliance with BS EN 1176 / 1177

- Installation method statements
- Post-installation inspection plan

### 6.3 Commercial Information

- Full cost breakdown
- Warranty details
- Maintenance requirements
- Proposed delivery and installation timeline

## 7. Multiple Design Submissions

Bidders **may** submit more than one design.

Design variations that offer different approaches, themes, or equipment mixes are welcome.

Designs that offer **the best combination of play value and value for money** will be selected for the next public consultation phase.

## 8. Appendices

Appendix A – Community Survey Results

This appendix will summarise the findings of a recent community survey. The survey reflects community preferences and popular ideas; however, **it is not** expected that every suggestion will be included in submitted designs. The information is provided as guidance only.

Appendix B – Photos of the Existing Play Area

This appendix includes current site photographs to assist bidders in understanding site context and existing conditions.

## 9. Evaluation Criteria

Proposals will be assessed against: (scoring shown in brackets **\*added 05/02/26\***)

- Play value of the design **(55%)**
- Value for money **(25%)**
- Inclusivity and accessibility features included **(pass/fail)**
- Quality of surfacing proposal **(10%)**
- Design quality and durability **(10%, length of warranties will be the main focus)**
- Compliance with standards **(pass/fail)**
- Realistic installation timescale **(ideally before September 2026 but this will not be scored. However, if two designs have the same score, we reserve the right to proceed, to the next stage, with the one that could be completed sooner)**

## 10. Public Consultation

Following initial evaluation, a shortlist of designs will be presented to the community for input. Feedback from the public consultation will be considered before awarding the contract.

## 11. Submission Instructions

All submissions must be made electronically to: [Office@yateley-tc.gov.uk](mailto:Office@yateley-tc.gov.uk)

Submissions must:

- Include all documents listed in Section 6
- Be clearly labelled: **“Churchill Crescent Play Area Tender Submission March 2026”**
- Be submitted **no later than 30<sup>th</sup> March 7<sup>th</sup> April 2026 at 23:59**

## 12. Programme and Timescales

- **Tender release date:** 3<sup>rd</sup> March 2026
- **Closing date for submissions:** ~~30<sup>th</sup> March 2026~~ Amended to 7<sup>th</sup> April 2026
- **Evaluation period:** Approximately 1 week
- **Public consultation:** Following shortlisting for approx. 2 weeks
- **Decision by Council:** 11<sup>th</sup> May 2026
- **Contract award:** on or after 12<sup>th</sup> May 2026
- **Installation period:** To be agreed with the successful bidder

All timescales may be subject to adjustment.

## 13. Contact Information

For queries, clarifications, please contact:

Alison Blanchard

Deputy Clerk

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Tel 01252 872198

The site has full public access and may be visited at any time.