

Transferring Deceased Tissue Donors into the Dedicated Donation Facility

This Policy replaces

POL168/1

Copy Number

Effective

16/03/17

Summary of Significant Changes

Change reference from Funeral Director to Specialist Transport Provider.

Policy

NHSBT is committed to providing safe and efficacious tissue for the treatment of patients. Many different types of tissue can be donated from deceased donors where lawful informed consent has been established for tissue donation. As such Tissue Services houses a fit for purpose Dedicated Donation Facility in the Tissue Establishment in Liverpool, for the donation of tissues from consented deceased tissue donors in accordance with the requirements of relevant legislation, i.e. EU Directive for Cells and Tissues, Human Tissue Act 2004 and the Human Tissue (Quality and Safety for Human Application) Regulations 2007.

This policy defines the management responsibilities for transferring deceased tissue donors into the Dedicated Donation Facility for the purpose of clinical and non-clinical tissue donation.

- NHSBT Tissue Services HTA licences:
11018 - Human Application
12608 - Research
- NHSBT will obtain and record consent in accordance with the Human Tissue Act 2004, EU Directive for Cells and Tissues and the Human Tissue (Quality and Safety for Human Application) Regulations 2007 from the highest qualifying individual (next of kin) to the donor to allow transfer of the donor to the Dedicated Donation Facility for the donation process to be facilitated. Lack of objection will also be obtained and recorded where necessary from the Coroner within the Trust's jurisdiction.
- NHSBT will have an approved **Specialist Transport Provider** who will provide safe transportation of the consented donor between the Dedicated Donation Facility and the Trust. The approved **Specialist Transport Provider** will hold an SLA with NHSBT in accordance with the Human Tissue (Quality and Safety for Human application) Regulations 2007.
- Where a consented donor is transferred temporarily to NHSBT, the Trust **must** maintain a full audit trail of patient movement between NHS organisations and be accountable for the location of the patient at all times. "Release / discharge" documentation must not be completed or transferred to the NHSBT approved **Specialist Transport Provider** for transfer of the consented donor to the Dedicated Donation Facility.
- NHSBT will train the approved **Specialist Transport Provider** personnel in the procedures to follow their behalf to ensure the required documentation is completed for collection / return of the consented donor to the Trust.
- When the approved **Specialist Transport Provider** arrives at the Trust to collect the consented donor, they will initiate Donor Transfer documentation ([FRM962](#)).
- The Trust will correctly identify the consented donor and will prepare the donor for temporary transfer between NHS organisations for the facilitation of tissue donation.
- Following the tissue donation process, the consented donor will be returned to the originating Trust. Post donation documentation will be returned to the Trust confirming tissues donated and property returned. The Donor Transfer documentation ([FRM962](#)) will also be returned to the Trust for agreement the donor and property if applicable is returned. The approved **Specialist Transport Provider** staff will return the completed Donor Transfer documentation ([FRM962](#)) to NHSBT for audit purposes.

Transferring Deceased Tissue Donors into the Dedicated Donation Facility

- Consented donors will be transferred to NHSBT from the Trust and stored temporarily within the Dedicated Donation Facility for an agreed time period. The temporary storage will not affect any post-mortem procedures, funeral arrangements or planned viewings within the Trust. Temporary storage at NHSBT is expected to be no more than 24 hours unless in exceptional circumstances that would be agreed by all relevant parties (next of kin / nominated representative, Trust and Coroner).
- NHSBT will ensure the Trust staff, primarily Mortuary staff, have an understanding of the tissue donation process either through an individual training session or through attendance at an NHSBT led education training day.