Ceox Services Ltd

4 Reading Road

Pangbourne

Reading

Berkshire

RG8 7LY

Attn: REDACTED

REDACTED

Date: 11th August 2021

Contract ref: CCSO21A18

Dear REDACTED

**Award of contract for the Provision of Automation Solution for Logging Correspondence and FOI Cases**

Further to your selection for the above Procurement, on behalf of HM Treasury (the “Buyer”), I am pleased to inform you that we would like to award the contract to you.

The call-off contract shall commence on 18th day of August 2021 and the Expiry Date will be 17th day of August 2023. The Buyer reserves the option to extend the call-off contract by up to 1 year to 17th August 2024. The total contract value shall be up to £136,456.60 (excluding VAT). The extension will be at the Authority’s discretion and subject to further financial approval.

This procurement activity was a Direct Award under CCS Commercial Agreement RM1557.12, G-Cloud 12, Lot 2 Cloud Software and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of the Contract and email to the Procurement Lead by 13:00 13th August 2021.

A copy signed on behalf of the Buyer will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

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| Signed for and on behalf of HM Treasury |
| REDACTED |  |
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