**Provision of Training Services (Fitness to Practise partner roles; Panel Members and Legal Advisers)- Response to Clarification Questions**

**Q**) The Invitation to Tender states: *‘All training delivered on behalf of Social Work England must be delivered and quality assured as relevant by a qualified lawyer’*. Would it be acceptable for a lay person to be involved in the design and delivery/facilitation of the training.

A) Social Work England has no issue with a lay person assisting in the delivery and facilitation of the training, provided that a qualified lawyer is present throughout, and the lawyer delivers the relevant parts of the training that relate to our Rules/Regulations/case law for example. We are happy to discuss how this might work with the successful bidder.

Q) The Invitation to Tender states: *‘Existing Partners Training to be completed in 1 day with 105 attendees’.* Can the delivery of the Partner Training be over 1 day, as long as we remain within the budget proposed?

A) Social Work England would not have any objections if the training was delivered over more than one day, providing the bidder remains within the proposed budget, and the time commitment from each partner is not increased.

Q) Social Work England have requested that Potential Providers complete the following: documentation:

* + 1. **Tendering Declaration**
		2. **Qualification of Offer**
		3. **Enclosures Checklist**

However, we cannot see where the Tender Declaration, Qualification of Offer and the Enclosures Checklist are. Would you please send these to us?

1. **Social Work England apologise for this error, and have made the following amendments to the Invitation to Tender, which has been re-published on Contracts Finder: 25.02.2022**
	* 1. **Tendering Declaration – This has been added to the foot of the Invitation to tender.**
		2. **Qualification of Offer – This has been removed completely as it is not required.**
		3. **Enclosures Checklist - This has been removed completely as it is not required.**
2. With regard to method statements, the form states that there are four method statements in total. However, there are 6 blank numbered boxes and 5 actual questions. Would you please clarify that there are 5 method statements to complete?
3. **Social Work England can confirm that there are 5 method statements to complete. The corrected Invitation to Tender was published 25.02.222**
4. With regard to the Pricing Questions: you have 2 questions labelled Q1 and Q3. There are 3 blank numbered boxes. Is there a question missing, should we just answer the 2 questions on the form?
5. **Social Work England can confirm that there are 2 Pricing Questions to complete. The corrected Invitation to Tender was published 25.02.222**