



HSE FLEXIBLE WORKFORCE SOLUTIONS FRAMEWORK ORDER FORM


PART 1: CLIENT INFORMATION

HEALTH AND SAFETY EXECUTIVE CUSTOMER	
SERVICE ADDRESS	Redgrave Court, Bootle, Liverpool L20 7HS
LINE MANAGER	
HSE CONTRACT REF NO.	1.11.4.3679

CONTRACTOR	People Source
SERVICE ADDRESS	1 GEORGES SQUARE, REDCLIFFE, BRISTOL, BS1 6BA
ACCOUNT MANAGER	

PART 2 : SERVICE REQUIREMENTS

NAME OF INTERIM PERSONNEL	
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FRAMEWORK DISCIPLINE AREA	Building Safety Regulator
JOB ROLE / TITLE	Project Manager
JOB DESCRIPTION (including details if part-time / full-time, hours of work, location)	 1.11.4.3679%20%20Job%20Description-
IR35 ASSESSMENT	 IR35 Result.pdf
COMMENCEMENT DATE	24/08/2020
END DATE	31/03/2021
TERMINATION	A Termination Notice Period of one (1) weeks is applicable to this assignment, unless otherwise agreed in writing between both parties.

PART 3 : FEES / CHARGES

i) DAILY CHARGE RATE APPLICABLE

<u>Date From</u>	<u>To</u>	<u>No Days</u>	<u>Candidate Daily Rate</u>	<u>Daily Agency Fee</u>	<u>Total Daily Fee</u>
24/08/2020	31/03/2021	145	£550	£100	£650
Totals					

ii) TRAVEL AND SUBSISTENCE

Where appropriate, HSE will pay actual and reasonable Travel and Subsistence costs to the contracted Interim Personnel, subject to the prior approval of their HSE Line Manager and in line with the following HSE Standard Travel and Subsistence rates.



Travel and
Subsistence Rates.doc

PART 4 : INVOICING & PAYMENTS

All invoices raised must include the relevant Purchase Order number. Failure to include the Purchase Order Number may delay payment. In all cases invoices should be submitted to the following address :

INVOICING ADDRESS (electronic only)	APinvoices-HAS-U@gov.sscl.com
PURCHASE ORDER NO. (to be quoted on all invoices)	

PART 5 : SIGNATORIES

By signing and returning this Order Form the Contractor agrees to enter into a legally binding contract with HSE to provide the services under the terms of the Form of Agreement and specified in the Order Form.

IN WITNESS WHEREOF THIS CONTRACT HAS BEEN AGREED:

Signature

Name in Capitals

Position

Date 03/08/2020

Duly authorised to sign on behalf of
PEOPLE SOURCE
1 Georges Square, Redcliffe, Bristol, BS1 6BA

Signature

Name in Capitals

Position

Date 04/08/2020

Duly authorised to sign on behalf of the
HEALTH AND SAFETY EXECUTIVE
2.3 Redgrave Court, Merton Road, Bootle, Merseyside L20 7HS