

Crown Commercial Service

Call-Off Order Form for RM6187 Management Consultancy Framework Three (MCF3)

This document includes guidance that you will need to edit or delete before finalising this order form.

Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

Call-off reference:	SR788853580
The buyer:	HM Revenue & Customs
Buyer address:	100 Parliament Street, Westminster, London SW1A 2BQ
The supplier:	PA Consulting Services Limited
Supplier address:	10 Bressenden Place, London SW1E 5DN
Registration number:	414220
DUNS number:	211000617
Sid4gov id:	Unknown

Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated

05/01/2022

It is issued under the Framework Contract with the reference number RM6187 for the provision of management consultancy services.

Call-off lot: Lot 3: Complex & Transformation

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

Call-Off Schedules

- Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 23 (HMRC Terms)
4. CCS Core Terms (version 3.0.10)
 5. Joint Schedule 5 (Corporate Social Responsibility)
 6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:

None

Call-off start date: 17/01/2022

Call-off expiry date: 25/02/2022

Call-off initial period: Six (6) weeks

Call-off deliverables:

REDACTED

Scope of Work

REDACTED

Deliverables

REDACTED

Delivery approach

REDACTED

Sprint	Duration	Description
1	REDACTED	REDACTED
2	REDACTED	REDACTED

The target start date for Sprint 1 is 17th January 2022.

HMRC tasks and responsibilities

REDACTED

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are: £55,835

Call-off charges

Role	Name	Days	Experience
Redacted	Redacted	Redacted	Redacted
Redacted	Redacted	Redacted	Redacted
Redacted	Redacted	Redacted	Redacted
Redacted	Redacted	Redacted	Redacted
Redacted	Redacted	Redacted	Redacted
Redacted	Redacted	Redacted	Redacted
Redacted	Redacted	Redacted	Redacted
REDACTED	Total days: Redacted		Redacted

REDACTED	Total days: Redacted	Redacted
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All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

The Supplier shall consult with the Buyer's point of contact to obtain prior agreement where applicable.

UK Travel & Subsistence costs will be paid to the Supplier in line with the Buyer's prevailing rates.

Payment method

Purchase orders and Invoices are transacted via MyBUY.

To facilitate payment, the Supplier shall use an electronic transaction system chosen by the Customer and shall:

1 - register for the electronic transaction system in accordance with the instructions of the Buyer.

2 - allow the electronic transmission of purchase orders and submitting of electronic invoices via the electronic transaction system.

Buyer's invoice address

Purchase orders and Invoices shall be transacted electronically via MyBUY.

Buyer's authorised representative

Purchase orders and Invoices shall be transacted electronically via MyBUY.

Buyer's security policy

Appended at Call-Off Schedule 9

Supplier's authorised representative

REDACTED

Supplier's contract manager

REDACTED

Progress report frequency

Not applicable

Progress meeting frequency

Not applicable

Key staff

REDACTED

Key subcontractor(s)

Not applicable

Commercially sensitive information

Personal information

Pricing

Approach and/or methodologies

Service credits

Not applicable

Additional insurances

Not applicable

Guarantee

Not applicable

Buyer's environmental and social value policy

Available online at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/310632/HMRC_Sustainable_Procurement_Strategy.pdf

The Buyer complies with the requirements outlined in the Social Value Model, introduced under PPN 06/20

Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:

Signature:

Name:

Role:

Date:

For and on behalf of the Buyer:

Signature:

Name:

Role:

Date: