



# Department of Health & Social Care

## **CONTRACT REF C51984 Notice of VARIATION**

### **Provision of Services – Culturally Appropriate Advocacy Pilots LOT 1**

Variation No: 001 Gaddum

**BETWEEN:**

The Secretary of State for Health and Social Care acting as part of the Crown. ("the Customer")

and

Gaddum ("the Supplier")

### **Provision of Services – Culturally Appropriate Advocacy Pilots LOT 1**

To continue to deliver the services and requirements under the existing Terms and Conditions of the Short Form Contract signed by both Parties on 4th November 2021 with a total value of £75,550 exc. VAT.

Additional services included within this variation at a maximum cost of £35,503 exc. VAT, are as follows:

### **Executive Summary**

[REDACTED]

## **Gaddum**

[REDACTED]

## **Experience of statutory advocacy provision**

[REDACTED]

[REDACTED]

## **Advocacy Quality Performance Mark**

[REDACTED]

## **Working in partnership: African and Caribbean Mental Health Services**

[REDACTED]

[REDACTED]

[REDACTED]

## **Delivery Model Summary**

To deliver our specialist support project we propose the following delivery methods:



	People that are at higher risk for detention under the MHA.	
<b>Age</b>	<p>Age range for services users will comply the Gaddum's existing CYP Access criteria.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>Age range for services users will comply the Gaddum's existing CYP Access criteria.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
<b>Geographic</b>	<p>Primary target is people in Manchester (with consideration to limited timeframe) and people within [REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED].</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
<b>No of service users</b>	20-30	3-5

## Staffing

FTE	Person Identified	Organisation	Role	Description
1				

## Operational Delivery

Challenge / Risk	Solution / Mitigation

Advocate into [REDACTED]	<p>Key stakeholders include:</p> <ul style="list-style-type: none"> <li>- [REDACTED]</li> <li>- [REDACTED]</li> </ul> <p>[REDACTED]</p>
Identifying Advocate to place in post for delivery for January – March 2022 with short notice	Already identified interested candidates for 12-week post from Gaddum's existing Therapy service for CYP.
Training of New Advocate within timeframe	<ol style="list-style-type: none"> <li>1. In house IMHA training from Advocacy Team Leader if needed.</li> <li>2. Training from our existing training membership service [REDACTED]</li> <li>3. Advocate to attend Culturally Appropriate Advocacy training from [REDACTED] if possible.</li> </ol>
Mobilising monitoring and evaluation systems within timeframe	We will be using the existing CAAP webform and case note set up on our CRM.
Delivering group sessions under Covid restrictions	<p>Staff to adhere to Gaddum's established Covid-19 policy.</p> <p>Group sessions to be moved online where necessary and possible.</p>
CYP inpatient does not meet [REDACTED] competency to instruct Advocate	<p>Advocate to consider:</p> <ul style="list-style-type: none"> <li>- Gaddum's existing Access criteria for children and young people</li> <li>- engage in group advocacy only with patient.</li> <li>- engage with parents or legal guardian of patient.</li> <li>- Seek instruction from responsible clinician ahead of engagement.</li> </ul>

## Monitoring and Data Collection

We will capture the number of service users attending sessions, their demographic information, and their feedback. Due to the nature of our service users' communication needs, we will use a range of approaches to capture feedback:

- Capturing demographic data for all service users, encouraging service users to use their own terminology to describe their identity.
- Paper and electronic feedback forms (to be filled in by service user, completed verbally to BAME Advocate or social work student, provided in other formats if needed).
- Voice recording apps to record full dialogue of feedback for service users who may not be able to complete forms.
- Leaving forms for self-completion on the wards so service users can complete them in their own time.

## Budget

[illegible]





Staff & Grade, list each individually)	Responsibility	Tasks to be Undertaken	Daily Rate £ (exc VAT)	Total Days	Total price per individual at each grade (exc VAT)
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

## Non Staff charges

Please enter any charges that are related to Non Staff/ Project Team Charges

ITEM		ITEM DESCRIPTION			COST
[REDACTED]		[REDACTED]			[REDACTED]
[REDACTED]		[REDACTED]			[REDACTED]
[REDACTED]		[REDACTED]			[REDACTED]
[REDACTED]		[REDACTED]			[REDACTED]
[REDACTED]		[REDACTED]			[REDACTED]
[REDACTED]		[REDACTED]			[REDACTED]
[REDACTED]		[REDACTED]			[REDACTED]
[REDACTED]		[REDACTED]			[REDACTED]

**Total  
Cost**      £34,503

Signed by an authorised signatory for and on behalf of the Supplier

Signature .....




Date ...13/01/22.....

Name (in Capitals) ..



Address Gaddum, St Wilfrid's Enterprise Centre,

Signed by an authorised signatory to sign for and on behalf of the Customer

Signature  .....

Date ...14/01/2022.....

Name (in Capitals) .....  .....

Address..... Quarry House, Leeds. LS2 7UE .....