

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of **Apprenticeship Training Services**. Dated [13/04/2023].

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt, this Contract consists of the terms set out in this Contract Order Form and the Contract Terms.

Order Number	TRHR3265
From	Department for Transport
To	University of Exeter

1. CONTRACT PERIOD

1.1	Commencement Date	01/11/2022
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	Anticipated end date of programme: 12/01/24 Anticipated end date following EPA: 16/08/24 End dates may be subject to change – provider will liaise with DfT apprenticeship team if end dates need amending

2. SERVICES REQUIRED

2.1	<p>Services Required.</p> <p>APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.</p> <p>LOCATION</p> <p>APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD</p> <p>NUMBER OF STUDENTS</p> <p>CLASS BASED</p> <p>ADDITIONAL SERVICES</p>	<p>To support the transfer of 1x learner, [REDACTED] from an OGD into DfT. To provide delivery and support apprentice through the completion of their programme and through End Point Assessment. Apprentice is undertaking the Level 7 [REDACTED] Apprenticeship with the University of Exeter.</p> <p>Location: Blended / Virtual</p> <p>[REDACTED] / Institute for Apprenticeships and Technical Education</p> <p>Number of students: 1</p> <p>Virtual / Blended</p> <p>None</p>
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3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	 / Institute for Apprenticeships and Technical Education
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/) Maintained ESFA registration and accreditation. General industry good practice
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4. PAYMENT

4.1	Contract Charges	Contract Charges: £12,000 The Contract Charges comprise: Levy services funded by ESFA: £12,000 Top up for fees in excess of ESFA band: N/A Additional extra services: N/A Includes the cost of any subcontractors and the cost of an approved end point assessor.
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules. Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	Department for Transport, Great Minster House, 33 Horseferry Road, London. SW1P 4DR.

5. LIABILITY AND INSURANCE



5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	(Clause 26 of the Contract Terms): Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim.

	Employers Liability insurance cover of £5 million any one claim.
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FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	  Director of Faculty Operations
Date	10 May 2023 11:30 BST

For and on behalf of the Customer:

Name and Title	  MCIPS DfT Commercial Manager
Date	26/04/2023