



Crown
Commercial
Service

Bid Pack

Attachment 5 – Letter of Appointment

Contract Reference: TROO0252 – Evaluation Support for Rail Enhancements Portfolio and Infrastructure

Attachment 5 - Bid pack for Evaluation Support for Rail Enhancements Portfolio and Infrastructure

Contract Reference TROO0252

Page 1 of 32

04/02/2021

DPS FRAMEWORK SCHEDULE 4: LETTER OF APPOINTMENT AND CONTRACT TERMS

Part 1: Letter of Appointment

Systra Ltd

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Dear [REDACTED]

Letter of Appointment

This letter of Appointment, dated 19th February 2021, is issued in accordance with the provisions of the DPS Agreement (RM6018) between CCS and the Supplier.

Capitalised terms and expressions used in this letter have the same meanings as in the Contract Terms unless the context otherwise requires.

| | |
|---------------|--|
| Order Number: | TROO0252 |
| From: | Department for Transport, (DfT), 33 Horseferry Road, London, SW1P 4DR ("Customer") |
| To: | Systra Ltd ("Supplier") |

| | |
|-----------------|--|
| Effective Date: | 23rd February 2021 |
| Expiry Date: | End date of Initial Period: 22nd February 2023 End date of Maximum Extension Period: 22nd February 2025 |

Attachment 5 - Bid pack for Evaluation Support for Rail Enhancements Portfolio and Infrastructure

Contract Reference TROO0252

Page 2 of 32

04/02/2021

| | |
|--|--|
| | Minimum written notice to Supplier in respect of extension: 2 months |
|--|--|

| | |
|--------------------|---|
| Services required: | As per Attachment 3 – Statement of Requirements |
|--------------------|---|

| | |
|------------------|--|
| Key Individuals: | <div style="background-color: black; width: 100px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 250px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 150px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 100px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 120px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 150px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 100px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 200px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 150px; height: 15px; margin-bottom: 5px;"></div> |
| [Guarantor(s)] | N/A |

| | |
|---|--|
| Contract Charges (including any applicable discount(s), but excluding VAT): | The total contract value shall be £400,000 including all extension options See Part 3 for Supplier Costings of this document for details |
| Insurance Requirements | No additional insurance required |
| Liability Requirements | Suppliers limitation of Liability as per Clause of the Contract Terms) |
| Customer billing address for invoicing: | Shared Services Arvato Department for Transport Accounts Payable Sandringham Park Swansea Vale Swansea SA7 0EA sscsasdesk@dftssc.gsi.gov.uk |

Attachment 5 - Bid pack for Evaluation Support for Rail Enhancements Portfolio and Infrastructure

Contract Reference TROO0252

Page 3 of 32

04/02/2021

| | |
|--|---|
| GDPR | As per Contract Terms Schedule 7 (Processing, Personal Data and Data Subjects |
| Alternative and/or additional provisions (including Schedule 8(Additional clauses)): | N/A |

FORMATION OF CONTRACT

BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT (which may be done by electronic means) the Supplier agrees to enter a Contract with the Customer to provide the Services in accordance with the terms of this letter and the Contract Terms.


The Parties hereby acknowledge and agree that they have read this letter and the Contract Terms.

The Parties hereby acknowledge and agree that this Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this letter from the Supplier within two (2) Working Days from such receipt

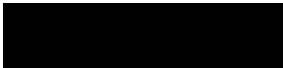
For and on behalf of the Supplier:

For and on behalf of the Customer:

Name and Title: 

Name and Title: 

Signature: 

Signature: 

Date: 4 MARCH 2021

Date: 5th March 2021

ANNEX A

Customer Project Specification



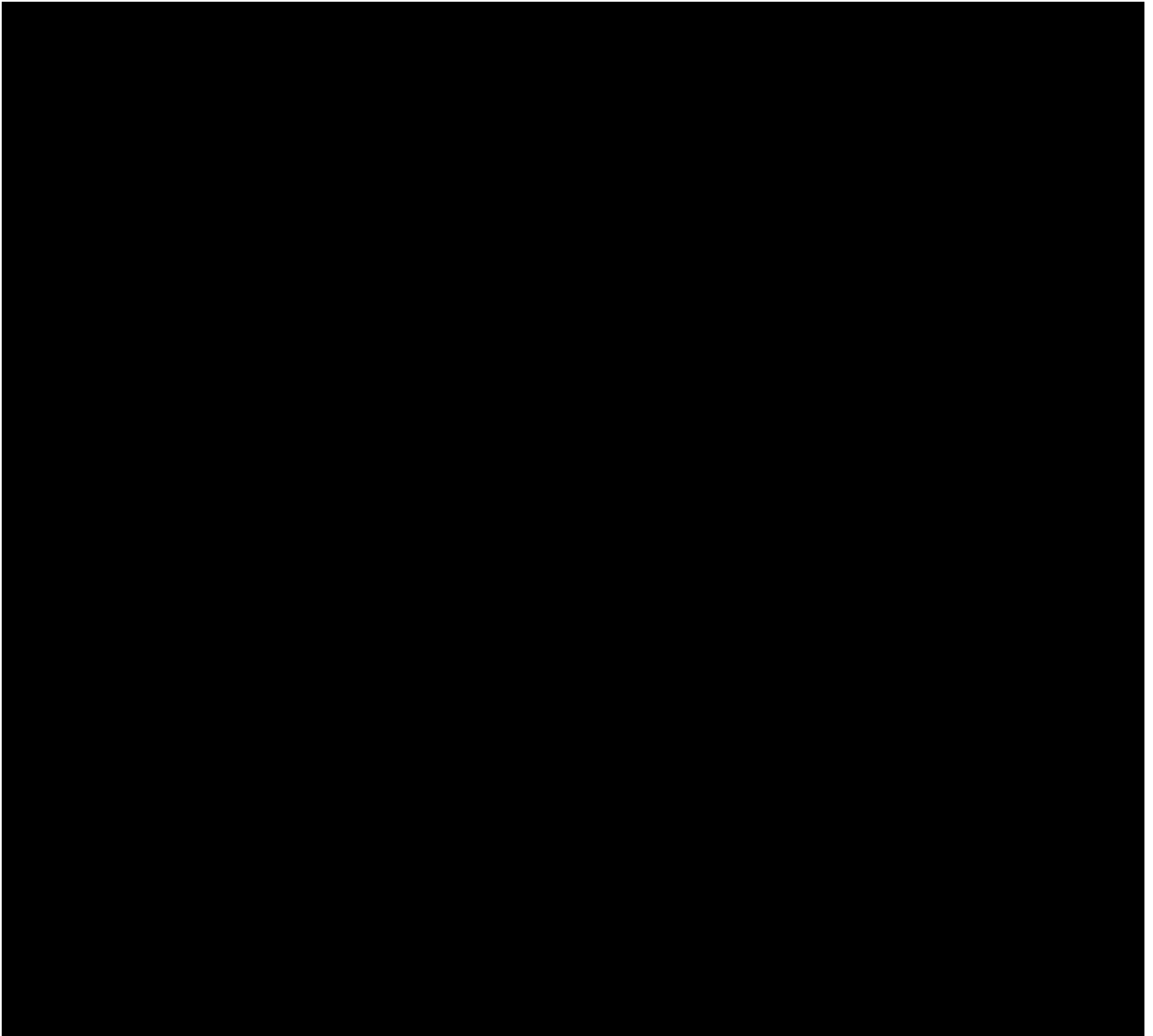
Crown
Commercial
Service

Bid Pack

Attachment 3 – Statement of Requirements

Contract Reference: TROO0252 – Evaluation Support for Rail Enhancements and Infrastructure Projects

CONTENTS



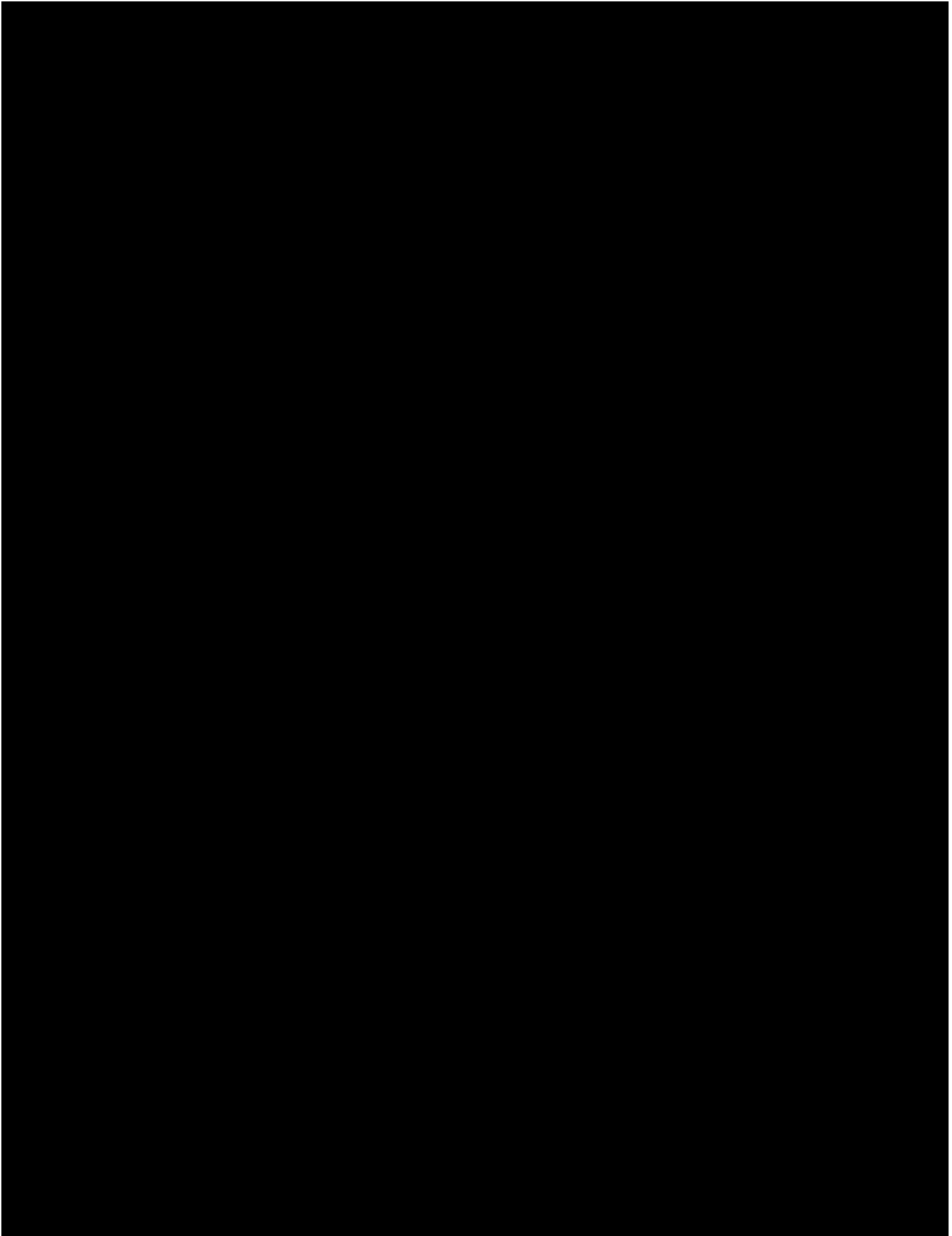
Attachment 5 - Bid pack for Evaluation Support for Rail Enhancements Portfolio and Infrastructure

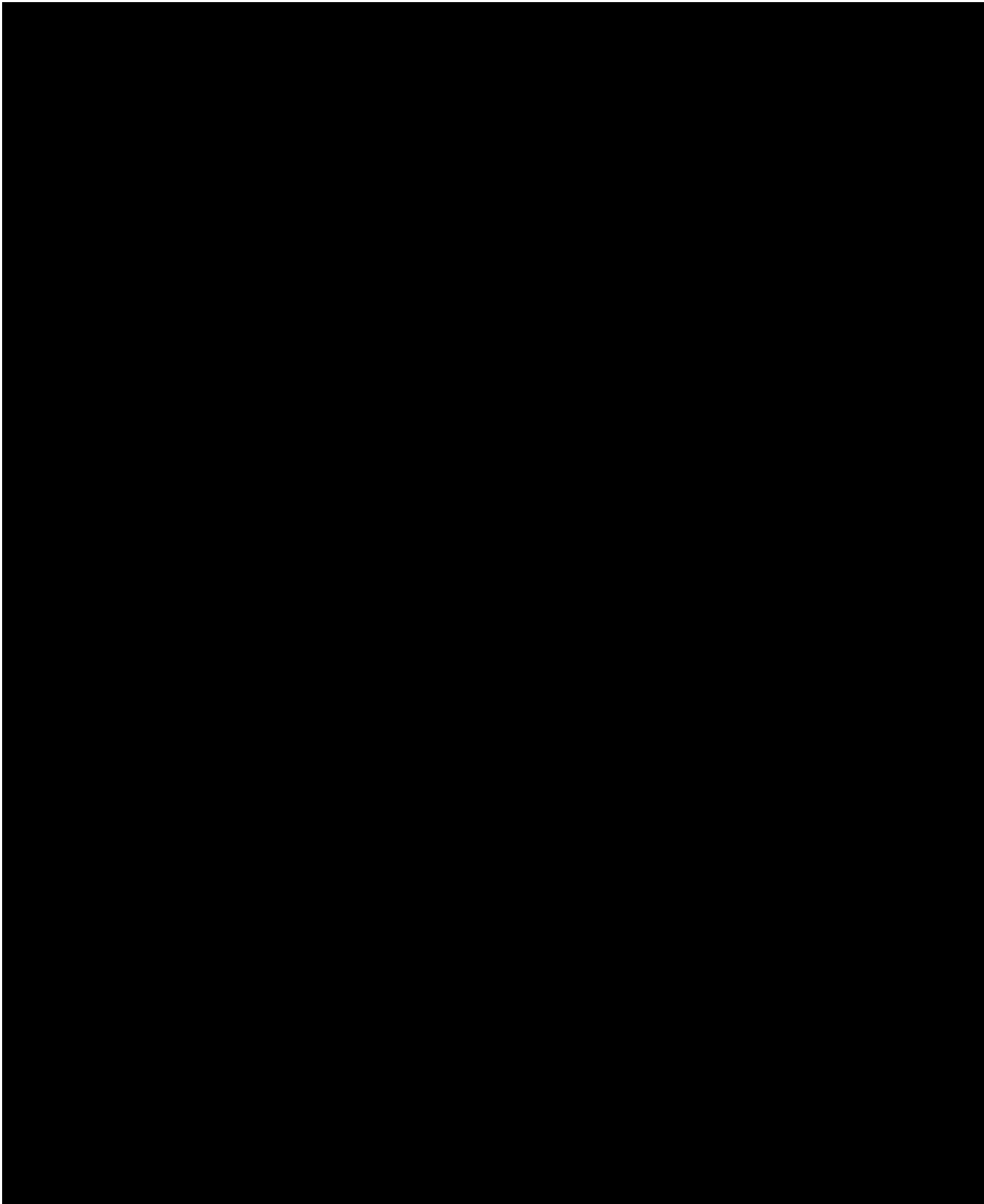
Contract Reference TROO0252

Page 6 of 32

04/02/2021

7



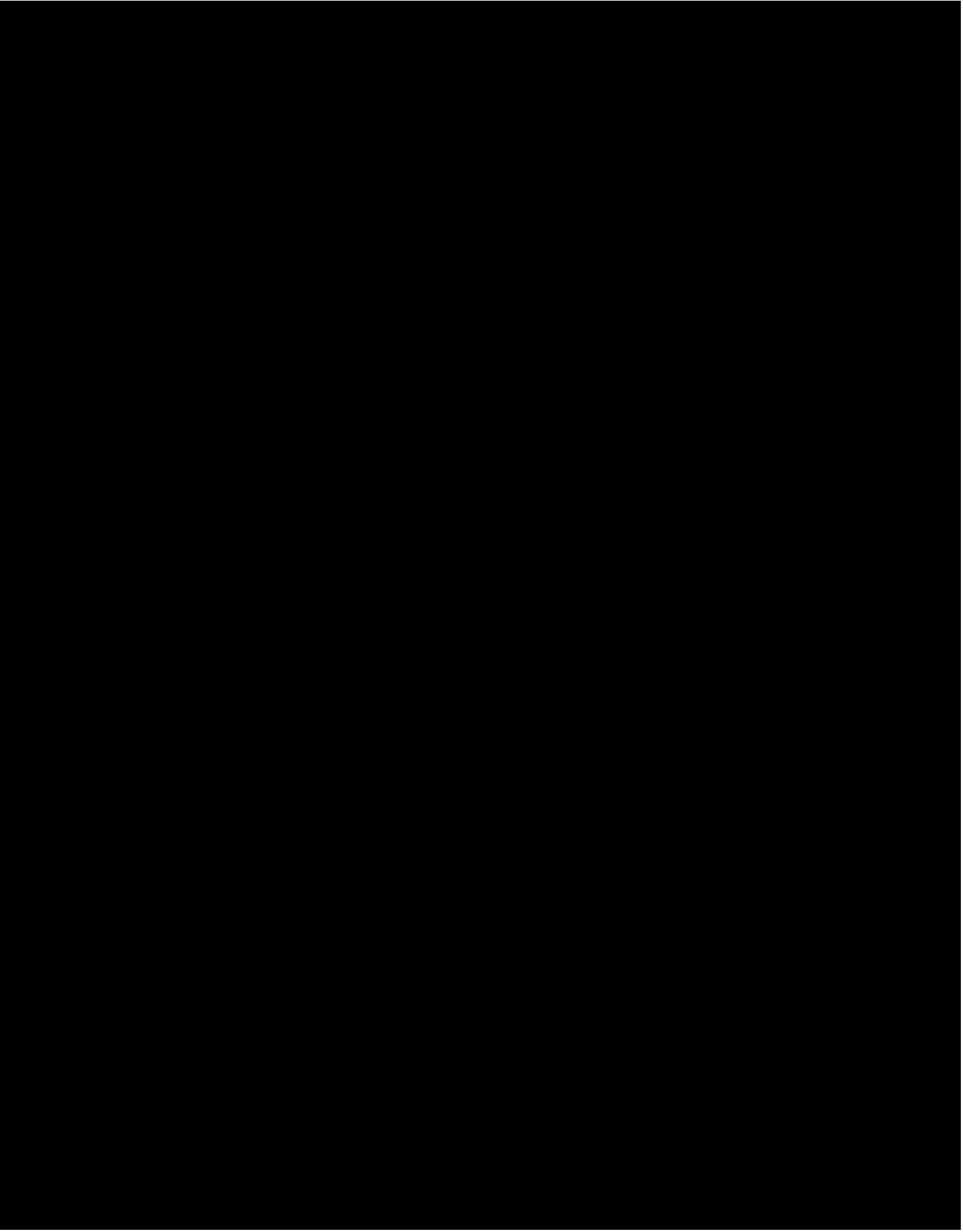


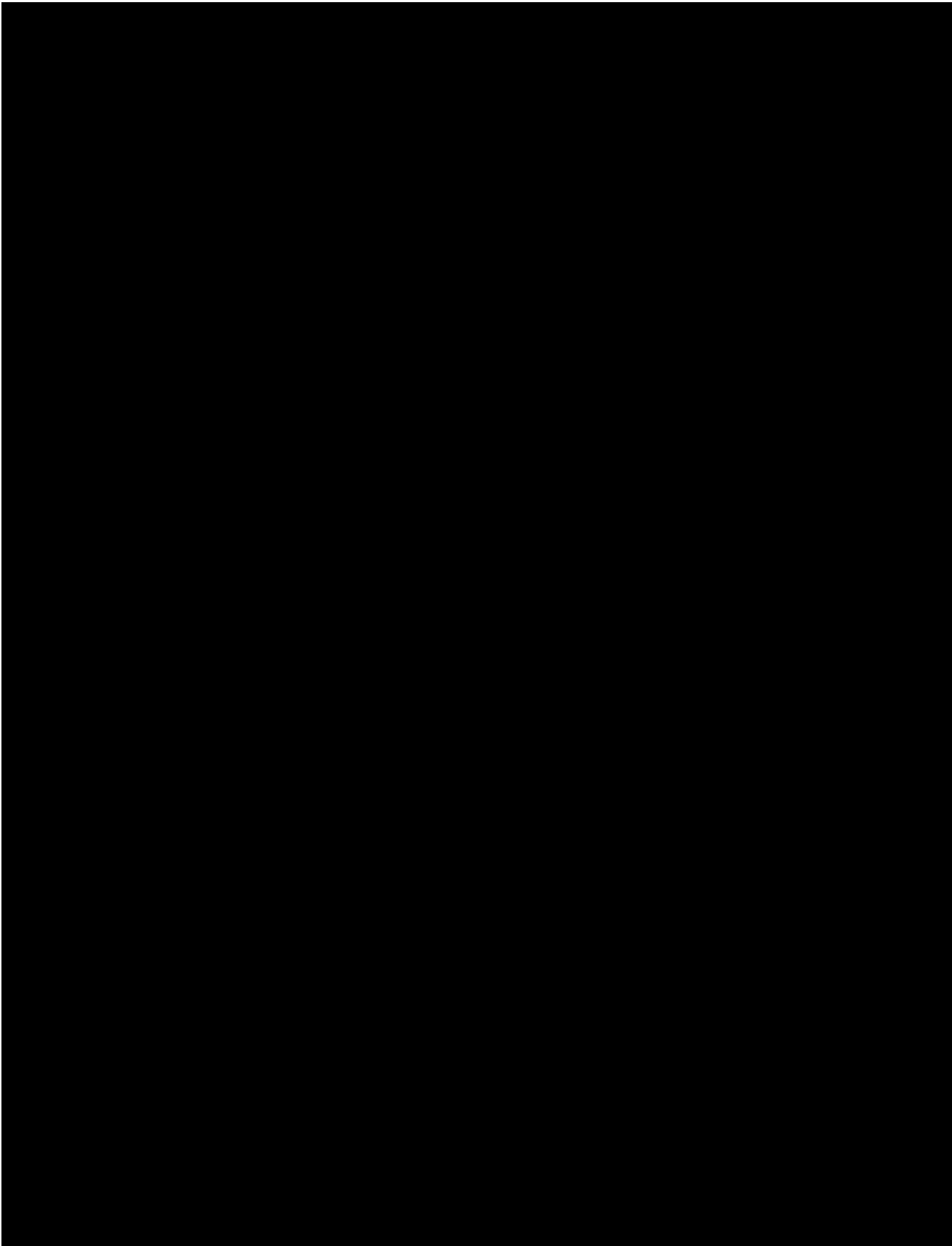
Attachment 5 - Bid pack for Evaluation Support for Rail Enhancements Portfolio and Infrastructure

Contract Reference TROO0252

Page 10 of 32

04/02/2021



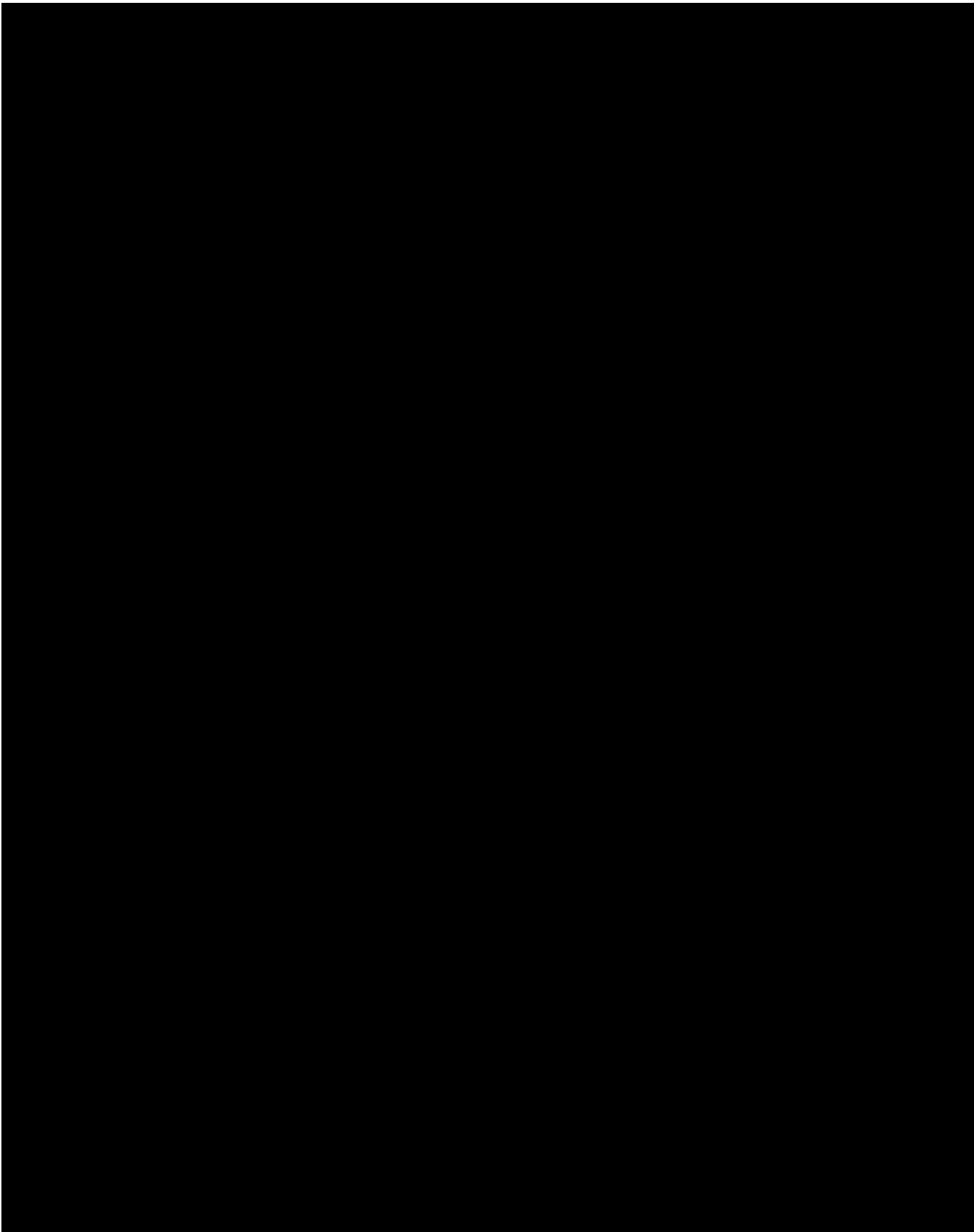


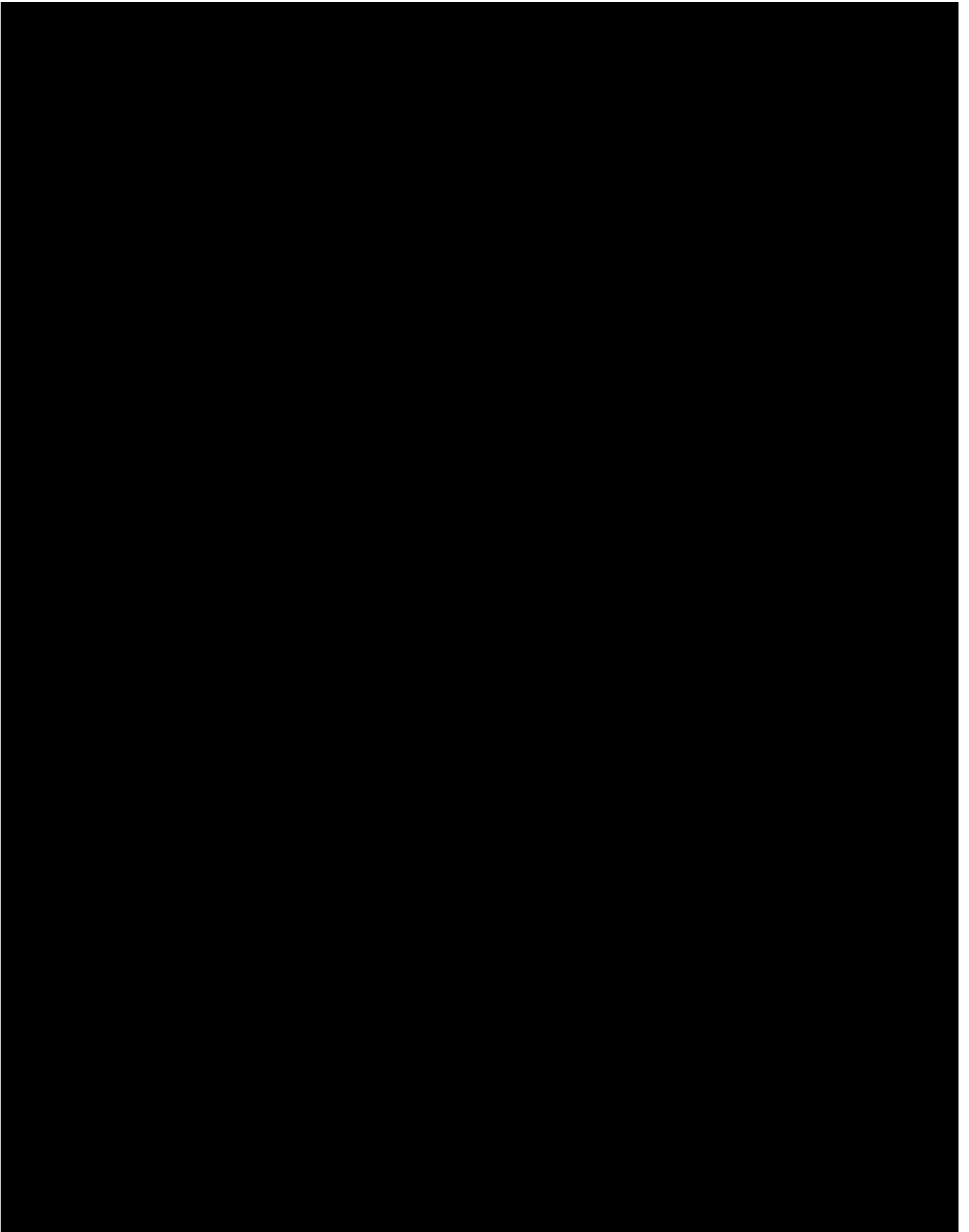
Attachment 5 - Bid pack for Evaluation Support for Rail Enhancements Portfolio and Infrastructure

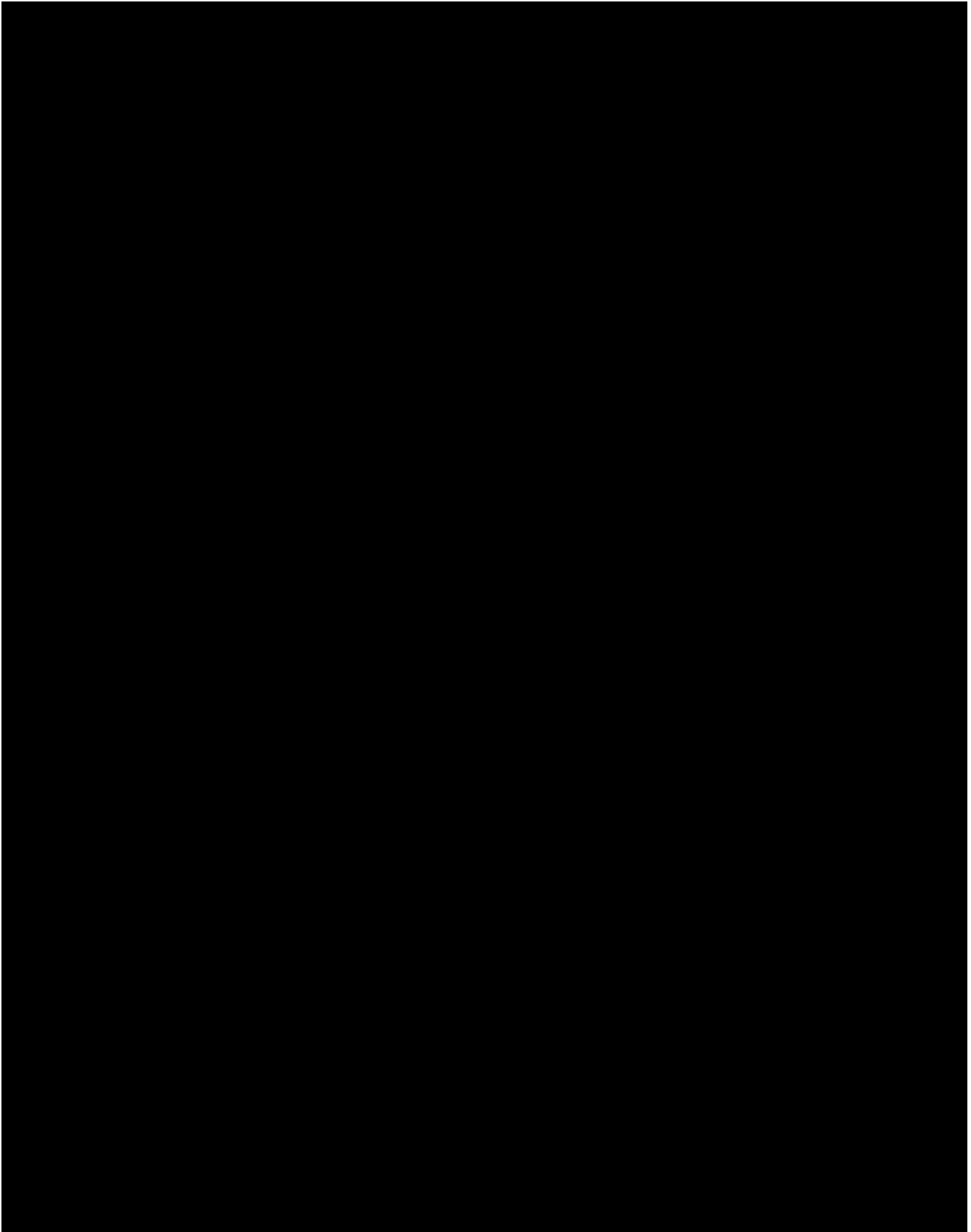
Contract Reference TROO0252

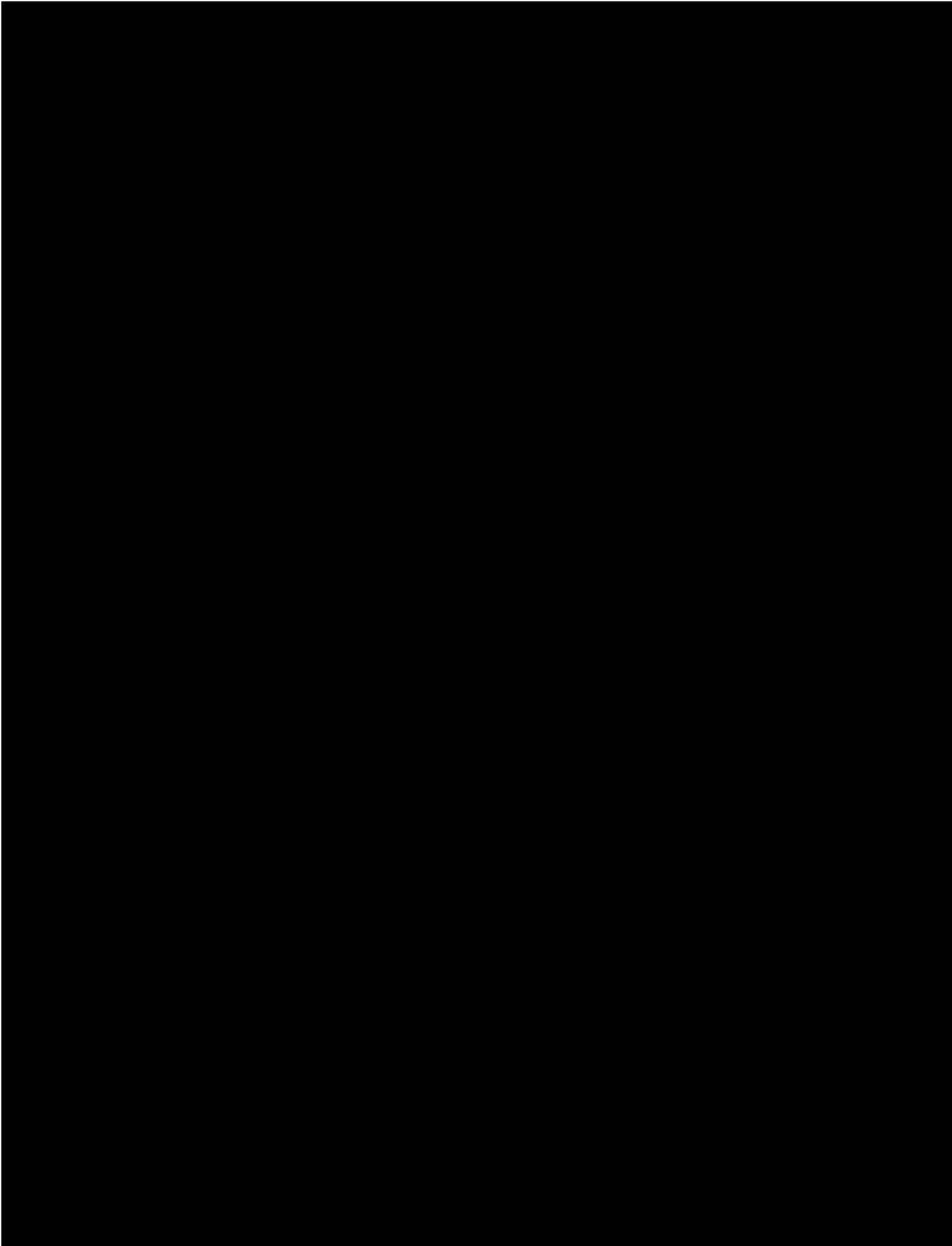
Page 12 of 32

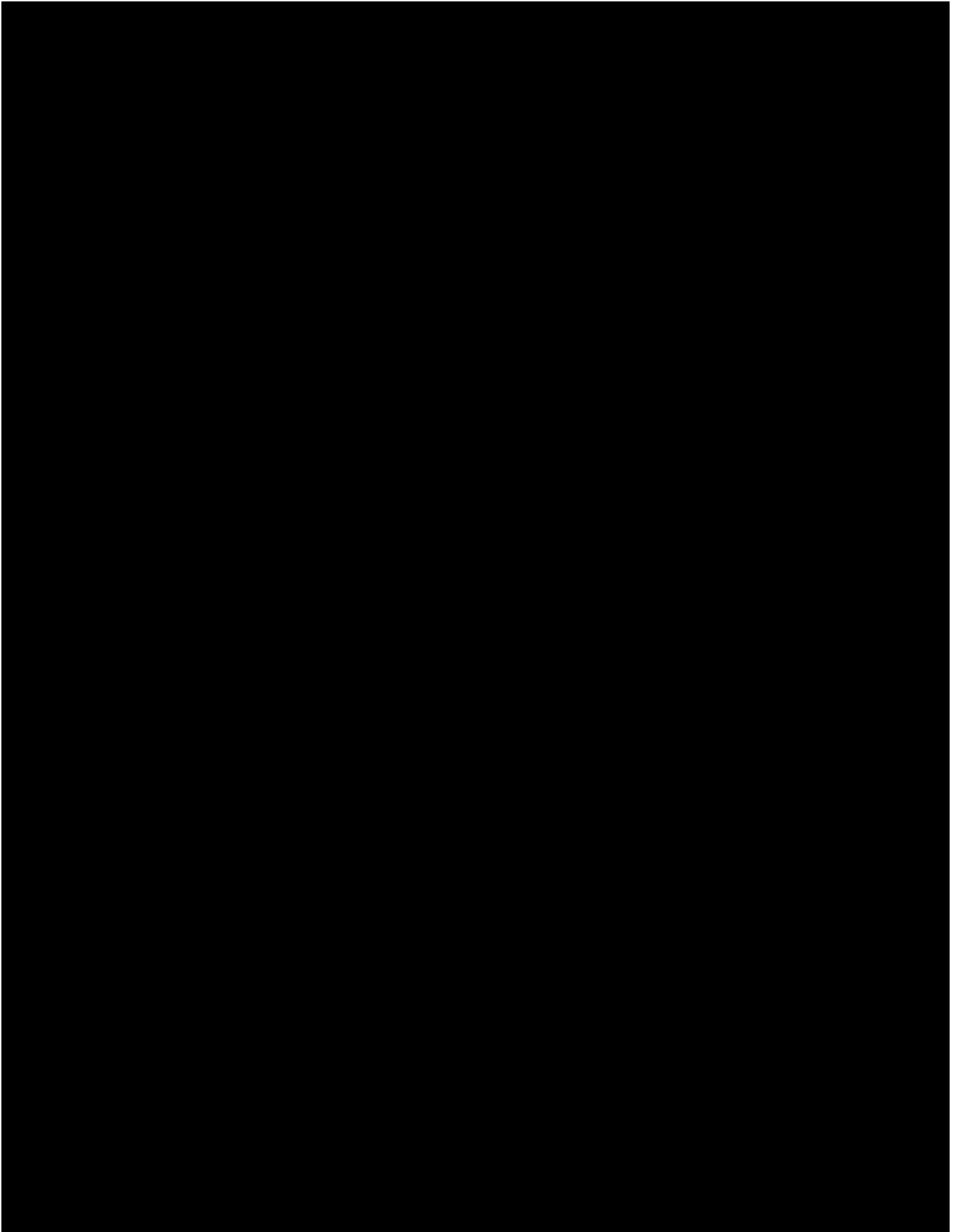
04/02/2021

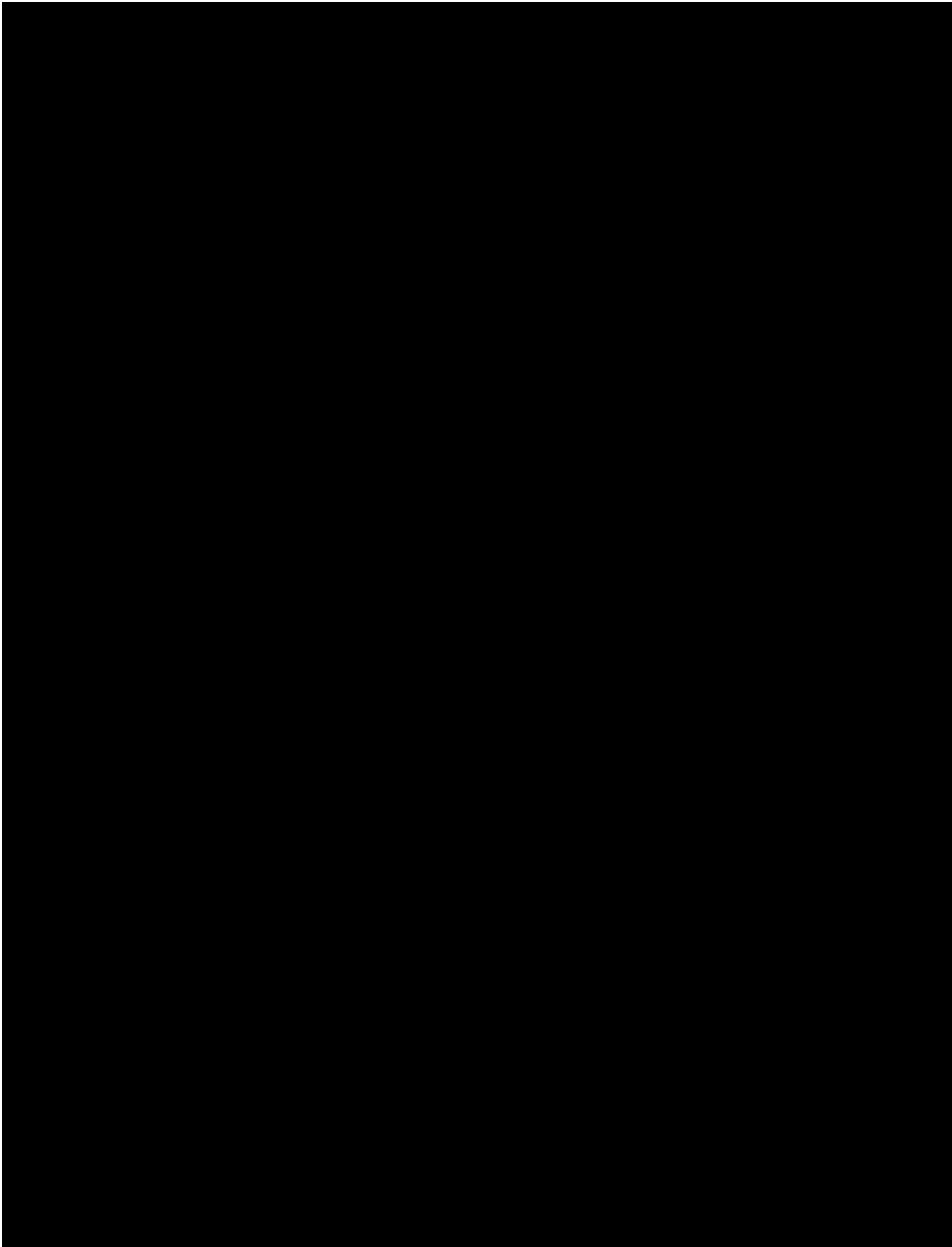


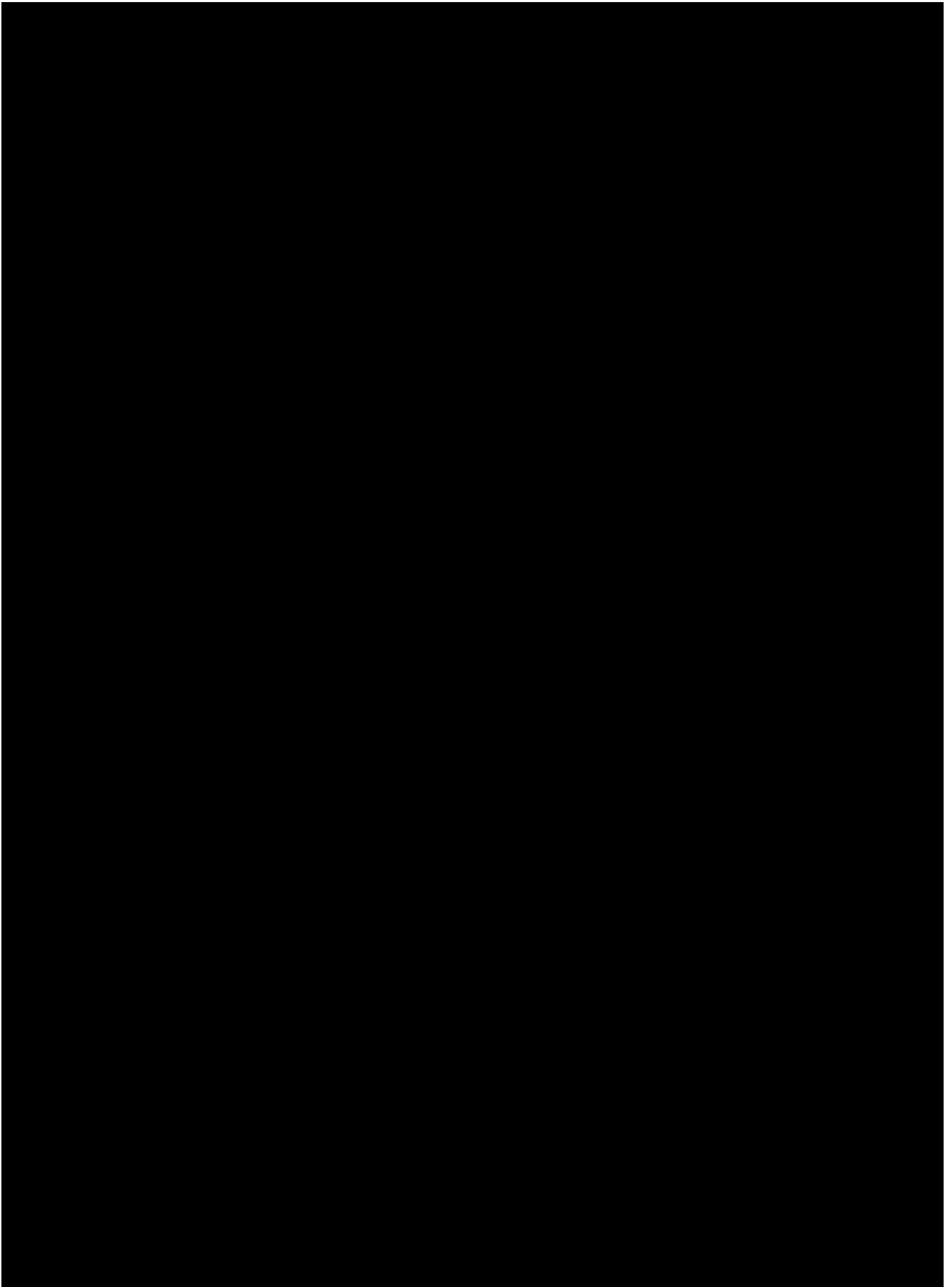




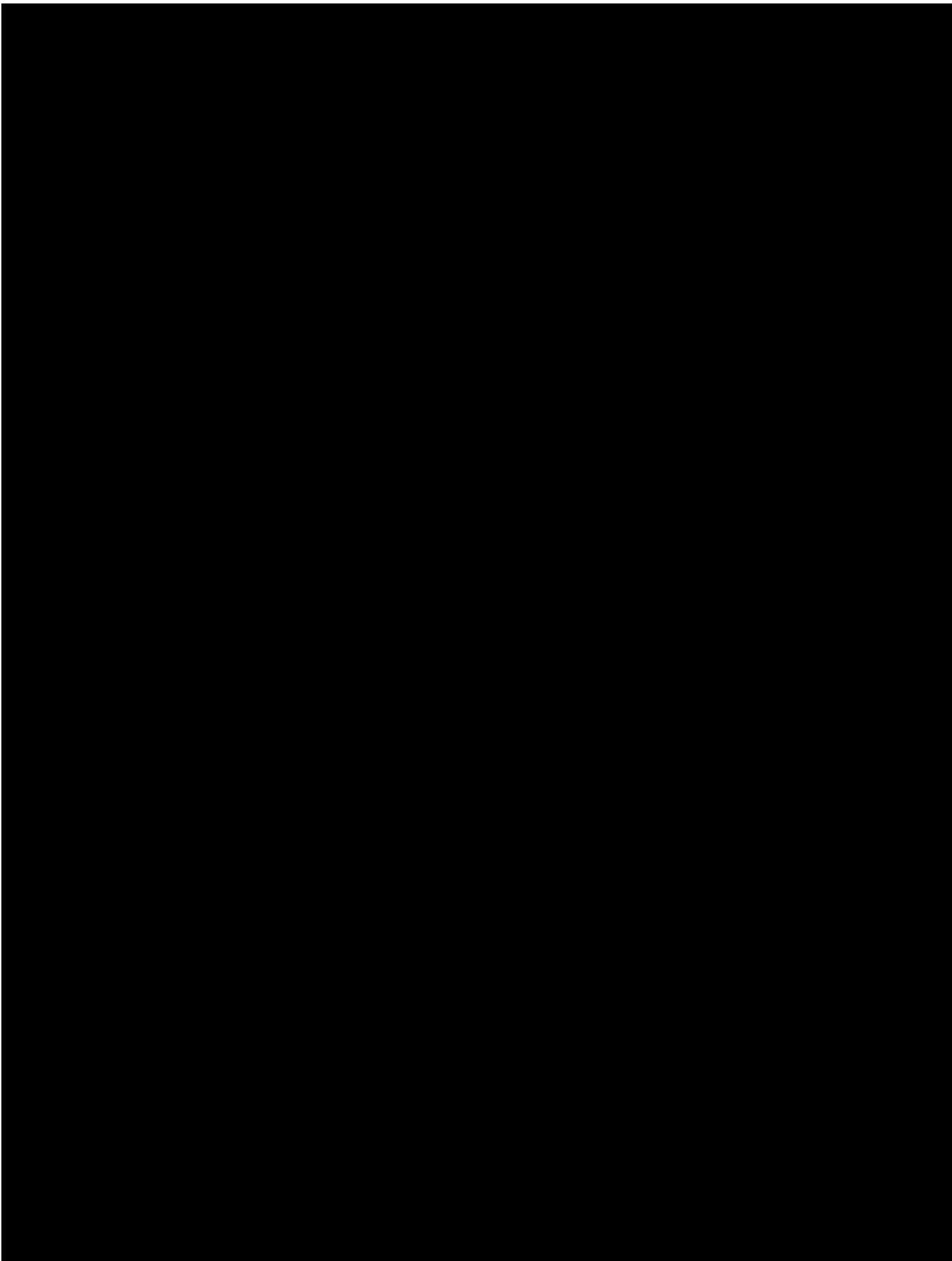




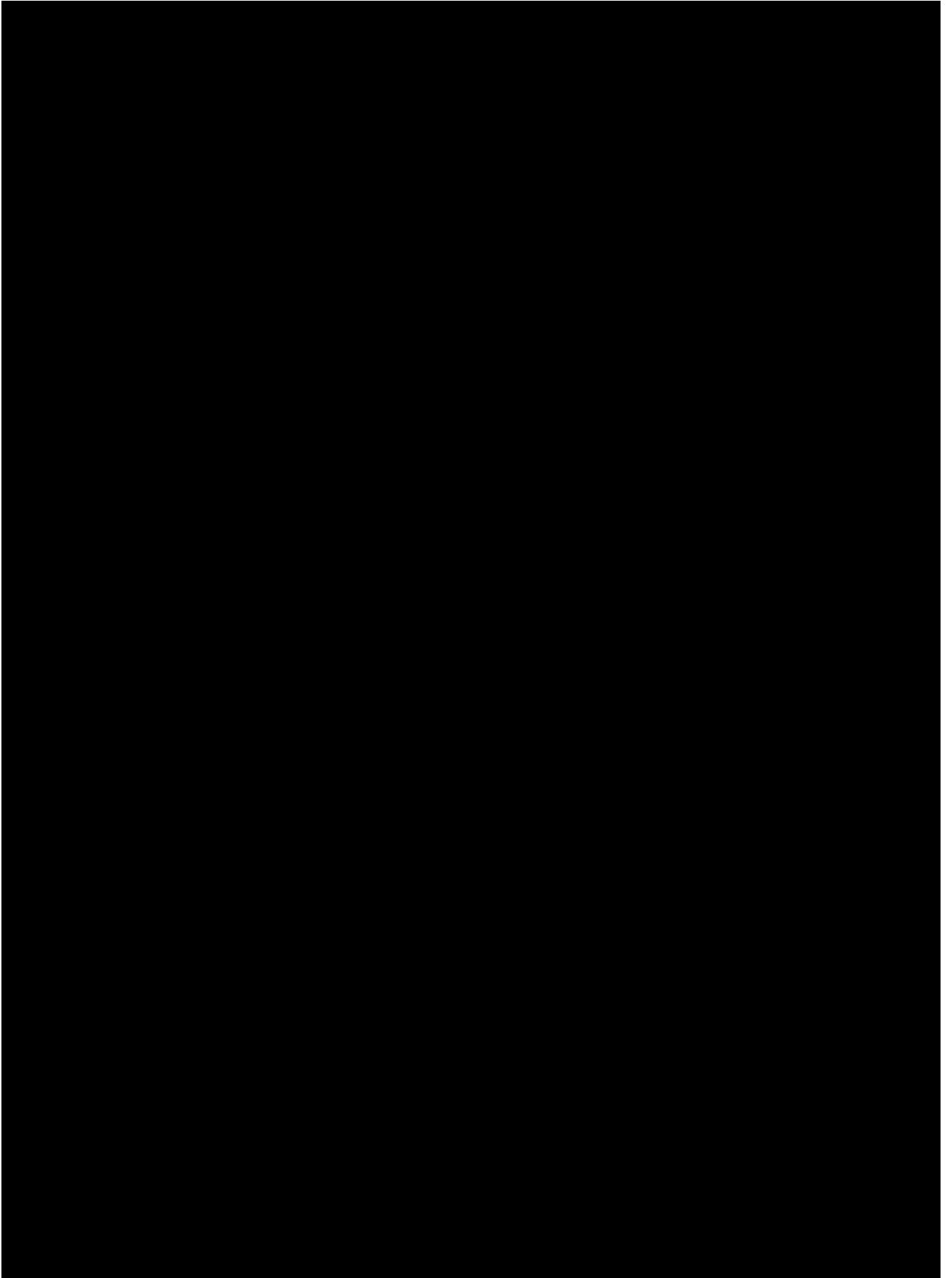




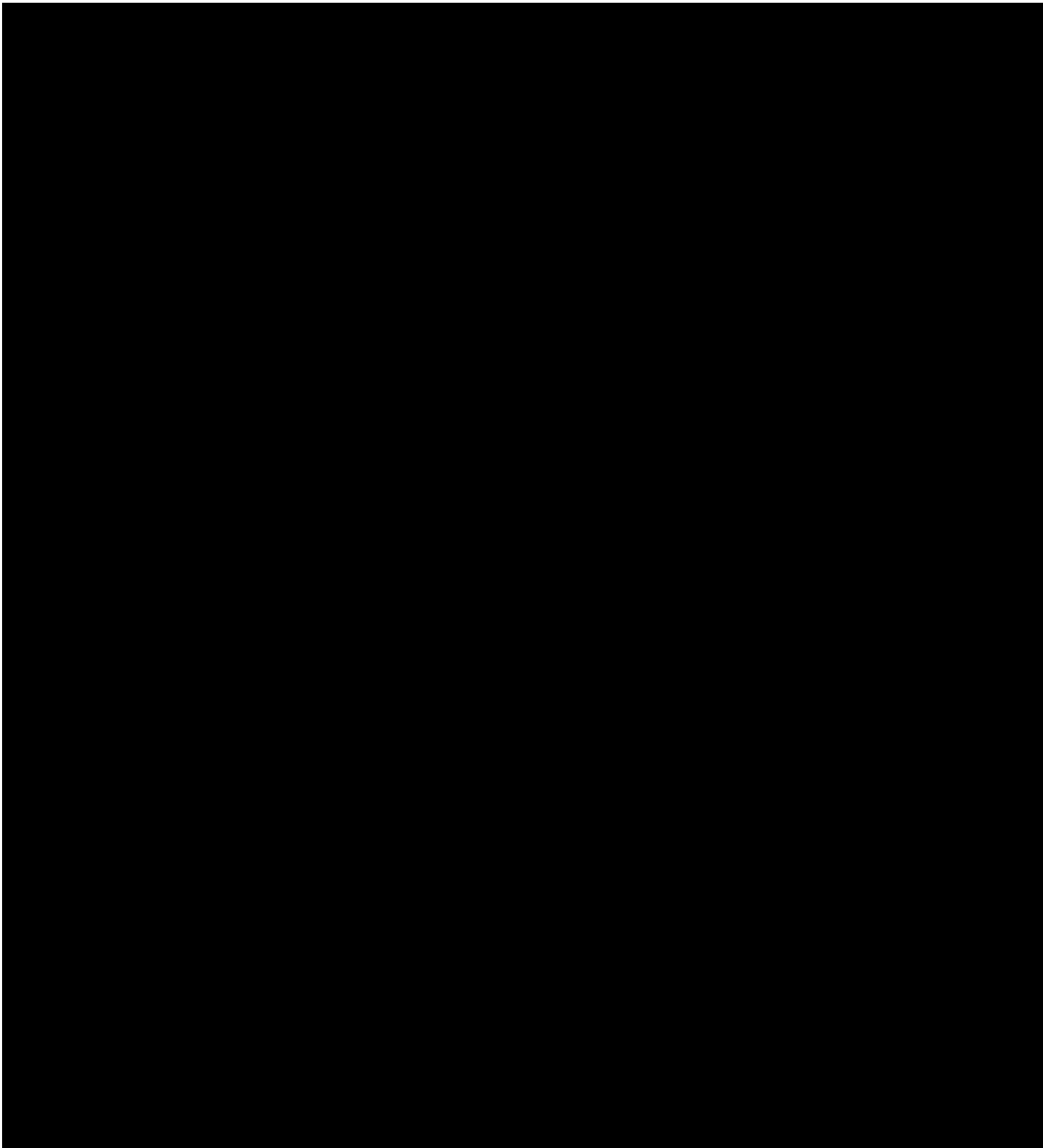
04/02/2021



04/02/2021



Annex 1 – STATEMENT OF WORK



ANNEX B

Supplier Proposal

Attached as a separate document

Part 2: Contract Terms

Attached as a separate document

Part 3: Supplier Costings

