



**North
Northamptonshire
Council**

PROCUREMENT QUESTION LOG

**DEVELOPMENT OF A MASTERPLAN FOR NORTH NORTHAMPTONSHIRE
GREENWAY**

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1. General Information

- 1.1. To offer information equally amongst potential suppliers, North Northamptonshire Council (hereafter referred to as the “Council”) are required to log any questions asked and answers provided.
- 1.2. Where we have been asked questions regarding this procurement, the answers to which may be relevant to all potential suppliers, these questions have been reproduced below along with the associated answers.
- 1.3. Potential Suppliers should note that the deadline for questions from Potential Suppliers is 17:00 on Friday, 25 November 2022, as set out in the Council’s published procurement document suite, for this opportunity. Any questions received after this deadline will not be answered, except where the Council believes, in its own good judgement and at its absolute discretion, that the answer to any question asked after the deadline has expired, will have a material impact on the procurement process, or the provision of the Goods, Services, and/or Works requested as a part of this procurement.

2. Question List and Answers

Date		Questions and Answers
1.	23-Nov-2022	Q: Table F of the Request for Quotation shows a 'Questions' weight of 60% in the header, and a 'Price' weight of 50% (i.e., the total is greater than 100%). Please can you confirm the criteria for this commission?
	24-Nov-2022	A: Table F, Evaluation Criteria Questions and Weighting Scheme, should read “Questions (50%)” and “Price (50%)” based on: Q7 = 12.5% Weighting Within Total Q8 = 12.5% Weighting Within Total Q9 = 12.5% Weighting Within Total Q10 = 12.5% Weighting Within Total <i>Sub-Total for Questions = 50% Weighting Within Total</i> Price = 50% Weighting Within Total Grand Total = 100% All other details remain unchanged.
2.	23-Nov-2022	Q: Section 1.2 sets out the proposed payment schedule. Would the Council consider an alternative payment schedule with reduced retention pending sign-off? For example, 25% at end of month 1, 25% at end of month 2, 40% upon submission of final suite of

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		documents, with the remaining 10% following the Council's formal approval.
	24-Nov-2022	A: The Council is not willing to approve an alternative payment schedule for this project.
3.	23-Nov-2022	Q: In the proposed 'Consultancy Agreement' (Sections 14 and 15) there is no proposed overall 'in the aggregate' insurance cap. Could one be inserted please?
	24-Nov-2022	A: The Council is not prepared to cap the Employers Liability or Public Liability insurance; however, the Professional Indemnity insurance will be revised in the final Agreement between the Council and the Successful Supplier to £2,000,000 for any one event and in the aggregate.
4.	23-Nov-2022	Q: In Schedule 4 of the Consultancy Agreement, the proposed Collateral Warranty link does not work. Please could you share the word document with us directly?
	24-Nov-2022	A: This document has been uploaded to the Contracts Finder portal, accessible at: https://www.contractsfinder.service.gov.uk/Notice/e77da7ed-ecb0-4cc7-8329-3a62c8e526f7
5.	05-Dec-2022	Q: Do you have any pre-conceived ideas of how you would like the masterplan to look? EG some examples of other projects that you particularly like?
	07-Dec-2022	A: Buckinghamshire County Council are doing similar and we would like the Masterplan to be similar in so far that it takes an LCWIP approach that incorporates the rural areas as much as the urban areas and that Greenways are at the heart of planning.