



Department for Transport

Group Commercial Directorate

Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4DP

Civica UK Limited

South Bank Central
8th Floor
30 Stamford Street
London
SE1 9LQ

Web Site: www.dft.gov.uk

Your ref: TIT0403

Our ref: TIT0403

Date: 23/11/2022

Name: [REDACTED]

Email: [REDACTED]

Contract Number and Title: TIT0403 – Sharepoint Support Services

CCS Framework and Service ID: RM1557.12 G-Cloud 12 / Service Lot ID: 771472016505579 Civica Microsoft Dynamics 365 Support Service

On behalf of the Secretary of State for Transport, I write to inform you that **Civica UK Limited** has been selected as the Department for Transport's (DfT) supplier for the above contract.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1557:12
2. The CCS Framework G Cloud 12 Call Off Agreement.
3. CCS Framework RM 1557:12 - Service Offerings which are stipulated in the Call Off Agreement.

I accept the below proposal (received 22/11/2022) in relation to the CCS Framework RM1557.12 G-Cloud 12 Service Offering **771472016505579** subject to agreement of the Contract details.



Civica Managed
Service - AAIB - 2022-

The contract will commence on 5th December 2022 and expire on 4th December 2023 with an option to extend annually for 2 further periods of 12 months. The value of the Contract is £150,000 with an initial spend of £50,000 (DfT are under no obligation to spend all the Contract Value).

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Invoicing
Procedures.docx

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [REDACTED] at your earliest convenience.

Yours sincerely

Sent via email unsigned

[REDACTED]
**Procurement Business Partner
Department for Transport
Swansea (DVLA)**

[REDACTED]
On behalf of the Secretary of State for Transport

Accepted for and on behalf of **Civica UK
Limited** by:-

Signature:

[REDACTED]

Name:

[REDACTED]

Capacity: Managing Director

Date: 24th November 2022