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| Activity  | Date |
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| Hertford Regional College advertise ESFA opportunity via contracts finder  | Monday 10th February 2025 |
| Applicants return procurement questionnaire and volumes and values spreadsheet to Hertford Regional College.  | Wednesday 12th February 2025 |
| Hertford Regional College informs applicants regarding shortlisting | Tuesday 18th February 2025 |
| Shortlisted organisations are requested to undertake Due Diligence Checks (if required) | Wednesday 19th February 2025 |
| Due Diligence Checks returned (if required) | Wednesday 26th February 2025 |
| Outcome of Due Diligence communicated, and Contracts issued. | Friday 28th February 2025 |
| Contracts completed; delivery commences as per profile  | Monday 3rd March 2025 |