

# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

<b>CALL-OFF REFERENCE:</b>	PS23160 – Cedar Loan Warrants Option Advice
<b>THE BUYER:</b>	Department for Business and Trade (DBT)
<b>BUYER ADDRESS:</b>	1 Victoria Street, Westminster, SW1H 0ET
<b>THE SUPPLIER:</b>	Teneo
<b>SUPPLIER ADDRESS:</b>	5th Floor, 6 More London Place, London, SE1 2DA
<b>REGISTRATION NUMBER:</b>	N/A
<b>DUNS NUMBER:</b>	227686580
<b>SID4GOV ID:</b>	N/A

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 09 May 2023.

It's issued under the Framework Contract with the reference number RM6269 for the provision of Restructuring and Insolvency Services.

### CALL-OFF LOT(S):

Lot 1: Restructuring & Insolvency Services

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**CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6269
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6269
    - Joint Schedule 1 (Definitions)
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 10 (Rectification Plan)
  - Call-Off Schedules for RM6269
    - Call-Off Schedule 7 (Key Supplier Staff)
    - Call-Off Schedule 9 (Security)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility)
7. Call-Off Schedule 4 (Call-Off Tender)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

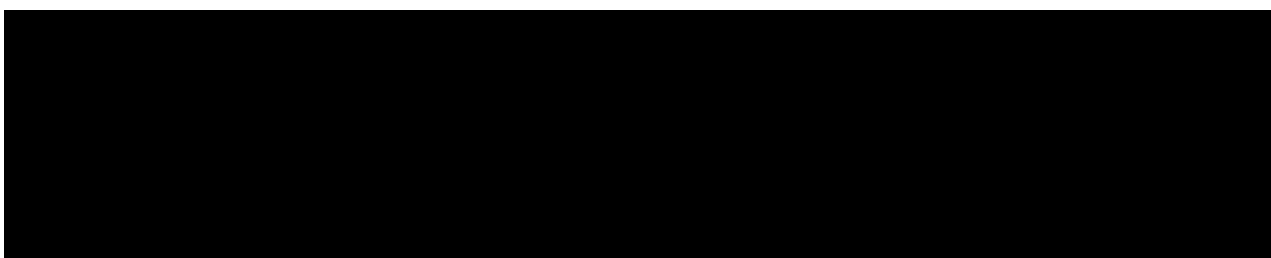
**CALL-OFF SPECIAL TERMS**

The following Special Terms are incorporated into this Call-Off Contract:

None

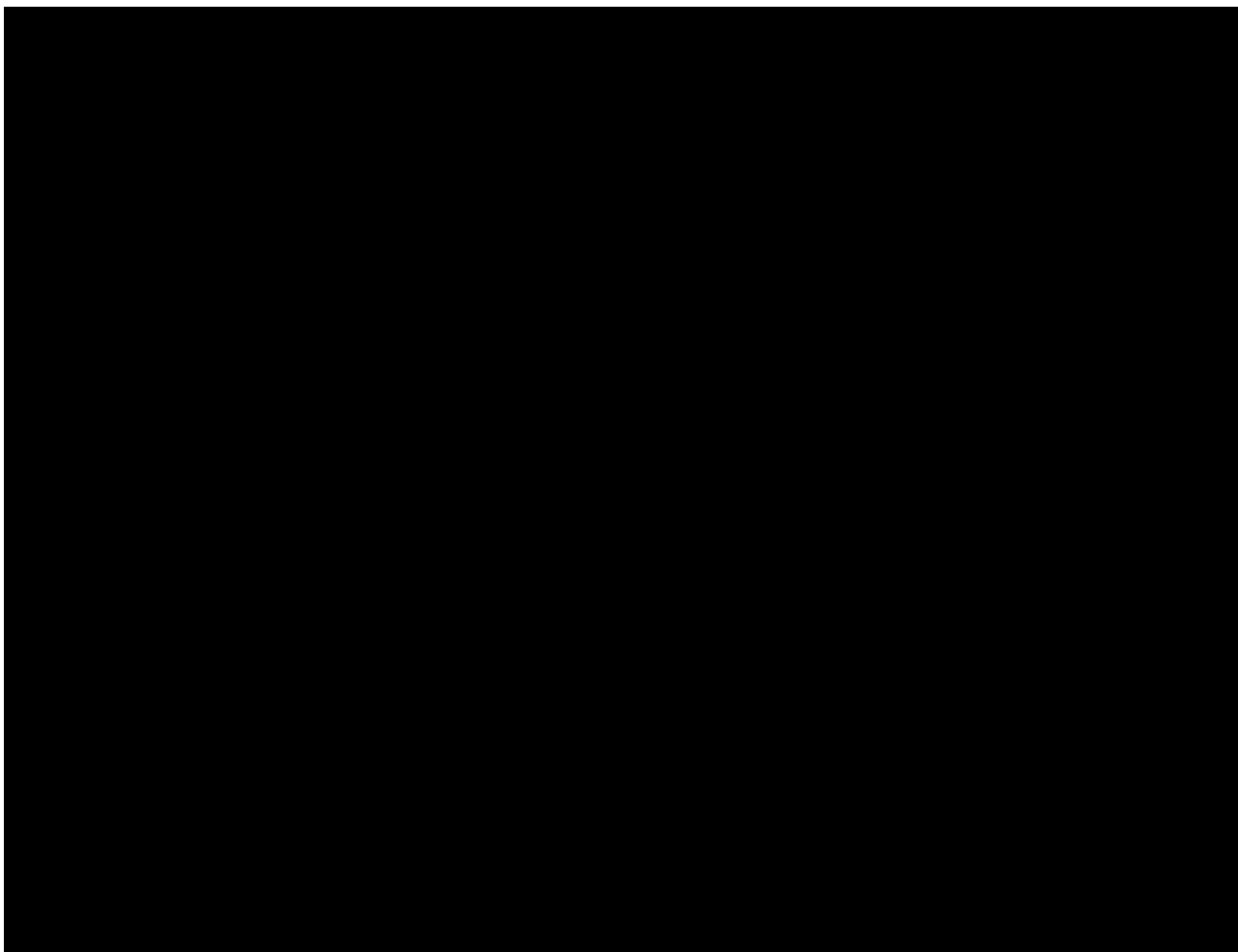
**CALL-OFF START DATE:** Friday 28<sup>th</sup> April 2023

**CALL-OFF EXPIRY DATE:** Saturday 30<sup>th</sup> September 2023

**CALL-OFF DELIVERABLES**

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**SECURITY**

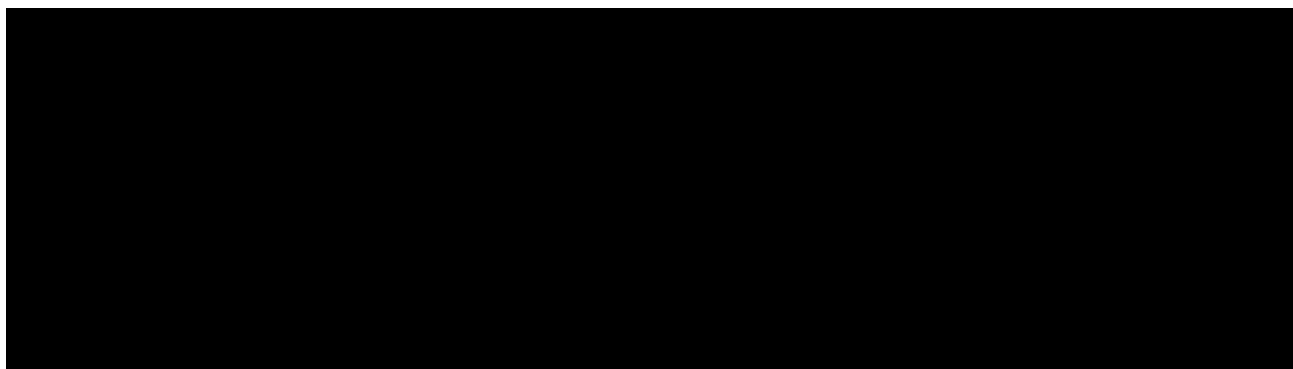
Short form security requirements apply

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£50,000.00** excluding VAT

**CALL-OFF CHARGES**



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The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Amendment to scope of Services by way of Contract Variation

**REIMBURSABLE EXPENSES**

Recoverable as stated in the Framework Contract

**PAYMENT METHOD**

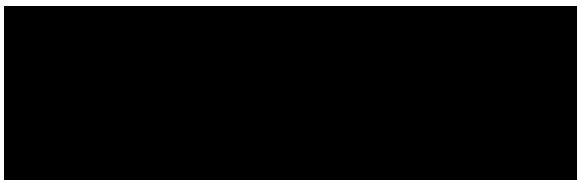
The Supplier shall submit an invoice within 28 days of supplying the Supplies and or performing Services to the satisfaction of the Contracting Authority. The invoice shall show the amount of VAT payable and bear the Purchase Order number. Save where an invoice is disputed, the Contracting Authority shall pay the Contractor within 30 days of receipt of an invoice via BACS payment.

If you have a query regarding an outstanding payment please contact our accounts payable section either by email to [ap@uksbs.co.uk](mailto:ap@uksbs.co.uk)

**BUYER'S INVOICE ADDRESS:**

[ap@uksbs.co.uk](mailto:ap@uksbs.co.uk)

DBT c/o UKSBS, Queensway House, West Precinct, Billingham, TS23 2NF

**BUYER'S AUTHORISED REPRESENTATIVE****BUYER'S ENVIRONMENTAL POLICY**

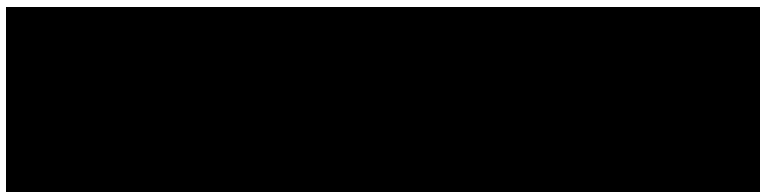
BEIS Environmental policy, version, January 2020, available online at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991859/beis-environment-policy.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991859/beis-environment-policy.pdf)

**BUYER'S SECURITY POLICY**

Security policy framework: protecting government assets, version, 24 May 2018, available online at:

<https://www.gov.uk/government/publications/security-policy-framework>

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

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**SUPPLIER'S CONTRACT MANAGER**

As per Authorised Representative above

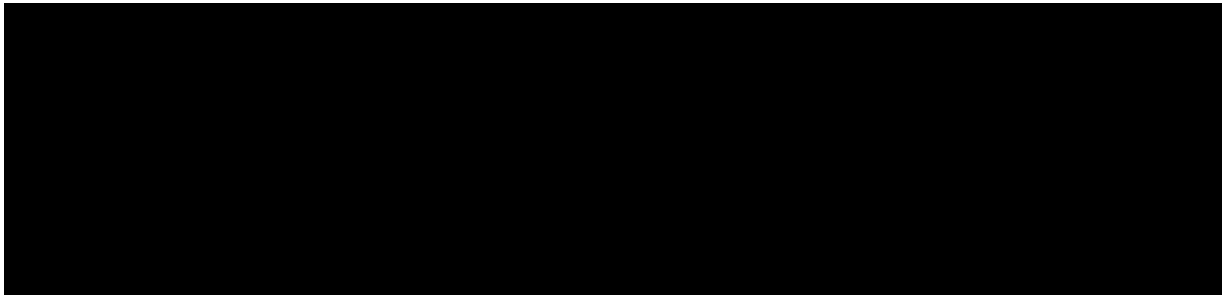
**PROGRESS REPORT FREQUENCY**

To be agreed as required under the Contract

**PROGRESS MEETING FREQUENCY**

To be agreed as required under the Contract

**KEY STAFF**



**KEY SUBCONTRACTOR(S)**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**



**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	