

# Offa's Dyke Conservation Project

## Invitation to Quote

Contract Reference: DQNV 166

Date: 22-08-2022

You are invited to quote in competition with others for:  
Hedge laying on Lymore Estate between November 2022 and March 2023

Quotes must be returned to [helen.upson@shropshire.gov.uk](mailto:helen.upson@shropshire.gov.uk) by **05/09/22** including evidence of required qualifications and insurance. A current First Aid qualification is required. Public liability insurance and Employer's liability insurance – if applicable – is required to the minimum value of £5'000'000

Quotes must include a proposed start date and estimated duration of works.

Quotes must include a risk assessment / method statement.

Quotes must be given inclusive and exclusive of VAT.

Before tendering for the work, any contractor should visit the site to ascertain the nature of the site, access thereto and all local conditions likely to affect execution of works. The contractor should also review the specification and highlight any issues regarding measurements and methodology.

An accompanied site visit is preferred but the hedges can be viewed from the Offa's Dyke Path National Trail footpath.

This site is designated as a Scheduled Monument so all work will be strictly planned.

## Access and Site Information

Site Name	Dudston Covert
ODCMP Code	OD 124
Site Grid Reference (most northerly and most southerly)	SO 23786 96774 SO 24530 94823
Contractor parking or access points Grid Reference	Verge parking SO 24034 96097
Nearest Welfare Facilities	Montgomery
Nearest A&E unit	Shrewsbury Hospital, SY3 8XQ
Overhead power cables?	No
Underground services?	Water trough lines at certain points
Fire permitted?	Not without tenant farmer permission
Working at height?	No



Historic England



Offa's Dyke Association

# Offa's Dyke Conservation Project

Tool storage on site?	No
Materials storage on site?	No

## Preliminary Risk Assessment

Hazard	Risk	Precautions
Public Right of Way	Members of the public entering the work area; dogs	<b>Any tree within the hedge that requires chainsaw use, will require the footpath to be temporarily closed.</b> Temporary closures and diversions arranged by ODCP in advance; publicity in advance emphasising to keep dogs safely on-lead; works planned for after main tourist season; ODCP or associated staff to act as supervisors if footpaths and area are busy with site users.
Damage to Scheduled Ancient Monument	Damage to the earthwork and ditches by erosion, use of stakes	No vehicle access to the bank and ditch, vehicle access in adjacent fields dependent on weather and soil conditions, and farmer's permission. Stakes used for hedging to be minimal whilst being effective. ODCP to obtain Scheduled Monument Consent and share any conditions of that consent with all contractors. All instructions and conditions to be visible to contractors at all times.
Uneven terrain, animal burrows, steep bank	Slips, trips, falls	Suitable footwear and maintain awareness of ground underfoot, avoid working in wet and slippery conditions on areas of bare earth.
Farm or Forestry operations	Active large machinery in work area; applications of agro-chemicals in or near work area; falling trees	All contractor machinery to be sited in safe, visible location away from main public access routes. If machine to be left unattended at any time, it will be switched off and rendered inoperable (e.g. keys removed). Machinery operators to



Historic England



Offa's Dyke Association

# Offa's Dyke Conservation Project

		have suitable qualifications, experience, insurance.
Protected species, wildlife	Works are alongside one known badger sett, and may uncover further badger setts or habitat suitable for bats	ODCP has checked local habitat and species records and carried out a PEA. Works are taking place outside of main bird breeding seasons. Work will be carried out in daylight hours only. <a href="https://www.gov.uk/guidance/badgers-protection-and-licences">Badgers: protection and licences - GOV.UK (www.gov.uk)</a> ODCP will provide information on next steps should a protected species be found during works.
Livestock	Animals may be grazing in adjacent areas.	Check where /if livestock are grazing before works begin.
Estate game shoot	Firearms, vehicles, dogs in use in or near the work area	ODCP to liaise with shoot and avoid shoot days
Fencing wire and debris	Derelict fencing is visible in some areas and probably present in further areas, may be trip hazard or entangle hand tools. Chainsaws may only be used after work area is cleared of derelict fencing. Sharp edges may cause direct injury.	Vigilance and work planning to avoid trip hazard. Fencing wire should be cut and removed for separate disposal by ODCP staff. No sharp edges or points should be left in work area at any time. No pieces of wire, metal, or staples should be accessible by wildlife or livestock at any time.

## Specification

1. Lay tall hedge along Dudston Covert, approx 758m. Remove occasional tree along hedgeline, to be marked in advance by contractor and ODCP staff. Brash disposal to be confirmed – either stacked away from the monument area for future disposal, or burned at selected locations.
2. Lay short blackthorn hedge at small woodland, approx 80m. Remove scrub / understorey that impedes access to hedge. Brash disposal to be confirmed – either stacked away from the monument area for future disposal, or burned at selected locations.

# Offa's Dyke Conservation Project

3. Lay approx 175m + 310m of tall hedge at Lower Gwarthlow to preserve stock fencing wherever possible. ODCP staff to be notified of any damage to or required removal of fence. Remove small scrub on face of bank that impedes access to hedgeline – marked in advance by contractor and ODCP staff. Brash disposal to be confirmed – either stacked away from the monument area for future disposal, or burned at selected locations.
4. All hedgelaying should be carried out with handtools wherever possible, and this will be mandatory at Lower Gwarthlow with adjacent badger setts. All hedges should be laid to minimise risk of livestock browsing of new growth. Gaps may **not** be filled by rooting or layering stems deliberately, but dead-hedging of gaps is encouraged. Stakes used should be as minimal in number and depth as possible to reduce impact on the earthwork while still providing adequate support for the laid hedge.
5. Where derelict fencing is found, loose timber fenceposts may be disposed of alongside brash. Upright fenceposts should be left in situ OR sawn off at ground level – do not uproot. Derelict fence wire should be cut if necessary for safe removal and collection by ODCP staff. Wire, staples, or other metal fragments must NOT be left accessible to livestock or wildlife.



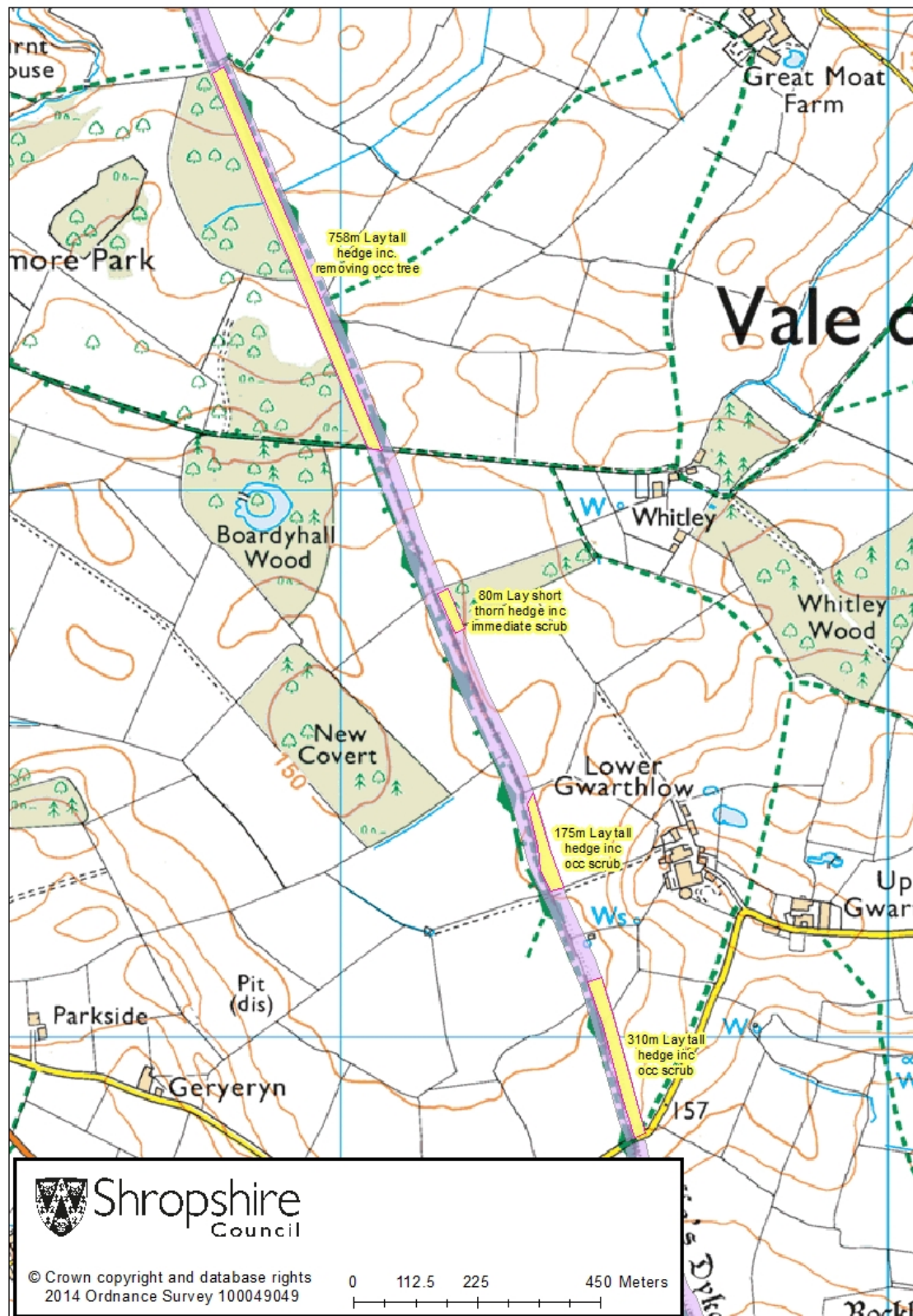
Offa's Dyke Association



# Offa's Dyke Conservation Project

Typical section of hedge in northern work area, Dudston Covert.

# Offa's Dyke Conservation Project



Historic England



Offa's Dyke Association

# Offa's Dyke Conservation Project

## Scheduled Monument General Conditions:

1. The ground must not be disturbed, damaged, or turned over in the course of work
2. No roots must be removed, to prevent ground disturbance
3. No vehicles are permitted to drive within the scheduled area
4. This information will be shared with all contractors and workers onsite and a copy kept on site for reference

## Terms and Conditions; GDPR

Standard Shropshire Council Terms & Conditions apply and are supplied with this Invitation to Quote. Submitting a Quote confirms that you have read and agree with these T&Cs.

The Offa's Dyke Conservation Project will be obtaining Scheduled Monument Consent, and felling licence if necessary. Any conditions of those consents will be shared with the contractor before work begins.

## Timeline and Evaluation Criteria

Quotes will be evaluated on the basis of price and quality. The Offa's Dyke Project is not bound to select the lowest or any quote submitted.

Quote submission deadline: 10am on Monday 5<sup>th</sup> September 2022

Contract award date: Friday 9<sup>th</sup> September 2022

## Quote Submission Checklist

Have you previously worked under contract for Shropshire Council?	Y / N
Price for the hedgelaying job exc VAT	£
Added VAT if applicable	£
Day-rate price for unforeseen circumstances / extended work of the same nature	£
Proposed start date	
Estimated works duration	

# Offa's Dyke Conservation Project

Please list any constraints, modifications, or assumptions made:	
<p>Have you included:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Copies of relevant insurance certificates</li><li><input type="checkbox"/> Copy/-ies of First Aid certificate</li><li><input type="checkbox"/> Copy/-ies of any relevant qualification e.g. use of ATV or chainsaw or tree climbing</li><li><input type="checkbox"/> Copy/-ies of risk assessment and method statement</li></ul>	

☐ I have read and agree to the Standard Terms & Conditions

Signed:

Print name:

Date: