



## E-Procurement Software- Prior Information Notice (PIN)

The National Museum of the Royal Navy (NMRN) is an arm's length body under the Royal Navy and is funded by public revenues, and is therefore governed by the Managing Public Money principles and Public Contracts Regulations (2015). The NMRN undertake a variety of procurement tenders each financial year to support our sites and the work carried out on site, these can be from purchasing machinery for our Historic Ships Workshops, to large scale projects such as exhibitions design, build and install and a multi-phase large conservation scaffold for HMS Victory.

To support our procurement functions across all NMRN sites the we are seeking an E-Procurement software solution to support our current procurement processes. In addition to this the NMRN would be seeking a Contract Management function also to help us monitor our suppliers' performance and ensure our records are complete and accurate.

All NMRN Tenders are currently advertised through MyTenders (<https://www.mytenders.co.uk/>) and mainly on Contracts Finder Gov.UK, with our documentation uploaded to the latter (integration with this would be welcome).

### Requirements

- Procurement/Tender Management
- Contract/Supplier Management
- Cloud Based (access for all sites)
- Software Support with effective response times
- Online repository for users to download templates or supplier information
- Multiple Users Accounts

The NMRN and the Procurement Team would prefer to see demonstrations of E-Procurement software as part of supplier dialogue before entering a formal tender process.

### How To Apply?

Suppliers interested in participating should confirm their interest by Midday 24<sup>th</sup> August 2022 by email to the Procurement Team at [tenders@nmrn.org.uk](mailto:tenders@nmrn.org.uk) clearly stating E-Procurement Software PIN.

The form of response should be limited to the provision of a single point of contact (full company name, contact name, job title, e-mail address and telephone number). The NMRN will then issue invitations to all interested parties for any dialogue meetings/demonstrations.

We look forward to hearing from you.

Dave Hartley

Procurement Officer (Trainee)