

## Annex 2 – Deliverables

<b>Phased deliverables table</b>			
<b>Phase 1-4</b>	<b>Duration</b>	<b>Deliverable</b>	<b>Description &amp; Deadline</b>
1. Evaluation Framework Development -	By the end of the first four months of the contract (start August 2020) (est. November -December 2020)  <b>August – December 2020 (5 months)</b>	Evaluation Framework (EFR1)	A graphic representation outlining the Evaluation Framework (EF1)
		Evaluation Framework Report (EFR1)	The Report that accompanies the above Evaluation Framework Report (EFR1) setting out the
		Process Evaluation Approach (PEA1)	Detailed proposals setting out the approach and plan for delivering the process evaluation
		Impact Evaluation Approach (IEA1)	Detailed proposals setting out the approach and plan for delivering the impact evaluation
2. Baseline measurement -	Completed within 6 months after the acceptance of the Evaluation Framework Report (EFR1) and the Evaluation Framework (EF1) (est. June – July 2021)  <b>January – June 2021 (6 months)</b>	Full Baseline Report (BLR2)	Report setting out the baseline measures in relation to all relevant research questions, as outlined in the Evaluation Framework Report (EFR1)
		CoP Knowledge Exchange Session (CoP2)	A knowledge exchange workshop in 2021 with the HA challenge community co-produced with the Community of Practice
3. Data collection, analysis and interim reporting	Two years following the start of the contract (est. August – September 2022)  <b>July 2021 – August 2022 (13 months)</b>	Interim Impact Evaluation Progress Report (IIEPR3)	Report setting out the interim results of the impact evaluation including survey data and analysis to enable a robust assessment progress and identify any changes recommended.
		Interim Process Evaluation Progress Report (IPEPR3)	A report on the implementation process with recommendations for how the ongoing conduct of the

			Healthy Ageing Challenge could be improved.
		CoP Knowledge Exchange Session (CoP3.1)	A knowledge exchange workshop in 2022 with the HA challenge community co-produced with the Community of Practice
		CoP Knowledge Exchange Session (CoP3.2)	A knowledge exchange workshop in 2023 with the HA challenge community co-produced with the Community of Practice
4. Final reporting	<b>29 March 2024</b>  <b>September 2022 – March 2024 (18 months)</b>	Final Impact Evaluation Report (FIER4)	
		Final Process Evaluation Report	
		Project Completion Questionnaire (PCC)	
		Follow on plan (FoP)	