



**Contract Reference: TCA 3-7-1464 Eyemouth CRS and Old Sector Base
Remedial Works**

Schedule 2 – Requirements Specification

1. Background

The Maritime and Coastguard Agency (MCA) is an executive agency of the Department for Transport. The MCA is responsible for:

- minimising loss of life amongst seafarers and coastal users
- responding to maritime emergencies, 24 hours a day.
- developing, promoting, and enforcing high standards of marine safety.
- minimising the risk of pollution of the marine environment from ships and where pollution occurs, minimising the impact on UK interests.

The MCA provides a full range of search and rescue, counter pollution, survey, inspection, and enforcement activities, in and around the UK coastline (including Northern Ireland) and has seven major business activities, all within the Directorate of Maritime Services: -

- Search and Rescue
- Ship Safety and Pollution Prevention
- Seafarers' Standards
- Counter Pollution
- Survey and Certification of Ships
- Inspection of Ships and Enforcement of International Maritime Conventions
- Registration of ships and seafarers

The MCA acts as a 999 Emergency Call Service through its network of 10 Maritime Rescue Co-ordination Centres (MRCCs) and 1 Joint Rescue Co-ordination Centre (JRCC) plus two Data Centres in Aberdeen and Fareham. HM Coastguard is divided into operational areas around the UK and these rescue teams operate out of 500 sites around the coast. These sites require regular maintenance, general decorative updating and fit-out works.

2. Requirement Overview

- 1.1 To complete both external and internal remedial work including decoration, replacement flooring, additional electric sockets, and roof repair.
- 1.2 The Eyemouth Coastguard Rescue Station (CRS) and adjacent Old Sector base need works stipulated below. The Old Sector Base external fascias are known to have asbestos. There is a further Health and Safety element inside the office of the old Sector Base Building where the distribution board/electrics requires housing. All works must abide by Building Standards and Health and Safety.



**Contract Reference: TCA 3-7-1464 Eyemouth CRS and Old Sector Base
Remedial Works**

1.3

Overview of Scope

Old Sector Base Building - Stock room

Box Electrics/distribution board on the wall to meet health and safety compliance

Replace wooden window for double glazed with a minimum of 5-year warranty

Replaster and make good the wall below window and paint white

Replace blinds with Ultramarine Blue RAL 5002

Flooring vinyl - Altro reliance 25 safety flooring - Colour storm

Replace all skirting and paint in White Gloss

Repaint all walls white (avoid Egg shell paint)

Retrofit all fluorescent lighting tubes for LED tubes

Paint external door in Ultramarine Blue RAL 5002

Old Sector Base Building - External Works

Replace missing roof tile

Change fascia boards - Remove (contains asbestos) and replace

Eyemouth CRS

Change wooden window for double glazed with a minimum of 5-year warranty

Paint garage door and external door in Ultramarine Blue RAL 5002



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**Contract Reference: TCA 3-7-1464 Eyemouth CRS and Old Sector Base
Remedial Works**

- 1.4 Below photo of where the electrics need boxing in. This area is in the Old Sector base building and is adjacent to the of the window at the Old Sector Base that needs replacing:





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**Contract Reference: TCA 3-7-1464 Eyemouth CRS and Old Sector Base
Remedial Works**

Below a photo of tile that needs replacing at the top near the chimney:





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**Contract Reference: TCA 3-7-1464 Eyemouth CRS and Old Sector Base
Remedial Works**

Below a photo of Second Window that requires replacing at the main Eyemouth CRS Building. N.B. a further window at the Old Sector base needs to be replaced. This window requires a site visit for visibility:





Contract Reference: TCA 3-7-1464 Eyemouth CRS and Old Sector Base Remedial Works

2. Quality of Workmanship

- 2.1 All works should be completed to a high standard, fit for purpose and in accordance with current British Standards, industry best practice and relevant Regulations for each work element. We require all suppliers to provide copies of their certification for all building/renovation works
- 2.2. The contractor is to pay the necessary fees to all associated sub consultants, i.e., building control, local authority planning etc.
- 2.3. A viewing day for tenderers to visit site is scheduled to take place **On the 20th of December 2023**. Please note that for logistical reasons (staff availability, operational commitments) we are unable to accommodate visits on any other day. Visits to site can be arranged using the Messaging system on the Jaggaer Portal for security purposes you will need to provide the names of the attendees; timeslots will be allocated on a first-come-first-served basis and notified via the Jaggaer messaging system. The site visit timings are anticipated to be **between 10am and 4pm**.

3. General Specification

- 3.1 All items listed on the Works Schedule are to include all sundry items required to fully complete their installation.
- 3.2 All items are to be installed in accordance with manufacturer's guidelines.
- 3.3 All materials detailed under the MCA Standards spreadsheet included in the Specification of Work must be complied with for continuity i.e., paint grade, vinyl flooring standard, Milliken carpet, colour etc.
- 3.4 All disturbed surfaces must be made good with any penetrations through fire wall compartments being made good with temporarily during the works and completed with a permanent approved solution affording the same fire rating as the compartment.
- 3.5 All disposals will require removing and safely disposing in accordance with the Environmental Health Authority policies for the safe disposal of waste materials
- 3.6 All waste arising from the works are to be disposed of by the contractor in accordance with relevant regulations.



**Contract Reference: TCA 3-7-1464 Eyemouth CRS and Old Sector Base
Remedial Works**

4. Health and Safety

- 4.1 The works to be undertaken under the full remit of the Construction (Design and Management) (CDM) Regulations 2015 and any other applicable regulations.

5. Handover

- 5.1 The contractor is to provide a handover file for the property, including copies of all Electrical Safety Test Certificates, maintenance/servicing information, and building control certification. All applicable construction certification, risk assessments must be submitted prior to project commencement.

6. Location

- 6.1 Eyemouth CRS 5 Forte Road, Forth, Eyemouth, TD14 5BD. There are two separate Buildings. The adjacent building to 5 Forte Road is known as the Old Sector Base.

7. Guarantee

- 7.1 The quality of workmanship will be guaranteed by the 12 months defects period from the agreed date of completion, during which time the contractor will be required to return to site to rectify any deficiencies with the installations.
- 7.2 A 5-Years parts and labour warranty is to be provided on any new or replacement windows (this can be an insurance-based warranty).

8. Delivery

- 8.1 The MCA requires works to commence as soon as possible after contract award and anticipate that the works will be completed by the end of February 2024. Tenderers should state in their tender their lead time for commencing work and the expected time on site for completion of all works and handover to the MCA. The MCA will favour Tenderers who offer a short lead time to commence works on site, as well as a programme that minimises time required on site.

9. Payment

- 9.1 Payment shall be made upon completion and sign-off of works by MCA. Payment shall be subject to the receipt of a valid and correctly submitted invoice.
- 9.2 Invoices should be submitted electronically to:



Maritime &
Coastguard
Agency

Contract Reference: TCA 3-7-1464 Eyemouth CRS and Old Sector Base Remedial Works

SSa.invoice@sharedservicesarvato.co.uk and must include the Purchase Order number issued.

9.3 The MCA pays undisputed invoices 30 days in arrears.

10. Sustainability

10.1 The MCA is committed to sustainable procurement. This means making the necessary decisions to protect our environment and to operate its procurement activity in an economically, socially, and environmentally responsible way. Tenderers should indicate ways in which their organisation promotes and practices sustainable development and how this can impact on this contract.

10.2 More information on the environmental consideration can be found at:

- <https://www.gov.uk/government/policies/making-sustainable-development-a-part-of-all-government-policy-and-operations>
- <https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs>