

# SCHEDULE 4 – CHANGE CONTROL

## Contract Change Note

<b>Contract Change Note Number</b>	CCN001
<b>Contract Reference Number &amp; Title</b>	CQC PSO 140
<b>Variation Title</b>	Evaluation Research
<b>Number of Pages</b>	3 Pages

WHEREAS the Contractor and the Authority entered into a Contract for the supply of **Evaluation Research** dated **1<sup>st</sup> June 2018** (the "Original Contract") and now wish to amend the Original Contract

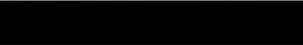
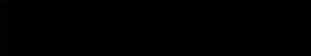
IT IS AGREED as follows

1. The Original Contract shall be amended as set out in this Change Control Notice:

<b>Change Requestor / Originator</b>	[REDACTED]	
<b>Summary of Change</b>	Contract extension change control request	
<b>Reason for Change</b>	Delay to commencement of contract has resulted in requirement to extend the contract until <b>1 December 2019</b>	
<b>Revised Contract Price</b>	Original Contract Value	£118,053.00 (including VAT)
	Previous Contract Changes	Not Applicable
	Contract Change Note	Not Applicable
	New Contract Value	Not Applicable
<b>Revised Payment Schedule</b>	Please refer to revised schedule below:	

	ORIGINAL UoM Project plan			Payments		
	Task	Finish date	Accrued	REVISED Payment schedule		
	1	Engage with CQC staff to set a scope and direction	11/08/2018	12.5%	December 2018 (Invoice received)	25%
	2	Construct initial Theory of change and evidence map	18/08/2018	12.5%		
	3	Develop the ToC and evidence map through stakeholder engagement	24/11/2018	12.5%	Expected 4 <sup>th</sup> March 2019	25%
	4	Design, conduct and report Stakeholder Survey	24/11/2018	12.5%		
	5	Revised contribution story. Developed scope for phase 2 (agree with CQC what evidence gaps will be filled and how)	31/03/2019	35%	Beg Dec 18- End Mar 19	20%
	5b	Revised contribution story and have made good progress in filling evidence gaps			April-End May 2019	
	6	Completed collection of all evidence to fill identified evidence gaps and have completed and agreed all project outputs	31/07/2019	15%	June 19 – when work complete, with the last possible end date being 1 <sup>st</sup> December 2019 (when the contract officially ends)	15%
Revised Specification	Not Applicable					
Revised Contract Period	Start date: 1 <sup>st</sup> June 2018 End date: 1 <sup>st</sup> December 2019					
Change in Contract Manager(s)	Not Applicable					
Other Changes	Delete End Date - 1 <sup>st</sup> June 2019 Replace with End Date - 1 <sup>st</sup> December 2019 Clause A4.4 (a) Delete [REDACTED] Clause A4.4 (a) Replace with [REDACTED]					

2. Save as herein amended all other terms of the Original Contract shall remain effective.
3. This Change Control Notice shall take effect from the date on which both the Authority and the Contractor have communicated acceptance of its terms.

SIGNED ON BEHALF OF THE AUTHORITY:	SIGNED ON BEHALF OF THE CONTRACTOR:
Signature: 	Signature: 
Name: 	Name: 
Position: 	Position: 
Date: 	Date: 