



ALCOHOL MISUSE AND DOMESTIC ABUSE TRAINING PACK

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1. PURPOSE

We are seeking an organisation to develop and provide a written training pack to support 4 groups of frontline professionals working with people who may be victims or perpetrators of domestic abuse who are also experiencing alcohol misuse. The frontline professionals and practitioners that this training pack will support are those working in domestic abuse or alcohol treatment services, GPs and police. Levels of knowledge and experience of domestic abuse, alcohol misuse and the interplay between them is likely to vary between professionals in these groups, depending on the primary role and focus of the service in which they work.

2. BACKGROUND TO THE CONTRACTING AUTHORITY

The contracting authority is the Home Secretary for the Home Department (the “Home Secretary”).

3. BACKGROUND TO REQUIREMENT/OBJECTIVES OF REQUIREMENT

Context

The interplay between domestic abuse and alcohol misuse is complex and both issues can be co-occurring. Alcohol misuse is a compounding factor in domestic abuse, not a cause. Victims may misuse alcohol as a coping mechanism and some may suffer harm by being a witness to abuse. Perpetrators may use alcohol as a form of coercion and control. Domestic abuse perpetration can be exacerbated by withdrawal from alcohol and disputes about buying it.

In 29% of incidents of domestic violence the victim perceived the offender to be under the influence of alcohol (Office for National Statistics, 2017)¹, although other studies indicate this could be higher. In a study by the Institute of Alcohol Studies, 90% of police respondents believed domestic violence and assault to be significantly affected by alcohol.²

The research and evidence from frontline professionals and practitioners suggests that there are gaps in knowledge and training where domestic abuse and alcohol misuse are co-occurring. Services are predominantly equipped to identify and address the primary referral issue, which can mean that opportunities are missed to spot and support both. Responses to a recent Home Office consultation on domestic abuse suggested that staff in substance misuse services and domestic abuse

¹ Office for National Statistics (2017), ‘Nature of crime tables (violence) – year ending March 2017’, available at: <https://www.ons.gov.uk/peoplepopulationandcommunity/crimeandjustice/datasets/natureofcrimetablesviolence>

² http://www.ias.org.uk/uploads/Alcohols_impact_on_emergency_services_full_report.pdf



services could be better trained in how to use referral pathways to each other's services effectively. In a 2017 survey conducted by Adfam, 25% of substance misuse practitioners who responded stated that they had received no specific training on domestic abuse and over 40% of domestic abuse practitioners who responded did not feel equipped to support women around these issues. There is a need to strengthen knowledge sharing and expertise by raising awareness of domestic abuse and alcohol misuse with alcohol treatment service providers, domestic abuse services, GPs and the police.

The Secretary of State for the Home Department is tendering for the development of a written training resource pack to support frontline professionals working with people who may be victims or perpetrators of domestic abuse who are also experiencing alcohol misuse. The frontline professionals and practitioners that this resource pack will support are:

- staff in alcohol treatment services;
- staff in domestic abuse services;
- police; and
- GPs.

The purpose of the training materials is to:

- raise awareness of the impact alcohol misuse can have in relationships where domestic abuse is present;
- encourage practitioners to actively seek to identify where alcohol misuse and domestic abuse are co-occurring and to give pointers on signs, risk assessment and responses covering both victims and perpetrators of domestic abuse; and
- encourage greater join-up between alcohol and domestic abuse services and engagement by GPs and police through the incorporation of these materials into training and practice.

4. SKILLS AND EXPERIENCE

Bidders should have a strong level of knowledge and expertise in the areas of alcohol misuse and/or domestic abuse, and knowledge of any existing evidence-based guidance and tools on these issues and their effectiveness. They should also have good knowledge and experience of the relevant stakeholders to be able to develop these training materials. While bidders may predominantly work in either the domestic abuse or alcohol arena, it would be helpful to highlight any relevant expertise or experience of working on both areas where possible.

5. DEFINITIONS

Expression or Acronym	Definition
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DAU	Drugs and Alcohol Unit
GP	General Practitioner

6. THE REQUIREMENT

The content for the resource pack should be developed using best practice in this area, including from published materials, academic evidence, existing guidance and tools and the knowledge and expertise from frontline professionals relevant to the area. It should comprise 2 parts.

A. Training guidance document

A comprehensive resource document for use within existing training provision for frontline professionals in local areas. It should achieve the objectives and outcomes specified in section 3 and include content on each point below.

- Explain how the training materials were developed and reviewed/tested, who they are for and how they can be integrated into existing local training provision and practice;
- Briefly summarise what is known about the compounding impacts and effects of alcohol misuse on victims and perpetrators within relationships where domestic abuse is present;
- Provide practical, tailored training pointers for the 4 groups of frontline professionals and practitioners for which this pack is designed, including the signs they should look for, the questions they should ask and how to respond appropriately to disclosures by anyone experiencing these issues and understanding the referral pathways to other services they can use. This should take into account the different approaches required for victims and perpetrators of domestic abuse;
- Include anonymised examples and case studies based on local experience and practice of what works;
- Include any further useful pointers, information, or guidance which it would be appropriate to include.

B. Summary card of top tips for frontline professionals

Short, tailored pointers and key questions which frontline professionals and practitioners should consider when working with people who may be experiencing domestic abuse and alcohol misuse. They should be based on the more detailed materials set out in the training guidance document including the signs they should look for, the questions they should ask and how to respond appropriately to disclosures by anyone experiencing these issues and understanding the referral pathways to other services they can use. They should take into account the different approaches required for victims and perpetrators of domestic abuse. They should be designed to fit onto an A5 laminated card as a take-away tool which practitioners can carry with them for easy access and use.

Four tailored checklists should be developed, one for each of the following groups:



- Frontline staff in alcohol treatment services;
- Frontline staff in domestic abuse services;
- Police; and
- GPs.

Development and consultation

The product should be developed and tested with experts and stakeholders who have relevant knowledge, expertise and experience in this area of work. All 4 groups of stakeholder practitioners for which this training is being developed should be consulted.

7. FORMAT OF THE MATERIAL

Item description
A. Training Guidance supplied in A4, black & white, 100gsm paper. To consist of: 1x word format. 1x pdf format. 6x hard copy.
B. Summary Guidance (Top Tips) for frontline staff in alcohol treatment services professionals supplied in A5, black & white, 100gsm paper. To consist of: 1 x word format (one for each frontline professional discipline) 1 x pdf format (one for each frontline professional discipline) 6 x hard copy (six for each frontline professional discipline)
C. Summary Guidance (Top Tips) for frontline staff in domestic abuse treatment services supplied in A5, black & white, 100gsm paper. To consist of: 1 x word format (one for each frontline professional discipline) 1 x pdf format (one for each frontline professional discipline) 6 x hard copy (six for each frontline professional discipline)



D. Summary Guidance (Top Tips) for frontline police staff supplied in A5, black & white, 100gsm paper.

To consist of:

- 1 x word format (one for each frontline professional discipline)
- 1 x pdf format (one for each frontline professional discipline)
- 6 x hard copy (six for each frontline professional discipline)

E. Summary Guidance (Top Tips) for frontline General Practitioners (or other frontline healthcare providers) supplied in A5, black & white, 100gsm paper.

To consist of:

- 1 x word format (one for each frontline professional discipline)
- 1 x pdf format (one for each frontline professional discipline)
- 6 x hard copy (six for each frontline professional discipline)

8. QUALITY AND SIGN OFF

The information included in the training resource pack should follow the evidence base for what works. Advice for professionals working with perpetrators of domestic abuse should be in line with principles of the [Respect Standards](#), particularly around ensuring the safety of the victim. It should also adhere to standards set out in NICE clinical guidelines. Examples of standards are included here.³

The final product provided to the Home Secretary (DAU) must clearly meet the requirements of the specification (statement of requirements).

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- A framework for working safely and effectively with men who perpetrate intimate partner violence in substance use treatment settings et al; King's College London ISBN 978-1-908951-15-1 – <https://www.kcl.ac.uk/ioppn/depts/addictions/research/drugs/Capabilities-Framework.pdf>
- Respect Standard (3rd edition 2017)
- Save lives risk checklist guidance – <http://safelives.org.uk/sites/default/files/resources/Dash%20risk%20checklist%20quick%20start%20guidance%20FINAL.pdf>
- NICE Guidelines PH50 Domestic violence and abuse: multi-agency working
- NICE Guideline PH24 Alcohol use disorders: prevention
- NICE clinical guideline CG115
- Drug misuse and dependence: Guidelines on Clinical Management



The provider must not publish or share the material with any other party. The provider must ensure they have appropriate quality management processes in place to ensure the accuracy of the supplied training material.

9. REPORTING

The provider will be expected to hold bi-weekly catch ups with the Home Office to seek views and comments on emerging work. The final pack should be provided by the 31st March 2019. The Home Office may review and modify the pack after it has been provided by the bidder.

10. PRICE

Prices are to be submitted as part of your response excluding VAT. Bidders should quote for developing, consulting on and printing the guidance and top tips as specified in the pricing schedule at appendix E.

11. STAFF AND CUSTOMER SERVICE

The Home Secretary requires the provider to provide a sufficient level of resource throughout the duration of the development of the material in order to consistently deliver a quality service to all Parties.

The provider will provide excellent customer service to the Home Secretary throughout the duration of the engagement.

12. SECURITY REQUIREMENTS

The provider will be expected to comply with the relevant security requirements necessary to undertake development of the material. This includes following the relevant data protection regulations and ensuring that secured information is handled correctly. Any sensitive information will need to be marked correctly.

13. INTELLECTUAL PROPERTY RIGHTS (IPR)

The Home Office requires that the intellectual property rights (including the copyright) in any reports, documentation or materials produced as part of the production of the training pack are hereby assigned to and shall vest in the Home Secretary.

Save where the development of the training pack uses documentation and materials supplied by the Home Secretary, the provider shall warrant that none of the documentation and materials used or created as part of the training pack development shall infringe any patent, trade mark, registered design, copyright or other rights in industrial property of any third party.



The provider shall be expected to indemnify the Home Secretary against all actions, demands, charges, expenses and costs which the Authority may incur.

The Home Office reserves the right to amend and modify the product that is developed by the provider.

Any IPR related to the final product provided to the customer (foreground IPR) will be owned by the customer. The supplier can use the final product created under license with specific permission of the customer without fee for a period of 12 months after the expiry of this contract.

14. PAYMENT

Payment will only be made following satisfactory delivery of pre-agreed certified products and deliverables.

When tendering, the bidder will set out their costs which if the bidder is awarded the contract the Home Secretary will agree to pay this price. The Home Secretary will pay the bidder upon receipt of a detailed invoice including a detailed elemental breakdown of work completed and the associated costs. The invoice will be settled after the work has been completed.