



DVLA  
Longview Road  
Morriston  
Swansea SA6 7JL

Hootsuite Enterprise  
5 East 8th Avenue  
Vancouver BC  
Canada  
V5T 4S8

[@dvlagovuk](http://www.gov.uk/browse/driving)

Our ref: PS/22/83  
Date: 14/09/2022

Dear **Sir/Madam**

**CONTRACT REFERENCE NUMBER: PS/22/83**  
**CONTRACT TITLE: Hootsuite Enterprise Premium Package**  
**FRAMEWORK REFERENCE NUMBER: RM1557.12**

On behalf of the Secretary of State for Transport, I accept your Service Offering 4767 9660 9982 134 under the terms and conditions of the GCloud12 Framework RM1557.12. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM1557.12
2. Your quote dated 26/08/2022



DVLA Proposal W  
new quote.pdf

The period of the contract will be 12 months, commencing on 30/09/2022 and expiring on 29/09/2023.

The Firm Price for the Contract is £12,458 exclusive of Value Added Tax.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures below.



Invoicing  
Procedures.docx



**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

All proposed offshoring activity of Official level data outside the UK, under this contract, will be subject to prior approval by the Department/Government, as appropriate.

Please contact the Contract Owner **REDACTED** via email address **REDACTED** @dvla.gov.uk to discuss arrangements for commencement of the contract

Please acknowledge your receipt of this letter.

Yours sincerely,

**REDACTED**

Commercial Specialist

Commercial Directorate

**REDACTED** @dvla.gov.uk

**On behalf of the Secretary of State for Transport**