

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:275730-2018:TEXT:EN:HTML>

**United Kingdom-Liverpool: Education and training services  
2018/S 121-275730**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

Liverpool John Moores University  
Exchange Station, Tithebarn Street, Merseyside  
Liverpool  
L2 2QP  
United Kingdom  
Contact person: Lyndsay Miles  
Telephone: +44 1512318107  
E-mail: [l.miles@ljmu.ac.uk](mailto:l.miles@ljmu.ac.uk)  
NUTS code: UKD72

**Internet address(es):**

Main address: [www.ljmu.ac.uk](http://www.ljmu.ac.uk)  
Address of the buyer profile: <https://in-tendhost.co.uk/ljmu/asp/Home>

**I.2) Information about joint procurement**

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://in-tendhost.co.uk/ljmu/asp/Home>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://in-tendhost.co.uk/ljmu/asp/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Professional Services — Associate Network for Liverpool Business School  
Reference number: LJMU 1823

**II.1.2) Main CPV code**

80000000

**II.1.3) Type of contract**

Services

II.1.4) **Short description:**

LJMU invites applications from suitably experienced suppliers for admission to their Dynamic Purchasing System (DPS) for the provision of a network associates, who are able to across the three main areas of executive education:

- Bespoke corporate programmes,
- Accredited work based programmes at masters and degree level (e.g. MBA or MSc),
- CPD.

In particular we require associates who can provide:

- Expertise in executive education and related competencies to support the growth of the Corporate Development Portfolio in the Business School,
- Complementary skills and expertise to those within the Business School,
- Currency, credibility and practitioner focus,
- Flexible resource to cope with fluctuating demands.

The work will focus around leadership and management development but will also include but not limited to areas such as:

- Strategic management,
- Financial management and decision making,
- Marketing,
- Digital marketing,
- Change management,
- Digital innovation.

II.1.5) **Estimated total value**

Value excluding VAT: 350 000.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

II.2) **Description**

II.2.1) **Title:**

Teaching and Facilitation on Accredited Programmes  
Lot No: 1

II.2.2) **Additional CPV code(s)**

80530000  
80521000  
80000000  
80570000  
80500000  
80300000  
80520000  
80430000

II.2.3) **Place of performance**

NUTS code: UKD72  
Main site or place of performance:  
City of Liverpool

II.2.4) **Description of the procurement:**

LJMU require a network of associates who can provide the support we need to deliver leadership and management for businesses. The intention is to become the provider of choice in the region for Management and Leadership Development.

The planned growth will require internal staffing to support the activities, but will also need Associates with complementary skills to work alongside them. In particular we need Associates who can provide:

- Expertise in Executive Education and related competencies to support the growth of the Corporate Development portfolio in the Business School
- Complementary skills and expertise to those within the Business School
- Currency, credibility and practitioner focus
- Flexible resource to cope with fluctuating demands

We are seeking for Associates that would work across three main areas of Executive Education:

- Bespoke corporate programmes,
- Accredited work based programmes at masters and degree level (e.g. MBA or MSc),
- CPD.

The work will focus around Leadership and Management Development but will also include areas such as:

- Leadership and management development,
- Strategic Management,
- Financial Management and Decision Making,
- Marketing,
- Digital Marketing,
- Change Management,
- Digital Innovation,
- Business Growth Expertise,
- Digital Business Management,
- Productivity and Process Improvement,
- Project Management,
- Enterprise,
- Performance Management,
- Corporate and Personal Social Responsibility and Ethics.

Requirements are but not limited to:

Deliver sessions to meet the module outline for executive education incorporating facilitation and group discussion. Some provision will be for delivery only, where a key criteria is experience and ability to engage with experienced managers. There will be a need to support and advise delegates in relation to their assignments. There may also be a requirement to take a prominent role on a module including involvement in assessment.

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) **Estimated value**

Value excluding VAT: 135 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The DPS will be hosted on the LJMU E-tendering portal, suppliers wishing to submit a selection questionnaire must be registered on In-Tend, if you have not yet registered on the portal, this can be done online at <https://in-tendhost.co.uk/ljmu.aspx/home>

II.2) **Description**

II.2.1) **Title:**

Teaching and Facilitation on Unaccredited Programmes

Lot No: 2

II.2.2) **Additional CPV code(s)**

80530000

80521000

80000000

80570000

80500000

80300000

80520000

80430000

II.2.3) **Place of performance**

NUTS code: UKD72

Main site or place of performance:

City of Liverpool

II.2.4) **Description of the procurement:**

LJMU require a network of associates who can provide the support we need to deliver leadership and management for businesses. The intention is to become the provider of choice in the region for Management and Leadership Development.

The planned growth will require internal staffing to support the activities, but will also need Associates with complementary skills to work alongside them. In particular we need Associates who can provide:

— Expertise in Executive Education and related competencies to support the growth of the Corporate Development portfolio in the Business School

— Complementary skills and expertise to those within the Business School

— Currency, credibility and practitioner focus

— Flexible resource to cope with fluctuating demands

We are seeking for Associates that would work across three main areas of Executive Education:

— Bespoke corporate programmes,

— Accredited work based programmes at masters and degree level (e.g. MBA or MSc),

— CPD.

The work will focus around Leadership and Management Development but will also include areas such as:

- Leadership and management development,
- Strategic Management,
- Financial Management and Decision Making,
- Marketing,
- Digital Marketing,
- Change Management,
- Digital Innovation,
- Business Growth Expertise,
- Digital Business Management,
- Productivity and Process Improvement,
- Project Management,
- Enterprise,
- Performance Management,
- Corporate and Personal Social Responsibility and Ethics.

Requirements are but not limited to:

Deliver sessions to meet the module outline for executive education incorporating facilitation and group discussion

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) **Estimated value**

Value excluding VAT: 27 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The DPS will be hosted on the LJMU E-tendering portal, suppliers wishing to submit a selection questionnaire must be registered on In-Tend, if you have not yet registered on the portal, this can be done online at <https://in-tendhost.co.uk/ljmu.aspx/home>

II.2) **Description**

II.2.1) **Title:**

Guest Speaker and Masterclass Events

Lot No: 3

II.2.2) **Additional CPV code(s)**

80530000  
80521000  
80000000  
80570000  
80500000  
80300000  
80520000  
80522000  
80430000

II.2.3) **Place of performance**

NUTS code: UKD72

Main site or place of performance:

City of Liverpool

II.2.4) **Description of the procurement:**

LJMU require a network of associates who can provide the support we need to deliver leadership and management for businesses. The intention is to become the provider of choice in the region for Management and Leadership Development.

The planned growth will require internal staffing to support the activities, but will also need Associates with complementary skills to work alongside them. In particular we need Associates who can provide:

- Expertise in Executive Education and related competencies to support the growth of the Corporate Development portfolio in the Business School,
- Complementary skills and expertise to those within the Business School,
- Currency, credibility and practitioner focus,
- Flexible resource to cope with fluctuating demands.

We are seeking for Associates that would work across 3 main areas of Executive Education:

- Bespoke corporate programmes,
- Accredited work based programmes at masters and degree level (e.g. MBA or MSc),
- CPD.

The work will focus around Leadership and Management Development but will also include areas such as:

- Leadership and management development,
- Strategic Management,
- Financial Management and Decision Making,
- Marketing,
- Digital Marketing,
- Change Management,
- Digital Innovation,
- Business Growth Expertise,
- Digital Business Management,
- Productivity and Process Improvement,
- Project Management,
- Enterprise,
- Performance Management,
- Corporate and Personal Social Responsibility and Ethics.

Requirements are but not limited to:

Guest speaker and masterclass events. Speaking sessions may be in the day, twilight or evening. The expectation would be to present drawing upon experience and expertise with thought provoking, challenging and engaging topics. Typically the topics will be related to a theme of the programme, and range from discussing good practice, personal experience, thought leadership, and proposing different approaches. Some events may also include roundtable discussions and panel sessions incorporated with speaking. These events tend to be one-off sessions to enrich the experience around the programme, relating live cases/corporate/sector material which supplements the curriculum and is delivered on the basis of 'company' expertise.

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) **Estimated value**

Value excluding VAT: 40 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The DPS will be hosted on the LJMU E-tendering portal, suppliers wishing to submit a selection questionnaire must be registered on In-Tend, if you have not yet registered on the portal, this can be done online at <https://in-tendhost.co.uk/ljmu.aspx/home>

II.2) **Description**

II.2.1) **Title:**

Commercial Bid Writing

Lot No: 4

II.2.2) **Additional CPV code(s)**

80530000

80521000

80000000

80570000

80500000

80300000

80520000

79410000

II.2.3) **Place of performance**

NUTS code: UKD72

Main site or place of performance:  
City of Liverpool

**II.2.4) Description of the procurement:**

LJMU require a network of associates who can provide the support we need to deliver leadership and management for businesses. The intention is to become the provider of choice in the region for Management and Leadership Development.

The planned growth will require internal staffing to support the activities, but will also need Associates with complementary skills to work alongside them. In particular we need Associates who can provide:

- Expertise in Executive Education and related competencies to support the growth of the Corporate Development portfolio in the Business School,
- Complementary skills and expertise to those within the Business School,
- Currency, credibility and practitioner focus,
- Flexible resource to cope with fluctuating demands.

We are seeking for Associates that would work across three main areas of Executive Education:

- Bespoke corporate programmes,
- Accredited work based programmes at masters and degree level (e.g. MBA or MSc),
- CPD.

The work will focus around Leadership and Management Development but will also include areas such as:

- Leadership and management development,
- Strategic Management,
- Financial Management and Decision Making,
- Marketing,
- Digital Marketing,
- Change Management,
- Digital Innovation,
- Business Growth Expertise,
- Digital Business Management,
- Productivity and Process Improvement,
- Project Management,
- Enterprise,
- Performance Management,
- Corporate and Personal Social Responsibility and Ethics.

Requirements are but not limited to:

Commercial Bid Writing. Writing proposals in response to tenders. Expertise in interpreting tender specifications, desk research of business needs and ability to write in succinct persuasive manner, capturing key aspects of Corporate Developments Portfolio.

**II.2.5) Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: 26 000.00 GBP

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no



II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The DPS will be hosted on the LJMU E-tendering portal, suppliers wishing to submit a selection questionnaire must be registered on In-Tend, if you have not yet registered on the portal, this can be done online at <https://in-tendhost.co.uk/ljmu.aspx/home>

II.2) **Description**

II.2.1) **Title:**

Assessment of need, design and development of interventions

Lot No: 5

II.2.2) **Additional CPV code(s)**

80530000

80521000

80000000

80570000

80500000

80300000

80520000

80400000

80430000

II.2.3) **Place of performance**

NUTS code: UKD72

Main site or place of performance:

City of Liverpool

II.2.4) **Description of the procurement:**

LJMU require a network of associates who can provide the support we need to deliver leadership and management for businesses. The intention is to become the provider of choice in the region for Management and Leadership Development.

The planned growth will require internal staffing to support the activities, but will also need Associates with complementary skills to work alongside them. In particular we need Associates who can provide:

- Expertise in Executive Education and related competencies to support the growth of the Corporate Development portfolio in the Business School,
- Complementary skills and expertise to those within the Business School,
- Currency, credibility and practitioner focus,
- Flexible resource to cope with fluctuating demands.

We are seeking for Associates that would work across three main areas of Executive Education:

- Bespoke corporate programmes,

- Accredited work based programmes at masters and degree level (e.g. MBA or MSc),
- CPD.

The work will focus around Leadership and Management Development but will also include areas such as:

- Leadership and management development,
- Strategic Management,
- Financial Management and Decision Making,
- Marketing,
- Digital Marketing,
- Change Management,
- Digital Innovation,
- Business Growth Expertise,
- Digital Business Management,
- Productivity and Process Improvement,
- Project Management,
- Enterprise,
- Performance Management,
- Corporate and Personal Social Responsibility and Ethics.

Requirements are but not limited to:

Assessment of need, design and development of interventions. Provide services to assess the learning and development needs of a business through discussion, interviews, focus groups, questionnaires or other appropriate means. Based on the identified needs, design and develop appropriate interventions, programmes and solutions within the context of the corporate development portfolio of interventions and programmes

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) **Estimated value**

Value excluding VAT: 20 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The DPS will be hosted on the LJMU E-tendering portal, suppliers wishing to submit a selection questionnaire must be registered on In-Tend, if you have not yet registered on the portal, this can be done online at <https://in-tendhost.co.uk/ljmu.aspx/home>

II.2) **Description**

II.2.1) **Title:**

Developing Bespoke Learning Content  
Lot No: 6

II.2.2) **Additional CPV code(s)**

80530000  
80521000  
80000000  
80570000  
80500000  
80300000  
80520000  
80400000  
80430000

II.2.3) **Place of performance**

NUTS code: UKD72  
Main site or place of performance:  
City of Liverpool

II.2.4) **Description of the procurement:**

LJMU require a network of associates who can provide the support we need to deliver leadership and management for businesses. The intention is to become the provider of choice in the region for Management and Leadership Development.

The planned growth will require internal staffing to support the activities, but will also need Associates with complementary skills to work alongside them. In particular we need Associates who can provide:

- Expertise in Executive Education and related competencies to support the growth of the Corporate Development portfolio in the Business School,
- Complementary skills and expertise to those within the Business School,
- Currency, credibility and practitioner focus,
- Flexible resource to cope with fluctuating demands.

We are seeking for Associates that would work across three main areas of Executive Education:

- Bespoke corporate programmes,
- Accredited work based programmes at masters and degree level (e.g. MBA or MSc),
- CPD.

The work will focus around Leadership and Management Development but will also include areas such as:

- Leadership and management development,
- Strategic Management,
- Financial Management and Decision Making,
- Marketing,
- Digital Marketing,
- Change Management,
- Digital Innovation,
- Business Growth Expertise,
- Digital Business Management,
- Productivity and Process Improvement,
- Project Management,

- Enterprise,
- Performance Management,
- Corporate and Personal Social Responsibility and Ethics.

Requirements are but not limited to:

Developing bespoke learning content. Write and produce learning content and resources to support the delivery of executive programmes. The nature of the content will vary, but for example may involve producing learner guides, cases, guided learning with annotated references to different resources and sources, power point slides, overview pieces summarising key ideas, and resources suitable for blended and on-line learning content.

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) **Estimated value**

Value excluding VAT: 35 000.00 GBP

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The DPS will be hosted on the LJMU E-tendering portal, suppliers wishing to submit a selection questionnaire must be registered on In-Tend, if you have not yet registered on the portal, this can be done online at <https://in-tendhost.co.uk/ljmu.aspx/home>

II.2) **Description**

II.2.1) **Title:**

Learning Design

Lot No: 7

II.2.2) **Additional CPV code(s)**

80530000

80521000

80000000

80570000

80500000

80300000

80520000

80430000

II.2.3) **Place of performance**

NUTS code: UKD72

Main site or place of performance:

City of Liverpool

**II.2.4) Description of the procurement:**

LJMU require a network of associates who can provide the support we need to deliver leadership and management for businesses. The intention is to become the provider of choice in the region for Management and Leadership Development.

The planned growth will require internal staffing to support the activities, but will also need Associates with complementary skills to work alongside them. In particular we need Associates who can provide:

- Expertise in Executive Education and related competencies to support the growth of the Corporate Development portfolio in the Business School,
- Complementary skills and expertise to those within the Business School,
- Currency, credibility and practitioner focus,
- Flexible resource to cope with fluctuating demands.

We are seeking for Associates that would work across three main areas of Executive Education:

- Bespoke corporate programmes,
- Accredited work based programmes at masters and degree level (e.g. MBA or MSc),
- CPD.

The work will focus around Leadership and Management Development but will also include areas such as:

- Leadership and management development,
- Strategic Management,
- Financial Management and Decision Making,
- Marketing,
- Digital Marketing,
- Change Management,
- Digital Innovation,
- Business Growth Expertise,
- Digital Business Management,
- Productivity and Process Improvement,
- Project Management,
- Enterprise,
- Performance Management,
- Corporate and Personal Social Responsibility and Ethics.

Requirements are but not limited to:

Learning design. Developing a range of activities and workplace activities to be incorporated in an engaging and action based series of interventions. Incorporating management and leadership development techniques, for example action learning, coaching, reflection along with personal development and business improvement/ diagnostic activities

**II.2.5) Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: 20 000.00 GBP

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.9) Information about the limits on the number of candidates to be invited**

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: no

**II.2.12) Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

The DPS will be hosted on the LJMU E-tendering portal, suppliers wishing to submit a selection questionnaire must be registered on In-Tend, if you have not yet registered on the portal, this can be done online at <https://in-tendhost.co.uk/ljmu.aspx/home>

**II.2) Description**

**II.2.1) Title:**

Coaching, Mentoring and Action Learning

Lot No: 8

**II.2.2) Additional CPV code(s)**

80530000

80521000

80000000

80570000

80500000

80300000

80520000

80430000

**II.2.3) Place of performance**

NUTS code: UKD72

Main site or place of performance:

City of Liverpool

**II.2.4) Description of the procurement:**

LJMU require a network of associates who can provide the support we need to deliver leadership and management for businesses. The intention is to become the provider of choice in the region for Management and Leadership Development.

The planned growth will require internal staffing to support the activities, but will also need Associates with complementary skills to work alongside them. In particular we need Associates who can provide:

- Expertise in Executive Education and related competencies to support the growth of the Corporate Development portfolio in the Business School,
- Complementary skills and expertise to those within the Business School,
- Currency, credibility and practitioner focus,
- Flexible resource to cope with fluctuating demands.

We are seeking for Associates that would work across three main areas of Executive Education:

- Bespoke corporate programmes,
- Accredited work based programmes at masters and degree level (e.g. MBA or MSc),
- CPD.

The work will focus around Leadership and Management Development but will also include areas such as:

- Leadership and management development,
- Strategic Management,
- Financial Management and Decision Making,
- Marketing,
- Digital Marketing,
- Change Management,
- Digital Innovation,
- Business Growth Expertise,
- Digital Business Management,
- Productivity and Process Improvement,
- Project Management,
- Enterprise,
- Performance Management,
- Corporate and Personal Social Responsibility and Ethics.

Requirements are but not limited to:

Coaching, mentoring and action learning. Experienced in supporting managers to develop using coaching or mentoring or action learning. This is especially in relation to supporting managers on a development programme.

**II.2.5) Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: 26 000.00 GBP

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.9) Information about the limits on the number of candidates to be invited**

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: no

**II.2.12) Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

The DPS will be hosted on the LJMU E-tendering portal, suppliers wishing to submit a selection questionnaire must be registered on In-Tend, if you have not yet registered on the portal, this can be done online at <https://in-tendhost.co.uk/ljmu/aspx/home>

II.2) **Description**

II.2.1) **Title:**

Evaluation of Learning  
Lot No: 9

II.2.2) **Additional CPV code(s)**

80530000  
80521000  
80000000  
80570000  
80500000  
80300000  
80520000  
80430000

II.2.3) **Place of performance**

NUTS code: UKD72  
Main site or place of performance:  
City of Liverpool

II.2.4) **Description of the procurement:**

LJMU require a network of associates who can provide the support we need to deliver leadership and management for businesses. The intention is to become the provider of choice in the region for Management and Leadership Development.

The planned growth will require internal staffing to support the activities, but will also need Associates with complementary skills to work alongside them. In particular we need Associates who can provide:

- Expertise in Executive Education and related competencies to support the growth of the Corporate Development portfolio in the Business School,
- Complementary skills and expertise to those within the Business School,
- Currency, credibility and practitioner focus,
- Flexible resource to cope with fluctuating demands.

We are seeking for Associates that would work across three main areas of Executive Education:

- Bespoke corporate programmes,
- Accredited work based programmes at masters and degree level (e.g. MBA or MSc),
- CPD.

The work will focus around Leadership and Management Development but will also include areas such as:

- Leadership and management development,
- Strategic Management,
- Financial Management and Decision Making,
- Marketing,
- Digital Marketing,
- Change Management,
- Digital Innovation,
- Business Growth Expertise,
- Digital Business Management,
- Productivity and Process Improvement,
- Project Management,
- Enterprise,



- Performance Management,
- Corporate and Personal Social Responsibility and Ethics.

Requirements are but not limited to:

Evaluation of learning. Experience in devising and conducting evaluation of learning with delegates and with businesses to identify benefits, transfer of learning and impact at a personal and organisational level

**II.2.5) Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: 21 000.00 EUR

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.9) Information about the limits on the number of candidates to be invited**

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: no

**II.2.12) Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

The DPS will be hosted on the LJMU E-tendering portal, suppliers wishing to submit a selection questionnaire must be registered on In-Tend, if you have not yet registered on the portal, this can be done online at <https://in-tendhost.co.uk/ljmu.aspx/home>

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

We reserve the right to mandate relevant accreditations at the call off stage that are deemed fundamental to the service delivery

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.1.5) Information about reserved contracts**

**III.2) Conditions related to the contract**

**III.2.1) Information about a particular profession**

**III.2.2) Contract performance conditions:**

**III.2.3) Information about staff responsible for the performance of the contract**

#### **Section IV: Procedure**

##### **IV.1) Description**

###### **IV.1.1) Type of procedure**

Restricted procedure

###### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

###### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

###### **IV.1.6) Information about electronic auction**

###### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

##### **IV.2) Administrative information**

###### **IV.2.1) Previous publication concerning this procedure**

###### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date: 30/07/2022

Local time: 12:00

###### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 31/07/2022

###### **IV.2.4) Languages in which tenders or requests to participate may be submitted:**

English

###### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

###### **IV.2.7) Conditions for opening of tenders**

#### **Section VI: Complementary information**

##### **VI.1) Information about recurrence**

This is a recurrent procurement: no

##### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

##### **VI.3) Additional information:**

##### **VI.4) Procedures for review**

###### **VI.4.1) Review body**

Liverpool John Moores University

Exchange Station, Tithebarn Street, Merseyside

Liverpool

L2 2QP

United Kingdom

Telephone: +44 1512318107

###### **VI.4.2) Body responsible for mediation procedures**

###### **VI.4.3) Review procedure**

###### **VI.4.4) Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**  
25/06/2018