REDACTED

Date: REDACTED

Procurement ref: CCIH16A33

Dear Sir/Madam,

**Award of contract for the supply of Hardware, Software, Training and Support**

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Ministry of Defence (the “Authority”), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence 6th day of October 2016 and shall expire on completion of the support which is scheduled to be 20th October 2017. The total contract value is £40,552.15 (ex VAT).

This procurement activity was a further competition under framework reference number RM1054 MoD Technology, and the framework Terms and Conditions shall apply. A copy of the contract Statement of Requirements (Appendix B) is attached.

Please complete and return the attached P2P template by 10th October 2016.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of MoD |
| Name: REDACTEDCCS Procurement Specialist |  |
| Signature:REDACTED |  |
| Date: REDACTEDCCIH16A33APPENDIX BSTATEMENT OF REQUIREMENTSPROVSION OF HARDWARE, SOFTWARE, TRAINING AND SUPPORTPURPOSEThe MOD are inviting bids for the provision of Hardware, Software, Training and Support Services to enable a BIM trials team to be formed. This will enable the authority to understand how IOC and FOC Level 2 BIM compliance might be achieved.Background to requirement/OVERVIEW of requirementBIM adoption is as significant a transition as that from pencil and paper to Computer Aided Design. It is a process that involves creating and using an intelligent 3D model to inform and communicate project decisions. The civilian targets for BIM are a 33% reduction in the cost of construction and whole life costs, and a 50% reduction in the overall time, from inception to completion.The Government Construction Strategy [1] sets out the direction for all public sector building projects to be Level 2 BIM-compliant by 1 Jan 16 [2] . The construction industry is rapidly embracing BIM, partly to ensure they are still able to tender for public sector contracts but more importantly, to improve their efficiency and produce better products. The Corps of Royal Engineers (RE) need to take action immediately to ensure they have even the smallest and most tenuous BIM compliant solution within this timeline. This solution will be confined to 170 (Infra Sp) Engr Gp in the short term until Capability Directorate Combat Support addresses the capability gap within the wider Corps. A trial is required to understand how IOC and FOC Level 2 BIM compliance might be achieved.The Government Construction Strategy states that in order to minimise costs to HMG, public money will not be spent on non-BIM compliant projects after 1 Jan 2016. This has a significant impact on the RE as Joint Force Enabling Exercises and other projects using public money will not be funded. It is not yet clear how the Government Construction Strategy will be interpreted by PJHQ for military operations. In due course, all construction output from the RE must be BIM-compliant.Commander 170 (Infra Sp) Engr Gp has directed through his Infrastructure Capability Change Programme (ICCP) that 66 Works Group (Wks Gp) RE are to undertake a project to investigate and recommend how BIM can be adopted by 170 (Infra Sp) Engr Gp in order to improve delivery of infrastructure engineering projects.A BIM trials team needs to be formed, training conducted and software procured in order for an initial BIM trial to be conducted. The trial will ensure that a single small team within 170 (Infra Sp) Engr Gp are BIM compliant. This in no way makes the whole of 170 (Infra Sp) Engr Gp compliant; significant additional investment will be required. The trial will define what the cost-effective skeleton BIM solution should be and inform the Initial Operating Capability (IOC) and Full Operation Capability (FOC) for CD CS (Mil Eng).definitions

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| Expression or Acronym | Definition |
| MOD | The Ministry of Defence |
| IOC | Initial Operating Capability |
| FOC | Full Operation Capability |
| BIM | Building Information Modelling |
| RE | Royal Engineers |
| HMG | Her Majesty’s Government |
| PJHQ | The Permanent Joint Headquarters |
| INFRA SP | Infrastructure Support |
| ENGR SP | Engineer SP |
| WKS GP | Works Group |
| MIL ENG | Military Engineering |

scope of requirement The Authority are inviting bids for the following Hardware Items or suitable alternatives which meet the specification;**1 x Storage Device**WD My Cloud EX2 10TB 2 Bay 3.5 inch NAS Ethernet External HDD**8 x Widescreen Monitors**HP Business E321 Widescreen Full HD LCD Monitor (23””) (16:9) (1920 x 1080) (VGA, DVI, Display port)The Authority are inviting bids for the following Software;**1 x Building Design Suite Ultimate (BDSU) Software and media**Electronic License DeliveryIncludes in the one single user suite:Building Design Suite Premium plus:Autodesk Navisworks Manage (inc simulate)Autodesk Robot Structural Analysis ProfessionalAutodesk InfraworksBDSU Media kit supplied on USBBDSU Mandatory subscription**7 x Building Design Suite Premium (BDSP) software and media**Electronic License DeliveryIncludes in the one single user suite:AutoCADAutoCAD ArchitectureAutoCAD MEPAutoCAD Structural detailingAutodesk ShowcaseAutodesk RevitAutodeask 3ds Max DesignAutodesk Navisworks SimulateBDSP Media kit supplied on USBBDSP Mandatory subscription**The Authority are inviting bids for the following onsite training all to be provided for up to 8 Delegates at Chetwynd Barracks. (4 weeks' notice will be given to any training provider)**1 x Revit Architecture Fundamentals Course (3 day Course)1 x Revit content/libraries/families workshop (2 day Course)1 x Revit project management workshop (1 day Course)1 x Revit MEP Fundamentals training course (4 day Course)1 x Revit MEP Mechanical design course (1 day Course)1 x Revit MEP Electrical design course (1 day Course)1 x Revit MEP Modelling for analysis course (1 day Course)1 x Revit MEP Content Creation course (1 day Course)1 x Autodesk Navisworks Essentials Course (2 day Course)7 additional periods, each of 4 hours duration, as ongoing support.. The content and timing will be determined by the authority as requirements are identified during software use. **The Authority is inviting bids for the following Advanced Support Services for a 12 month period;**Telephone and remote support assistance for trained users (Mon-Fri 9am-5pm)Telephone and remote support for Autodesk products (Mon-Fri 9am-5pm)The requirementThe requirement is for the delivery of software with training as well as items of hardware to allow the deliver of the BIM trial. The full scope is detailed in Section 4.key milestonesSuccessful delivery is required no later than 15 Oct 16, and initial training (para 4.3.1 – 4.3.9 inclusive) delivered by 20 Dec 16. Additional training and Support Services to conclude 12 months after software activation date.continuous improvementThe Supplier will be expected to continually improve the way in which the required Services are to be delivered throughout the Contract duration.Changes to the way in which the Services are to be delivered must be brought to the Authority’s attention and agreed prior to any changes being implemented.PRICEPrices (ex VAT) are those submitted via the e portal on the Appendix E.STAFF AND CUSTOMER SERVICEThe Authority requires the Potential Provider to provide a sufficient level of resource throughout the duration of the Contract in order to consistently deliver a quality service to all Parties.Potential Provider’s staff assigned to the Contract shall have the relevant qualifications and experience to deliver the Contract. The Potential Provider shall ensure that staff understand the Authority’s vision and objectives and will provide excellent customer service to the Authority throughout the duration of the Contract. service levels and performanceThe Authority will measure the quality of the Supplier’s delivery by:

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| KPI/SLA | Service Area | KPI/SLA description | Target |
| #1 | Delivery timescales | Deliveries to be received within 5 working days from order issue | 100% |

paymentPayment will be made via P2P upon successful delivery of all the goods required. During the period 30/09/16 - 20/10/16 the MOD will not be able to process any invoices, new orders or receipts on P2P.  Consequently, Contract and other payments will be deferred until after the CP&F Release 2 ‘Go-Live’ date (20/1/16).Location The location of the Services will be carried out at Chetwynd Barracks, Chilwell, BEESTON. NG9 5HA. |  |