



Babington Business College Limited  
1<sup>st</sup> Floor  
100 Broad Street  
Birmingham  
West Midlands  
B15 1AE

Attn: Redacted

Redacted

Date: 2 December 2020

Contract ref: CCDE20A02

Dear Redacted,

**Award of contract for the supply of Finance, Project Management, Leadership and Management Apprenticeship Training and Related Services**

Further to your submission of a bid for the above Procurement, on behalf of the Cabinet Office (the "Customer"), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence on the 4<sup>th</sup> day of December 2020 and the Expiry Date will be the 3<sup>rd</sup> day of December 2021. The Contracting Authority reserves the option to extend the call-off contract by 1 year. The total contract value shall be £4,000,000.00 exc. VAT for year 1 and £4,000,000.00 for year 2. Year 2 is subject to additional budgetary approvals and the availability of the relevant levies.

This procurement activity was a Call Off under Commercial Agreement RM6102 Apprenticeships Training Dynamic Marketplace and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of the Call Off Order Form and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service by 12:00 3 December 2020. You are reminded that no engagement with the Customer is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Customer will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

Signed for and on behalf of Cabinet Office

Name: Redacted

Assistant Commercial Practitioner

Signature: Redacted