



WHITCHURCH TOWN COUNCIL

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LETTER OF INVITATION TO TENDER (To be published on Contracts Finder)

16 January 2025

Grounds maintenance contract for Whitchurch Town Council 2025-2028

Whitchurch Town Council invites you to tender to provide grounds maintenance services for the Town Council owned and managed land. The contract will be for a period of 3 years, unless terminated as defined in the Conditions of Contract and will commence on 1st April 2025 and end on 31st March 2028.

The following documents are provided and form the tender pack:

- i) Letter of Invitation
- ii) The Tender
- iii) Specification of Works
- iv) Schedule of Works

Tenderers should review all the documents and familiarise themselves with the extent and nature of the required services. Should you have any questions or require a site visit, please contact the Town Clerk.

This invitation to tender will be published on the Council's website and Contracts Finder for a period of 30 days.

The successful Tenderer shall be required to provide evidence of Public Liability insurance cover of £10m as a minimum.

Yours faithfully

Mrs Sarah Weir
Town Clerk
Whitchurch Town Council