

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Order Form

Call-Off Reference: Project_27184

Call-Off Title: Lead Deliver Manager

Call-Off Contract Description: You will be working in a product based multi-disciplinary setup as part of combined leadership team of DWP Mobile and DWP Accessibility Technology Services. You will review existing delivery practices, processes, tools and organisation for these products, make recommendations and help with transformation while working in collaboration with team and leadership. You will bring to team your technical expertise, practical experience and knowledge to produce insights that focuses on improving the throughput, streamline processes and boost team morale.

The Buyer: Department for Work and Pensions

Buyer Address: Manchester HUB 2 St Peter's Square | Manchester - M2 3AA

The Supplier: CMC Partnership Consultancy Ltd

Supplier Address: Excalibur House, Priory Drive, Newport NP18 2HJ

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Applicable Framework Contract

This Order Form is for the provision of the Call-Off Deliverables and dated 17/02/2025.

It's issued under the Framework Contract with the reference number RM1043.8 for the provision of Digital Outcomes Deliverables.

The Parties intend that this Call-Off Contract will not, except for the first Statement of Work which shall be executed at the same time that the Call-Off Contract is executed, oblige the Buyer to buy or the Supplier to supply Deliverables.

The Parties agree that when a Buyer seeks further Deliverables from the Supplier under the Call-Off Contract, the Buyer and Supplier will agree and execute a further Statement of Work (in the form of the template set out in Annex 1 to this Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)).

Upon the execution of each Statement of Work it shall become incorporated into the Buyer and Supplier's Call-Off Contract.

Call-Off Lot

Lot 1 – Digital Outcomes

Call-Off Incorporated Terms

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1 (Definitions) RM1043.8
- 3 Framework Special Terms
- 4 The following Schedules in equal order of precedence:
 - Joint Schedules for RM1043.8
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data) RM1043.8

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- Call-Off Schedules for RM1043.8
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details and Expenses Policy)
 - Call-Off Schedule 6 (Intellectual Property Rights and Additional Terms on Digital Deliverables)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 9 – Part A (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 20 (Call-Off Specification)

5 CCS Core Terms (version 3.0.11)

6 Joint Schedule 5 (Corporate Social Responsibility) RM1043.8

7 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-Off Special Terms

Call-Off Special Term 1 – Buyer may terminate the contract without cause at any time giving a minimum of 7 days written notice.

Call-Off Start Date: 04/03/2025

Call-Off Expiry Date: 10/07/2025

Call-Off Initial Period: REDACTED

Call-Off Optional Extension Period: REDACTED

Minimum Notice Period for Extensions: 30 Days

Call-Off Contract Value: Initial period - £63,635 (ex VAT), £76,362 (inc VAT)

Total Contract Value if full extension option taken - £85,800 (ex VAT), £102,960 (inc VAT)

Call-Off Deliverables

Option A: REDACTED

Warranty Period

The Supplier shall provide digital and Software Deliverables with a minimum warranty of at least 90 days against all obvious defects, and in relation to the warranties detailed in Paragraphs 4 (licensed Software warranty) and 9.6.2 (Specially Written Software and New IPRs) of Call-Off Schedule 6 (IPRs and Additional Terms on Digital Deliverables).

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Buyer's Standards

From the Start Date of this Call-Off Contract, the Supplier shall comply with the relevant (and current as of the Call-Off Start Date) Standards referred to in Framework Schedule 1 (Specification). The Buyer requires the Supplier to comply with the following additional Standards for this Call-Off Contract:

[Insert Buyer's additional Standards].

Cyber Essentials Scheme

N/A

Maximum Liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms as amended by the Framework Award Form Special Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £63,635 Estimated Charges in the first 12 months of the Contract.

REDACTED

Payment Method

The payment method this Call-Off Contract is BACS Transfer

Buyer's Invoice Address

REDACTED

REDACTED

REDACTED

REDACTED

REDACTED

REDACTED

Buyer's Authorised Representative

REDACTED -

Commercial Practitioner

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DWP, 2 St Peter's Square,
Manchester, M2 5AA

Buyer's Environmental Policy

N/A

or insert: [Appended at Call-Off Schedule X]]

Buyer's Security Policy

DWP Information Security Policy version 1

DWP Acceptable Use Policy version 2.5

DWP Physical Security Policy version 2.0

DWP Information Management Policy version 6.9

Available at:

[DWP procurement: security policies and standards - GOV.UK](#)

Supplier's Authorised Representative

REDACTED

REDACTED
REDACTED
REDACTED
REDACTED

Supplier's Contract Manager

REDACTED

REDACTED
REDACTED
REDACTED
REDACTED

Progress Report Frequency

Weekly – at Tuesday meeting

Progress Meeting Frequency

Weekly – at Tuesday meeting

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Key Staff

REDACTED

REDACTED

REDACTED

REDACTED

REDACTED

REDACTED

Key Subcontractor(s)

N/A

Commercially Sensitive Information

REDACTED

Balanced Scorecard

N/A

Material KPIs

N/A

Service Credits

N/A

Additional Insurances

N/A

Guarantee

N/A

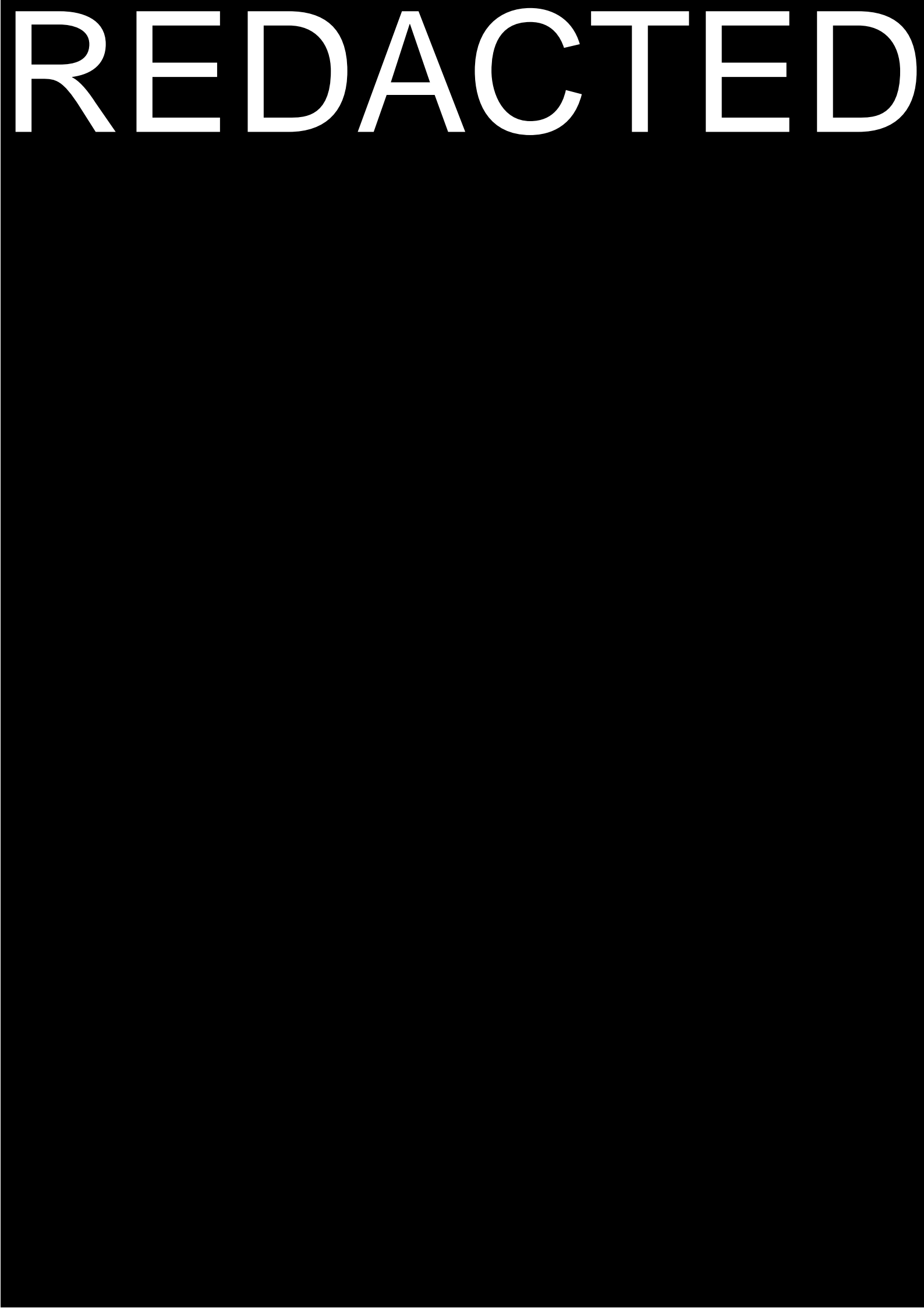
Social Value Commitment

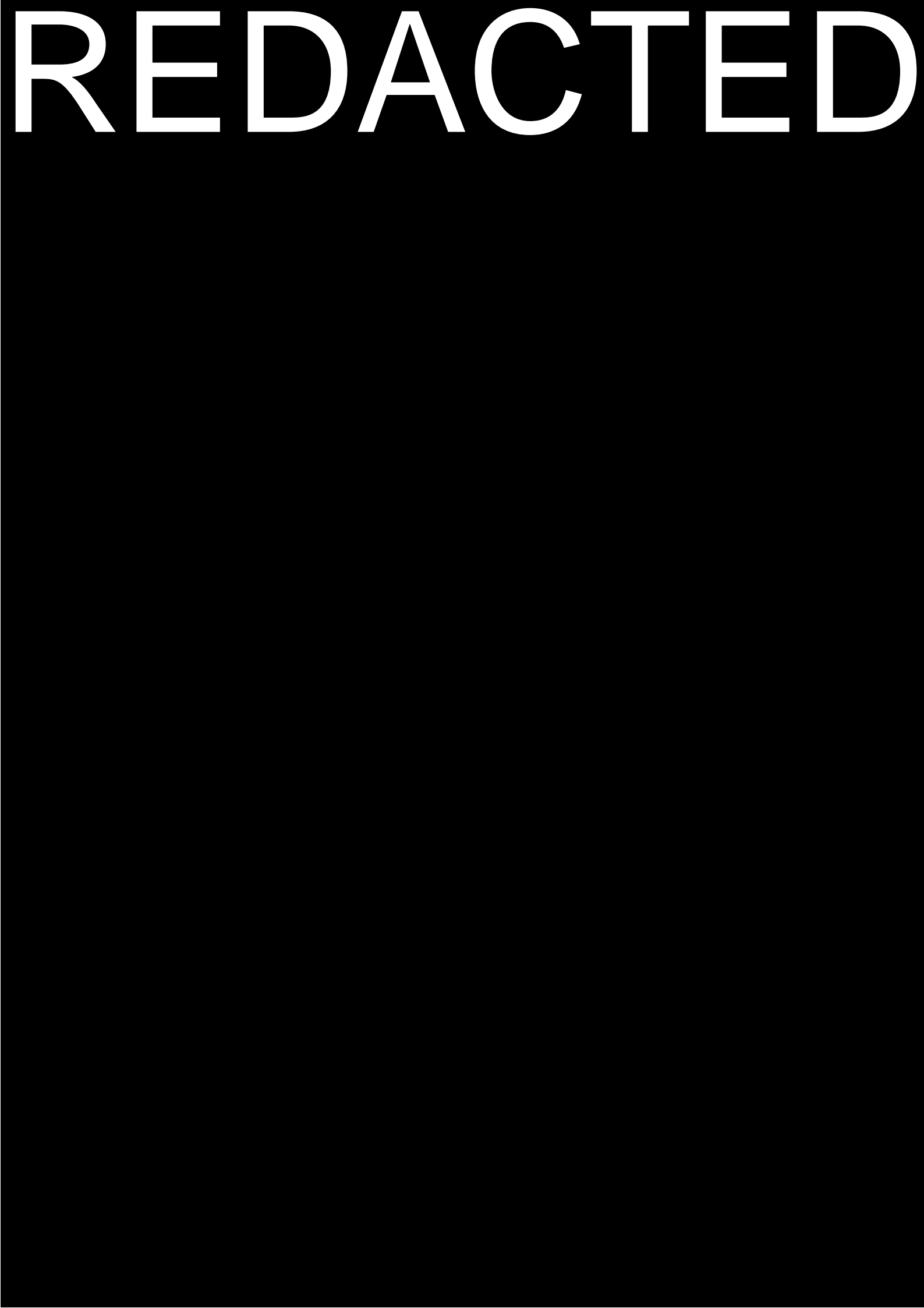
N/A

Statement of Works

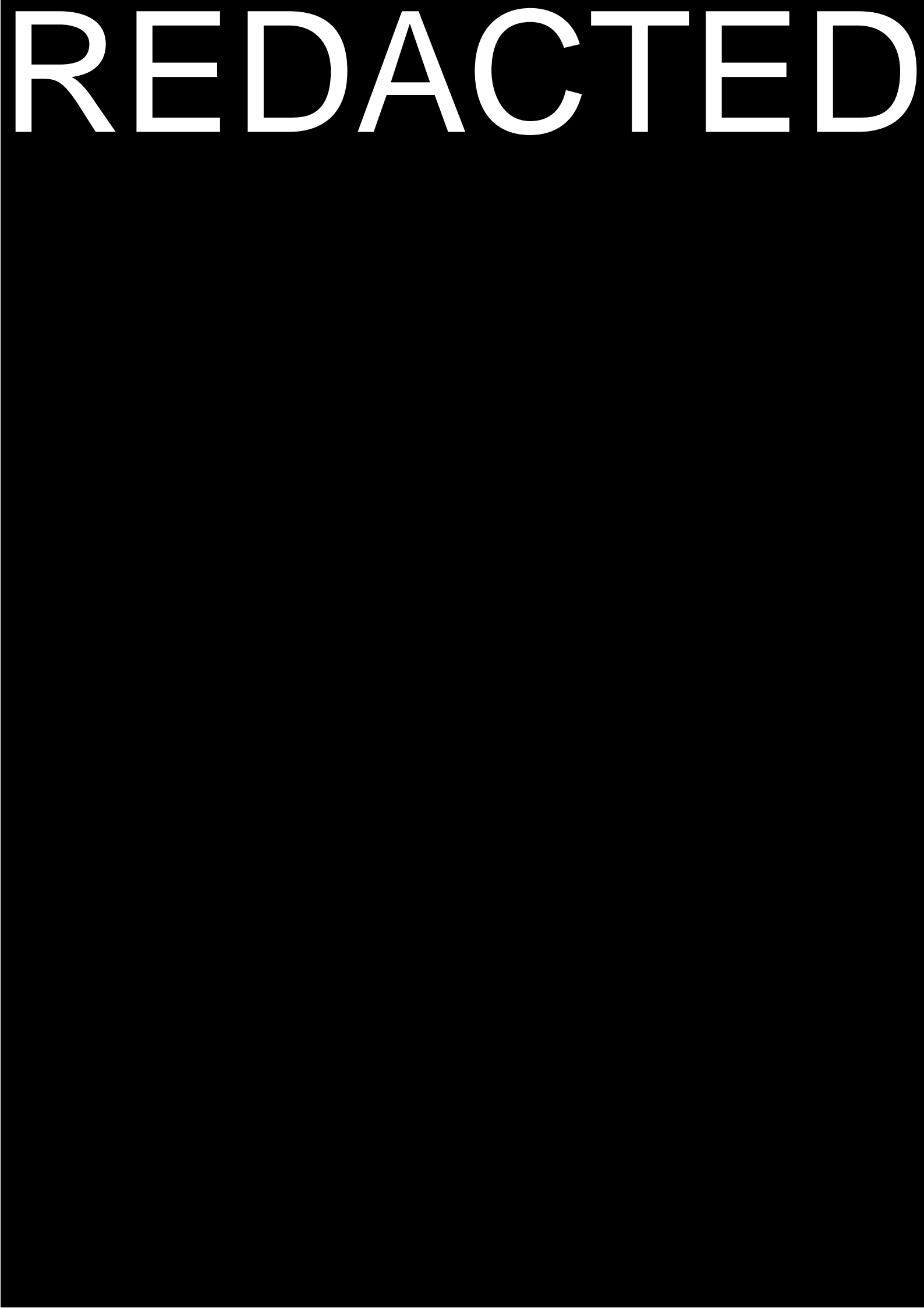
During the Call-Off Contract Period, the Buyer and Supplier may agree and execute completed Statement of Works. Upon execution of a Statement of Work the provisions detailed therein shall be incorporated into the Call-Off Contract to which this Order Form relates.

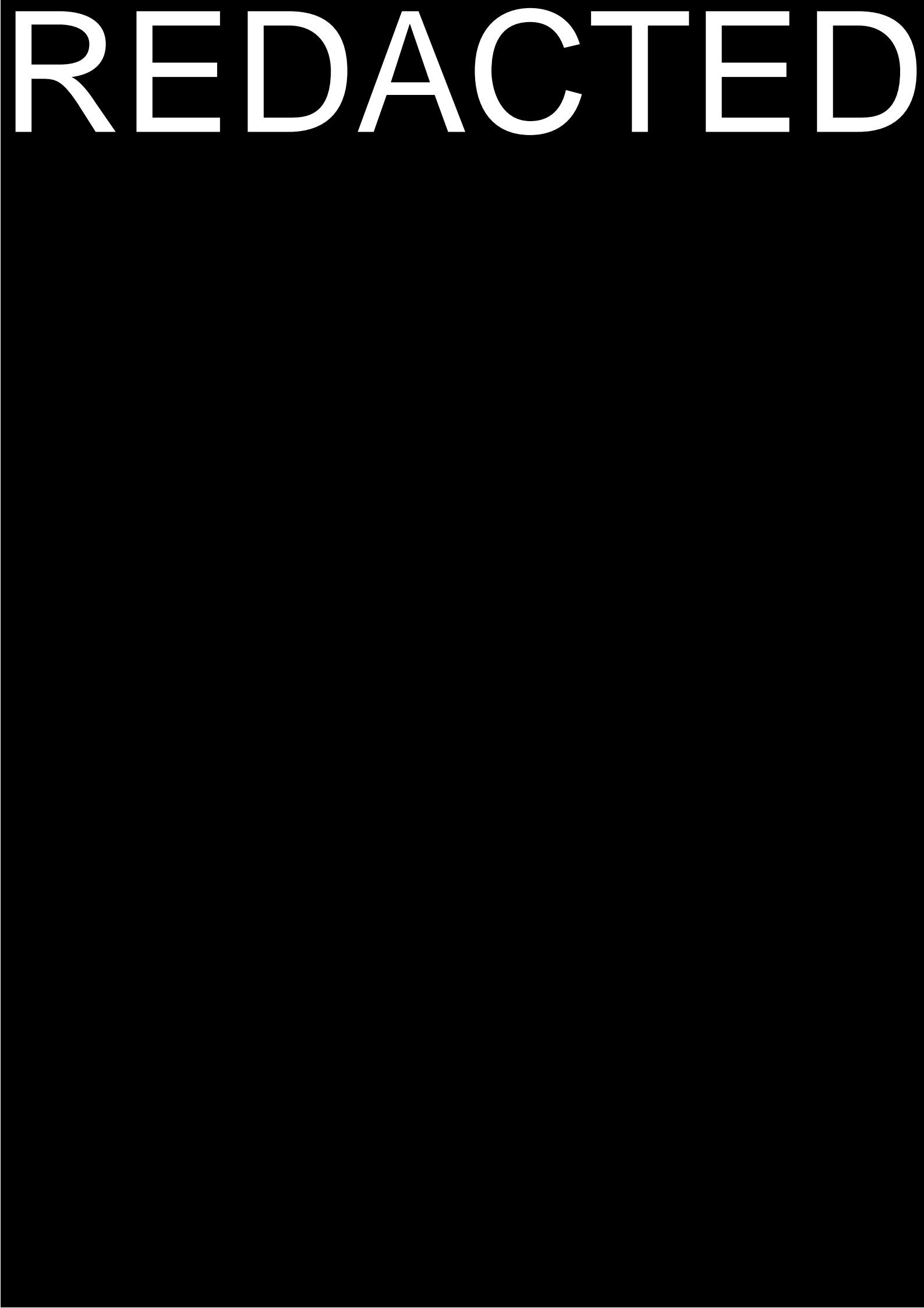
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