



Department for Transport

xx xx
Frontier Economics
London
WC1V 6DA
via email: tenders@frontier-economics.com

XX XX
Department for Transport
Great Minster House
33 Horseferry Road
London
SW1P 4DR
Direct Line:

Email: xx.xx@dft.gov.uk
Web Site: www.dft.gov.uk

Ref: TETI0051

Dear xx,

29th December 2021

TETI0051: Monitoring and Evaluation of OZEV programme

This letter confirms that the standstill period for this contract award has now ended and there were no legal proceedings brought against the decision of the proposed award of this contract.

1. On behalf of the Secretary of State for Transport, the documents listed below form a binding contract between you and this Department.
 - (i) The publication of our Invitation to Tender, forming the request for proposal which closed on 3rd December 2021.
 - (ii) Department for Transport terms and conditions as set out in the Invitation to Tender
 - (iii) Your proposal and documents submitted in response to our Invitation to Tender which closed 3rd December 2021.
2. The contract will commence on 04 January 2022, ending on 31 March 2022.
3. The firm contract price will be **£135, 642** ex VAT. This amount is not to be exceeded without the Department's prior permission in writing.
4. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed in the Purchase Order to:

Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.

Or via email to [SSa.invoice@sharedservicesarvato.co.uk](mailto:ssa.invoice@sharedservicesarvato.co.uk)

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

5. Please confirm your acceptance of the contents and return to xx.xx@dft.gov.uk.
6. You may contact the Contract Manager, xx xx, xx.xx@dft.gov.uk to discuss any matters relating to the contract.

Yours sincerely

Signature

Xx xx

Commercial Relationship Management Lead

by authority of the Secretary of State for Transport