**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form Template**

CALL-OFF REFERENCE: Project 26658\_PSN HCSN

THE BUYER: Department for Work & Pensions

BUYER ADDRESS Caxton House, Tothill Street, London, SW1H 9NA

SUPPLIER REFERENCE NG100064095

N3/1a/250001

THE SUPPLIER: **Virgin Media Business Limited**

SUPPLIER ADDRESS: **500 Brook Drive, Reading, RG2 6UU**

REGISTRATION NUMBER: **01785381**

DUNS NUMBER: **289824328**

SID4GOV ID: **Not applicable**

**APPLICABLE FRAMEWORK CONTRACT**

This Order Form is for the provision of the Call-Off Deliverables and dated as per the final signature date on the last page of this Order Form.

It’s issued under the Framework Contract with the reference number RM6116 for the provision of Network Services.

**CALL-OFF LOT(S): Lot 1a**

**CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form, including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6116
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for RM6116
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
* Call-Off Schedules for RM6116
  + Call-Off Schedule 1 (Transparency Reports)
  + Call-Off Schedule 2 (Staff Transfer)
  + Call-Off Schedule 3 (Continuous Improvement)
  + Call-Off Schedule 9 (Security) Part A applies
  + Call-Off Schedule 14 (Service Levels)

1. CCS Core Terms (version 3.0.11)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6116
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF SPECIAL TERMS**

The following Special Terms are incorporated into this Call-Off Contract:

Not Applicable

CALL-OFF START DATE: **29/01/2025**

CALL-OFF EXPIRY DATE: **28/01/2027**

CALL-OFF INITIAL PERIOD: **24 Months**

CALL-OFF OPTIONAL EXTENSION PERIOD **12 months + 12 months (Total 24 months)**

**MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION**

The Buyer may terminate the Contract or an individual Service by giving the Supplier not less than 90 days’ written notice, provided such notice does not take effect until the last date of the Call-Off Initial Period or, if selected the last date of the applicable Call-Off Optional Extension Period.

**CATALOGUE SERVICE OFFER REFERENCE**

Redacted Information

**CALL-OFF DELIVERABLES VIA DIRECT AWARD**

Option A: Please refer to the table below under Call Off Charges.

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

Redacted Information

**CALL-OFF CHARGES**

Option A:

Charge for Service Redacted Information CONNECTIVITY SERVICES

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Circuit reference (if available)** | **Post Code** | **Chosen Premise** | **Product** | **Bearer** | **Bandwidth** | **SO Service** | **SO Installation Charge** | **Installation Charge after discounts** | **SO Annual Rental Charge** | **Annual Rental Charge after discounts** |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| **Total** |  |  |  |  |  |  | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| **Discount applied** |  |  |  |  |  |  |  | Redacted Information | Redacted Information | Redacted Information |

Charge for Service Redacted Information

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Circuit reference (if available)** | **Post Code** | **Chosen Premise** | **Product** | **Bearer** | **Bandwidth** | **SO Service** | **SO Installation Charge** | **Installation Charge after discounts** | **SO Annual Rental Charge** | **Annual Rental Charge after discounts** |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| **Total** |  |  |  |  |  |  | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| **Discount applied** |  |  |  |  |  |  | Redacted Information | Redacted Information | Redacted Information | Redacted Information |

Charge for Service Redacted InformationSERVICE

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Circuit reference (if available)** | **Post Code** | **Chosen Premise** | **Product** | **Bearer** | **Bandwidth** | **SO Service** | **SO Installation Charge** | **Installation Charge after discounts** | **SO Annual Rental Charge** | **Annual Rental Charge after discounts** |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| **Total** |  |  |  |  |  |  | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| **Discount applied** |  |  |  |  |  |  | Redacted Information | Redacted Information | Redacted Information | Redacted Information |

The total value of the Call-Off Contract for the Initial Period is Redacted Information. If the Buyer exercises both one-year Call-Off Optional Extension Periods, and the Charges for the Services remain unchanged, the total value of the Optional Extension Periods would be an additional Redacted Information, bringing the total Call-Off Contract value to Redacted Information.

The Charges for the Optional Extension Periods are subject to paragraph 7.14.15 of the Service Offer Redacted Information

If the Charges are revised in accordance with this provision, the total value of the Services for the Optional Extension Periods may increase.

The Supplier will apply the following discounts to its invoices in respect of the Charges payable under this Call-Off Contract, pursuant to the Memorandum of Understanding between the Supplier and Crown Commercial Services. No other Charges under this Call-Off Contract will benefit from the discounts listed below:

MoU powered discounts for Service Redacted Information

. Individual line item discounts may differ but the overall discounts applied to the Service are listed below

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Confirmation ID** | **Confirmation code** | **Type of Discount** | **Discount Tier (for Tier Discounts only)** | **One off discount (%)** | **Annual discount (%)** |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |

MoU powered discounts for Service Redacted Information. Individual line item discounts may differ but the overall discounts applied to the Service are listed below

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Confirmation ID** | **Confirmation code** | **Type of Discount** | **Discount Tier (for Tier Discounts only)** | **One off discount (%)** | **Annual discount (%)** |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |
| Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information | Redacted Information |

MoU powered discounts for Service Redacted Information. Individual line item discounts may differ but the overall discounts applied to the Service are listed below

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Confirmation ID** | **Confirmation code** | **Type of Discount** | **Discount Tier (for Tier Discounts only)** | **One off discount (%)** | **Annual discount (%)** |

Redacted Information

The total value of the Call-Off Contract Initial Period is Redacted Information.  If the Buyer chooses to exercise both of the one year Call-Off Optional Extension Periods and the Charges for the Services did not change, then the total value of the Optional Extension Periods would be an additional Redacted Information, which would mean a total Call-Off Contract value of Redacted Information

The Charges for the Optional Extension Periods are subject to paragraph 7.14.15 of the Service Offer (Redacted Information) and in the event that the Charges are revised the total value of the Services for the Optional Extension Periods may increase.

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)]

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* Indexation
* Specific Change in Law

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

Payment is to be made by BACS.

Details will be provided on the Supplier’s invoice.

**BUYER’S INVOICE ADDRESS:**

Redacted Information

**BUYER’S AUTHORISED REPRESENTATIVE**

Redacted Information

**BUYER’S ENVIRONMENTAL POLICY**

The Supplier will comply with its own Environmental Policy.

**BUYER’S SECURITY POLICY**

Not Applicable

**SUPPLIER’S AUTHORISED REPRESENTATIVE**

Redacted Information

**SUPPLIER’S CONTRACT MANAGER**

Redacted Information

**PROGRESS REPORT FREQUENCY**

Not Applicable

**PROGRESS MEETING FREQUENCY**

Quarterly Review Meeting

**KEY STAFF**

Not Applicable

**KEY SUBCONTRACTOR(S)**

Not Applicable

**COMMERCIALLY SENSITIVE INFORMATION**

The following is the Supplier's Commercially Sensitive Information: Call-Off Order Form including Call-Off Schedule 4 (Call-Off Tender), Supplier's Security Management Plan and all Supplier’s policies.

**SERVICE CREDITS**

Service Credits will accrue in accordance with Part B of Call-Off Schedule 14 (Service Levels).

The Service Credit Cap is: In the period from the Call-Off Start Date to the end of the first Call-Off Contract Year: Redacted Information

The Service Period is: one (1) Month

A Critical Service Level Failure is: Refer to Call-Off Schedule 14 (Service Levels).

The required Service Maintenance Level for the Data Access Services is:

* Redacted Information
* Redacted Information
* Redacted Information

The Service Credit Cap is in accordance with Call-Off Schedule 14 (Service Levels)

The Service Period is one (1) Month

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | Redacted Information | Signature: | Redacted Information |
| Name: | Redacted Information | Name: | Redacted Information |
| Role: | Redacted Information | Role: | Redacted Information |
| Date: | Redacted Information | Date: | Redacted Information |

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