



Department
for Transport

[REDACTED]
Department for Transport
Group Commercial Directorate
Great Minster House
Horseferry Road
London SW1P 4DR

Contract Agreement Number: **TMIMB0040**

04 July 2023

[REDACTED]
Premier Property and Construction Limited

Sent via email

Dear [REDACTED]

TMIMB0040 IMO External Works Package 2023 – CONTRACT AWARD

1. On behalf of the Secretary of State for Transport, I am writing to accept your tender dated 19/05/23 for Premier Property and Construction Limited to undertake the IMO External Works Package 202 [REDACTED]. Feedback on your tender is at Annex A.
2. The form of contract to be let is under NEC4 Engineering and Construction Contract Option A.
3. Please contact the Project Manager [REDACTED] to arrange dates for this work to be undertaken and for the project kick-off meeting.
4. The Firm Price for this Contract is **£663,692.95** exclusive of VAT.
5. You will be issued with a Purchase Order number for this contract which must be quoted on all invoices. The address to quote on the invoice is:
[REDACTED]
6. An electronic copy of the invoice should be submitted to the Contract Manager [REDACTED] for approval. Once approval is received the invoice can be submitted either as a paper copy to the above address or electronically to [REDACTED] for payment.
7. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

8. Please sign and return a duplicate of this letter of engagement and also confirm on company headed paper the details below to enable your company to be set up on DfT's Shared Services system for the issue of a PO and invoicing. Both these documents are to be sent to [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Yours sincerely,

[REDACTED]

[REDACTED], Commercial Relationship Manager,
by authority of the Secretary of State for Transport

I hereby confirm receipt of the above letter for the IMO External Works Package 2023 –
DfT Contract Agreement No: TMIMB0040

Signed:

Date:

Name:

Status:

Annex A

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Annex B

Scoring Matrix

Score	Reason	Mark
Unacceptable	<ul style="list-style-type: none">• The response has failed to address the criteria. No response is provided or the response is not relevant to the question.	0
Very Poor	<ul style="list-style-type: none">• Not deliverable. The response significantly fails to meet the standards required, contains significant shortcomings and / or is inconsistent with other proposals.	1
Poor	<ul style="list-style-type: none">• Not deliverable. The response falls short of achieving the expected standard in a number of identifiable respects.	2
Satisfactory	<ul style="list-style-type: none">• Deliverable but with some minor shortcomings. The response meets the requirement in certain material respects and provides certain information which is relevant, but which is lacking or is inconsistent in material respects.	3
Good	<ul style="list-style-type: none">• Fully deliverable in all respects. The response meets the requirement in most material aspects, but is lacking or inconsistent in some minor respects.	4
Very Good	<ul style="list-style-type: none">• Fully deliverable and provides added value. The response meets the requirements in all material respects and is extremely likely to deliver the required output / outcome.	5

Annex C

Criteria for Post-Tender interviews from Invitation to Tender document

1.16 Stage 5 – Post Tender Interviews

- .1 The Department for Transport reserves the right not to interview. Tenderers should submit comprehensive tenders and not assume that post tender interviews will take place.
- .2 The Department for Transport shall, in the first instance, seek clarification to tender responses before resorting to post tender interviews.
- .3 Where further clarification of the methodology from Tenderers is required, post tender interviews may be conducted. If conducted, all Tenderers who passed the threshold for quality submission will be invited and every interview will follow the same scripted questions. The same interview agenda will be issued to all Tenderers invited for interview.
- .4 Interviews are for the purpose of clarification only and any new material introduced by bidders will be discounted. Scores will be adjusted only if the clarification of a point makes a key difference. Quality scores will not be adjusted for anything else e.g. ideas suggested in interview that were not in the tender, rapport with project team, etc. The quality score will not be adjusted beyond 15% of the original score.
- .5 An interview agenda will be issued to all shortlisted parties to ensure consistency between Tenderers. The Evaluation Panel will re-assess the moderated quality scores based upon Tenderer responses in the interview. Overall scores will then be adjusted as appropriate applying the evaluation criteria above.