

## **Digital Outcomes and Specialists 5 (RM1043.7)**

## Framework Schedule 6 (Order Form)

Version 2

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## Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

#### **Order Form**

Call-Off Reference: 14474

Call-Off Title: Automated Processing and Triage of RADAR Signals

Call-Off Contract Description: Project COMBINE seeks to improve the SIGINT triage and processing capability of Defence using automation, without sacrificing accuracy. By using automated systems to process simple tasks, more of the SIGINT analysts' time can be spent

on complicated problems.

The Buyer: Ministry of Defence

Buyer Address: Aviation House, 125 Kingsway, London, WC2B 6NH

The Supplier: SRC UK Limited

Supplier Address: Boole Technology Centre Unit 1.04/1.05, Beevor Street, Lincoln, United

Kingdom, LN6 7DJ

Registration Number: 11853991

DUNS Number: 224754856

SID4GOV ID: N/A

#### **Applicable Framework Contract**

This Order Form is for the provision of the Call-Off Deliverables and dated 8th June 2021.

It's issued under the Framework Contract with the reference number RM1043.7 for the provision of Digital Outcomes and Specialists Deliverables.

The Parties intend that this Call-Off Contract will not, except for the first Statement of Work which shall be executed at the same time that the Call-Off Contract is executed, oblige the Buyer to buy or the Supplier to supply Deliverables.

The Parties agree that when a Buyer seeks further Deliverables from the Supplier under the Call-Off Contract, the Buyer and Supplier will agree and execute a further Statement of Work (in the form of the template set out in Annex 1 to this Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules).

Upon the execution of each Statement of Work it shall become incorporated into the Buyer and Supplier's Call-Off Contract.

#### **Call-Off Lot**

#### Lot 1: Digital Outcomes

Digital Outcomes Suppliers will provide Supplier Staff to create teams of individuals to research, test, design, build, release, iterate, support and/or retire a digital service. Buyers will define their specific requirements in their Statement of Requirements.

#### The Supplier must:

work according to the Technology Code of Practice

- work according to the GDS Service Manual
- understand what it means to work on one of the Discovery, Alpha, Beta, Live or Retirement phases described in the GDS Service Manual

The Supplier must provide Services within one or more of the following capabilities:

user experience and design

- performance analysis and data
- security
- service delivery
- software development
- support and operations
- testing and auditing
- user research

#### **Call-Off Incorporated Terms**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1 (Definitions) RM1043.7
- 3 Framework Special Terms
- 4 The following Schedules in equal order of precedence:

- Joint Schedules for RM1043.7
  - Joint Schedule 2 (Variation Form)
  - o Joint Schedule 3 (Insurance Requirements)
  - o Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 6 (Key Subcontractors)
  - o Joint Schedule 10 (Rectification Plan)
  - o Joint Schedule 11 (Processing Data) RM1043.7
  - o Joint Schedule 12 (Supply Chain Visibility)

- Call-Off Schedules for RM1043.7
  - Call-Off Schedule 1 (Transparency Reports)
  - Call-Off Schedule 2 (Staff Transfer)
  - Call-Off Schedule 3 (Continuous Improvement)
  - o Call-Off Schedule 5 (Pricing Details and Expenses Policy)
  - Call-Off Schedule 6 (Intellectual Property Rights and Additional Terms on Digital Deliverables)
  - Call-Off Schedule 7 (Key Supplier Staff)
  - Call-Off Schedule 9 (Security)
  - Call-Off Schedule 10 (Exit Management)
  - Call-Off Schedule 13 (Implementation Plan and Testing)
  - Call-Off Schedule 17 (MOD Terms)
  - Call-Off Schedule 18 (Background Checks)
  - o Call-Off Schedule 20 (Call-Off Specification)
  - Call-Off Schedule 26 (Cyber Essentials Scheme)
- 5 CCS Core Terms (version 3.0.9)
- 6 Joint Schedule 5 (Corporate Social Responsibility) RM1043.7
- 7 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### **Call-Off Special Terms**

The following Special Terms are incorporated into this Call-Off Contract:

None

Call-Off Start Date: 28th June 2021

Call-Off Expiry Date: 17th September 2021

Call-Off Initial Period: 8-12 weeks

Call-Off Optional Extension Period: 2 weeks
Minimum Notice Period for Extensions: 2 weeks

Call-Off Contract Value:

### **Call-Off Deliverables**

Name of Deliverable: Automated solution to enable the processing and triage of RADAR

Signals

Quantity: 1 x software

Delivery Date: by 17th September 2021

Location: Aviation House, 125 Kingsway, London, WC2B 6NH

#### Details:

The aim of Project Combine is to improve the efficiency of bulk data sift capability in order to reduce the time taken from signal intercept to actionable intelligence. As technology has advanced, the number of signals being emitted has increased, which has increased the quantity of data to be sifted through. This is the key to driving the efficiency of the data sift to be able to process the intercepted signals as efficiently as possible.

Project Combine seeks to improve the SIGINT triage and processing capability of Defence using automation, without sacrificing accuracy. By using automated systems to process simple tasks, more of the SIGINT analysts' time can be spent on complicated problems.

We foresee three main steps to achieving this:

identify then automate processing of patterns and behaviour we are already aware of (known known).

Identify information we are actively seeking (known unknown) for further scrutiny. Identify information we are unaware of (unknown unknown) to generate further activity. These intercepted signals will need to be matched to a stored database, create new records for new intercepted signals and be able to identify the type of signal intercept.

## **Delivery phase(s):** Alpha **Overview of Requirement**:

	Work Package 1 – De-Interleaving (Synthetic)			
	Key Deliverables			
1A	Demonstration of developed de-interleaving software against the Authorities provided synthetic data to the required standard. (Factory acceptance test (FAT)). Comments: Led by vendor. FAT at vendors location.			
Delivery of software to enable the Authority to demonstrate de-interleavi internally against the provided synthetic data. (Site acceptance test (SAT [define how long we need it to perform (period of performance (POP)) e.g months].  Comments: Led by MOD. SAT at JEWOSC, RAF Waddington.				

GFX (Government furnished)  CDRLs (Contract		Set 1: Synthetic data for development and industry led testing.  Set 2: Data for FAT and SAT (blind test). *Blind test being data that is unsighted by the vendor.  Inbound: Test plan for the FAT of 1A, Test plan for SAT 1B. Operating manual for	
	eliverables)	FAT of 1A and SAT of 1B.	
	T	KPIs	
Ser.	Title	Description	
1.1	Interoperability	Solution can be implemented onto existing CIS infrastructure.	
1.2	Security	Solution can handle data in accordance with security policy, e.g. JSP440 and SyOps etc.	
1.3	File Format	Solution can utilise data in supplied format (inc. size (GBs) and type (MIDAS6003)).	
1.4	De-interleaving (Synthetic)	Solution can correctly and accurately identify the <b>number of waveforms</b> in a synthetic scenario.	
1.5	Identification	Solution can correctly and accurately identify classical radar parameters from ar identified waveform (ERP, RF, PD, Scan, PRI etc). (Each domain will accrue 1 point when identified).	
1.6	User Interface	Solution provides an intuitive user interface that minimises analysts required input.	
1.7	Output	Solution clearly highlights the waveforms in a scenario that are outside of confidence threshold and require analyst attention.	
1.8	Assurance	Solution randomly selects waveforms that are deemed to meet the confidence threshold. This is to enable verification of the solution and for it to 'learn'/ adapt (User selectable parameters e.g. 5% of waveforms or 1% of waveforms).	
1.9	Processing Speed	Solution can complete the entire process (ingest to completion of de-interleaving) quick enough to process incoming intercepts in a timely manner.	

	Work Package 2 – Matching (Synthetic)			
	Key Deliverables			
2A	Demonstration of developed matching software against the Authorities provided synthetic data (scenario data and emitter database) to the required standard. (Factory acceptance test (FAT)).  Comments: Led by vendor. FAT at vendors location.			
2B	Delivery of software to enable the Authority to demonstrate matching internally against the provided synthetic data (scenario data and emitter database). (Site acceptance test (SAT)).  [define how long we need it to perform (period of performance (POP)) e.g. 24			

		months].	
		Comments: Led by MOD. SAT at JEWOSC, RAF Waddington.	
	K (Government furnished)	Set 1: Synthetic data for development and industry led testing. Set 2: Data for FAT and SAT (blind test). *Blind test being data that is unsighted by the vendor. Set 3: Synthetic emitter database (xml format).	
	RLs (Contract eliverables)	Inbound: Test plan for the FAT of 2A, Test plan for SAT of 2B. Operating manual for FAT of 2A and SAT of 2B.	
u	eliverables)	KPIs	
Ser.	Title	Description	
2.1	Interoperability	Solution can be implemented onto existing CIS infrastructure.	
2.2	Security	Solution can handle data in accordance with security policy, e.g. JSP440 and SyOps etc.	
2.3	Emitter Definition File Format	Ingest Emitter Definition in XML data file format from synthetic emitter database.	
2.4	Matching	Solution can correctly apply the waveforms detected in WP1 and seek matches within the synthetic emitter database file. The process shall report 1 or more matches to the user via the GUI or report that No Matches can be found and prompt to create a new Emitter Data Entry to be added to the emitter database.	
2.5	User Interface Solution provides an intuitive user interface that minimises analysts reinput.		
2.6 Output Solution clearly highlights the emitters in a scenario that are confidence threshold and require analyst attention.		Solution clearly highlights the emitters in a scenario that are outside of confidence threshold and require analyst attention.	
2.7	Output (reporting) On completion of matching the solution produces an interactive report/interrogation tool for analyst overview along with an artefact (digit that references what has been matched/not matched.		
		Solution can complete the entire process (processing all reported waveforms against a populated emitter database file of at least 1000 emitter definitions)	

### **Buyer's Standards**

From the Start Date of this Call-Off Contract, the Supplier shall comply with the relevant (and current as of the Call-Off Start Date) Standards referred to in Framework Schedule 1 (Specification). The Buyer requires the Supplier to comply with the following additional Standards for this Call-Off Contract:

#### **Cyber Essentials Scheme**

The Buyer requires the Supplier, in accordance with Call-Off Schedule 26 to provide a Cyber Essentials Plus Certificate prior to commencing the provision of any Deliverables under this

Call-Off Contract.

#### **Maximum Liability**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms as amended by the Framework Award Form Special Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is



#### **Call-Off Charges**

Capped Time and Materials (CTM)

Where non-UK Supplier Staff (including Subcontractors) are used to provide any element of the Deliverables under this Call-Off Contract, the applicable rate card(s) shall be incorporated into Call-Off Schedule 5 (Pricing Details and Expenses Policy) and the Supplier shall, under each SOW, charge the Buyer a rate no greater than those set out in the applicable rate card for the Supplier Staff undertaking that element of work on the Deliverables.

#### **Reimbursable Expenses**

T&S will be charged at cost and will be capped at for the period of performance and will be invoiced monthly.

#### **Payment Method**

This shall be paid through CP&F.

## **Buyer's Invoice Address**

Chris Cowie

**Project Scout** 

030 015 50245

Christopher.Cowie102@mod.gov.uk

Aviation House, 125 Kingsway, London, WC2B 6NH

#### **Buyer's Authorised Representative**

Hannah Price

Commercial Manager

030 016 48166

Hannah.Price107@mod.gov.uk

Coltman House, DMS Whittington, Lichfield, Staffordshire, WS14 9PY

## **Buyer's Environmental Policy**

JSP 418: Management of environmental protection in defence (V1.0 Dec 14) [available online at: https://www.gov.uk/government/publications/jsp-418-mod-corporate-environmental-protection-manual]

#### **Buyer's Security Policy**

Appended at Call-Off Schedule 9 (Security)

#### **Supplier's Authorised Representative**

Stuart Harris
Project Management/Domain SME
sharris@srcuk.com

+44 (0)7584 038824

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

#### **Supplier's Contract Manager**

Alex Boucher Operations Support aboucher@srcuk.com +44 (0)1522 437212

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

#### **Progress Report Frequency**

Every two weeks from contract commencement

#### **Progress Meeting Frequency**

Every two weeks from contract commencement

## **Key Staff**

Stephen Davies Managing Director/Domain SME sdavies@srcuk.com +44 (0)1522 43721

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

Stuart Harris Scrum Master/Project Management/Domain SME sharris@srcuk.com +44 (0)7584 038824

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

Christopher Davies Solution Lead/Domain SME cdavies@srcuk.com +44 (0)1522 437212

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

Craig Gamblen Senior Software Engineer cgamblen@srcuk.com +44 (0)1522 437212

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

Macauley Scullion Software Engineer mscullion@srcuk.com +44 (0)1522 437212

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

Project COMBINE – "Automated Processing & Triage of RADAR Signals" Reference Number 701552381

All SRC UK employees fall outside of IR35 regulations.

#### **Key Subcontractor(s)**

First Derivatives PLC (KX)

Gary Connolly Key Stakeholder gconnolly@kx.com +44 (0)1522 437212

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

Peter Clarke SVP Solutions Engineer pclarke@kx.com +44 (0)1522 437212

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

Ian Odwyer Senior Solutions Engineer iodwyer@kx.com +44 (0)1522 437212

Boole Technology Centre Unit 1.04/1.05 Beevor Street Lincoln LN6 7DJ

## **Commercially Sensitive Information**

Not Applicable

#### **Additional Insurances**

Not applicable

#### Guarantee

Not applicable

#### **Social Value Commitment**

Not applicable

#### **Statement of Works**

During the Call-Off Contract Period, the Buyer and Supplier may agree and execute completed Statement of Works. Upon execution of a Statement of Work the provisions detailed therein shall be incorporated into the Call-Off Contract to which this Order Form relates.

## For and on behalf of the Supplier:

Signature:

Name: Stephen Davies Role: Managing Director Date: 24th June 2021

## For and on behalf of the Buyer:

Signature: Hannah Price [signed electronically]

Name: Hannah Price

Role: Commercial Manager

Date: 22/06/2021

## Appendix 1

## **Annex 1 (Template Statement of Work)**

#### 1 Statement of Works (SOW) Details

Upon execution, this SOW forms part of the Call-Off Contract (reference below).

The Parties will execute a SOW for each set of Buyer Deliverables required. Any ad-hoc Deliverables requirements are to be treated as individual requirements in their own right and the Parties should execute a separate SOW in respect of each, or alternatively agree a Variation to an existing SOW.

All SOWs must fall within the Specification and provisions of the Call-Off Contact.

The details set out within this SOW apply only in relation to the Deliverables detailed herein and will not apply to any other SOWs executed or to be executed under this Call-Off Contract, unless otherwise agreed by the Parties in writing.

Date of SOW: 8 June 2021

**SOW Title:** Automated Processing and Triage of RADAR Signals

SOW Reference: 001

**Call-Off Contract Reference:** 14474

Buyer: Ministry of Defence

Supplier: SRC UK Limited

SOW Start Date: 28th June 2021

**SOW End Date:** 17<sup>th</sup> September 2021

Duration of SOW: 8 - 12 weeks

Key Personnel (Buyer): Hannah Price, Chris Cowie, Richard Barber, Tina Evans

**Key Personnel (Supplier):** Stephen Davies, Stuart Harris, Christopher Davies, Craig Gamblen, Macauley Scullion, Alex Boucher

Subcontractors: Gary Connolly, Peter Clarke, Ian Odwyer

## 2 Call-Off Contract Specification – Deliverables Context SOW Deliverables Background:

The aim of Project Combine is to improve the efficiency of bulk data sift capability in order to reduce the time taken from signal intercept to actionable intelligence. As technology has advanced, the number of signals being emitted has increased, which has increased the quantity of data to be sifted through. This is the key to driving the efficiency of the data sift to be able to process the intercepted signals as efficiently as possible.

Project Combine seeks to improve the SIGINT triage and processing capability of Defence using automation, without sacrificing accuracy. By using automated systems to process simple tasks, more of the SIGINT analysts' time can be spent on complicated problems.

We foresee three main steps to achieving this:

- identify then automate processing of patterns and behaviour we are already aware of (known known).
- Identify information we are actively seeking (known unknown) for further scrutiny.
- Identify information we are unaware of (unknown unknown) to generate further activity.

These intercepted signals will need to be matched to a stored database, create new records for new intercepted signals and be able to identify the type of signal intercept.

# **Delivery phase(s):** Alpha **Overview of Requirement**:

Release type: Delivery

	Nelease type. Delivery			
Work	Work Package 1 – De-Interleaving (Synthetic)			
Key [	Key Deliverables			
		Demonstration of developed de-interleaving software against the Authorities provided synthetic data to the required standard. (Factory acceptance test (FAT)).		
		Comments: Led by vendor. FAT at vendors location.		
nally against the provided synthetic data. (Site acceptance test ( [define how long we need it to perform (period of performance (F months].		Delivery of software to enable the Authority to demonstrate de-interleaving internally against the provided synthetic data. (Site acceptance test (SAT)). [define how long we need it to perform (period of performance (POP)) e.g. 24 months].  Comments: Led by MOD. SAT at JEWOSC, RAF Waddington.		
GFX (Govern- Set 1: Synthetic data for development and industry led testing.		Set 1: Synthetic data for development and industry led testing.		
ment fur- Set 2: Data for FAT and SAT (blind to nished) the vendor.		Set 2: Data for FAT and SAT (blind test). *Blind test being data that is unsighted by the vendor.		
CDRLs (Contract deliverables)  Inbound: Test plan for the FAT of 1A, Test plan for SAT 1B. Operating not show that the same plan for SAT 1B. Operating not show that the same plan for SAT 1B.		Inbound: Test plan for the FAT of 1A, Test plan for SAT 1B. Operating manual for FAT of 1A and SAT of 1B.		
KPIs	KPIs			
Ser.	Title	Description		
	Interoper- ability	Solution can be implemented onto existing CIS infrastructure.		

1.2	Security	Solution can handle data in accordance with security policy, e.g. JSP440 and Sy- Ops etc.
1.3	File For- mat	Solution can utilise data in supplied format (inc. size (GBs) and type (MIDAS6003)).
1.4	De-inter- leaving (Syn- thetic)	Solution can correctly and accurately identify the <b>number of waveforms</b> in a synthetic scenario.
1.5	Identifica- tion	Solution can correctly and accurately identify classical radar parameters from any identified waveform (ERP, RF, PD, Scan, PRI etc). (Each domain will accrue 1 point when identified).
1.6	User In- terface	Solution provides an intuitive user interface that minimises analysts required input.
1.7	Output	Solution clearly highlights the waveforms in a scenario that are outside of confidence threshold and require analyst attention.
1.8	Assur- ance	Solution randomly selects waveforms that are deemed to meet the confidence threshold. This is to enable verification of the solution and for it to 'learn' adapt. (User selectable parameters e.g. 5% of waveforms or 1% of waveforms).
1.9	Pro- cessing Speed	Solution can complete the entire process (ingest to completion of de-interleaving) quick enough to process incoming intercepts in a timely manner.

Work Package 2 – Matching (Synthetic)			
Key Deliverable	S		
2A	Demonstration of developed matching software against the Authorities provided synthetic data (scenario data and emitter database) to the required standard. (Factory acceptance test (FAT)).  Comments: Led by vendor. FAT at vendors location.		
2B	Delivery of software to enable the Authority to demonstrate matching internally against the provided synthetic data (scenario data and emitter database). (Site acceptance test (SAT)). [define how long we need it to perform (period of performance (POP)) e.g. 24 months].		
Comments: Led by MOD. SAT at JEWOSC, RAF Waddington.			
	Set 1: Synthetic data for development and industry led testing. Set 2: Data for FAT and SAT (blind test). *Blind test being data that is unsighted by the vendor.		

		Set 3: Synthetic emitter database (xml format).	
	Ls (Con- delivera-	Inbound: Test plan for the FAT of 2A, Test plan for SAT of 2B. Operating manual for FAT of 2A and SAT of 2B.	
KPIs			
Ser.	Title	Description	
2.1	Interoper- ability	Solution can be implemented onto existing CIS infrastructure.	
2.2	Security	Solution can handle data in accordance with security policy, e.g. JSP440 and Sy- Ops etc.	
2.3 Emitter Ingest Emitter Definition in XML data file format from sy Definition File Format		Ingest Emitter Definition in XML data file format from synthetic emitter database.	
2.4	Matching	Solution can correctly apply the waveforms detected in WP1 and seek matches within the synthetic emitter database file. The process shall report 1 or more matches to the user via the GUI or report that No Matches can be found and promp to create a new Emitter Data Entry to be added to the emitter database.	
2.5	User In- terface	Solution provides an intuitive user interface that minimises analysts required input.	
2.6	Output	Solution clearly highlights the emitters in a scenario that are outside of confidence threshold and require analyst attention.	
2.7	Output (report- ing)	On completion of matching the solution produces an interactive report/interrogation tool for analyst overview along with an artefact (digital doc) that references what has been matched/not matched.	
2.8	Pro- cessing Speed	Solution can complete the entire process (processing all reported waveforms against a populated emitter database file of at least 1000 emitter definitions)	

# 3 Buyer Requirements – SOW Deliverables Outcome Description:

Milestone Ref	Milestone Description	Acceptance Criteria	Due Date
MS01	Discussion of requirements	Input: Vendor to issue invite to requirements session and host via IT or face-to-face (F2F)	29 June
		<ul> <li>Output: Agreed Require- ments and populated backlog with require-</li> </ul>	

		ments allocated to feature points (feature points the points generated by the vendor based on team size and hours within the SPRINTS)	
MS02	Fortnightly development sprints x5	<ul> <li>Input: Invite to SPRINT Review</li> <li>Output: Backlog updated; Team velocity (ability to meet feature points in timescale) noted by management.</li> <li>1 page Record of Decision and Actions (RODA) issued.</li> </ul>	10 Sep
MS03	Testing	<ul> <li>Test Plan issued (Draft by SPRINT 4; Final by SPRINT 5)</li> </ul>	15 Sep
MS04	Delivery	<ul> <li>Dependency: GFX         Hardware for Requirements meeting.</li> <li>Input: Visit administration in place by Authority.</li> <li>Input: Clearances supplied by Vendor.</li> <li>Input: Test Plan Available.</li> <li>Output: 1 page Record of Decision and Actions (RODA) issued.</li> </ul>	17 Sep

## **Delivery Plan:**

#### **Dependencies:**

- Authority to supply GFX, including a server on which to run the system at the JEWOSC, Windows 2019 licence for said server, and an example data set (already provided)
- Authority to make available SME (Andy Green, Richie Barber, JEWOSC Database Sqn, ASWC Sy Ft) and MOD Product Owner (Tina) as required.

- Vendor to ensure test data, developed software solution and any supporting tools (StrikeForce+ or Nighthawk) are available on supplied MOD GFX for demonstrations, FAT and SAT.
- Vendor to send security clearance details (including but not limited to full name, proof of citizenship, data of birth etc) to ASWC
- Vendor to provide development environment at vendor sites
- Vendor to provide Scrum master and Vendor Product owner.
- Vendor to supply all test models (in EWIR format) and source code on delivery
- Refer to Core Terms regarding the handling of IPR
- Rate Cards:

Labour Category	Hourly Rate	Hours	
Subject Matter Expert 3		240	
Engineer		240	
Engineer		240	
Mid Dev		240	
Sr. Dev		240	

- License Cost
- Any travel and subsistence claims should be submitted to the Authority prior to attendance for agreement

#### **Supplier Resource Plan:**

## **Security Applicable to SOW:**

The Supplier confirms that all Supplier Staff working on Buyer Sites and on Buyer Systems and Deliverables, have completed Supplier Staff Vetting in accordance with Paragraph 6 (Security of Supplier Staff) of Part B – Annex 1 (Baseline Security Requirements) of Call-Off Schedule 9 (Security).

#### **Cyber Essentials Scheme:**

The Buyer requires the Supplier to have and maintain a Cyber Essentials Plus Certificate for the work undertaken under this SOW, in accordance with Call-Off Schedule 26 (Cyber Essentials Scheme).

#### **SOW Standards:**

None

#### **Additional Requirements:**

**Annex 1** – Where Annex 1 of Joint Schedule 11 (Processing Data) in the Call-Off Contract does not accurately reflect the data Processor / Controller arrangements applicable to this Statement of Work, the Parties shall comply with the revised Annex 1 attached to this Statement of Work.

#### **Key Supplier Staff:**

Key Role	Key Staff	Contract Details	Employment / Engagement Route (incl. inside/outside IR35)
Scrum Master/Project Manager	Stuart Harris		Outside IR35 (SRC UK Employee)
Solutions Lead	Christopher Davies		Outside IR35 (SRC UK Employee)
Software Lead	Craig Gamblen		Outside IR35 (SRC UK Employee)
Senior Solutions Engineer	Peter Clarke		Outside IR35 (FD Employee)

## **SOW Reporting Requirements:**

The Supplier shall provide the following additional management information under and applicable to this SOW only:

Ref.	Type of Information	Which Services does this requirement apply to?	Required regularity of Submission
1	Scrum meetings to maintain project velocity	MS02	Daily
2	End of sprint report	MS02	Fortnightly

#### 4 Charges

#### **Call Off Contract Charges:**

The applicable charging method(s) for this SOW is:

• Capped Time and Materials

The estimated maximum value of this SOW (irrespective of the selected charging method) is

## **Rate Cards Applicable:**

Labour Category	Hourly Rate	Hours	
Subject Matter Expert 3		240	
Engineer		240	
Engineer		240	
Mid Dev		240	
Sr. Dev		240	
Total Labour			
License Cost			



## **Reimbursable Expenses:**

T&S will be charged at cost and will be capped at for the period of performance and will be invoiced monthly

#### 5 Signatures and Approvals

#### Agreement of this SOW

BY SIGNING this Statement of Work, the Parties agree that it shall be incorporated into Appendix 1 of the Order Form and incorporated into the Call-Off Contract and be legally binding on the Parties:

## For and on behalf of the Supplier

Name: Stephen Davies Title: Managing Director Date: 24th June 2021

Signature:

#### For and on behalf of the Buyer

Name: Hannah Price

Title: Commercial Manager

Date: 22th June 2021

Signature: Hannah Price [signed electronically]

#### Annex 1

## **Data Processing**

Prior to the execution of this Statement of Work, the Parties shall review Annex 1 of Joint Schedule 11 (Processing Data) and if the contents of Annex 1 does not adequately cover the Processor / Controller arrangements covered by this Statement of Work, Annex 1 shall be amended as set out below and the following table shall apply to the Processing activities undertaken under this Statement of Work only: