

Customer Details	
Name	REDACT
Telephone Number	REDACT
Email	REDACT
Organisation	Ministry of Defence

Approvals

	Name	Signature	Date
Produced by:	REDACT	REDACT	2 nd February 2017
Internal Approval	REDACT	REDACT	2 nd February 2017

Request Details

The Ministry of Defence requested a quote for the following:

Sku#	Part Description	Grant/Acct No	Qty	Renewal Date	Expiry Date
EPAYFM-AA	MDE Endpoint Protection – Adv 1 YrGLP [P+] GOLD	Grant: 939544-NAI Account: 2066385	1000	1 st April 2017	31 st March 2018
MOVYCM-AT	MFE MOVE AV for Virtual Server OS P:1GL	Grant: 983546-NAI Account 2315379	101	1 st April 2017	31 st March 2018

In addition to the above requirement the Authority require the following licence renewal co-termed so that all licences will fall for renewal next year on 1st April 2018.

Sku#	Part Description	Grant/Acct No	Qty	Renewal Date	Expiry Date
MOVYCM-AT	MFE MOVE AV for Virtual Servers OS P:1GL	Grant: 8593793-NAI Account: 2315379	200	1 st June 2017	31 st May 2018

Actions Undertaken

I utilised the RM3733 Technology Products 2, supplier list only, for this requirement to ensure maximum value for money was obtained. I invited quotes from all the suppliers set up on Lot 2 – Packaged Software which includes twenty (20) suppliers in total.



Results of Sourcing Activity

As a result of this sourcing activity the following quotes were received:

<u>Supplier</u>	<u>Cost Excl VAT</u>	<u>Delivery</u>	<u>Total Cost Excl VAT</u>	<u>Link</u>
Softwarebox Ltd	£11,280.11	N/A	£11,280.11	See separate quote
REDACT	REDACT	N/A	REDACT	
REDACT	ERDACT	N/A	REDACT	
REDACT	REDACT	N/A	REDACT	
REDACT	REDACT	N/A	REDACT	

Recommendations

This procurement was considered to be low value and estimated to be under £10k. Based on this information framework suppliers were invited to provide pricing by email.

Following the tender deadline all quotes exceeded £10K which is the threshold to execute a full set of documents to invite suppliers on the e-Sourcing Portal.

There is no added value to implement this approach as all framework suppliers were invited via the email method and as such had an opportunity to provide a quote.

Therefore based on this sourcing activity I recommend ordering the software from Softwarebox Ltd because they have offered a quotation that demonstrates best value for money on this occasion.

Please ensure the quote/goods meets your specification before ordering.

<u>Average Bid</u>	REDACT
<u>Winning bid</u>	£11,280.11
<u>Savings against Budget</u>	REDACT

