

## **Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

### **Order Form**

CALL-OFF REFERENCE:	prj_609
THE BUYER:	Department for Business, Energy & Industrial Strategy
BUYER ADDRESS	1 Victoria Street, London, SW1H 0ET
THE SUPPLIER:	Hogan Lovells International LLP
SUPPLIER ADDRESS:	Atlantic House Holborn Viaduct London EC1A 2FG
REGISTRATION NUMBER:	OC323639
DUNS NUMBER:	671469120
SID4GOV ID:	n/a

#### **APPLICABLE FRAMEWORK CONTRACT**

This Order Form is for the provision of the Call-Off Deliverables and dated 07 July 2022

It's issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

CALL-OFF LOT(S):  
Lot 2 – Finance and Complex Legal Services

## Call-Off Schedule 1 (Transparency Reports)

Call-Off Ref:

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### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6179
3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6179

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

- Call-Off Schedules for prj\_528

- Call-Off Schedule 1 (Transparency Reports)
- Call-Off Schedule 3 (Continuous Improvement)
- Call-Off Schedule 5 (Pricing Details)
- Call-Off Schedule 8 (Business Continuity and Disaster Recovery)

Framework Ref: RM6179

Project Version: v1.0

Model Version: v3.0

## Call-Off Schedule 1 (Transparency Reports)

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- Call-Off Schedule 9 (Security), Part A
- Call-Off Schedule 10 (Exit Management)
- Call-Off Schedule 15 (Call-Off Contract Management)
- Call-Off Schedule 20 (Call-Off Specification)
- Call-Off Schedule 24 (Special Schedule)

4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6179

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

CALL-OFF START DATE: 07 July 2022

CALL-OFF EXPIRY DATE: 06 January 2023

CALL-OFF INITIAL PERIOD: 6 months

CALL-OFF OPTIONAL  
EXTENSION PERIOD: 6 months

### CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

### MANAGEMENT OF CONFLICT OF INTEREST

Conflict checks carried out with Supplier

### CONFIDENTIALITY

Provisions under the Call-Off Contract, plus non-disclosure agreement.

Framework Ref: RM6179

Project Version: v1.0

Model Version: v3.0

## **Call-Off Schedule 1 (Transparency Reports)**

Call-Off Ref:

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### **MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms, and as amended by the Framework Special Terms.

[REDACTED]

### **CALL-OFF CHARGES**

See details in Call-Off Schedule 5 (Pricing Details)

### **VOLUME DISCOUNTS**

Where the Supplier provides Volume Discounts, the applicable percentage discount (set out in Table 2 of Annex 1 of Framework Schedule 3 (Framework Prices)) shall automatically be applied by the Supplier to all Charges it invoices regarding the Deliverables on and from the date and time when the applicable Volume Discount threshold is met and in accordance with Paragraphs 8, 9 and 10 of Framework Schedule 3.

### **REIMBURSABLE EXPENSES**

To be agreed and authorised by the buyer as required

### **DISBURSEMENTS**

To be agreed and authorised by the buyer as required

### **ADDITIONAL TRAINING CHARGE**

n/a

### **SECONDMENT CHARGE**

n/a

### **PAYMENT METHOD**

Payment by BACS

### **BUYER'S INVOICING ADDRESS:**

UKSBS

Polaris House

North Star Avenue

Framework Ref: RM6179

Project Version: v1.0

Model Version: v3.0

## Call-Off Schedule 1 (Transparency Reports)

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Swindon

SN2 1FF

### BUYER'S AUTHORISED REPRESENTATIVE

[Redacted]

### BUYER'S ENVIRONMENTAL POLICY

[Insert details [Document name] [version] [date] [available online at:]  
or insert: [Appended at Call-Off Schedule X]]

### BUYER'S SECURITY POLICY

[Insert details [Document name] [version] [date] [available online at:]  
or insert: [Appended at Call-Off Schedule X]]

### BUYER'S ICT POLICY

To be discussed during contract commencement.

Supplier to host secure data room to which Buyer could upload sensitive documents,  
at no extra cost.

### SUPPLIER'S AUTHORISED REPRESENTATIVE

[Redacted]

### SUPPLIER'S CONTRACT MANAGER

[Redacted]

### PROGRESS REPORT

In line with the Key Performance Indicators

### PROGRESS REPORT FREQUENCY

In line with the Key Performance Indicators

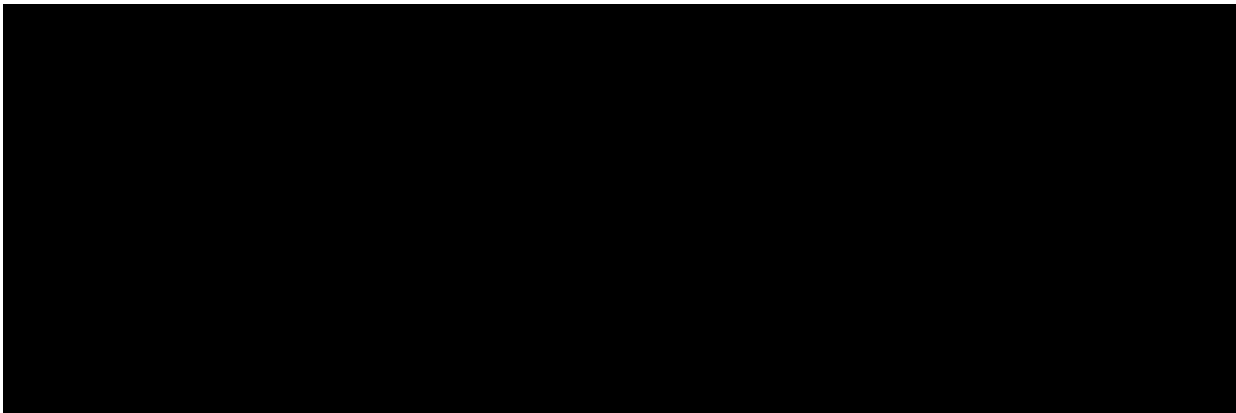
**Call-Off Schedule 1 (Transparency Reports)**

Call-Off Ref:

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**PROGRESS MEETINGS AND PROGRESS MEETING FREQUENCY**

In line with the Key Performance Indicators



**KEY STAFF**

n/a

**KEY SUBCONTRACTOR(S)**

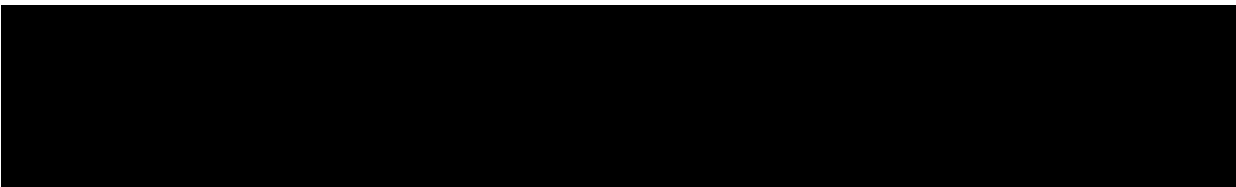
n/a

**COMMERCIALLY SENSITIVE INFORMATION**

To be discussed during contract commencement and term

**SERVICE CREDITS**

n/a



**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

## **Call-Off Schedule 1 (Transparency Reports)**

Call-Off Ref:

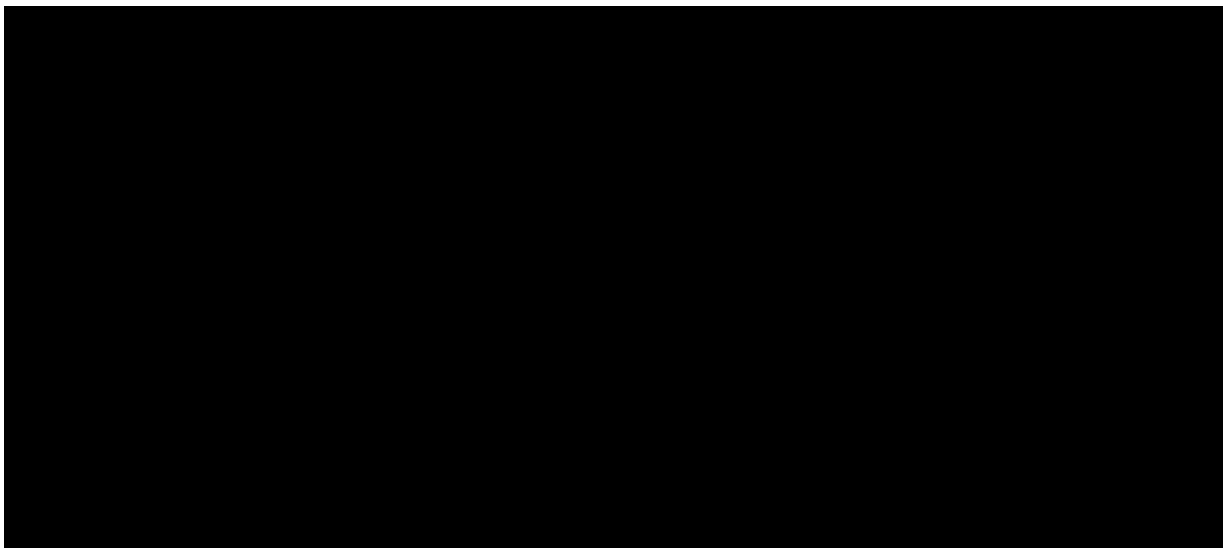
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## **Call-Off Schedule 5 (Pricing Details)**

Framework rates will apply

## **Call-Off Schedule 20 (Call-Off Specification)**

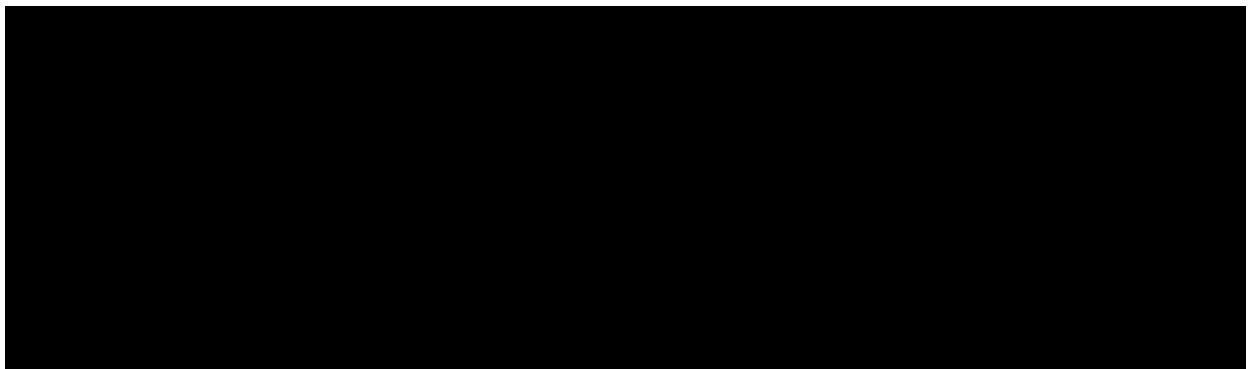
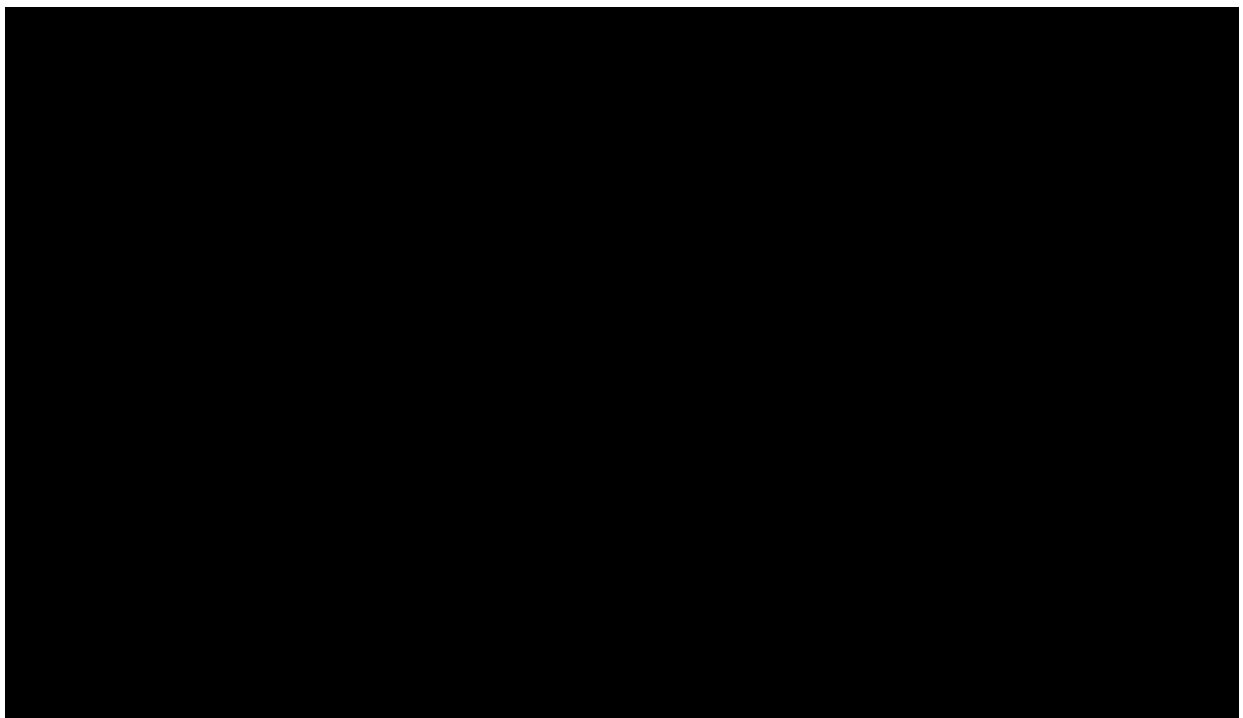
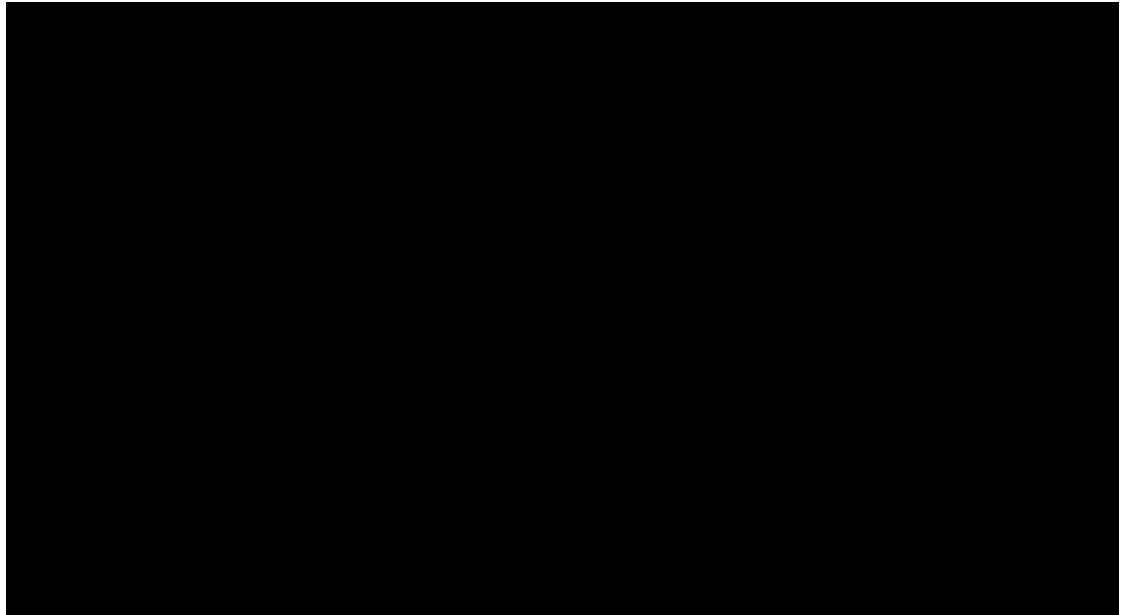
This Schedule sets out the characteristics of the Deliverables that the Supplier will be required to make to the Buyers under this Call-Off Contract.



**Call-Off Schedule 1 (Transparency Reports)**

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**Call-Off Schedule 1 (Transparency Reports)**

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