

Invitation to Tender C17CSAE/0027

Contents

This invitation consists of the following documentation:

1. **Part 1**

1.1. Invitation To Tender- Security Aspects Letter

1.2. DEFFORM 47 – Invitation To Tender. The DEFFORM 47 sets out the key requirements that Tenderers need to meet in submitting a valid Tender. It also sets out the conditions relating to this competition. For ease it is broken into:

- Section A – Introduction
 - Definitions
 - Purpose
 - ITT Documentation and ITT Material
 - Tender Expenses
 - Material Change of Control from Supplier Selection
 - Contract Conditions
 - Consultation with Credit Reference Agencies
- Section B – Key Activities
- Section C – Instructions on Preparing Tenders
 - Tenders for Selected Contractor Deliverables
 - Construction of Tenders
 - Validity
 - Variant Bids
- Section D – Tender Compilation and Evaluation
- Section E – Instructions on Submitting Tenders
 - Submission of your Tender
- Section F – Conditions of Tendering
 - Conforming to the Law
 - Bid Rigging and Other Illegal Practices
 - Conflicts of Interest
 - Government Furnished Assets
 - Standstill Period
 - Publicity Announcement
 - Sensitive Information
 - Remedies for Breach of Contract
 - Reportable Requirements
 - Application of TUPE
 - TUPE Information Provided for Tendering Purposes

1.3. DEFFORM 47 Annex A – Tender Submission Document (Offer)

- Appendix 1 to DEFFORM 47 Annex A (Offer) – Information on Mandatory Declarations

1.4. DEFFORM 539A – Tenderer's Commercially Sensitive Information Form

1.5. DEFFORM 28 – Tender Return Label

1.6. DEFFORM 94 – Confidentiality Agreement

1.7. ITT Amendment Record

1.8. New Government Security Classification System Handbook

1.9. Covering Letter for Statement Relating to Good Standing

1.10. Statement Relating to Good Standing

2. **Part 2**

- 2.1. Technical Tender Evaluation Matrix- for completion by the Tenderer
- 2.2. Terms and Conditions Compliance Matrix- for completion by the Tenderer
- 2.3. Pricing Matrix- for completion by the Tenderer
- 2.4. Tender Return Checklist- for completion by the Tenderer

3. **Part 3**

Contract C17CSAE/0027 at Draft Status comprising:

- 3.1. Schedule of Requirements, Contract Conditions
- 3.2. Annex A1 Statement of Requirement
 - 3.2.1. Annex A1.A PESC Equipment List
 - 3.2.2. Annex A1.B PESC Maintenance capacity
 - 3.2.3. Annex A1.C PESC Regulatory Articles
 - 3.2.4. Annex A1.D PESC Management Information and KPI Indicators
 - 3.2.5. Annex A1.E Conditioning of equipment
- 3.3. Annex A2 Statement of Work (To Be Provided by Tenderer (TBP))
 - 3.3.1. Annex A2.1 Schedule (TBP)
 - 3.3.2. Annex A2.2 Capability Implementation Plans (TBP)
- 3.4. Annex B Definitions
 - Annex C1 Security Conditions (UK Contractor)
 - Annex C2 Security Conditions (Overseas Contractor)
 - Annex D MAA RA Compliance Matrix (TBP, using Annex A1.C - PESC Regulatory Articles)
 - Annex E1 Completed Pricing Matrix (Completed version of 2.3 above)
 - Annex E2 Rates including Travel and Subsistence for pricing of ad-hoc tasks (TBP)
 - Annex F Works Authorisation Form (WAF) template
 - Annex G WAF list (Placeholder only- To be established at contract award)
 - Annex H Government Furnished Assets (GFA) list (TBP)
 - Annex I Management Information and KPI reporting framework (duplicate of A1.D above)
 - Annex J1 Gainshare Framework
 - Annex J2 Gainshare Change Proposal Form
 - Annex K Recompensation Data
 - Annex L TUPE