



Second Round Application

Summary

Name of your organisation

Falmouth Town Council

Project title

In no more than 15 words, please choose a title which you think best describes your project. This will be seen externally, on our website and by our decision makers so please ensure that you choose a title that you are happy for a wide range of people to see.

Heritage Restoration of Falmouth's Ponsharden Cemeteries

Reference number

HG-17-08088

Date received

31/05/2020

Project summary

In no more than 150 words, summarise your project. We will use this text to tell people about your project, including our decision takers.

This project focuses on the restoration and reinterpretation of two derelict but important Georgian/Victorian cemeteries at Ponsharden. It is at the heart of a bigger vision for the redevelopment and expansion of east Falmouth/Penryn and aims to restore them to benefit the local community.

The Jewish Cemetery (1780) and a Dissenters' Burying Ground (1808) have Scheduled Monument status and appear on the 'At Risk Register'. They have long been neglected and vandalised but are a rich historical resource, providing evidence of past lives and livelihoods. Their hidden histories of dissent and difference will encourage people to explore themes of diversity and inclusion in the context of the movement and migration of past and present communities and Cornish maritime history.

The project will interpret the site; re-erect and repair selected damaged headstones and unsafe structures and provide a secure, green haven and a place of contemplation.

Section one: Your organisation**1a Address of your organisation:**

Address line 1	The Municipal Buildings
Address line 2	The Moor
Address line 3	
Town / city	Falmouth
County	Cornwall
Postcode	TR11 2RT

1b Is the address of your project the same as the address in 1a?

No

Enter the address of your project. Please use the post code look up button to find your address so that the Local Authority and Constituency information is generated in the boxes below.

Address line 1	Unit 1
Address line 2	Ponsharden Industrial Estate
Address line 3	
Town / city	FALMOUTH
County	Cornwall
Postcode	TR11 2SG

Local Authority within which the project will take place

Cornwall

Constituency within which the project will take place

Truro and Falmouth

1c Details of main contact person**Name**

Henrietta Boex

Position

Director of Cultural Services

Is the address of the main contact person the same as the address in 1a?

Yes

Daytime phone number, including area code

01326 313 863

Alternative phone number

07980 400184

Email address

director@falmouthartgallery.com

1d Describe your organisation's main purpose and regular activities

Town council responsible for the care and upkeep of Falmouth Town including services devolved from Cornwall Council including maintenance of many public conveniences and public open space including the town cemeteries. The Town Council also delivers Falmouth Art Gallery, Library and Information Service and promotes cultural events and activities for the benefit of residents and visitors of all ages and abilities. The delivery of youth services is now part of the Cultural Service and is delivered in conjunction with the Dracaena Centre, a community facility located close by Ponsharden cemeteries.

How many people does your organisation employ?

42

1e The legal status of your organisation**Please select one of the following:**

Local authority

If your organisation is any of the following, please provide the information shown.

Company - give registration number

Registered Charity in England, Scotland or Wales - give registration number

Charity recognised by HM Revenue and Customs in Northern Ireland - give reference number

1f Has your organisation undertaken a similar project in size and scope in the last 5 years?

Yes

Please provide brief details

Not funded by Lottery but the Town Council purchased and refurbished The Old Post Office on the Moor to provide public office space, offices for registrars, a large public assembly room, offices for town council administration and a new reception area housing the Information Service, a face to face service for local residents delivered in partnership with Cornwall Council. The project cost c. £700k.

FTC have delivered smaller National Lottery projects at Kimberley Park and at the Art Gallery.

1g Will your project be delivered by a partnership?

Yes

Who are your partners? Please provide a named contact from each organisation

BOD Heritage Limited - registered charity Leslie Lipert Friends of Ponsharden Cemeteries Anthony Fagin
Kehillat Kernow, The Jewish Community of Cornwall - registered charity Jeremy Jacobson OBE

1h Are you VAT registered?

Yes

Please provide your VAT number

132780380

Section two: The heritage

In this section, tell us about the heritage your project focuses on and why it is valued.

2a What is the heritage your project focuses on?

Falmouth's charter dates from 1661 but its history goes back much further. It is the only port in Cornwall that has been of national and international importance because it is Europe's deepest harbour and is the most south-westerly in the UK and therefore the first port of call.

As a result, it has drawn in people from far and wide with an extensive range of interests and skills. What drew them to Falmouth in the 18th and 19th centuries was a prosperous Cornwall thriving on tin mining, communications, trading, fishing and farming. It is some of the people partaking in those and related activities at that time that are buried in the Ponsharden Cemeteries.

In the late 19th century, with the demise of the Falmouth Packet fleet, Falmouth industries declined and the town diversified and was gradually reinvented as a holiday destination. Today, its rich histories, maritime heritage, natural beauty and creative communities are promoted in its public institutions including the National Maritime Museum Cornwall, The Poly, and Falmouth Art Gallery. It is also home to Exeter and Falmouth Universities together on the Penryn campus.

This project focuses on the restoration of the Ponsharden conjoined cemeteries: a Jewish Cemetery and a Dissenters' Burying Ground alternately referred to in this application as the Congregationalist Cemetery. Located between Falmouth and Penryn, they are uniquely rich in heritage but now disused and sadly dilapidated. They have been accorded Scheduled Monument Status by Historic England; the two oldest headstones are Listed, Grade II.

The project will restore selected and significant memorials and related monuments and provide interpretation so that people can learn about the heritage in context. The cemeteries were in active use for just over 100 years, the Jewish cemetery founded in 1780 and the Dissenters in 1808.

Covering approximately one third of an acre, each has remains of a formal entrance, a mortuary building, many headstones, vaults and monuments, providing rich and varied evidence of past lives and livelihoods. The cemeteries contain over 700 burials, many unmarked.

These cemeteries are rare survivors of Cornwall's long multi-cultural history, displaying Cornwall's inter-connected place within Georgian and Victorian Europe, offering insight into Cornwall's wide-reaching trade links and the importance of Falmouth as an international packet boat port in the 19th century. Recent surveys have shown they have the potential to serve as a learning tool for the whole community.

The cemetery holds the remains of many interesting and important people and a more detailed list can be found in the Interpretation and Access Plan accompanying this application. A handful are included below as an example:

Dissenters

Dr James Cornish (1792–1868): Doctor and Surgeon / Twice Mayor of Falmouth (1829-30 & 1836) and a dominant figure in Falmouth's political and social circles. Cornish entertained future Prime Minister Benjamin Disraeli in 1830 and was a close friend of Barclay Fox (of the philanthropic Quaker family)

Josiah Devonshire (1796–1872): Builder and Surveyor to Lord Wodehouse / In 1836 (and again in 1871) Devonshire was responsible for moving and rebuilding the landmark Killigrew Pyramid which can still be seen opposite Arwenack Manor in Falmouth.

Elizabeth Elliott (c. 1733–1827): Printer, Bookseller and Stationer / During her industrious life, Elliott is credited with introducing the printing press to Cornwall.

Captain William Kirkness (c. 1783–1852): Captain of the Queen Charlotte packet ship, whose exploits included intentionally engaging American privateers (although outnumbered), tricking the French navy and outrunning a hurricane in St Kitts.

Jewish:

In 2018, this cemetery was included in Historic England's 'A History of England in 100 Places' and listed as one of the 10 pre-eminent Faith and Belief places, on a par with Stonehenge, Holy Island of Lindisfarne, Brick Lane Mosque, Spitalfields, and Fountains Abbey, among others.

Alexander Moses (-1791) From Alsace. Founder of the Jewish Community, President of the Hebrew Congregation, Founder Member of the Falmouth Masonic Lodge.

Moses Jacob (-1807) A famous watch & clock maker & metallurgist. He was the second President of the Falmouth Congregation. The Jacob family were all Freemasons & made a considerable charitable contribution to the local economy by investing in railways, mining, shipping and the development of Falmouth Docks.

Originally in open countryside, the cemeteries are now a small pocket of green surrounded by busy roads, industrial and retail units and development land and have suffered from neglect and vandalism. Over the last few years, their interest has been rediscovered, remains recorded, the 'Friends' founded, and the first steps taken towards the cemeteries' restoration.

References:

"Archaeological Assessment by Cornwall County Council's Historic Environment Service (2010)" is attached.

"Archaeological Survey by Cornwall County Council's Historic Environment Service (2011)".

Falmouth NADFAS, 2011. Survey of headstones in the Jewish Cemetery at Ponsharden, Falmouth, unpublished.

The Jewish cemetery has been surveyed and is described in: "The Lost Jews of Cornwall" (Pearce and Fry 2000) and "The Jews of Cornwall: a history" (Pearce 2013).

"The Dissenters' Burying Ground, Ponsharden, Cornwall Monument Survey", Weller & Nunn, self-published in 2014.

The History of Falmouth by Dr James Whetter.

See also <https://historicengland.org.uk/listing/the-list/list-entry/1020815>

https://en.wikipedia.org/wiki/Congregationalist_Cemetery,_Ponsharden

<http://ponsharden.falculture> <http://www.ponsharden.com/>

<https://www.facebook.com/congregationalistcemetery>

Dissenters Cemetery Land Registry Title No CL323875 Jewish Cemetery Land Title No CL320173

2b Is your heritage considered to be at risk?

Yes

Please provide information on why your heritage is considered to be at risk and in what way.

The sites have deteriorated through neglect, encroachment of vegetation, and anti-social behaviour and vandalism. As a result, the cemeteries have been put on the Heritage England's At Risk Register where its condition is described as 'generally unsatisfactory with major localised problems'.

Vandalism is identified as the main threat. In 2012 Cornwall's Scheduled Monument Management (SMM) programme identified the cemeteries as being in the highest priority for improvement.

The main risks to the site identified in the 2017 Conservation Management Plan (summarised in section 5 and in table 3) include:

- Damage and destruction to boundaries, structures and monuments caused by the roots of self-sown trees
 - Boundaries all in very poor condition and unsafe in places, necessitating the current use of unsightly security fencing.
 - The front earth bank which retains the cemeteries and entrance stone walls are at risk of collapse alongside the road
 - The 'hidden' nature of the sites makes them vulnerable to antisocial behaviour and rough sleepers.
- Vandalism has led to thoughtless and deliberate destruction of monuments in the past and although this has decreased since security fencing was installed it remains a threat. Nonetheless, the current lack of public access increases vulnerability as the sites are not monitored on a daily basis by passers-by.
- Monuments and structures have become unstable as a result of vandalism and tree root activity.
 - Collapsed and fallen monuments are at risk of further damage and loss if not conserved.
 - Development: although their setting has already been compromised by surrounding industrial units and a supermarket, the sites are at risk of further development of the adjacent former gas works site, currently empty and overgrown but identified for affordable housing and student accommodation.

List Entry Number: 1020815 - Scheduled Monument Local Planning Authority: Cornwall (UA) Assessment Type: Archaeology

2c Does your project involve work to physical heritage, such as buildings, collections, landscapes or habitats?

Yes

Tell us the name of the building(s), collections, landscape or habitat area

The Jewish Cemetery and Dissenters Burying Ground at Ponsharden, Falmouth

Does your organisation have the freehold of the building or land, or own outright the heritage items that your project focuses on?

Yes

Are there any legal conditions, restrictions or covenants associated with the heritage asset which may affect your project?

No

Has a condition survey been undertaken for the heritage asset in the last five years?

Yes

Does your organisation have, or are you planning to take out, a mortgage or other loans secured on the building or land, or heritage items?

No

Does a project partner have, or are planning to take out, a mortgage or other loans secured on the building or land, or heritage items?

No

For landscape projects, please provide an Ordnance Survey grid reference for your landscape.

SW 79457 33845

2d Does your project involve the acquisition of a building, land or heritage items?

No

Please tick any of the following that apply to your heritage:

Accredited Museum, Gallery or Archive

Designated or Significant (Scotland) Collection

DCMS funded Museum, Library, Gallery or Archive

World Heritage Site

Grade I or Grade A listed building

Grade II* or Grade B listed building

☒ Grade II, Grade C or Grade C(S) listed building

How many buildings of this type are included in your project?

2

Local list

☒ Scheduled Ancient Monument

How many monuments of this type are included in your project?

1

Registered historic ship

Conservation Area

Registered Battlefield

Area of Outstanding Natural Beauty (AONB) or National Scenic Area (NSA)

National Park

National Nature Reserve

Ramsar site

Regionally Important Geological and Geomorphological Site (RIGS)

Special Area of Conservation (SAC) or e-SAC

Special Protection Areas (SPA)

Registered Park or Garden

Section three: Your project

In this section, tell us about your project. Make sure you include all your planned activities, and capital works if applicable.

3a Describe what your project will do.

Project objectives stated at Round 1 submission are still the same and the project has a number of strands of activity, namely:

1. Repair, restore, conserve the physical built heritage of the two cemeteries
2. Create a secure, safe, natural green space for the community and visitors from the wider Cornish diaspora to access and enjoy
3. Develop interpretation so that people learn about and engage with this heritage
4. Use the historic themes of dissent and difference to tackle issues of anti-social behaviour with young people and bring about change
5. Create opportunities to develop skills
6. Create new opportunities for volunteering

1 & 2 Physical restoration of heritage and improvement of natural environment:

The 'objects' of the Friends of Ponsharden Cemeteries (FOPC) are to: Conserve the heritage of the cemeteries through restoration and sympathetic interpretation of historic features, and enhance the existing landscape character of the cemeteries namely: repair the gravestones and vaults; remove unwanted vegetation and trim and remove unwanted trees; restore the metalwork on selected vaults; stabilise the northern boundary and curtilage to Scheduled Monument, repair the entrance and staircase to Dissenters' Burying Ground; make the site safe, more accessible and visibly attractive; provide a physical and symbolic link between the two cemeteries; provide safer, aesthetic and pleasing landscaping.

The capital works proposed address points 1&2 and achieve FOPC 'objects'. The detailed work is set out in section 3e below where all drawings, monument schedules, engineering and landscape plans prepared by pdpGreen are listed plus all consultation undertaken.

FTC is committed to increasing its biodiversity to create wildlife corridors and has committed resources and signed up to Buglife's Urban Buzz project (<https://www.buglife.org.uk/projects/urban-buzz-cornwall/>). Opening up the tree canopy will encourage wildflower growth. We will enhance the existing habitat with bug hotels, bird and bat boxes, natural shelters and standing deadwood habitat.

Local primary schools will be working with FTC learning facilitator Jacqui Owen on a programme of seed collection, sowing, plug planting and maintenance. She will also work with ecologists from Exeter University and Cornwall Wildlife trust to produce a programme of ecological recording and habitat improvement. (see skills and volunteering below)

3 & 4 Develop interpretation so that people learn about and engage with this heritage and tackle anti-social behaviours:

FTC is responsible for the maintenance and interpretation of the other town cemeteries. Drawing on our experience i.e. the pamphlet Artist's Graves in Falmouth Cemetery as a self-led guide (see Appendix C Interpretation Strategy) and as a guided tour, sometimes with costume interpretation, we will highlight the key stories in the two Ponsharden cemeteries so that people can learn in depth about life in Georgian and Victorian Falmouth/Penryn and compare it with their own lived experiences.

Falmouth also has a well-documented and well-preserved Quaker cemetery with stones from some of the prominent Falmouth families of the time. We intend to establish links between this outlying cemetery and the Dissenters' Burying Ground and Jewish cemeteries through a community genealogical project based on surnames of over 600 registered burials in the cemeteries and coordinated by FOPC volunteers as part of interpretation research.

The interpretation of the Jewish cemetery and Dissenters Burying Ground provides us with the opportunity to enrich our existing interpretation and engage people and communities in a debate about migration, otherness, difference, tolerance and inclusion as perceived in late eighteenth and early nineteenth century multi-cultural Falmouth as compared to today's world. This project will embrace Falmouth residents who come from

different countries and can help bridge cultures.

FTC has a Cultural Services team of community engagement officers, learning facilitators and digital and social media specialists (see Activity Plan p.11) who have been tasked with developing the website and delivering formal and informal learning/engagement activities for targeted audiences of all ages and abilities. We also have a specialist team of youth workers who have consulted with local young people who attend the Dracaena community centre within a short walk of Ponsharden cemeteries.. This project will engage with these groups to discuss and challenge anti-social behaviour and the fear of difference.

Other ways that people will engage with and learn about this heritage will be digitally through website, social media and near field communication (NFC). Printed media and in-situ interpretation panels and audio histories which have been developed by Ripple Theatre as part of their 'Hidden stories: hidden places' project and through podcasts developed by Dr Garcia Rangel in her 'On the Hill' series 2 starting in September 2020.

Early freemasonry is a theme that emerges from individuals buried in both cemeteries. This topic provides a new area of research as freemasonry provided a very secure network of colleagues and friends for miners, engineers and others travelling abroad for work.

5. Create opportunities to develop skills:

Activities identified for people to learn new skills :

- Following on the trial excavation of the mound during the Development phase, a further community archaeology project – excavation of buried archaeology. Led by a professional with trainee volunteer support
- Management and maintenance tasks including cleaning of selected headstones; Cornish hedge-laying; use of lime mortar; bio-diversity surveys and habitat management; handling of tools; planting and scrub control, documentation of tree and monument annual inspections, bat observation etc.
- Targeted training with young people who are involved in proposed Dracaena Centre training programme
- Guided tour leader – develop people skills in communicating importance of heritage and cemeteries. (see Activity Action Plan)

6. Create new opportunities for volunteering:

Friends of Ponsharden Cemeteries already have a number of members and a core of extremely dedicated volunteers. FTC's volunteering platform 'lovefalmouthvolunteering@volunteermakers.com' launched in 2018 now has 253 volunteers signed up and raring to go on new challenges. Our Cultural Service volunteer co-ordinator Tamsin Bough works closely with the Volunteering FXU team (www.fxu.org.uk/activities/volunteering/ . Local school children and the local community will be encouraged to take part by giving up their time to get involved.

3b Explain what need and opportunity your project will address.

This project is addressing 'heritage at risk' as identified by Historic England who are very keen to see this project finally come to fruition. Section 2b outlines why these sites are at risk and a more detailed description can be found in Section 5 of the Conservation Management Plan (CMP p.79).

In the entire UK there are only about twenty-five surviving Jewish burial grounds that pre-date the early nineteenth century, of which seven are to be found in the southwest but Ponsharden is uniquely conjoined with a Dissenters' Burying Ground and it is this that provides the chief opportunities for community engagement.

The CMP also states that "The lack of available public access is increasing the vulnerability of the site as it becomes less known and understood locally. The 'hidden' nature of the site also make it vulnerable to antisocial behaviour and rough sleepers'. Therefore, better access is of primary importance to re-establish and engender a greater sense of ownership by the local community and businesses to help manage the site for the future.

The project gives us the opportunity to rectify this through the community engagement activities outlined in Activity Plan.

Conversations with a wide range of individuals representing stakeholders, community groups and the general

public included in the Activity Plan 'learning from others' section confirms that the cemeteries are seen as a valuable resource providing rich opportunities for people of all ages and abilities to engage with the heritage and histories they contain.

This project will also provide a valuable managed green space at the very hub of the new housing expansion identified to the north and east of Falmouth on the very border of Penryn in the recently published Neighbourhood Plan for Falmouth. (<http://planforfalmouth.info/> - See Theme 2 Platforms, Places and Spaces in Section 10 Culture, Leisure, Health and Wellbeing p.63)

A longer term goal for FTC is to seek a larger landscaped space and improved access for the wider community. This is conceived as a "follow-on" or Phase 2 project which is subject to further funding and agreements with neighbouring landowner Sainsbury's

The project also gives us the opportunity to make stronger ties and work in partnership with a number of local stakeholders including the Falmouth Civic Society, Royal Cornwall Polytechnic Society, Falmouth History Research Group, Kresen Kernow, Cornwall Wildlife Trust and other specialist interest groups. The project will give us two significant and locally unique heritage sites that can be maintained for future generations.

"The cemeteries are a visible reminder of importance of the two communities to Falmouth and link records of individuals, families and their activities in archive and library collections, including the records held at the Cornwall Record Office. These historic sources have been painstakingly researched to produce fascinating books and this project will build on local interest and bring this significant part of Cornwall's history to a wider audience." – Deborah Tritton, Project Manager, Kresen Kernow

3c Why is it essential for the project to go ahead now?

This project that has been on the radar on and off for the last sixteen years, maybe more. The current owner of Ashfield House (south of the site) has recently sent Falmouth Town Council an inventory of the headstone inscriptions that he recorded in 2004 "while wandering around the wilderness that it was then", eight years before local historians Tom Weller and Rob Nunn started their epic voluntary scrub clearance and Monument Survey. A huge amount of voluntary hours have already been invested by them and by the Friends of Ponsharden Cemeteries who have driven the project on and in 2018 funding from NLHF was granted to develop the project to RIBA Stage 3 which has been achieved.

Nobody would have anticipated that by March 23rd, 2020 the country would be in 'lockdown' and we have had to assess whether the impact of the Coronavirus pandemic will unduly affect delivery of this restoration project and weigh up the pros and cons of capacity vs pragmatics. We have concluded that we should submit for Round 2 in June 2020 for the following reasons:

- The Scheduled Monument remains at risk with or without Covid-19 but further delay increases the risk of further deterioration.
- The design team, pdpGreen (conservation architect, engineer and landscape), Randall Simmonds (QS), Tim Kellett (project manager) have all completed their work to RIBA stage 3 and there is no further budget to retain them to September (adjustments to programme etc. would need to be made and the impact on delivery severe)
- A rapid start on site in the Autumn 2020 would mean that we could get all tree works done between nesting seasons – a three month delay mitigates against this
- The current Government Roadmap to Recovery permitted 'non-essential' building trades back on site in May 2020
- We have a short report from the engineer emphasising the impact of further collapse on the northern boundary next to the busy Falmouth Road and stair leading up to Dissenters' Burying Ground
- Falmouth Town Council has drawn up Covid-19 working practice guidance and risk assessments for their other town cemeteries and will extend these to the site (in Dropbox/approved documents for round 2 submission/M&M). The site is outdoors and social distancing is easy to maintain. The site is closed to the public so admission would be by permission.
 - We have complete buy in from Falmouth Town Council who have committed to the future maintenance and promotion of the cemeteries which over five years is valued at £64,692. Historic England have already provided a grant of £13,100 to undertake the Conservation Management Plan and pledged a further £45k to this project which might otherwise be lost as would other funds pledged by private trusts and foundations.
- Most activities involving the general public will be off-site/digital during most of 2021 apart from a few select volunteer activities. No groups will have access until the site has been made safe.

3d Why do you need Lottery funding?

The Town Council stepped in to establish title for the Congregationalist (Dissenter) Cemetery as no other party could be found. The Council has been able to contribute 5% of project costs to support the project and have committed to providing on-going in kind support in terms of management and maintenance (estimated at £11,730 per annum x min five yrs) and learning and activity plan non-cash support estimated at £14,800. There is also £10,963 earmarked of Cornwall Council 106 funds.

Friends of Ponsharden Cemeteries have raised the match-funding/pledges of funding required from other sources. With most statutory grant funders concentrating on COVID-19 Emergency funds and many private trusts and foundations closed to applications this is not a good time to try to fund this project in any other way than that set out at Round 1.

Historic England has been closely involved with this project at Round 1 they indicated an investment of £25,00 and they have now, at the eleventh hour, pledged a further investment of £20,000.

This project is for the benefit of the local community. Many of whom are doubtless National Lottery players who will see a tangible return on their investment.

3e What work and/or consultation have you undertaken to prepare for this project and why?

Work undertaken prior to Development stage:

Between October 2012 and 2014 a group of committed volunteers led by Tom Weller and Rob Nunn and supported by FTC and what was English Heritage, cleared back the overgrowth in the Dissenters' Burying Ground, undertook in depth research and self-published 'The Dissenters' Burying Ground, Ponsharden, Cornwall self-published involving approx. 118 days of volunteer time and about £600 of their own money on materials.

At the request of FTC, Sainsbury's, who own the adjacent land, erected a secure fence around the two cemeteries at considerable cost. This work prevented further vandalism of the site, anti-social behaviour and rough sleepers.

In December 2013 The Friends of the Ponsharden Cemeteries was constituted to officially join the two adjacent cemeteries, increase capacity, widen skills and put in place good governance in place.

In 2013, a survey of gravestones and tombs in the Jewish Cemetery 'Conservation of Stonework & Sculpture Report' by Sue Kelland, BA, ACR, Accredited conservator and Laurence Kelland, CSCS Heritage Skills Gold. Cost: £740. In January 2016, they undertook a further survey of the Dissenters' Burying Ground at a cost of £1,385.

In December 2015 PWH Surveyors produced a Schedule of Work for the Repair & Consolidation pro bono as well as a Metalwork Report by Kevin J Gerry B.Eng.

In 2017, drawing on this previous survey work a full Conservation Management Plan was prepared by Cotswold Archaeology and paid for with a grant from Historic England of £13,100. A copy is submitted with this application.

To Development stage 236 volunteer days were devoted to fund-raising, liaising with solicitors, BOD Heritage Limited and FTC to establish ownership of the two sites, with Sainsbury's regarding the fence, and the Statutory Monuments Consents organisation for approval of the works.

Historic England at every level have been supportive of this project. The cemeteries are listed in the National Heritage List for England <http://historicengland.org.uk/listing/the-list/list-entry/1020815>.

During Development Phase:

A project team was constituted between FTC, BOD and project manager, Tim Kellett.

A design team was appointed.

Further survey work to establish levels was carried out by Sumo Surveyors as well as digital surveys of structures, monuments and boundary enclosures.

Based on this information, drawings (existing and proposed to RIBA3 stage D) have been prepared by Conservation architects, structural engineer and landscape architects pdpGreen as well as detailed monument schedules for both cemeteries including more detailed specifications for works required.

A detailed tree survey has been undertaken with a costed schedule of work for an arboricultural contractor.

FTC have cleared the bank on the Northern Boundary to facilitate survey work and erected a temporary post and wire fence to prevent anyone getting too close to the edge and Heras fencing to secure from the roadside pavement.

Historic England undertook further work to precisely define the Scheduled Monument.

Trial repairs to three of the monuments (J35 Gershen Elias, C26 James Mogg, C41 Mary Devonshire) have been undertaken by two different conservation stone masons in order to ascertain cost for each different treatment. Lockdown has prevented these stones from being returned to the site but this does not effect the project going forward.

A trial archaeological dig was undertaken on 3/4 February on a mound on the northern boundary to ascertain if this could be a route to link the two cemeteries without having to step on gravesites. A more detailed description can be found in the Activity Plan.

A detailed cost plan has been prepared by Quantity Surveyors Randall Simmonds drawing on the detailed monument survey and specifications undertaken by pdpGreen.

Building on the success of Open Days held in September 2017 with over 200 visitors, we opened the cemeteries on 16th June 2019 between 2:00-4:00pm as part of Love your Burial Ground week and despite cold, rainy weather still managed to attract 65 enthusiastic visitors.

New, revised leaflet produced by FTC for FOPC and Banners produced.

Production of new website designed by digital apprentice and hosted by FTC www.ponsharden.falculture.org

Twitter account hosted by Tom Weller @ponsharden

Video produced by university film student Alex Blaby
<https://drive.google.com/file/d/10x6UO2soUJpizlpsv80rzlg8beWJbe22/view?usp=sharing>

Further community consultation on the types of activities that we should be delivering can be found listed in the 'learning from others' section of our Activity Plan.

3f How are you planning to promote and acknowledge National Lottery players' contribution to your project through HLF funding?

During the Development phase large banners have been produced with NLHF logo in a prominent position displayed at the southern boundary entrance to the Dissenters Burying Ground and on the Heras fencing at the northern arched entrance next to the B3292 old turnpike road leading in and out of Falmouth. In the delivery stage any construction site boards will be branded and subsequently any landscape plaques, signage on the entrance and interpretation panels will acknowledge the contribution that National Lottery players have made to the project.

As part of the Activity Plan we will record/film members of the local community talking about why players of the National Lottery play a pivotal role in the preservation of this country's heritage, help people to learn about and enjoy their heritage and strengthen local communities. The National Lottery Heritage Fund Logo will be included on all digital platforms, literature and communicated on all media enquiries for a minimum of five years.

The National Lottery Heritage Fund and National Lottery players will be verbally acknowledged in all radio and television interviews.

We are intending to produce T-shirts/other high visibility accessories for volunteers and participants that acknowledge the National Lottery Heritage Fund and National Lottery players.

Section four: Project outcomes

In this section, tell us about the difference that your project will make for heritage, people and communities.

4a What difference will your project make for heritage?

The project will result in a substantial improvement of the present condition of the sites. Restoration of the funerary monuments and masonry boundaries and will showcase hereditary skills in ironworking, stonemasonry and carving. The intriguing juxtaposition of these cemeteries in the context of Cornish heritage, their reinstatement as a Scheduled Monument that is no longer at risk and therefore no longer on Historic England's 'At Risk Register' will bring a major addition to Falmouth's heritage assets..

The sites complement the existing Falmouth Cemeteries and Quaker Cemetery and highlight the missing/hidden and uniquely different aspects of the historic Dissenter's and Jewish graveyards allowing greater access to the wider heritage stories of Falmouth's past inhabitants, their status, culture and traditions.

Interpretation panels, digital outputs, website, podcasts and downloadable guides will help bring the unique history of these communities and individuals and their contribution to life in Falmouth and surrounding area alive for local residents and visitors to Falmouth and those able to access digitally from all over the world.

A new booklet that brings together the stories from both cemeteries will capitalise on the scholarly research already undertaken by Robert Nunn and Tom Weller for the Dissenters' Burying Ground and Keith Pearce's researches into the Jewish community in Falmouth. The booklet will also be published as a digital publication on the website and will therefore be accessed by people all over the world.

Advice from Ian Varndell of the Exeter Dissenters' Graveyard Trust was to watch out for the cyclical 'boom and bust' (see Activity plan 'learning from others') which was certainly the case for Ponsharden cemeteries from the 1930's until 2012. The active partnership between FTC and FOPC means that a continual watch will be kept over the cemeteries and they will be properly managed.

A further phase of this project is anticipated where further restoration of some of the funerary monuments that have a lesser heritage significance are restored. Ongoing research will also, inevitably, throw up further aspects of the heritage not hitherto anticipated.

4b What difference will your project make for people?

FTC is committed to supporting this project with non-cash contribution of Grounds and Maintenance and Cultural Services staff time. This investment by the Town Council will help to provide a significant enhancement to making Falmouth a friendly and inclusive place for people to live or visit.

People will be able to take part in training opportunities. Selected sub-contractors will be encouraged to employ apprentices. Volunteer training opportunities are outlined in the Activity Action Plan . A number of the more skilled activities will be led by professionals who will train operatives from the Falmouth Town Council teams who will in turn train new volunteers and or apprentices to ensure that the skills remain locally available and can be handed down.

Possible training opportunities include:

- A community archaeology project – excavation of buried archaeology. Led by a professional with trainee volunteer support
- Management and maintenance of the cemeteries, including cleaning of headstones; Cornish hedge-laying ; use of lime mortar; bio-diversity surveys and habitat management; handling of tools; documentation of tree, monument, annual inspections and oral histories, bat observation etc.
- Targeted training in habitat management, regular maintenance programme with young people who are involved in proposed Dracaena Centre training programme
- Guided tour leaders – people will have learnt about the cultural and religious history of Cornwall and Falmouth, in particular and then developed people skills in communicating what they have learned to visitors or different ages and abilities.

People of all ages can get involved in volunteering opportunities that they might not have tried before through the FTC lovelafmouthvolunteering@volunteermakers.com website. These may be associated with the training

opportunities outlined above or may be off-site fund-raising activities or advocacy for the heritage asset or helping people learn more about this unique part of Falmouth's heritage. Volunteering opportunities will be on-going and built into the ten-year management and maintenance plan.

Local, national and international visitors can learn about and enjoy this heritage. The location (originally outside of the Town) and culture of the individuals buried in these cemeteries will challenge people to think about their attitudes to the movement and migration of people and encourage the respect of other religions, customs and practices.

At the Open Day on 10th September 2017, we had a visitor from Israel who was a direct descendant of one of the first Jews to live in Cornwall. Kathryn came specifically for this open day to pay respects to members of her family who are buried in the Jewish cemetery. She is a seventh generation descendant of Esther Elias, born in 1730 who was married to Barnet Levy. The couple came from London to Falmouth, raised eight children and she died in 1780. Her burial is the oldest surviving recorded Jewish burial in Cornwall. Upon visiting the cemetery earlier in the week with custodian Anthony Fagin, several other members of her family were also discovered. Afterwards she wrote:

'The event on the Sunday was amazing and it was so good to see so many people taking an interest, and the lunch before was so nice as we had a chance to meet everyone. What a lovely community you have.

'However, my first glimpse of the gravestones was, I think the most special. I hadn't been sure if they were still standing, but there they were, as if they were waiting for me to visit. I really felt compelled to go back a few times, and leaving them for the last time was difficult. After all, if it hadn't been for them, I wouldn't be here today and how amazing we were able to say kaddish and keil maale rachamim for them, and all the other souls buried there.'

Restoration of the cemeteries to provide well maintained open spaces will encourage the wider general public and people living in the vicinity to have a closer affinity, respect and understanding of the cemeteries' place in Cornish heritage. This will impact on anti-social behaviour and ensure that the cemeteries are not vandalised or neglected again. Children and young people will be involved through formal learning opportunities across the curriculum but also through young volunteering opportunities.

To come and learn about the site and to contemplate and enjoy its unique features. This project will help put this in place. If a bond is created between people and these cemeteries, then there is hope for maintaining their heritage for many years to come. In restoring and creating a guide system it will ensure that the cemeteries are seen by more visitors whilst ensuring that they are secure from vandals and others. In recent years there has been a rise of attacks on cemeteries.

Overall the aim of this project is to make the cemeteries more safely and securely accessible for an increasing number of people and a pleasant place for visiting.

4c What difference will your project make for communities?

If you are requesting a grant of £2 million or more under the Heritage Grants programme only, you will need to complete the Carbon Footprint Reporter which you can access via the link provided below. Once you have completed this, please generate a PDF copy and attach it to your application form at the end of Section nine: Supporting documents.

When you click on the following link, the Carbon Footprint Reporter will open in a new window:

Carbon Footprint Reporter

If you are applying under the Heritage Grants programme for under £2 million, or under another grant programme, then you may also find this tool helpful although it is not a formal requirement.

The Indices of Multiple Deprivation for 2015 for Cornwall show Falmouth Old Hill in the top 10% of most deprived in Cornwall and Falmouth Laburnum Avenue and Penryn Town Centre in the top 20%. T

FTC has been taking a pro-active lead in providing better facilities for the Penwerris ward in which both Falmouth Old Hill and Falmouth Laburnum Drive are situated including the redevelopment of the Dracaena playing fields to include new play areas, outdoor gym and ultimately skatepark. FTC Cultural Services also deliver Youth Services based at the Dracaena Centre. These communities surround the cemeteries project and will directly benefit from targeted engagement in community activities set out in the Activity Action Plan in order to encourage ownership and pride in the space.

Through existing projects that we have run in Falmouth we know the health and wellbeing benefits that intergenerational projects afford to all involved. For the last six years we have run a successful Dementia Friends project at Gyllyngdune Gardens in Falmouth, which involves members of the local Memory Cafes, Black Watch from Falmouth Fire Station and pupils from both local primary schools all joining together to work with the parks and garden team to plant up the bedding in the Dementia Friends beds in the Gardens. Once planted all involved meet once a month to maintain the beds, weeding, deadheading. The project not only gives a physical outlet and satisfaction of helping to create a beautiful environment, it also creates a social opportunity, as the group chat, laugh and support each other, fostering a strong sense of inclusion and understanding between the different ages and abilities of those taking part. We will promote this type of intergenerational volunteering at the cemeteries.

Over the last 13 years we have built up a strong horticultural based educational programme in Falmouth, reaching out not only to the five primary schools and secondary school in the town, but to schools in the surrounding areas too. As well as the horticultural knowledge that the children gain, the sessions give them practical experience of using and extending their learning across the curriculum subjects including science, maths, art as well as history, geography related to the plants and their origins. We have found that the children's experience fosters great enthusiasm and connection, which translates into a strong sense of ownership and pride in the areas that they have worked, resulting in a lower rate of anti-social behavior. Their knowledge and enthusiasm is taken back to their homes and we have found that a greater understanding and interest is promoted within their families and friends, which has lead to them seeking out volunteering opportunities for themselves.

The formal learning programme that will be promoted at the Cemeteries is unique as we will not only have the rich biodiversity of the site to draw from, but the extensive and fascinating historical and cultural connections to explore (see Activity Action Plan Appendix B, C & D for example ideas) and Interpretation and Access Plan for stories). There will be opportunities for all ages and abilities to take part.

The site offers perfect opportunities to engage 11-18 year old age group in workshops involved hard, physical horticultural work, learning new skills, which can be transferred into the workplace as well as giving great satisfaction at seeing the transformation their labours can achieve. Many schools recognize the benefits of Forest Schools and the site will offer a safe and rich resource to run these sessions.

FTC is committed to increasing its biodiversity to create wildlife corridors to support its wildlife and pollinating

insects. It has committed resources and signed up to Buglife's Urban Buzz project, which is aimed at raising awareness of the importance of pollinators and creating colourful wildflower spaces. This site is ideal for introducing wildflowers and enhancing the existing habitat with bug hotels, bird and bat boxes and natural shelters.

Schools will be involved in many ways: Sowing of wildflower seeds and planting of plug plants at the beginning of the season, as well as collecting the seeds at the end of the season. These can be prepared for storage to sow and grow on as plug plants the following season or sowed direct on to the site.

Bug hotels can be easily made under guidance from recycled and natural materials and workshops to build bird and bat boxes can be run, working in partnership with ecologists at the University of Exeter, based at the Penryn campus near Falmouth and the Cornwall Wildlife Trust ensuring that they are placed in the correct positions.

Natural shelters made with wood piles and other natural materials can be created for hedgehogs and other wildlife Monitoring of the site to assess the species that inhabit the area before the enhancements are made and on-going.

The residential development identified in the Draft Neighbourhood plan and proposed on the adjacent site will overlook a pleasant well-ordered space. It will be in sympathy with the town's overall development of open spaces. The Dissenters' and Jewish Cemeteries are clearly a small oasis of green in an increasingly developed and commercial area. The project will encourage people in the local community to have a better understanding of the similarities and differences with the minority communities that populated these two culturally important cemeteries and the history and achievements of those buried within its walls. This should engender tolerance of diversity and more inclusive behaviour.

Whilst it is difficult to say that this project will have a direct impact on the local economy, it will encourage descents of those buried in the cemeteries but living in the Cornish Diaspora to come and visit. At the open day on 10th September 2017 we had two visitors from the USA and one from Israel. The increase throughput of those visiting the cemetery and the understanding of our past, its significance for our community and uniqueness of both the cemeteries, its traditions and the people buried there will strengthen Falmouth's heritage reach and reputation as a friendly, tolerant place to live.

By learning about our past we strengthen our future.

4d What are the main groups of people that will benefit from your project?

This part of the form aims to collect the information we need to report on the range of organisations we fund. We will not use this information to assess your application. We encourage you to be as specific as possible about the people your organisation represents.

If your organisation represents the interests of a particular group, such as young people or disabled people, tell us which by filling in the tables below.

If you are based in Northern Ireland, where legislation requires us to report in detail on the organisations we fund, please complete the tables in full, as applicable.

- ✓ If you are based outside Northern Ireland and your project will benefit a wide range of people and not any particular group, mark this box only

4e Does your project involve heritage that attracts visitors?

Yes

How many visitors did you receive in the last financial year?

200

How many visitors a year do you expect on completion of your project?

1000

4f How many people will be trained as part of your project, if applicable?

30

4g How many volunteers do you expect will contribute personally to your project?

50.

4h How many full-time equivalent posts will you create to deliver your project?

Section five: Project management

In this section, tell us how you will deliver your project.

Questions 5a-5d are not applicable in the delivery phase.

5e Who are the main people responsible for the work during the delivery-phase of your project?

See organogram in Activity Plan p.10:

Steering Group: FTC, BOD Heritage Ltd, Keheillat Kernow; FOPC

Working Group: FTC, BOD Heritage Ltd and Project Manager

Design team: Conservation architect, Structural Engineer, Landscape Architect, Quantity Surveyor, Principle

Designer/CDM in conjunction with working group specified above

Main Contractor and specialist conservation sub-contractors

Volunteer co-Ordinator and Cultural Services team (Activity Plan p.11)

5f Complete a summary timetable for the delivery phase of your project. Use the 'Add activity' button to enter additional rows.

Delivery activities

Activity	Start month	Start year	End month	End year	Who will lead this activity
Client initiation and design team appointments	September	2020	November	2020	FTC/BOD Heritage Ltd/FOPC
Treeworks tender	November	2020	November	2020	FTC/Project Manager
Commission/supervise ground investigations	November	2020	November	2020	Structural Engineer/Principle Designer
Prepare RIBA4 designs and specifications	December	2020	January	2021	Conservation architect
Monthly inspections, certification, interim valuations project team meetings	March	2021	May	2022	Conservation architect/design team/QS
Prepare prelims, schedules and all tender documentation	January	2021	February	2021	Quantity Surveyor
Treeworks	February	2021	February	2021	Project Manager
Main contractor tender action	March	2021	May	2021	Conservation architect/Design team
Site set up, prelims	June	2021	June	2021	Main Contractor
Northern boundary bank and retaining walls	July	2021	July	2021	Main Contractor
Monument repairs	August	2021	March	2022	Main Contractor/Conservation Architect
Boundary structures	August	2021	April	2022	Main Contractor
Ironwork repairs	September	2021	December	2021	Conservation architect
Landscape inc. paths and planting	August	2021	February	2022	Conservation architect
Install interpretation, seating etc.	January	2022	March	2022	Main Contractor
Archaeological investigations and watching brief	March	2021	March	2022	Archaeologist
Activity Plan - for details see Activity Action Plan programme p.29	September	2020	May	2023	FTC Cultural Services team
Evaluation	January	2021	June	2023	FTC Cultural Services

5g Tell us about the risks to the delivery-phase of your project and how they will be managed. Use the 'Add risk' button to enter additional rows.

Delivery risks				
Risk	Likelihood	Impact	Mitigation	Who will lead this
Coronavirus hampers ability to deliver tenders and construction	High	Medium	Design team have completed all work and meetings digitally in lockdown; confirmation that NLHF project in pipeline may proceed; all work in accordance with guidance https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/construction-and-other-outdoor-work	Principal Designer/ CDM
Northern boundary: further collapse of bank/wall to stair	Medium	High	FTC will work at risk to get tendering in place; immediate appointment of Structural Engineer to monitor; Round 2 grant ensures this work prioritised; site safety measures are in place	FTC/Structural Engineer
Construction tenders come in above costs	Low	Medium	Advice of likely cost from Conservation Architect and Cost Estimator; tested conservation methodologies and amounts; Phase II and further fundraising	Conservation architect/ Design team
Consents and permissions	Low	High	Work only taking place in Scheduled Monument which is owned by FTC and BOD Heritage Ltd;	FTC
Archaeological finds on site may cause delay to construction contract	Low	Medium	MoJ licence exhumation licence obtained in case of disturbance of remains; Scheduled Monument consent to undertake all investigations; all landscaping/paths etc. non invasive (i.e. laid on); cost provision for archaeologist to undertake watching brief	Conservation architect/ Design team
Insufficient funding	Low	Medium	Target achieved; appointed fundraiser confirmed all pledges valid; FTC to underwrite risk	FTC
Community fails to engage with activity plan	Low	Medium	Website; Twitter; Facebook (Love Falmouth Facebook 54k followers - see marketing in Activity Plan) and Instagram already in place; On the Hill podcasts followed by >1,000; FTC	FTC Cultural Service Digital team

5h When do you expect the delivery phase of your project to start and finish?

Project start date

Month	September	Year	2020
-------	-----------	------	------

Project finish date

Month	May	Year	2023
-------	-----	------	------

5i Are there any fixed deadlines or key milestones that will restrict your project's timetable?

No

Section six: After the project ends

In this section, tell us about what will happen once your project has been completed.

6a How will you maintain the outcomes of your project after the grant ends and meet any additional running costs?

FTC - the responsible body - had a turnover in 2018-19 of £2.3m (accounts in Dropbox, Approved docs for R2 Submission, Costs and Cashflow). The Council maintains all the other Falmouth cemeteries and therefore has the appropriate resources to add Ponsharden cemeteries to their work schedule. The Council are also in a position to train new volunteers to work in these cemeteries and deploy existing volunteers who currently work in other heritage parks and gardens or open spaces.

FTC picked up the two (then) HLF funded posts at Gyllyngdune Gardens when the contract ended because we recognised what a great project that had been for the town, albeit a Cornwall Council project, and what excellent skills had been developed in outdoor learning delivery which the Town Council is continuing to fund at Gyllyngdune through the Cultural Services team. The Ponsharden project will benefit from similar 'legacy' activity (see Activity Plan).

In addition, FTC Cultural Services team who are supporting this project through its community engagement and learning facilitation activity programme will be able to draw on the evaluation and community feedback to evolve ongoing and new events and activities.

We will continue to source and engage new volunteers through the digital volunteering programme 'lovefalmouthvolunteering@volunteermakers.com'.

The restored cemeteries will become an integral part of Falmouth's heritage and interpreted as such for the future.

Academics at both Falmouth and Exeter University, Penryn Campus (see Activity Plan 'learning from others') have indicated interest in the rich research material that staff and a succession of students working in heritage studies, history of memorialisation and place-based creative writing could draw on.

Social messages of diversity and tolerance and health and well-being will continue to be promoted through partnership working.

The Friends will benefit from a small income from subscriptions and from the sale of the booklets. Heritage Open Days will also help to provide a focus for on-going fund-raising opportunities.

From experience in a similar situation in another cemetery elsewhere visitors will make donations to the Friends. This very limited income and expenditure will help to fund expenses not covered by FTC i.e. volunteer travel and subsistence.

6b Tell us about the main risks facing the project after it has been completed and how they will be managed. Use the 'Add Item' button to enter additional rows.

After project risks

Risk	Likelihood	Impact	Mitigation	Risk Owner
Maintenance funding shortfall	Low	Medium	Ensure that the work is quantified, appreciated by the Town Councillors and voted for in Council budget	FTC Grounds & Facilities Manager
Website content not kept up to date	Medium	Low	FTC Cultural Services digital engagement team to encourage ownership by volunteers and participants. Keep activities fresh and attractive to new audiences	FTC Cultural Services and FOPC
Further Vandalisation	Medium	High	Cemeteries are opened & closed daily by FTC grounds and facilities team. Ongoing community engagement raises awareness and respect for heritage	FTC Grounds and Facilities and Cultural Services
Falmouth Town Councillors fail to support culture in Falmouth	Medium	High	Involve Councillors with the project. Continue strong advocacy with Councillors and encourage an understanding of the long term benefit to the town and significance to our heritage	Cultural Services
Fall off of volunteer activities	Medium	Medium	Ensure that activities delivered 2020-2023 become embedded in FTC volunteering activities and attract new and younger volunteers. Recommendation through word of mouth	Cultural Services

6c How will you evaluate the success of your project from the beginning and share the learning?

Falmouth Town Council Cultural Services team are required to evaluate every project that they undertake. We have allowed £3,000 for an independent evaluator to monitor activity, correlate data and write a final report.

Starting from a very low baseline of data we will expect an evaluator to report as follows:

Summative: to what extent were project objectives achieved? lessons learnt and how these feed into future projects and are shared; how do visitors engage with the heritage - are there any barriers to engagement - physical, intellectual, cultural, motivational? how does it compare with expectations? How engaged is the local community.

Quantitative: number and type of people attending; type and number of activities, digital and social media/following/reposting , clicks; film/video views

Qualitative: Visitor and community feedback from questionnaires, voxpop, mindmaps etc - what has been learnt and enjoyed?; how have attitudes changed: - how does the community feel about this improved heritage asset: - how do they like to use it?. how do their lives compare to those buried in the cemeteries?

Evidence of improved health and wellbeing; improved employment skills and opportunities; that teachers and children have learnt about the heritage and that collaborators and partners say that they have benefitted from working together.

Before and after comparisons: Increased numbers supporting Increase in volunteering increase in social media followers

Sharing the Learning: Through Cultural services media plan : Social media: Facebook, Twitter, Instagram Volunteer blog recording project and activities on new Wordpress site www.ponsharden.falculture.org

Section seven: Project costs

In this section, tell us how much it will cost to deliver your project.

There is a limit of 20 words per 'description' section when completing the cost tables. A more detailed explanation and breakdown of your costs should be provided as part of your supporting documentation. Please see Section nine: Supporting documents within the programme application guidance for further information.

Questions 7a-7c are not applicable in the delivery phase.

7d Delivery-phase capital costs

Cost Heading	Description	Cost	VAT	Total
Purchase price of items or property				0
Repair and conservation work	Repair to gravestones, tombs, walls, entrance, stair, boundary walls and landscaping	262,224	0	262,224
New building work				0
Other capital work				0
Digital outputs	Interactive 3D digital reconstruction of monument	5,700	0	5,700
Equipment and materials (capital)				0
Other costs (capital)				0
Professional fees relating to any of the above (capital)	Design Team breakdown per Randall Simmonds Final Costs	82,750	0	82,750
Total		350,674	0	350,674

Section seven: Project costs

7e Delivery-phase activity costs

Cost Heading	Description	Cost	VAT	Total
New staff costs				0
Training for staff	Lime mortar, conservation cleaning and Cornish hedge construction	2,100	0	2,100
Paid training placements				0
Training for volunteers	Community archaeology & ecological recording	1,400	0	1,400
Travel for staff				0
Travel and expenses for volunteers	Per Activity Plan p.30	1,685	0	1,685
Equipment and materials (activity)	Bat monitors, batteries, film etc	350	0	350
Other costs (activity)	Travel costs for trainers - on top of day rate	400	0	400
Professional fees relating to any of the above (activity)	Masterclasses and film making for On the Hill activity	2,050	0	2,050
Total		7,985	0	7,985

7f Delivery-phase other costs

Cost Heading	Description	Cost	VAT	Total
Recruitment				0
Publicity and promotion				0
Evaluation	Independent evaluator to monitor and write report	3,000	0	3,000
Other costs	Booklet and x 2 panels to insert in interpretation stands (in landscape budget)	3,500	0	3,500
Full cost recovery				0
Contingency	10% rounded	36,516	0	36,516
Inflation	4%	16,067	0	16,067
Increased management and maintenance costs (maximum five years)	5 years per M&M plan @ £11,730/year	64,692	0	64,692
Non cash contributions	FTC Cultural Services delivery of AP to 2023	14,800	0	14,800
Volunteer time	See AP Budget breakdown p.30	13,250	0	13,250
Total		151,825	0	151,825

Section seven: Project costs

7g Delivery-Phase income

Please note that HLF rounds all grant requests down to the nearest £100. With this in mind, please make sure that the total Delivery-phase income exactly matches the total of your Delivery-phase costs or the system will not allow you to proceed.

Source of funding	Description	Secured?	Value
Local authority	Cornwall Council S106	Yes	10,963
Other public sector	Historic England	Yes	45,000
Central government			
Private donation - Individual	Various through FOPC, FTC and Kehillat Kernow	Yes	4,079
Private donation - Trusts/Charities/Foundations	Various Trusts and Foundations	Yes	46,850
Private donation - Corporate			
Commercial/business	Tesco and ASDA	Yes	1,200
Own reserves	FTC	Yes	12,650
Other fundraising			
Loan/Finance			
Increased management and maintenance costs (maximum five years)	5 years of increased M&M per plan @ £11,730/year	Yes	64,692
Non cash contributions	FTC Cultural Services support AP till 2023	Yes	14,800
Volunteer time	See AP p.30 for breakdown	Yes	13,250
HLF grant request			297,000
Total			510,484

7h Delivery-phase - financial summary

Total delivery costs	510,484
Total delivery income	213,484
HLF delivery grant request	297,000
HLF delivery grant %	58

7i If cash contributions from other sources are not yet secured, how do you expect to secure these and by when?

Heritage England have agreed this donation 'in principle' (see accompanying paperwork) but FTC have agreed to underwrite the amount till practical completion in 2023 to allow further fundraising should Heritage England renege on their offer.

Pilgrim Trust and Garfield Weston have extended their offer letters till September 2020

7j If you have included Full Cost Recovery, how have you worked out the share that relates to your project?

Section eight: Additional information and declaration

This part of the form aims to collect the information we need to report on the range of organisations we fund. We will not use this information to assess your application. We encourage you to be as specific as possible about the people your organisation represents.

If your organisation represents the interests of a particular group, such as young people or disabled people, tell us which by filling in the tables below.

If you are based in Northern Ireland, where legislation requires us to report in detail on the organisations we fund, please complete the tables in full, as applicable.

- ✓ If you are based outside Northern Ireland and your organisation represents the interests of a wide range of people and not any particular group, mark this box only.

Declaration

a) Terms of Grant

You must read the standard terms of grant for this programme on our website.

By completing this Declaration, you are confirming that your organisation accepts these terms. For partnership projects, all partners must confirm that they accept the standard terms of grant by adding a contact at the end of the declaration.

b) Freedom of Information and Data Protection

We are committed to being as open as possible. This includes being clear about how we assess and make decisions on our grants and how we will use your application form and other documents you give us. As a public organisation we have to follow the Data Protection Act 1998 and the Freedom of Information Act 2000.

When you complete the Declaration at the end of the application form, you are confirming that you understand the Heritage Lottery Fund's legal responsibilities under the Data Protection Act 1998 and the Freedom of Information Act 2000 and have no objection to us releasing sections 2, 3 and 4 of the application form to anyone who asks to see them once your application has completed the assessment process. If there is any information in these sections of the form that you don't want made publicly available, please explain your reasons below:

We will take these into account when we respond to any request for access to those sections. We may also be asked to release other information contained elsewhere in the form and we will respond to these requests after taking account of your rights and expectations under the Freedom of Information Act 2000 and Data Protection Act 1998. In those cases, we will always consult you first.

The Heritage Lottery Fund will not be responsible for any loss or damage you suffer as a result of HLF meeting these responsibilities.

When you complete the Declaration you also agree that we will use this application form and the other information you give us, including any personal information covered by the Data Protection Act 1998, for the following purposes:

- To decide whether to give you a grant.
- To provide copies to other individuals or organisations who are helping us to assess, monitor and evaluate grants.
- To share information with organisations and individuals working with us with a legitimate interest in Lottery applications and grants or specific funding programmes.
- To hold in a database and use for statistical purposes.
- If we offer you a grant, we will publish information about you relating to the activity we have funded, including the amount of the grant and the activity it was for. This information may appear in our press releases, in our print and online publications, and in the publications or websites of relevant Government departments and any partner organisations who have funded the activity with us.
- If we offer you a grant, you will support our work to demonstrate the value of heritage by contributing (when asked) to publicity activities during the period we provide funding for and participating in activities to share learning, for which we may put other grantees in contact with you.

We may contact you from time to time to keep you informed about the work of the Heritage Lottery Fund.

Tick this box if you do not wish to be kept informed of our work

I confirm that the organisation named on this application has given me the authority to complete this application on its behalf.

I confirm that the activity in the application falls within the purposes and legal powers of the organisation.

I confirm that the organisation has the power to accept and pay back the grant.

I confirm that if the organisation receives a grant, we will keep to the standard terms of grant, and any further terms or conditions as set out in the grant notification letter, or in any contract prepared specifically for the project.

I confirm that, as far as I know, the information in this application is true and correct.

I confirm that I agree with the ☒ **above statements.**

Name Henrietta Boex
Organisation Falmouth Town Council
Position Director of Cultural Services
Date 31/05/2020

Are you applying on behalf of a partnership?

Yes

Please add the details of additional contacts below:

Name	Organisation	Position	Date
Leslie Lipert	BOD Heritage Ltd	Agent	31/05/2020
Jeremy Jacobson OBE	Kehillat Kernow	Chairman	31/05/2020
Anthony Fagin	Friends of Ponsharden Cemeteries	Secretary	31/05/2020

Section nine: Supporting documents

Please provide all of the documents listed, unless they are not applicable to your project. You will be asked to indicate how you are sending these documents to us - as hard copy or electronically.

In addition to numbers 1-12 below, you may also be required to submit further supporting documents that are specific to the programme that you are applying under. For further guidance, please refer to the application guidance Part four: Application form help notes. We will not be able to assess your application if we do not receive all the required information.

Second Round

For all projects:

1. An activity plan

Electronic

2. A project timetable

Electronic

3. Cash flow for the project

Electronic

4. Income and spending forecasts for the life of the project and five years following project completion

Not applicable

5. The project management structure

Electronic

6. Spreadsheet detailing the cost breakdown in Section seven: project costs

Electronic

7. Calculation of Full Cost Recovery included in your delivery-phase costs (if applicable)

Not applicable

8. Briefs for delivery work for internal and externally commissioned work

Electronic

9. Job descriptions for new posts to be filled during the delivery phase

Not applicable

10. Copies of deeds, leases, mortgages or other proof of ownership if your project involves work to land, buildings or heritage items

Electronic

11. A small selection of images that help illustrate your project. If your project involves physical heritage, please provide a selection of photographs, a location map and, if applicable, a simple site map or plan. It would be helpful if these are in digital format (either as an attachment or on disk). We will use these images to present your project to decision makers. Please read about images in the application guidance Part three: Receiving a grant

Electronic

12. Copies of your agreements with project partners, signed by everyone involved, setting out how the project will be managed

Electronic

If applicable, please attach any additional documents as required for the programme that you are applying under. Use the box below to confirm in what format the additional documentation will be submitted.

Not applicable

Please now attach any supporting documents.

When you have completed the form click the submit button to submit the form to the server. You can view what you have entered by clicking the draft print button above.