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| --- | --- |
| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea SA6 7JL | |
| Phone: |  |
| www.gov.uk/browse/driving | |
| @dvlagovuk | |
| Your ref: |  |
| Our ref: | PS/23/117 |
| Date: | 26 October 2023 |

REDACTED

Unite / Mercateo UK Limited

16 Great Queen Street

London

WC2B 5AH

**CONTRACT REFERENCE NUMBER: PS/23/117**

**CONTRACT TITLE: Provision of a Tail Spend Solution**

**FRAMEWORK REFERENCE NUMBER: RM6202**

**PROPOSED CONTRACT AWARD – SUBJECT TO CONTRACT**

Dear REDACTED,

On behalf of the Secretary of State for Transport, I accept your proposal for the above contract. The attached contract details Order Form, contract conditions and the Annexes set out the terms of the contract between DVLA and Unite/Mercateo UK Ltd for the provision of the deliverables set out in the Order Form.

As already requested, please complete the Statement of Assurance Questionnaire (SoAQ) and Offshoring Questionnaire and return as soon as possible for assessment by our Information Assurance & Governance team.

We thank you for your co-operation to date and look forward to forging a successful working relationship.

Yours sincerely,

|  |
| --- |
| REDACTED |
| Category Lead |
| Commercial Directorate |
| REDACTED@dvla.gov.uk |

**By authority of the Secretary of State for Transport**