**REDACTED TEXT under FOIA Section 40, Personal Information**.

Attn: **REDACTED TEXT under FOIA Section 40, Personal Information**.

**REDACTED TEXT under FOIA Section 40, Personal Information**.

Date: ***31st May 2023***

Contract ref: ***CCIT23A43***

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**.

**Award of contract for the Provision of Adobe Creative Cloud for Cabinet Office**

Further to your submission of a bid for the above Procurement, on behalf of the Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence 28th day of May 2023 and the Expiry Date will be 27th day of May 2024. No option to extend the call-off contract is included. The total contract value shall be £15,318.00 excluding VAT.

This procurement activity was a Call Off under Commercial Agreement RM1557.13, G-Cloud 13, Lot 2: Cloud Software and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions and forward to the Procurement Lead electronically via email messaging service by Thursday 1st June 2023. You are reminded that no engagement with the Buyer is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Buyer will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| --- | --- | --- |
| Signed for and on behalf of **Cabinet Office** | | |
| Name: **REDACTED TEXT under FOIA Section 40, personal Information** | |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information** |  | |
| Date: 31st of May 2023 |  | |