



## Order Form

NWUPC Framework Agreement for High Value Laboratory Equipment

Ref: LAB3123 NW

### FROM

<b>Authority:</b>	The Secretary of State for Health and Social Care acting as part of the Crown through UK Health Security Agency (the "Authority" or "UKHSA")
<b>Invoice address:</b>	Post: United Kingdom Health Security Agency Financial Operations and Control Porton Down, Salisbury, Wiltshire SP4 0JG Email: [REDACTED]
<b>Contract Manager:</b>	Name: [REDACTED] E-mail: [REDACTED]
<b>Secondary Contact:</b> eg. business operational contact, project manager	Name: [REDACTED] E-mail: [REDACTED]
<b>Procurement lead</b>	Name: [REDACTED] E-mail: [REDACTED]
<b>Name and address for notices:</b>	Name: [REDACTED] Address: UK Health Security Agency Nobel House, 17 Smith Square, London, SW1P 3HX
<b>Internal reference (if applicable):</b>	To be quoted on all correspondence relating to this Order Form: Contract Ref C169092

### TO

<b>Supplier:</b>	AGILENT TECHNOLOGIES LDA UK LIMITED 5500 Lakeside Cheadle Royal Business Park, Cheadle, Cheshire, SK8 3GR
<b>Contract Manager:</b>	Name: [REDACTED] Phone: [REDACTED] E-mail: [REDACTED]
<b>Secondary Contact:</b>	Name: [REDACTED] Phone: [REDACTED] E-mail: [REDACTED]



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<b>Account Manager:</b>	Name: [REDACTED] Phone: [REDACTED] E-mail: [REDACTED]
<b>Name and address for notices:</b>	Name: AGILENT TECHNOLOGIES LDA UK LIMITED 5500 Lakeside Cheadle Royal Business Park, Cheadle, Cheshire, SK8 3GR

### Applicable terms and conditions

The NWUPC Framework Agreement for High Value Laboratory Equipment Ref: LAB3123 NW terms and conditions are applicable to this Order Form.

1. CONTRACT DETAILS
<b>(1.1) Commencement Date:</b> Per the last signature of this Contract document
<b>(1.2) Services Commencement Date (if applicable):</b> N/A
<p><b>(1.3) Contract Price ((i) breakdown and (ii) payment profile):</b></p> <p>The total Contract Price is £124,000 excluding VAT.</p> <p>The payment profile is as follows:</p> <ul style="list-style-type: none"> <li>I. The price per unit of the Goods is as set out in Annex B and fixed until expiry of this Contract.</li> <li>II. In the event that the Contract is extended: <ul style="list-style-type: none"> <li>(a) the pricing within the Contract for such extension is not subject to any indexation and will remain fixed as per the pricing set out in Annex B</li> </ul> </li> </ul>
<b>(1.4) Term of Contract:</b> 1.4.1 This Contract shall commence on the date of the last signature within this Contract (the “ <b>Commencement Date</b> ”) and shall expire one calendar year thereafter (the “ <b>Term</b> ”).
<p><b>(1.5) Term extension options: further 12 months</b></p> <p>The Contract will extend upon mutual agreement between the Authority and the Supplier. All other terms and conditions of the Contract shall apply throughout any such extended period.</p>

## 2. GOODS AND/OR SERVICES REQUIREMENTS

### (2.1) Description of the Goods / Services:

- I. The Contract covers Agilent OEM consumables, reagents and supporting kits, available under the NWUPC Framework Agreement for High Value Laboratory Equipment.
- II. The list of the Goods and their prices, at the Commencement Date is as set out in **Annex B**. The list represents the most commonly used consumables in UKHSA.
- III. The Contract Price is based on usage estimates, the usage may be higher or lower than stated in clause 1.3 of Contract Details. The Supplier acknowledges that the estimated Contract Price is indicative and that the exact order amount may vary.
- IV. There is no commitment from the Authority to order specific volumes under this Contract and utilise the full Contract Price. For the avoidance of doubt no minimum commitment is given as to the actual spend resulting from this agreement and it may be any sum from Zero up to the estimated contract price
- V. Both parties agree that this Order Form constitutes as a call-off contract under NWUPC Framework Agreement for High Value Laboratory Equipment which is subject to the Framework Agreement Terms and Conditions Reference Number LAB3123 NW.

### (2.2) Premises and Location(s) at which the Goods / Services are to be delivered / provided:

This is a UKHSA-wide Contract. The specific location and delivery requirements will be stated on individual purchase order.

### (2.3) Key personnel of the Supplier to be involved in the Goods / Services: N/A

### (2.4) Performance standards:



The Supplier must:

- a) meet the delivery requirements as referred to in the Contract;
- b) ensure the quality standards of the Goods as specified by the manufacturer are adhered to;
- c) comply with the invoicing terms and conditions under the Contract;
- d) provide an overview of any innovation, product performance/enhancement, service redesign, and horizon plans; and
- e) highlight any input and /or issues on Contract performance.

**(2.5) Quality standards:**

The quality assurance standards set out in the Supplier's Specification shall apply to the manufacture and supply of the Goods.

**(2.6) Contract monitoring arrangements:**

The Authority's Contract Manager (or their delegate) and Supplier's Contract Manager (or their delegate) will monitor and discuss the Supplier's performance against the Performance standards (2.4) and Quality standards (2.5) and other matters connected to the delivery of the Contract on a quarterly basis.

Frequency of monitoring may vary during the duration of the Contract on mutual agreement of both the parties.

**(2.7) Management information and meetings:**

The Supplier shall provide any management information required on a quarterly basis to include:

- a) Performance against key performance indicators ("KPIs"), delivery expectations, demand/call-off plan and quality;
- b) Compliance to processes: delivery schedules and invoicing;
- c) Overview of any innovation, product performance/enhancement, service redesign, and horizon plans;
- d) Supplier input/issues on Contract performance.



Quarterly review meetings may be organised between the Supplier and the Authority to review the MIS and discuss new plans and innovation and product changes.

Frequency of review may vary during the duration of the Contract on mutual agreement of both the parties.

3. ADDITIONAL KEY PROVISIONS

**Clause 10 (Termination for Convenience)**  
The Authority, in its sole discretion, may at any time terminate the Contract upon 30 days’ prior notice by issuing a Termination Notice to the Supplier.

SIGNED:

For and on behalf of the Authority

DocuSigned by:  
[Redacted Signature]  
DEEEE0F77EA14A2...

Full Name: [Redacted]  
Job Title/Role: [Redacted]  
Date Signed: [Redacted]

For and on behalf of the Supplier

DocuSigned by:  
[Redacted Signature]  
C3F33F5965B2473...

Full Name: [Redacted]  
Job Title/Role: [Redacted]  
Date Signed: [Redacted]



## **Annex A**

### **Order Specific Key Provisions**

#### **1.Delivery and Risk:**

- 1.1. The Supplier shall deliver the goods to the locations set out in the Purchase Orders received.
- 1.2. The Supplier will ensure that provision of the goods are made in accordance with the terms of this Order Form including Annex A, B and C and the Call-Off Terms and Conditions.

#### **2.Invoicing Process:**

- 2.1 Payment terms are net 30 days from receipt of a valid invoice.
- 2.2 On completion of the countersigning of the Contract, the Authority will, as soon as operationally possible, send a unique purchase order ("the PO") number. The Supplier must be in receipt of a valid PO number before submitting any invoice.
- 2.3 The Supplier shall provide an invoice to the Authority for all Goods received and accepted by the Authority each month.
- 2.4 All invoices should be sent for approval and must include the proof of delivery to the Authority's designated finance mailbox e-mail: [REDACTED] and their agreed Representative before being submitted for payment.
- 2.5 All invoices must be sent quoting a valid purchase order number. The Supplier shall provide a current statement of accounts on a monthly basis; this is a standard commercial process and should show all invoices raised and amounts outstanding.
- 2.6 To avoid delay in payment it is important that the Supplier provides a compliant invoice that includes, as a minimum, a valid PO number, PO line item number (if applicable), PO line description, and the details (name and telephone number) of the Authority's authorised representative. Non – compliant invoices will be sent back to the Supplier, which may lead to a delay in a payment.
- 2.7 If you have a query regarding an outstanding payment, please contact our Accounts Payable section by email to: [REDACTED]





## Annex B

### Products list and Pricing

TapeStation Products			
Part number	Description	Unit	
5067-5150	96-well Sample Plates	1	
5067-5152	Loading Tips (10EA/PK)	1	
5067-5153	Loading Tips (1EA/PK)	1	
5067-5154	96-well Plate Foil Seal	1	
5067-5155	Sample Block (for tube strips)	1	
5067-5158	Loading Tip Holder	1	
5067-5365	Genomic DNA ScreenTape	1	
5067-5366	Genomic DNA Reagents	1	
5067-5576	RNA ScreenTape	1	
5067-5577	RNA ScreenTape Sample Buffer	1	
5067-5578	RNA ScreenTape Ladder	1	
5067-5579	High Sensitivity RNA ScreenTape	1	
5067-5580	High Sens. RNA ScreenTape Sample Buffer	1	
5067-5581	High Sensitivity RNA ScreenTape Ladder	1	
5067-5582	D1000 ScreenTape	1	
5067-5583	D1000 Reagents	1	
5067-5584	High Sensitivity D1000 ScreenTape	1	
5067-5585	High Sensitivity D1000 Reagents	1	
5067-5586	D1000 Ladder	1	
5067-5587	High Sensitivity D1000 Ladder	1	
5067-5588	D5000 ScreenTape	1	
5067-5589	D5000 Reagents	1	
5067-5590	D5000 Ladder	1	
5067-5592	High Sensitivity D5000 ScreenTape	1	
5067-5593	High Sensitivity D5000 Reagents	1	
5067-5594	High Sensitivity D5000 Ladder	1	
5067-5598	Loading Tips (1pk)	1	
5067-5599	Loading Tips (10pk)	1	
5067-5601	TapeStation Test Tape (TSTT)	1	
5067-5602	D1000 Sample Buffer	1	
5067-5603	High Sensitivity D1000 Sample Buffer	1	
5067-5630	Cell-free DNA ScreenTape	1	
5067-5631	Cell-free DNA Reagents	1	
5067-5632	Cell-free DNA Ladder	1	
5067-5633	Cell-free DNA Sample Buffer	1	
5067-5783	Needle-Cartridge	1	
5067-5786	32-Pin Electrode Cartridge	1	
5188-8047	USB cable A to B, 2m	1	



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G2991-40007	ScreenTape Rack	1	
G2992-40042	Tube Strip Holder	1	
G2992-40046	Tip Waste Bucket	1	
5042-8502	96 Well Plates, 150uL, conical, 25/pk	1	
<b>Fragment Analyzer Products</b>			
<b>Part number</b>	<b>Description</b>	<b>1</b>	<b>Price</b>
5191-6621	Intercalating Dye, 10 pack vials	1	
5191-6622	12 Capillary Accessory Kit	1	
5191-6623	48/96 Capillary Accessory Kit	1	
5191-6624	5400 Accessory Kit	1	
A2300-1250-2247	FA 12-Capillary Array Ultra-Short, 22cm	1	
A2300-1250-3355	FA 12-Capillary Array Short, 33cm	1	
A2300-1250-5580	FA 12-Capillary Array Long, 55cm	1	
A2300-4850-3355	FA 48-Capillary Array Short, 33cm	1	
A2300-9650-3355	FA/ZAG 96-Capillary Array Short, 33cm	1	
A2300-9650-5580	FA/ZAG 96-Capillary Array Long, 55cm	1	
DN-475-1000	Capillary Conditioning Solution, 1000 mL	1	
DNF-220-0240	Large Fragment Separation Gel, 240mL	1	
DNF-220-0500	Large Fragment Separation Gel, 500mL	1	
DNF-230-0240	Small Fragment Separation Gel, 240mL	1	
DNF-240-0240	NGS Fragment Separation Gel, 240mL	1	
DNF-240-0500	NGS Fragment Separation Gel, 500mL	1	
DNF-262-0250	Small RNA Separation Gel, 250mL	1	
DNF-265-0240	RNA Separation Gel, 240mL	1	
DNF-265-0500	RNA Separation Gel, 500mL	1	
DNF-270-0240	Genomic DNA Separation Gel, 240mL	1	
DNF-270-0500	Genomic DNA Separation Gel, 500mL	1	
DNF-300-0008	BF-25 Blank Solution, 8mL	1	
DNF-301-0008	BF-1 Blank Solution, 8mL	1	
DNF-302-0008	BF-2000 Blank Solution, 8mL	1	
DNF-306-0005	BF-P25 Blank Solution, 5mL	1	
DNF-325-0010	5x Inlet Buffer, 10mL	1	
DNF-325-0075	5x Inlet Buffer, 75mL	1	
DNF-355-0125	5x 930 dsDNA Inlet Buffer, 125mL	1	
DNF-355-0300	5x 930 dsDNA Inlet Buffer, 300mL	1	
DNF-355-0500	5x 930 dsDNA Inlet Buffer, 500mL	1	
DNF-361-U060	Small RNA Ladder, 60uL	1	
DNF-362-0003	Small Fragment Diluent Marker, 2.4mL	1	
DNF-363-U100	Small Fragment DNA Ladder, 100uL	1	
DNF-364-U125	HS Extended Genomic DNA Ladder, 125uL	1	
DNF-365-U125	HS Extended Large Frag DNA Ladder, 125uL	1	
DNF-367-U050	Extended Genomic DNA Ladder, 50uL	1	
DNF-368-0004	Small RNA Diluent Marker, 4mL	1	





DNF-369-0004	RNA Diluent Marker (15NT), 4mL	1	
DNF-370-0004	HS RNA Diluent Marker (15NT), 4mL	1	
DNF-371-0003	HS Small Fragment Diluent Marker, 2.4mL	1	
DNF-372-U100	HS Small Fragment DNA Ladder, 100uL	1	
DNF-373-0003	HS NGS Diluent Marker (1-6000bp), 2.4mL	1	
DNF-374-0003	NGS Diluent Marker (1-6000bp), 2.4mL	1	
DNF-375-0003	HS Genomic DNA Diluent Marker, 2.4mL	1	
DNF-375-0120	HS Genomic DNA Diluent Marker, 120mL	1	
DNF-377-U100	HS Genomic DNA Ladder, 100uL	1	
DNF-378-U100	Large Fragment DNA Ladder, 100uL	1	
DNF-380-0003	Large Fragment Diluent Marker, 2.4mL	1	
DNF-381-0003	HS Large Fragment Diluent Marker, 2.4mL	1	
DNF-382-U020	Standard Sensitivity RNA Ladder, 20uL	1	
DNF-383-0004	RNA Diluent Marker, 4mL	1	
DNF-386-U015	High Sensitivity RNA Ladder, 15uL	1	
DNF-394-0003	HS NGS Diluent Marker (35-6000bp), 2.4mL	1	
DNF-396-U100	HS NGS DNA Ladder, 100uL	1	
DNF-399-U100	NGS DNA Ladder, 100uL	1	
DNF-425-0010	5x Conditioning Solution, 10mL	1	
DNF-425-0050	5x Conditioning Solution, 50mL	1	
DNF-455-0125	5x dsDNA Inlet Buffer, 125mL	1	
DNF-464-0500	HS Large Fragment 50kb Kit, 500	1	
DNF-467-0500	Genomic DNA 50kb Kit, 500	1	
DNF-468-0500	HS Genomic DNA 50kb Kit, 500	1	
DNF-470-0275	Small RNA Analysis Kit, 275 Samples	1	
DNF-471-0500	RNA Kit (15NT), 500	1	
DNF-471-1000	RNA Kit (15NT), 1000	1	
DNF-472-0500	HS RNA Kit (15NT), 500	1	
DNF-472-1000	HS RNA Kit (15NT), 1000	1	
DNF-473-0500	NGS Fragment Kit (1-6000bp), 500	1	
DNF-473-1000	NGS Fragment Kit (1-6000bp), 1000	1	
DNF-474-0500	HS NGS Fragment Kit (1-6000bp), 500	1	
DNF-474-1000	HS NGS Fragment Kit (1-6000bp), 1000	1	
DNF-475-0050	5x Capillary Conditioning Solution, 50mL	1	
DNF-475-0100	5x Capillary Conditioning Soln, 100mL	1	
DNF-476-0500	Small Fragment Kit, 500	1	
DNF-477-0500	HS Small Fragment Kit, 500	1	
DNF-486-0500-OB	HS NGS Fragment Kit (35-6000bp), 500	1	
DNF-488-0500	HS Genomic DNA Kit, 500	1	
DNF-488-1000	HS Genomic DNA Kit, 1000	1	
DNF-492-0500	Large Fragment Kit, 500	1	
DNF-492-1000	Large Fragment Kit, 1000	1	
DNF-494-0060	Dilution Buffer 0.1x TE, 60mL	1	
DNF-495-0060	Dilution Buffer 1x TE, 60mL	1	



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DNF-495-0125	Dilution Buffer 1x TE, 125mL	1	
DNF-497-0060	0.25x TE Rinse Buffer, 60mL	1	
DNF-497-0125	0.25x TE Rinse Buffer, 125mL	1	
DNF-497-0250	0.25x TE Rinse Buffer, 250mL	1	
DNF-498-0002	Dilution Buffer 0.25x TE, 2mL	1	
DNF-498-0012	Dilution Buffer 0.25x TE, 12mL	1	
DNF-600-U030	Intercalating Dye, 30uL	1	
DNF-810-0125	dsDNA 810 Separation Gel, 125mL	1	
DNF-810-0240	dsDNA 810 Separation Gel, 240mL	1	
DNF-810-0500	dsDNA 810 Separation Gel, 500mL	1	
DNF-905-0240	dsDNA 905 Separation Gel, 240mL	1	
DNF-905-0500	dsDNA 905 Separation Gel, 500mL	1	
DNF-905-K0500	dsDNA 905 Reagent Kit (1-500bp), 500	1	
DNF-905-K1000	dsDNA 905 Reagent Kit (1-500bp), 1000	1	
DNF-910-K0500	dsDNA 910 Reagent Kit (35-1500bp), 500	1	
DNF-910-K1000	dsDNA 910 Reagent Kit (35-1500bp), 1000	1	
DNF-910-K1000CP	CRISPR Discovery Gel Kit, 1000 Samples	1	
DNF-915-K0500	dsDNA 915 Reagent Kit (35-5000bp), 500	1	
DNF-915-K1000	dsDNA 915 Reagent Kit (35-5000bp), 1000	1	
DNF-920-0240	dsDNA 920 Separation Gel, 240mL	1	
DNF-920-K0500	dsDNA 920 Reagent Kit (75-15000bp), 500	1	
DNF-930-0240	dsDNA 930 Separation Gel, 240mL	1	
DNF-930-0500	dsDNA 930 Separation Gel, 500mL	1	
DNF-930-K0500	dsDNA 930 Reagent Kit (75-20000bp), 500	1	
DNF-930-K1000	dsDNA 930 Reagent Kit (75-20000bp), 1000	1	
DNF-935-K0500	dsDNA 935 Reagent Kit (1-1500bp), 500	1	
DNF-935-K1000	dsDNA 935 Reagent Kit (1-1500bp), 1000	1	
DNF-940-0240	Plasmid DNA Separation Gel, 240mL	1	
DNF-940-K0500	Plasmid DNA Analysis Kit, 500 Samples	1	
DNF-FSEW-OQ	Fragment Analyzer Verification Kit	1	
FA-MRK900F-0003	Markers, 1bp + 500bp, 3.2mL	1	
FA-MRK910F-0003	Markers, 1bp + 1500bp, 3.2mL	1	
FA-MRK915F-0003	Markers, 1bp + 6000bp, 3.2mL	1	
FS-SLR480-0001	MDK DNA Ladder, 1mL	1	
FS-SLR905-0001	35-400bp DNA Ladder, 1mL	1	
FS-SLR910-0001	100bp DNA Ladder, 1mL	1	
FS-SLR910-0003	100bp DNA Ladder, 3.2mL	1	
FS-SLR915-0001	100bp DNA Plus Ladder, 1mL	1	
FS-SLR920-U100	1kb DNA Ladder, 100uL	1	
FS-SLR930-U100	1kb Plus DNA Ladder, 100uL	1	
FS-SLR940-0001	Plasmid DNA Ladder, 1.2mL	1	
FS-SMK480-0003	Markers, 35bp + 5000bp, 3.2mL	1	
FS-SMK910-0003	Markers, 35bp + 1500bp, 3.2mL	1	
FS-SMK920-0003	Markers, 75bp + 15kb, 3.2mL	1	



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FS-SMK930-0003	Markers, 75bp + 20kb, 3.2mL	1		
FS-SMK940-0003	Plasmid DNA Marker, 3.2mL	1		
FS-SMO15	Mineral Oil Dropper Bottle, 15mL	1		
GP-435-0100	Storage Solution, 100mL	1		
GP-440-0100	Capillary Storage Solution, 100mL	1		
P60-20	FA/FAI/ZAG 96-WL BUFFER/WASTE TRAY (50)	1		
P60-22	FA/FAI/ZAG/WASTE TUB	1		