



Public Health
England



Department
of Health &
Social Care



PHE International Health Regulations Strengthening Project Market Engagement Event

1 April 2021





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Agenda

Item	Timing
Introduction	5 mins
PHE & IHR Programme Overview	5 mins
Overview of Specification	5 mins
Timelines of Procurement process	5 mins
Open feedback on specification	40 mins
Extended Q&A (optional)	30 mins

Public Health England (PHE)

An executive agency of the UK Department of Health and Social Care

To protect and improve the nation's health and wellbeing, and reduce health inequalities.

Soon to become UK Health Security Agency (UKHSA), PHE provides evidence-based professional, scientific expertise and support to government, local government, the NHS, Parliament, industry and the public.

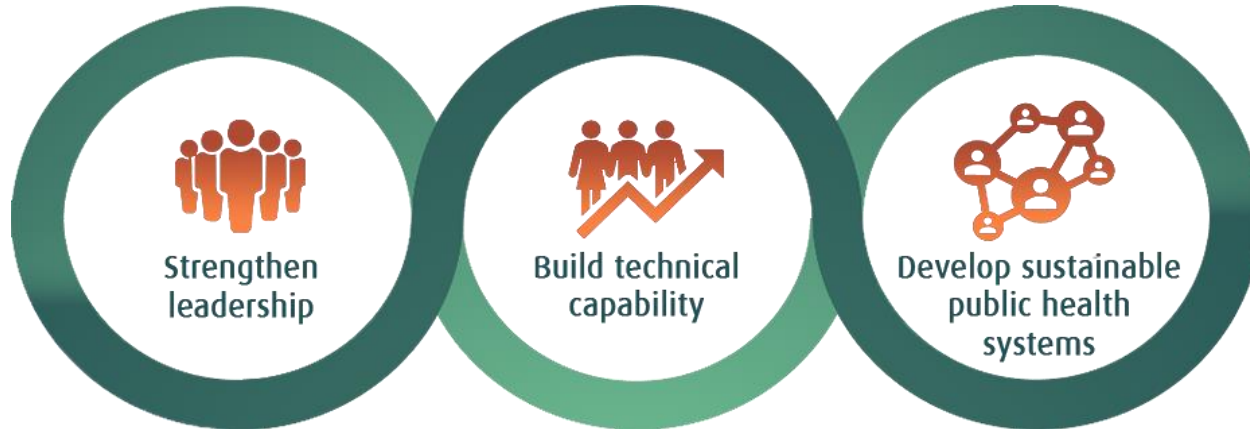
Global health priorities:

- Collaboration to strengthen institutions, systems, policies and capability
- Build global capacity to rapidly prevent, detect and respond to global health threats

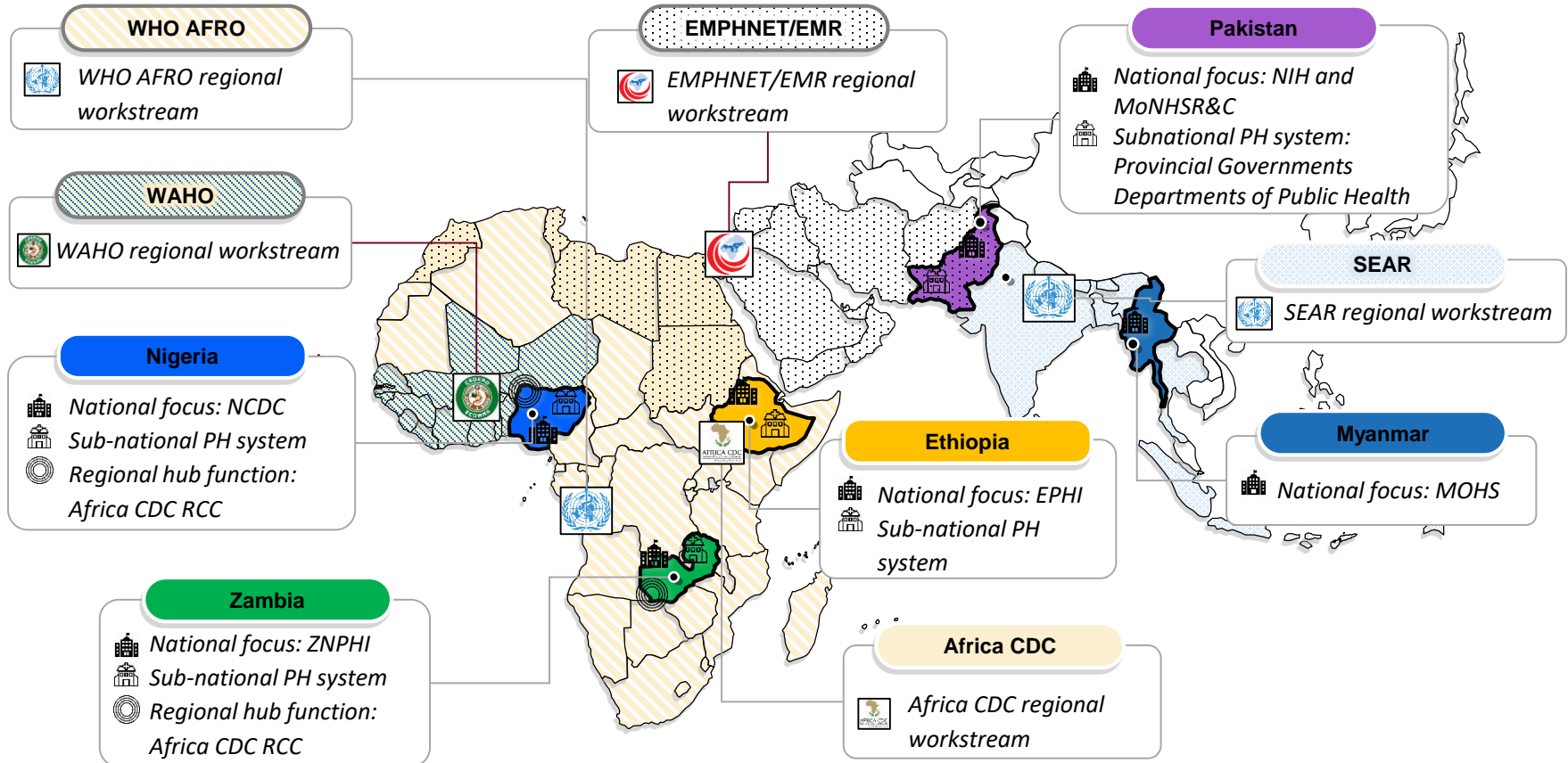
IHR Strengthening Programme: Overview

ODA-funded technical assistance programme, contributing to international efforts to improve global health security through increased compliance with the IHR.

The programme works in partnership with National Public Health Institutes, ministries of health and regional organisations, to support public health system strengthening and IHR implementation.



Where We Work



Overview

PHE is seeking to partner with an Agency (Supplier) who can support the delivery of IHR Project objectives in:

- Nigeria (Lot 1)
- and / or Ethiopia (Lot 2)
- and / or Zambia (Lot 3)

The supplier will provide support with logistical arrangements and professional services to complement the technical expertise provided by PHE in-country

Provision of Transport

- The Supplier will book flights (national and regional), and airport transfers via IATA registered providers as required by the project.
- If required, the Supplier will arrange safe, reliable road transport for delegates.

Provision of Accommodation

- The Supplier will need to select and arrange hotel accommodation for national and international personnel as required.
- Occasionally PHE may require the provider to book accommodation for PHE employed staff (including locally employed PHE staff) in Foreign Commonwealth and Development Office approved hotels.

Events Coordination and Support

- The Supplier will need to select and arrange hotel accommodation for national and international personnel as required.
- Provision set up and management of audio visual equipment.
- Payment of stipends to delegates.

Professional Services

- Recruitment of highly experienced and skilled business support and health professionals, when required
- Provision of payroll services, HR services and staff management systems, when required
- Provision of ad hoc business administrative support as requested by PHE in country staff
- Working with port authorities to clear PHE-supplied goods/consumables in-country

Timelines & Procurement



Indicative Timeline	Date
Advert published on Contracts Finder / FTS / Bravo	18/5/21
Invitation to Tender (ITT) issued	18/5/21
Deadline for receipt of ITT clarification questions	07/6/21
Deadline for receipt of ITT submissions	17/6/21
ITT Evaluation	W/c 21/6/21
Moderation	W/c 28/6/21
Presentations/interviews/Site visit	W/c 05/7/21
Inform bidders of outcome and observe standstill period	10 days
Contract award & mobilisation	W/c 19/7/21

Procurement

- Register on e-tendering portal Bravo
- Read the specification and the tender questions.
- Submit Clarification Questions via Bravo and note the deadline for receipt
- Submit your ITT response by the stated deadline
- Conducted entirely online (via e-tendering portal)
- Three Questionnaires: (1) Qualification, (2) Technical, (3) Commercial
- There is no restriction on how many Lots you can bid for.

Costing Exercise

You can still send your responses to the costing exercise to the team, after this call

Average costs for contracting local professional and project support staff

Timeframe: July 2021- March 2022

IHR Programme colleagues may occasionally require access to additional support from technical, administrative or project management staff at short notice. To support our market engagement exercise, you are invited to share information with us about the average daily fee rate of such staff in your respective location. At this stage, we do not need information about fees overheads and any profit margins for the provision of these HR services. Your figures should include the local staff costs (daily fee rate in GBP) only. You do not have to complete all the rows of information if you are not aware of the answers. You can additional rows/ role titles if required. Thank you for your assistance.

Job Family	Job Title	Daily Fee Rate £ (exclusive of profit and overheads)
Supplier contract management staff	Project Manager	£ -
	Administrative Officer	£ -
	Logistics Officer	£ -
	Event planner	£ -
	Manager Human Resource	£ -
	(additional rows if required)	£ -
	(additional rows if required)	£ -
Locally recruited health staff	Senior Epidemiologist	£ -
	Epidemiologist	£ -
	Public Health Advisor	£ -
	Laboratory manager	£ -
	Data Analyst	£ -
	Data Health Information Manager-Federal	£ -
	Workforce Development Programme Coordinator-Federal	£ -

Specification Feedback (Q&A):



What to Expect Next

- Responses to questions from Q&A session will be compiled and disseminated.
- An invitation to tender will be published online, all suppliers will be notified.
- The final contract value will be included, as part of the tender invitation



Public Health
England

Thank You



If you have any questions on this procurement:

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Or



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