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**United Kingdom-Liverpool: Health services
2016/S 093-167373**

Prior information notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

The Minister for the Cabinet Office acting through Crown Commercial Service
9th Floor, The Capital, Old Hall Street
L3 9PP Liverpool
United Kingdom
Telephone: +44 3450103503
E-mail: supplier@crowncommercial.gov.uk , enablement@crowncommercial.gov.uk

Internet address(es):

General address of the contracting authority: <http://www.gov.uk/ccs>
Address of the buyer profile: <https://gpsesourcing.cabinetoffice.gov.uk>

Further information can be obtained from: The above mentioned contact point(s)

I.2) Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local sub-divisions

I.3) Main activity

Other: public procurement

I.4) Contract award on behalf of other contracting authorities

Section II.B: Object of the contract (Supplies or services)

II.1) Title attributed to the contract by the contracting authority:

Occupational Health, Employee Assistance Programmes and Eye Care.

II.2) Type of contract and place of delivery or of performance

Service category No 27: Other services
United Kingdom.
NUTS code UK

II.3) Information on framework agreement

II.4) Short description of nature and quantity or value of supplies or services:

Crown Commercial Service (CCS) and Civil Service Employee Policy (CSEP) intend to establish a framework for the provision of OHEAP and Eye Care Services. The contracting vehicle will be available to Central Government (CG) Departments, their respective agencies, Non-Departmental Public Bodies, Arm's Length Bodies and the Wider Public Sector. The objective of this procurement is to develop a revised contracting vehicle to replace Framework RM932 and the DWP Eye Care Agreement Ref UI_DWP_100217 (NEC/3/0065). The new contracting vehicle is likely to include the provision of the following: (this list is not exhaustive and subject to change subject to further consultation with public sector organisations).
OH — Attendance Management Referrals:

— Pre-Appointment/ Pre-Enrolment Checks — Health Surveillance;
— Fitness for Task/Safety Critical Work;
— Immunisations/Vaccinations/Inoculations;
— Workstation and Workplace Assessments;
— Other specialist services, OHS Guidance and Education and Policy and Strategy Advice.

EAP — Counselling Support:

— Advice and Information;
— Trauma and Critical Incident Support;
— Management Support, Health and Well-being Promotion — Face-to-Face Counselling for Overseas Staff;
— Additional Management Support;
— Harassment and Bullying, and Mediation.

Eye Care — Eye Sight testing for VDU users and dispensing — Specialist Safety Equipment:

Additionally, CCS and CSEP intend to consider, as part of the consultation from this PIN, options for inclusion of provision of workplace adjustments in this contract. No decision has been taken on the inclusion of such requirements in this procurement.

Eye Care Services are currently provided through a separate contract outside of RM932. However, the intention is to include it in the scope of the procurement at hand. The scope of this procurement may be broadened if additional OHEAP and Eye Care Services are identified through further market engagement.

It is anticipated that the framework duration will be a 3-year period with the option to extend for an additional year (3+1).

In order to help shape the procurement and encourage input from suppliers across the market, CCS and CSEP intend to host a supplier boot camp event and individual meetings with providers in May/June 2016. Engaging with a wide range of providers will enable supplier questions to be addressed and will allow feedback/input to contribute to the development of a future-proofed, efficient and cost-saving framework. Specific details of the supplier boot camp are yet to be finalised. Once the date, location and venue have been confirmed, this will be communicated to suppliers who have expressed an interest to participate.

The publication of this PIN intends to:

— Raise market awareness that CCS is undertaking a procurement exercise with the intention to replace current OHEAP and Eye Care arrangements when they expire;
— Identify suppliers who would like to attend the supplier boot camp and other supplier engagement events;
— Stimulate market momentum and provide interested suppliers with equal opportunity to prepare tenders.

For further inquiries or to register an expression of interest to attend supplier events please email the address below: oheap@crowncommercial.gov.uk

Once the ITT documentation for this procurement becomes available, they can be freely accessed here: <https://connect.ccs.gsi.gov.uk/DanaInfo=ccs-agreements.cabinetoffice.gov.uk+procurement-pipeline>

Crown Commercial Service use an eTendering System to conduct all of its procurements. You will need to be registered to use the eSourcing portal in order to participate in any CCS procurement opportunities.

The eSourcing Portal can be accessed here: <https://connect.ccs.gsi.gov.uk/sso/jsp/DanaInfo=gpsesourcing.cabinetoffice.gov.uk,SSL+login.jsp>

Estimated cost excluding VAT:

Range: between 120 000 000 and 140 000 000 GBP

Lots

This contract is divided into lots: yes

II.5) Common procurement vocabulary (CPV)

85100000, 85111800, 85111810, 85140000, 85141000, 85141200, 85141220, 85142100, 85160000, 85312300, 85312310, 85312320, 85312500

II.6) **Scheduled date for start of award procedures**

II.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): yes

II.8) **Additional information:**

The Authority intends to use an eTendering system in this procurement exercise and reserves the right to use an electronic auction.

Information about lots

Title attributed to the contract by the contracting authority:

Lot No: 1

Lot title: Full Service Provider

1) **Short description:**

This lot will allow customers to scope their core and non-core OH, EAP and Eye Care services from a single service provider. Suppliers in this lot must be able to provide OH and EAP Services as a minimum.

2) **Common procurement vocabulary (CPV)**

85100000, 85312500, 85312300, 85141220, 85312320, 85141000, 85140000, 85160000, 85111800, 85111810, 85141200, 85142100, 85312310

3) **Quantity or scope:**

The scope will include all core and non-core OHEAP and Eye Care services.

5) **Additional information about lots:**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use an electronic auction.

A number of criteria will be developed to restrict the use of the FS lot and encourage more of a spread of spend across the other Lots, thus creating opportunities for smaller suppliers in the market.

Title attributed to the contract by the contracting authority:

Lot No: 2

Lot title: Occupational Health

1) **Short description:**

Lot 2 covers core and non-core Occupational Health services as detailed below.

2) **Common procurement vocabulary (CPV)**

85100000, 85312300, 85141200, 85141000, 85111810, 85312310, 85141220, 85142100, 85111800

3) **Quantity or scope:**

The scope will include:

Core Services: Attendance Management Referrals, Pre-Appointment/ Pre-Enrolment Checks, Ill Health Retirements.

Non-Core Services: Health Surveillance, Fitness for Task/Safety Critical Work, Immunisations/Vaccinations/ Inoculations, Workstation and Workplace Assessments, Other specialist services, OHS Guidance and Education and Policy and Strategy Advice.

5) **Additional information about lots:**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use an electronic auction.

Title attributed to the contract by the contracting authority:

Lot No: 3

Lot title: Employee Assistance Programme

- 1) **Short description:**
Lot 3 covers core and non-core Employee Assistance Programmes services as detailed below.
- 2) **Common procurement vocabulary (CPV)**
85100000, 85312310, 85312300, 85312320, 85312500
- 3) **Quantity or scope:**
Core Services: Counselling Support, Advice and Information, Trauma and Critical Incident Support, Management Support, Health and Well-being Promotion.
None Core: Face-to-Face Counselling for Overseas Staff, Additional Management Support, Harassment and Bullying, and Mediation.
- 5) **Additional information about lots:**
The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use an electronic auction.

Title attributed to the contract by the contracting authority:

Lot No: 4

Lot title: Eye Care

- 1) **Short description:**
Lot 4 covers core and non-core Eye Care Services as detailed below.
- 2) **Common procurement vocabulary (CPV)**
85160000
- 3) **Quantity or scope:**
— Eyesight Testing Service for VDU Users that meets the Health and Safety (Display Screen Equipment) Regulations 1992 (as amended in 2002).
— Specialist Safety Equipment.
- 5) **Additional information about lots:**
The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use an electronic auction.

Section III: Legal, economic, financial and technical information

- III.1) **Conditions relating to the contract**
 - III.1.1) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**
- III.2) **Conditions for participation**
 - III.2.1) **Information about reserved contracts**

Section VI: Complementary information

- VI.1) **Information about European Union funds**
The contract is related to a project and/or programme financed by European Union funds: no
- VI.2) **Additional information:**
This Market Engagement will be managed electronically via the Crown Commercial Service's e-Sourcing Suite. To participate in this Market Engagement, participants must first be registered on the e-Sourcing Suite. If you have not yet registered on the eSourcing Suite, this can be done online at: <https://gpsesourcing.cabinetoffice.gov.uk> by following the link 'Register for CCS eSourcing'. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation that you

are registering, who will be entering into a contract if invited to do so. Full instructions for registration and use of the system can be found at: <https://www.gov.uk/government/publications/become-a-crown-commercial-service-supplier/becoming-a-supplier-through-the-crown-commercial-service-what-you-need-to-know>

Note that, by registering for the eSourcing Suite in this way, you will then be in a position to express an interest in any future procurements run by Crown Commercial Service.

Once you have registered on the eSourcing Suite, a registered user can request access to the Market Engagement. This is done by emailing: ExpressionOfInterest@ccs.gsi.gov.uk

Your email must clearly state: the name and reference for the Market Engagement; the name of the registered supplier; and the name and contact details for the registered individual sending the email. Crown Commercial Service will process the email and then enable the supplier to access the Market Engagement online via the e-Sourcing Suite. The registered user will receive a notification email to alert them once this has been done.

As a user of the e-Sourcing Suite you will have access to Emptoris email messaging service that facilitates all messages sent to you and from you in relation to any specific RFX event. Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information.

For technical assistance on use of the e-Sourcing Suite please contact the Crown Commercial Service Support Desk email: eEnablement@ccs.gsi.gov.uk

VI.3) **Information on general regulatory framework**

Relevant governmental Internet sites where information can be obtained

Tax legislation <http://www.hmrc.gov.uk/thelibrary/legislation.htm>

Environmental protection legislation <http://www.legislation.gov.uk/ukpga/1990/43/contents>

Employment protection and working conditions <http://www.direct.gov.uk/en/Employment/Employees/index.htm>

VI.4) **Date of dispatch of this notice:**

12.5.2016