



LINKEDIN Ireland Unlimited Company

Gardener House

Wilton Place

Dublin 2

Ireland

Attn: **REDACT**

REDACT

Date: 28th March 2018

Procurement ref: CCSO18A61

Dear Sir/Madam,

Award of contract for the renewal of LinkedIn Licences

Following your tender / proposal for the renewal of LinkedIn Licences to Home Office, we are pleased to award this contract to you. The attached appendix provides detailed feedback on your submitted proposal.

This letter (Award Letter) and its Annex set out the terms of the contract between Home Office as the Customer and LinkedIn Ireland Unlimited Company as the Supplier for the provision of the goods. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex A to this Award Letter (the “**Conditions**”). In the event of any conflict between this Award Letter (and its Annex) and the Conditions, this Award Letter (and its Annex) shall prevail. **The Authority accepted LinkedIn Ireland Unlimited Company Terms and Conditions on the 28th March 2018, further details can found within Annex A – Quote and Terms.**

1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:

- 1.1. The goods shall be delivered electronically to the Customer’s premises.
- 1.2. The charges for the goods shall be as set out in Annex A. The total contract value shall be £123,841.20, for three (3) years with no option to extend.
- 1.3. The specification of the goods to be supplied is as set out in Annex A.
- 1.4. The Date of Delivery shall be Wednesday 28th March 2018.
- 1.5. The Term shall commence on 22nd March 2018 (the “Start Date”) and the Expiry Date shall be 21st March 2021 with no option to extend.

OFFICIAL



1.6. The address for notices of the Parties are:

Customer	Supplier
<p>Home Office Resourcing Operations 6th Floor Southern House Wellesley Grove Croydon CR0 1XG</p> <p>Attention: REDACT Email: REDACT</p>	<p>LinkedIn Unlimited Company Gardener House Wilton Place Dublin 2 Ireland</p> <p>Attention: REDACT Email: REDACT</p>

1.7. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role
REDACT	Senior Resourcing Consultant
REDACT	Head of UK Government practice

2. Payment

All invoices must be sent, quoting a valid purchase order number (PO Number), to: Home Office Shared Service Centre, PO Box 5015, Newport, Gwent NP20 9BB. Within 10 working days of receipt of your countersigned copy of this letter, the Customer will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Customer contact (i.e. Contract Manager). Non-compliant invoices will be returned, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact the Customer's Accounts Payable section either by email to ap-hold-resolution@homeoffice.gsi.gov.uk or by telephone 01633 871644 between 09:00-17:00 Monday to Friday.

3. Liaison

For general liaison your contact will continue to be REDACT.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the goods. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to Crown Commercial Service via Salesforce, ref: ref:_00Db0egy4._5000N1QPVO7:ref at the above address, please use this reference number in the subject heading, **within 7** days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours faithfully,



Signed for on behalf of Home Office (“the Customer”)

Name: REDACT

Consultant/Commercial Lead

Signature: REDACT

Date: 5TH April 2018

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of LinkedIn Ireland Unlimited Company (“the Supplier”)

Name: REDACT

Government practice

Signature: REDACT

Date: 10th April 2018