

INVITATION TO TENDER FOR THE CONSTRUCTION OF NEW PAVILION AT MEMORIAL PLAYING FIELD, RECREATION ROAD, HETHERSETT, NORFOLK

BRIEF

Hethersett Parish Council is seeking to carry out the redevelopment of the Memorial Playing Field Pavilion, off Recreation Road. The Council requires the construction of a new Pavilion to provide a building which will include the following facilities:

- New fit for purpose outdoor sports changing rooms with showers and toilets
- Changing facilities for match officials
- Catering facilities for spectators and pavilion users
- Accessible toilets for spectators and pavilion users
- A meeting room suitable for community use
- Enhanced facilities for less abled users
- Secure storage for grounds and meeting room equipment

To facilitate the development the existing building will be required to be demolished.

Planning Permission has already been obtained for the new building under South Norfolk Council reference 2021/0400.

Building Regulations approval will be sought prior to finalisation of all costs and commencement on site.

Approvals for foul and stormwater drainage works are in progress.

The Parish Council's wish is to have the new facility in operation by the end of April 2023 but this will depend on the grant funding for the Pavilion being secured.

KEY SUCCESS FACTORS IN THIS PROJECT

For a successful outcome of this project, the following are required:

- The selection of a reputable contractor to construct the new building including contract management and construction programming.
- Provision of an environmentally sustainable building with a minimal carbon footprint through the utilisation of sustainable materials and technologies.
- The building must also be robust enough to withstand a park environment.

- Connection with existing services and inclusion of new services to provide a modern, fully functional building.

The construction phase should be delivered with minimal disruption to park users and neighbours.

SCOPE OF WORKS

- Site set up:
 - Demolition of the existing pavilion and capping off of existing services
- Preparation of ground works and services
- Construction of new building and associated infrastructure
- Associated landscaping
- Regular contact with the Project Manager and Client

PROCUREMENT

Expressions of Interest submitted by contractors will be reviewed and a limited number of contractors will be invited to tender based on the following selection criteria:

- Previous experience of sports and community buildings
- 2 or more references from previous clients for similar buildings
- Previous experience of working with Parish or Town Councils
- Availability to commence works within an agreed timescale
- Satisfactory financial checks
- The contractor should preferably be based locally or within easy commuting distance to the site

Please note that contractors are requested not to submit standard documentation not relevant to this project or to request meetings or presentations to the Parish Council. Any failure to declare prejudicial interests or conflicts of interest will lead to automatic disqualification.

The construction contract for the works will be the JCT Minor Works 2016 with contractors design for all electrical, heating and mechanical services plus roof truss design.

Judging criteria for Stage 1 and Stage 2 tenders will be:

- Cost
- Programme duration
- Previous experience
- Quality of submission
- Identification of Value Engineering opportunities

The Parish Council is not obliged to accept the lowest of any tender received

METHODOLOGY

Construction works will be carried out to a detailed construction phase plan submitted to the Project Manager and Client in advance of the works.

- The contractor will be given vacant possession of the site.
- All works are to be carried out within a self-contained construction zone.
- You will establish a site presence. This will house welfare and office facilities, along with goods in/out and waste. All employees and sub-contractors will be inducted on to the site.
- All deliveries will access the site from a point to be agreed as part of the Construction Management Plan.
- The site will be left clean and tidy in readiness for the building being occupied.
- Handover will not be accepted without having first received all relevant Operating & Maintenance information as part of the Health & Safety File

Any queries in relation to this Invitation should be sent to the Parish Clerk by email only and copied to the Project Manager

Mrs Annette Palmer PSLCC

Clerk to Hethersett Parish Council

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Alan Lamb BSc FRICS MAPM

Alan Lamb Associates

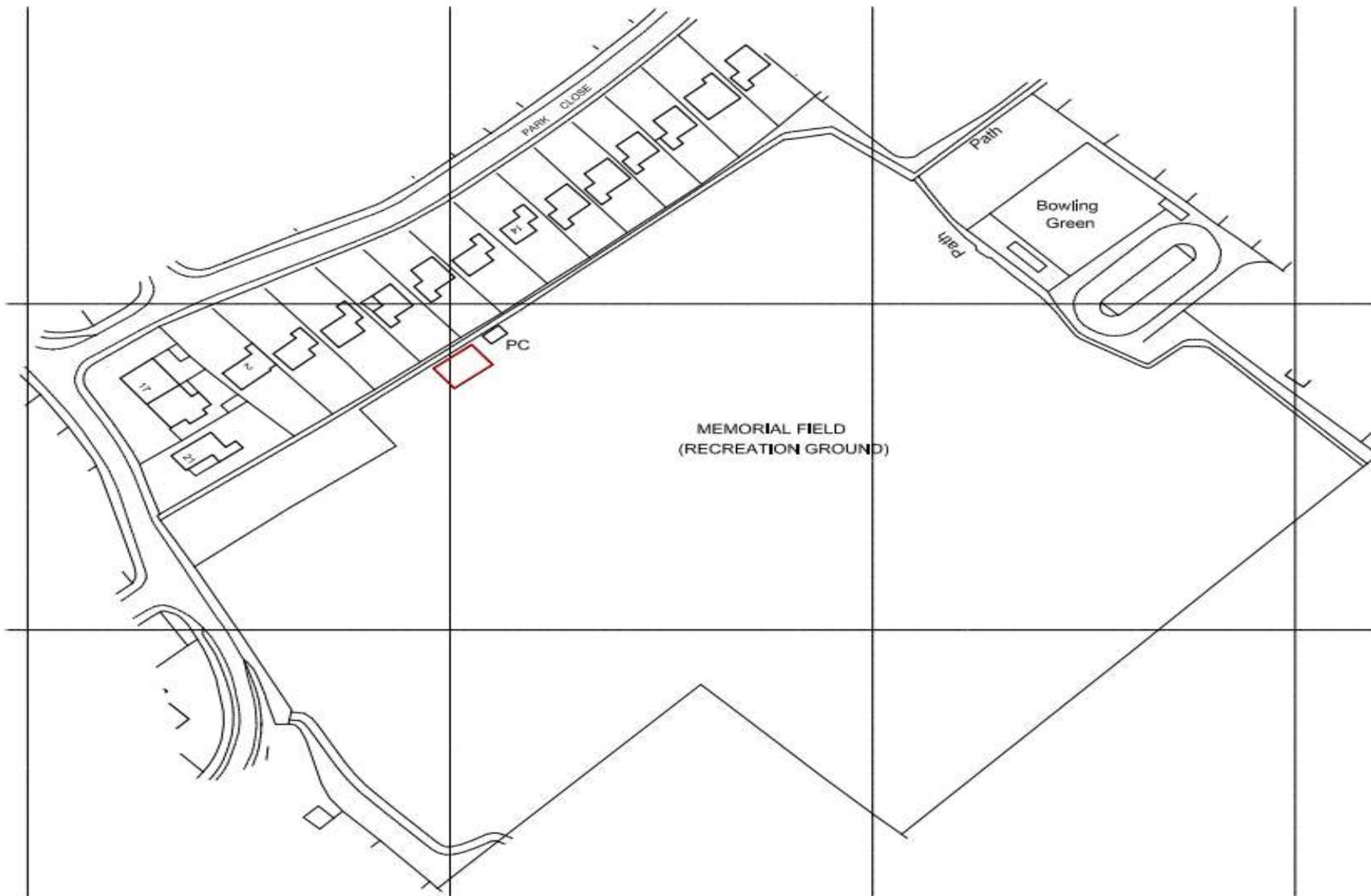
Chartered Surveyors & Project Managers

9 The Gallery

Ely

Cambs CB7 4DH

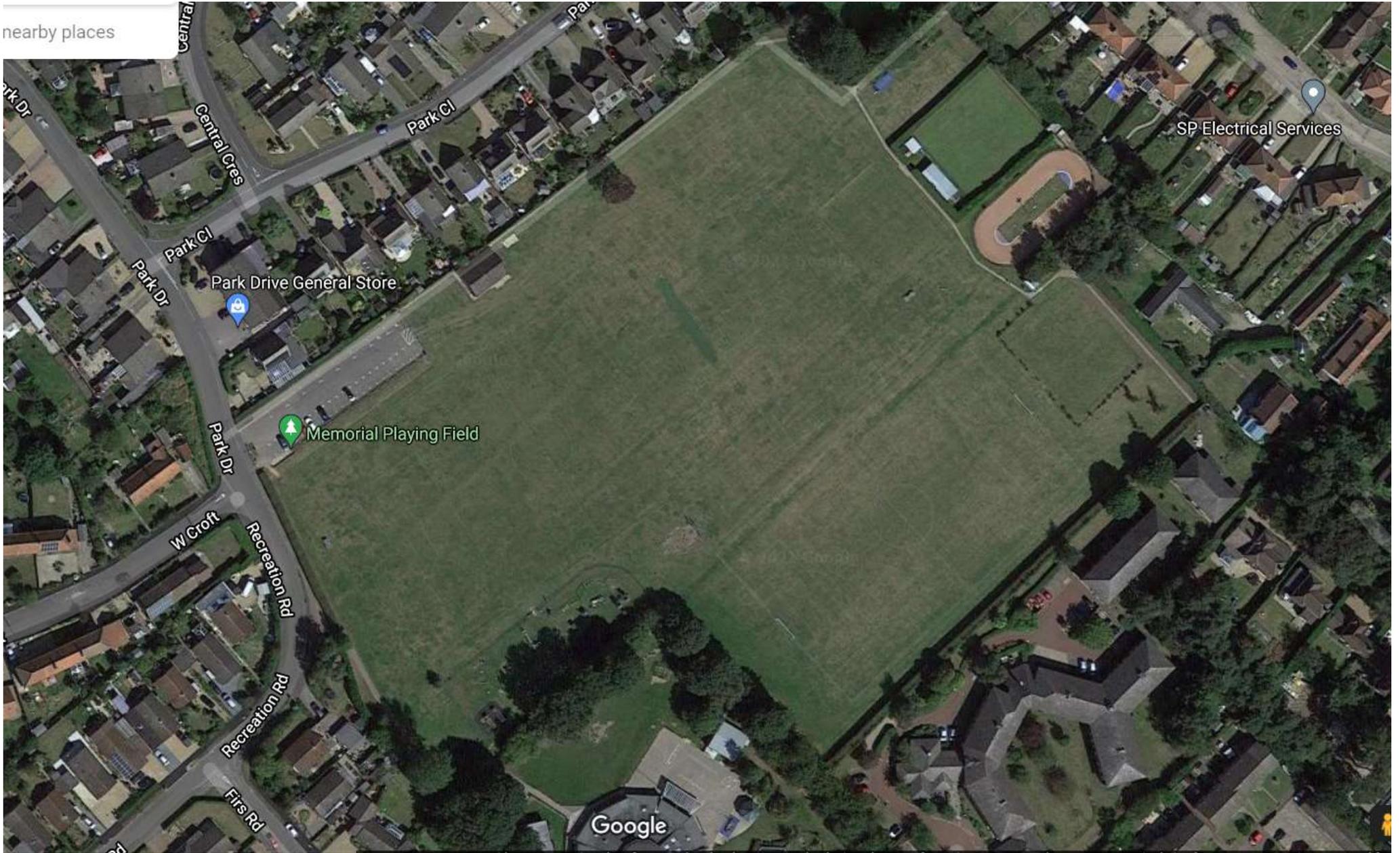
info@alanlamb.com



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SITE LOCATION PLAN 1:1250



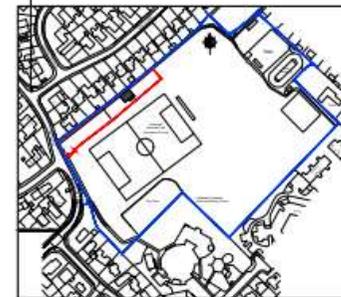
nearby places



PROPOSED PAVILION - HETHERSETT PARISH COUNCIL, HETHERSETT MEMORIAL PLAYING FIELD



SITE LAYOUT PLAN AS PROPOSED
1/500



SITE LOCATION PLAN
1/2500

Rev	Description	Date
1	ISSUED FOR PERMIT	11/2020
2	ISSUED FOR PERMIT	11/2020
3	ISSUED FOR PERMIT	11/2020
4	ISSUED FOR PERMIT	11/2020
5	ISSUED FOR PERMIT	11/2020
6	ISSUED FOR PERMIT	11/2020
7	ISSUED FOR PERMIT	11/2020
8	ISSUED FOR PERMIT	11/2020
9	ISSUED FOR PERMIT	11/2020
10	ISSUED FOR PERMIT	11/2020

Project Name	Client
PROPOSED SPORTS PAVILION	HETHERSETT PARISH COUNCIL

Project No	Sheet No	Scale	Date
600 - PL02	A1	1/500	NOV 2020

Project Name	Client
PROPOSED SPORTS PAVILION	HETHERSETT PARISH COUNCIL

