

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	Project 25713 – SolarWinds Support & Maintenance CVID 705550
THE BUYER:	Department for Work and Pensions
BUYER ADDRESS	Peel Park, Phase Two, East Wing, Blue Zone, Shell 2nd Floor   Brunel Way, Blackpool FY4 5ES
THE SUPPLIER:	Softcat plc
SUPPLIER ADDRESS:	Thames Industrial Estate, Fieldhouse Lane, Marlow, Bucks, SL7 1LW
REGISTRATION NUMBER:	2174990
DUNS NUMBER:	397333253
SID4GOV ID:	n/a

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 8<sup>th</sup> March 2023.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

### CALL-OFF LOT(S):

Lot 3 Software & Associated Services

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
  - Joint Schedules for RM6068
    - Joint Schedule 2 (Variation Form)

- Call-Off Schedules for RM6068
  - Call-Off Schedule 6 (ICT Services). For the purposes of this Call-Off Schedule 6 – ICT Services, Annex C is attached as Annex C of this Order Form
  - Call-Off Schedule 9 (Security) Part C

#### 4 CCS Core Terms (version 3.0.6)

Annex C Call-Off Schedule 6 (ICT Services)

### **CALL-OFF SPECIAL TERMS**

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE:	26/03/2023
CALL-OFF EXPIRY DATE:	25/03/2024
CALL-OFF INITIAL PERIOD:	12 months
CALL-OFF OPTIONAL EXTENSION PERIOD:	n/a

### **CALL-OFF DELIVERABLES**

REDACTED FOI Section 43

### **LOCATION FOR DELIVERY**

To be confirmed with DWP Representative.

### **DATES FOR DELIVERY OF THE DELIVERABLES**

26<sup>th</sup> March 2023

### **TESTING OF DELIVERABLES**

None

### **WARRANTY PERIOD**

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days

## MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is no more than 125% of the Yearly Charge.

The Year 1 Charges used to calculate liability in the first Contract Year is £28,237.00 (excluding VAT) in the first 12 months of the Contract.

## CALL-OFF CHARGES

**Total Contract Value:** £28,237.00 excluding VAT

Softcat Quote Reference: REDACTED FOI Section 43

## REIMBURSABLE EXPENSES

None

## PAYMENT METHOD

The supplier shall submit invoices directly to the billing address as per the Customer's order. The Supplier shall invoice the Customer for Goods on despatch. Payment to be made by BACS payment.

Each invoice must include:

The Purchase Order number

A detailed breakdown of goods purchased

The DWP Commercial Vehicle Tracking No. This will be provided on the PO.

## BUYER'S INVOICE ADDRESS:

Electronic invoices (attached to E-Mails) should be sent to:

REDACTED FOI Section 40

Paper Invoices should be sent to:

SSCL, PO Box 406, Phoenix House, Celtic Springs, Newport NP10 8FZ

## **BUYER'S AUTHORISED REPRESENTATIVE**

Name REDACTED FOI Section 40

Head of Data Platforms

Email address REDACTED FOI Section 40

Department for Work and Pensions

2 St Peter's Square

Manchester

M2 3AA

## **BUYER'S ENVIRONMENTAL POLICY**

[Environmental and sustainability policy - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/policies/environmental-and-sustainability-policies)

## **BUYER'S SECURITY POLICY**

[DWP procurement: security policies and standards - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/policies/dwp-procurement-security-policies-and-standards)

## **SUPPLIER'S AUTHORISED REPRESENTATIVE**

Name REDACTED FOI Section 40

Networking and Security Specialist

Email address REDACTED FOI Section 40

Softcat, Fieldhouse Lane, Marlow, SL7 1LW

## **SUPPLIER'S CONTRACT MANAGER**

Name REDACTED FOI Section 40

Account Director

Email address REDACTED FOI Section 40

Softcat, Fieldhouse Lane, Marlow, SL7 1LW

## **PROGRESS REPORT FREQUENCY**

On the first Working Day of each calendar month

## **PROGRESS MEETING FREQUENCY**

Quarterly on the first Working Day of each quarter

## **KEY STAFF**

See contacts above

## **KEY SUBCONTRACTOR(S)**

Not applicable

## **COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

## **SERVICE CREDITS**

Not applicable

## **ADDITIONAL INSURANCES**

Not applicable

## **GUARANTEE**

Not applicable

## **SOCIAL VALUE COMMITMENT**

Not applicable

Framework Schedule 6

For and on behalf of the Supplier:

Signature table REDACTED FOI Section 40

For and on behalf of Buyer:

Signature table REDACTED FOI Section 40