**CHANGE AND CONFIGURATION CONTROL**

CHANGES TO THE BUILD STANDARD MAY INCLUDE DESIGN CHANGES AND MODIFICATIONS, WHICH ALTER:

1. Safety, performance, reliability, maintainability, operational use or any other design requirement of the equipment.
2. Cost and delivery rate.
3. Equipments already delivered or those to be delivered before the design change take effect in production.
4. Other specified parameters of the equipment, including changes required to meet revised statutory regulations, standards or other Specifications.

Proposal Proforma For Change Proposals

**PART A** SERIAL No

1. VEHICLE/EQUIPMENT 2. CONTRACTOR 4. TITLE AND ORIGIN

 3. SUB-CONTRACTOR(s) AFFECTED 5. REASON

6. DESCRIPTION OF PROPOSAL 7. RELATED PROFORMA(ae) 8. ALL OTHER MODIFICATIONS/

 AND SERIAL Nos CHANGES TO BE EMBODIED

 BEFOREHAND OR CONCURRENTLY

9. DRAWING No(s) PART(s), SPECIFICATION(s) AND

 TECHNICAL LITERATURE AFFECTED

10. ARE THE FOLLOWING AFFECTED (\*TICK APPROPRIATE BOXES, T = TRIALS, P = PRODUCTION)

 **YES NO YES NO**

 **T P T P T P T P**

\* a. INTERCHANGEABILITY \* e. MAINTAINABILITY

 AND/OR COMMONALITY

\* b. PERFORMANCE \* f. RELIABILITY

\* c. INTERFACES \* g. OPERATIONAL USE

\* d. SAFETY \* h. PRODUCTION DELIVERY

11. FINANCIAL LIABILITY \*(TICK ONE BOX ONLY) 12. COSTS CHARGES (TO BE COMPLETED IF BOXES 11b OR

 11c ARE TICKED)

\* a. CONTRACTOR (NO COST TO a. RETROSPECTIVE TRIALS £ ............. ....../UNIT **VAT EX**

 THE AUTHORITY)

\* b. AUTHORITY (CHARGEABLE b. RETROSPECTIVE PRODUCTION £ ................. ../UNIT **VAT EX**

 TO THE AUTHORITY)

\* c. TO BE DETERMINED (RESPONSIBILITY c. IN PRODUCTION £ .................... /UNIT **VAT EX**  FROM

 FOR COSTS/CHARGES TO BE AGREED)

 VEHICLE/EQUIPMENT SERIAL No ....................................

14. APPLICATION FOR PROPOSAL APPROVAL 13. TIMESCALES

 (MASTER PLUS 3 COPIES TO BE SUBMITTED

 TO PROJECT BRANCH SECTION) a. FOR INCORPORATION IN TRIALS VEHICLES/

 EQUIPMENT ....................................................................................

 THE ............................................. \*DETAIL ABOVE IS b. FOR INCORPORATION IN PRODUCTION ..................................

 SUBMITTED FOR CONSIDERATION AND

 APPROVAL .....................................................................................................

\* INSERT: SIGNED ............................................... CHIEF ENGINEER ON BEHALF

 DESIGN CHANGE, MODIFICATION, OF THE CONTRACTOR

 ADDITION AS APPROPRIATE DATE ..................................................

**TO BE USED FOR CONFIGURATION CONTROL OF CHEMICAL SENSE SMITHS EQUIPMENT** **PART B**

15. RECOMMENDATION TO PM SIGNED .............................................. 16. PM REVIEW

 CBRN DELIVERY TEAM

 THE PROPOSAL DETAILED ABOVE REJECTION OF THIS PROPOSAL

 IS/IS NOT\* RECOMMENDED FOR DATE .................................................. \*IS/IS NOT AGREED

 APPROVAL \*PLEASE RECONSIDER

 SIGNED ..............................................

 THE RECOMMENDATION ABOVE **PM** SIGNED ..................................................

 \*IS/IS NOT AGREED DATE ..................................................

 DATE .....................................................

 \*DELETE AS APPROPRIATE \*DELETE AS APPROPRIATE

18. FINANCIAL CONCURRENCE 17. CONFIGURATION CONTROL

 COMMITTEE RECOMMENDATION

 WE CONCUR FINANCE THIS PROPOSAL IS/IS NOT\*

 APPROVED

**£ ..................................... VAT EX £ ........................... VAT INC (TRIALS)\***

 SIGNED ...................................................

**£ ..................................... VAT EX £ ........................... VAT INC (PRODUCTION)\***

 DATE ......................................................

 \*DELETE AS APPROPRIATE

COMMENTS ................................................................................................................................................................................................

........................................................................................................................................................................................................................

........................................................................................................................................................................................................................

 SIGNED ................................ DATE ...............................................

\*DELETE AS APPROPRIATE FINANCE BRANCH ................................................

19. FINANCIAL APPROVAL

\* FINANCIAL TOTALLING **£ ............................... VAT EX FOR TRIALS EQUIPMENT**

\* FINANCE TOTALLING **£ ................................ VAT EX FOR PRODUCTION EQUIPMENT**

 IS APPROVED

\*DELETE AS APPROPRIATE SIGNED ...................................... DATE ............................................

 **PM**

20. REQUEST FOR CONTRACT ACTION

 TO COMMERCIAL BRANCH ...................................................................... PLEASE ENDORSE BOX 21 AND FORWARD TO THE

 CONTRACTOR DETAILED ABOVE

 SIGNED ........................... DATE ...................................................

 CBRN DELIVERY TEAM ................................................................................

#  PART C

21. NOTIFICATION TO CONTRACTOR

 TO ...................................................................................... REFERENCE CONTRACT No. CBRN/00139

 \*THE ABOVE PROPOSAL IS APPROVED

 \*PLEASE PROCEED WITH NECESSARY WORK WITHIN A MAXIMUM PRICE OF **£ .................................................. VAT EX**

 \*PLEASE SUBMIT YOUR DETAILED QUOTATION(s) COMMERCIAL BRANCH AS SOON AS POSSIBLE

 ...................................................................................................................................................................................................................

 ...................................................................................................................................................................................................................

 ...................................................................................................................................................................................................................

 \*THE ABOVE PROPOSAL HAS BEEN REJECTED AND NO FURTHER ACTION IS TO BE TAKEN.

 \*DELETE AS APPROPRIATE SIGNED ......................................... DATE ............................