**Framework Schedule 6 (Order Form Template**

**and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: Project\_24757 Monitor Refresh 2022

# THE BUYER: Department for Work and Pensions

BUYER ADDRESS REDACTED

|  |  |
| --- | --- |
| THE SUPPLIER: | Computacenter (UK) Ltd |
| THE SUPPLIER: | Computacenter (UK) Limited |
| SUPPLIER ADDRESS: | REDACTED |
| REGISTRATION NUMBER: | 01584718 |
| DUNS NUMBER: | 22-602-3463 |
| SID4GOV ID: | NA |

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 11th February 2022

It’s issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

Lot 2 Hardware & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068 3. The following Schedules in equal order of precedence:

* + Joint Schedules for RM6068 o Joint Schedule 2 (Variation Form) o Joint Schedule 3 (Insurance Requirements)
  + Call-Off Schedules for Project\_24757 Monitor Refresh 2022 o Call-Off Schedule 9 (Security) Part A

1. CCS Core Terms (version 3.0.6)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF START DATE:** 11th February 2022

**CALL-OFF EXPIRY DATE:** 11th August 2022

**CALL-OFF INITIAL PERIOD:** 6 months

**CALL-OFF OPTIONAL EXTENSION** N/A **PERIOD**

# CALL-OFF DELIVERABLES

The initial call-off deliverables will be as the below table, however, the Authority reserves the right to vary the contract up to the total value for this call-off agreement.

REDACTED

# LOCATION FOR DELIVERY

Unit 8

Castle Mound Way

Rugby

CV23 0WB

# DATES FOR DELIVERY OF THE DELIVERABLES

In line with the requirement for this tender, delivery must be made to Unit 8,Castle

Mound Way,Rugby,CV23 0WB by 5pm 25th March 2022,

The Authority requires the right to cancel without charge for any items or costs incurred, where delivery of the goods contained within this Call Off Order Form is not completed before 5pm 25/03/2022.

# WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

All devices will be provided with the manufacturer’s warranty as standard

# MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

# CALL-OFF CHARGES

The total value for this Call Off Agreement is: REDACTED

Delivery is Free of Charge to DWP storage at:

Unit 8

Castle Mound Way

Rugby

CV23 0WB

Computacenter will provide 3 months bonded storage free of charge if required, following this 3-month period, further storage if required will be charged at £0.55p per unit per month.

The buyer shall separately send an electronic purchase order to the Supplier referencing and/or attaching this order form and the Supplier shall invoice against that electronic purchase order. However, the obligations on the Parties shall be created by this order form.

The Charges will not be impacted by any change to the Framework Prices. The

Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

**REIMBURSABLE EXPENSES**

None

# PAYMENT METHOD BACS

**BUYER’S INVOICE ADDRESS:**

Department for Work and Pensions

REDACTED

# BUYER’S AUTHORISED REPRESENTATIVE

**REDACTED**

**BUYER’S ENVIRONMENTAL POLICY**

Not applicable in this instance.

# BUYER’S SECURITY POLICY

DWP Information Security Policy version 1

DWP Acceptable Use Policy version 2.5

DWP Physical Security Policy version 2.0

DWP Information Management Policy version 4.1

Available at: [https://www.gov.uk/government/publications/dwp-procurement-securitypolicies-and-standards](https://www.gov.uk/government/publications/dwp-procurement-security-policies-and-standards)

# SUPPLIER’S AUTHORISED REPRESENTATIVE

REDACTED

# SUPPLIER’S CONTRACT MANAGER

REDACTED

**PROGRESS REPORT FREQUENCY**

Not applicable

**PROGRESS MEETING FREQUENCY**

Not applicable

**KEY STAFF**

Not applicable

**KEY SUBCONTRACTOR(S)**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

# SOCIAL VALUE COMMITMENT

Not applicable

REDACTED



REDACTED