

***ADDITIONAL DUTY: FIRE STRATEGY CONSULTANT**

Inception

1. Discuss the requirements of your services, including budget and programme.
2. Liaise with the Project Manager and other consultants and obtain drawings, specifications and other design information relevant to fire strategy.
3. Visit the Site and submit a feasibility report in relation to a fire strategy and proposed fire safety systems for the Project.
4. Liaise with the other consultants regarding the fire strategy and revise and develop an initial report accordingly.
5. Consult with the building control authority and fire authority with regard to initial proposals and take account of their comments.

Fire strategy

6. Prepare a detailed and integrated fire safety strategy in report form, including all necessary sketches, marked-up drawings and fire engineering calculations, addressing all matters relevant to fire safety, means of escape and smoke control.
7. Review the designs and specifications for the Works prepared by the design team or supplied by others. Comment, and recommend alternatives, where appropriate, to achieve the required fire safety standards.
8. In conjunction with the other consultants, the building control authority and the fire authority, review and develop the fire strategy from time to time, taking account of all changes in design, and revise the fire strategy accordingly.
9. Advise and assist the architect in any negotiations with the statutory authorities necessary to obtain approvals under the Building Regulations in relation to fire safety.

Fitting-out works

10. Review proposals and designs for the fitting-out of the Project and comment on their compatibility with the fire strategy.
11. During the carrying out of any fitting-out works prior to the occupation of the Project or its several parts, carry out inspections to check, so far as is reasonably practicable, that such works are carried out in a manner that is not prejudicial to the fire strategy, do not obstruct any means of escape and will not jeopardise the issue of a fire certificate in respect of any part of the Project.

General services

12. Attend design team meetings and project or progress meetings as reasonably necessary.
13. As and when reasonably necessary provide advice and assistance to the other consultants, the Contractor, the Contractor's consultants and any relevant specialist Contractors and/or sub-Contractors and/or suppliers in relation to designs and specifications having any relevance to fire safety.
14. Provide the Employer with such copies of the fire safety strategy as may be required.
15. Provide any other services we may request, reasonably incidental to the above.