I. Cover Letter

Cytek Biosciences B.V. Paasheuvelweg 25, Tower C5, 1105 BP, Amsterdam, Netherlands.

Attn: By email to:

> Date: 8th of February 2024 Our ref: C245764

Dear Katrina,

Following your tender submission for the supply of a Spectral Cell Sorter System to UK Health Security Agency, we are pleased to confirm our intention to award this Contract to you.

The attached Contract Terms and Conditions as set out the terms of the Contract between Cytek Biosciences B.V. and UK Health Security Agency for the provision of the Deliverables.

We thank you for your co-operation to date and look forward to forging a successful working relationship resulting in a smooth and successful Delivery of the Deliverables.

Please confirm your acceptance of this Contract by signing and returning the Order Form via the Docusign process on the Atamis esourcing portal. No other form of acknowledgement will be accepted.

Please remember to include the reference number(s) above in any future communications relating to this Contract.

Yours faithfully,

Mantas Lukos,

FROM:

Authority:	The Secretary of State for Health and Social Care acting as part of the Crown through UK Health Security Agency (the " Authority " or " UKHSA ")	
Invoice address:	Post: UK Health Security Agency, 10 South Colonnade, London, E14 4PU. Email: <u>payables@ukhsa.gov.uk</u>	
Internal reference:	Atamis Contract Ref C245764	

TO:

Supplier:	Cytek Biosciences B.V.
Address:	Paasheuvelweg 25, Tower C5, 1105 BP, Amsterdam, Netherlands.
Contact:	Name: Email:

1. CONTRACT DETAILS

(1.1) Commencement Date: Per the last signature of this Contract document

(1.2) Services Commencement Date (if applicable): N/A

(1.3) Contract Price ((i) breakdown and (ii) payment profile):

The total Contract Price is £305,650.00 excluding VAT.

The payment profile is as follows:

I. The price per unit of the Goods is as set out in Annex A, upon delivery and sucessfull installation.

(1.4) Term of Contract:

1.4.1 This Contract shall commence on the date of the last signature within this Contract (the "**Commencement Date**") and shall expire **on 31**st **March 2024** (the "**Term**"), excluding any such rights or duties included in the one year warranty.

UKHSA Terms and Conditions for the supply of Goods v1.0 - October 2021

(1.5) Term extension options: N/A

2. REQUIREMENTS

(2.1) Description of the Goods:

The Supplier shall deliver the Goods as set out below (the "Commercial Schedule") at the Premises and Locations stated in section 2.2.

2.2) Delivery and Locations:

2.2.1 The Supplier shall ensure that all deliveries are made within the instructed timescale, with the maximum delivery date being no later than 20th of March 2024.

2.2.2 The Supplier shall deliver the goods to UKHSA, Porton, Main Stores, Manor Farm Road, Porton Down, Salisbury, SP4 0JG, United Kingdom.

2.2.3 Primary contact: Harriet Garlant

E-mail: harriet.garlant@ukhsa.gov.uk

- 2.2.4 The Supplier shall provide the following data when notifying the Delivery Contact:
- Supplier name;
- Authority's Order Number;
- Item reference, Supplier's part code, description;

2.2.5 The Delivery Contact will confirm:

- Booking reference number;
- Date and time of delivery and/or service (where applicable); and
- Delivery address.

(2.3) Key personnel of the Supplier to be involved:

Name:

Address: Paasheuvelweg 25, Tower C5, 1105 BP, Amsterdam, Netherlands.

E-mail:

(2.4) Performance standards:

- The Supplier shall deliver a 1-year on-site warranty.
- Timely delivery of the Goods in accordance with section 2.6 below.
- Quality of Goods i.e. Goods described in the Commercial schedule as stated in section 2.1 & 2.5 and in accordance with the supplier's bid response in annexe A
- Proof of delivery of the Goods to be supplied
- Successful installation of the goods and staff training sessions completed to a satisfactory standard

(2.5) Quality standards:

The Supplier shall deliver the equipment to the level of the Supplier's manufactured specifications as sold by the Supplier to the Authority.

(2.6) Contract monitoring arrangements:

N/A

Commercial schedule

Product number 's	Description	Qty	Unit price excluding VAT	Total price excluding VAT
N7-00092	Cytek Aurora Cell Sorter	1	£300,500.00	£300,500.00
	Cytek Aurora-CS 4L YG system Cytek® Aurora CS Full Spectrum Sorter Cytek Aurora CS 4 Laser V/B/YG/R (48 + 3 Channel) Includes: 4-laser full spectrum sorter with tube and plate sorting, sample and collection tube cooling and heating, built-in primary aerosol containment, various nozzle sizes. 1-year on-site warranty Workstation (computer, monitor, keyboard, mouse) • 1 additional copy of SpectroFlo software Seamless compatibility with Cytek® Aurora analyzer 3-day on-site training: Three-day training: lectures on the fundamentals of spectral cytometry, panel design and sorting w/ hands-on operator training (max. 4 students for operator			
N8-00002	SpectroFlo® Software License Dongle			
B7-20001	Sorter Start up Kit			

Signed for and on behalf of the Supplier		Signed for and on behalf of the Buyer acting on behalf		
ate Signed:	Feb 9, 2024	Date Signed:	9/2/2024	

Schedule 2

General Terms and Conditions

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1 <u>Supply of Goods</u>

- 1.1 The Supplier shall supply the Goods ordered by the Authority under this Contract:
 - 1.1.1 promptly and in any event within any time limits as may be set out in this Contract;
 - 1.1.2 in accordance with all other provisions of this Contract;
 - 1.1.3 using reasonable skill and care in their delivery;
 - 1.1.4 using reasonable skill and care in their installation, associated works and training to the extent that such installation, works or training is a requirement of this Contract;
 - 1.1.5 in accordance with any quality assurance standards as set out in the Optional Provisions and/or the Specification and Tender Response Document;
 - 1.1.6 in accordance with the Law and with Guidance;
 - 1.1.7 in accordance with Good Industry Practice;
 - 1.1.8 in accordance with the Policies; and
 - 1.1.9 in a professional and courteous manner.
- 1.2 The Supplier shall comply fully with its obligations set out in the Specification and Tender Response Document (to include, without limitation, the KPIs and all obligations in relation to the quality, performance characteristics, supply, delivery and installation and training in relation to use of the Goods).
- 1.3 Unless otherwise agreed by the Parties in writing, the Goods shall be new, consistent with any sample, and shall comply with any applicable specification set out in this Contract (to include, without limitation, the provisions of the Authority's requirements set out in the Specification and Tender Response Document and the Supplier's response to such requirements) and any applicable manufacturers' specifications.
- 1.4 The Supplier shall ensure that all relevant consents, authorisations, licences and accreditations required to supply the Goods are in place prior to the delivery of any Goods to the Authority.
- 1.5 If there are any incidents that in any way relate to or involve the use of the Goods by the Authority, the Supplier shall cooperate fully with the Authority in relation to the Authority's application of the Policies on reporting and responding to all incidents, including serious incidents requiring investigation, and shall respond promptly to any reasonable and proportionate queries, questions and/or requests for information that the Authority may have in this context in relation to the Goods.
- 1.6 If there are any quality, performance and/or safety related reports, notices, alerts or other communications issued by the Supplier or any regulatory or other body in relation to the Goods, the Supplier shall promptly provide the Authority with a copy of any such reports, notices, alerts or other communications.

1.7 Upon receipt of any such reports, notices, alerts or other communications pursuant to Clause 1.6 of this Schedule 2, the Authority shall be entitled to request further information from the Supplier and/or ameeting with the Supplier, and the Supplier shall cooperate fully with any such request.

2 <u>Delivery</u>

- 2.1 The Supplier shall deliver the Goods in accordance with any delivery timescales, delivery dates and delivery instructions (to include, without limitation, as to delivery location and delivery times) set out in the Specification and Tender Response Document, a Purchase Order or as otherwise agreed with the Authority in writing.
- 2.2 Delivery shall be completed when the Goods have been unloaded at the lo cation specified by the Authority and such delivery has been received by a duly authorised agent, employee or location representative of the Authority. The Authority shall procure that such duly authorised agent, employee or location representative of the Authority is at the delivery location at the agreed delivery date and times in order to accept such delivery. Any arrangement by which the Goods are collected by the Authority in return for a discount on the Contract Price shall be agreed by the Parties in writing (where due to an emergency such arrangements cannot be committed to writing prior to collection, the Parties shall confirm such arrangements in writing as soon as possible following collection). Where the Authority collects the Goods, collection is deemed delivery for the purposes of the Contract.
- 2.3 The Supplier shall ensure that a delivery note shall accompany each delivery of the Goods. Such delivery note shall contain the information specified in the Specification and Tender Response Document or as otherwise agreed with the Authority in writing. Where such information requirements as to the content of delivery notes are not specified or separately agreed, such delivery notes shall, as a minimum, contain the Authority's order number, the name and address of the Authority, a description and quantity of the Goods, and shall show separately any extra agreed charges for containers and/or any other item not included in the Contract Price or, where no charge is made, whether the containers are required to be returned.
- 2.4 Part deliveries and/or deliveries outside of the agreed delivery times/dates may be refused unless the Authority has previously agreed in writing to accept such deliveries. Where delivery of the Goods is refused by the Authority in accordance with this Clause 2.4 of this Schedule 2, the Supplier shall be responsible for all risks, costs and expenses associated with the re-delivery of the Goods in accordance with the agreed delivery times/dates. Where the Authority accepts delivery more than five (5) days before the agreed delivery date, the Authority shall be entitled to charge the Supplier for the costs of insurance and storage of the Goods until the agreed date for delivery.
- 2.5 Unless otherwise set out in the Specification and Tender Response Document or agreed with the Authority in writing, the Supplier shall be responsible for carriage, insurance, transport, all relevant licences, all related costs, and all other costs associated with the delivery of the Goods to the delivery location and unloading of the Goods at that location. Without limitation to the foregoing provision of this Clause 2.5 of this Schedule 2, unless otherwise stated in the Specification and Tender Response Document or agreed with the Authority in writing, the Supplier shall be responsible for obtaining all export and import licences for the Goods and shal I be responsible for any delays to the delivery time due to such licences not being available when required. In the case of any Goods supplied from outside the United

Kingdom, the Supplier shall ensure that accurate information is provided to the Authority as to the country of origin of the Goods and shall be liable to the Authority for any extra duties or taxes for which the Authority may be accountable should the country of origin prove to be different from that set out in the Specification and Tender Response Document.

2.6 All third party carriers engaged to deliver the Goods shall at no time be an agent of the Authority and accordingly the Supplier shall be liable to the Authority for the acts and omissions of all third party carriers engaged to deliver the Goods to the Authority.

3 Passing of risk and ownership

- 3.1 Risk in the Goods shall pass to the Authority when the Goods are delivered as specified in this Contract or, in the case of Goods which require installation by the Supplier, when that installation process is complete.
- 3.2 Ownership of the Goods shall pass to the Authority on the earlier of:
 - 3.2.1 full payment for such Goods; or
 - 3.2.2 where the goods are consumables or are non-recoverable, at the point such Goods are taken into use. For the avoidance of doubt, where ownership passes in accordance with this Clause 3.2.2 of this Schedule 2, then the full Contract Price for such Goods shall be recoverable by the Supplier from the Authority as a debt if there is non-payment of a valid undisputed invoice issued by the Supplier to the Authority in relation to such Goods.
- 3.3 All tools, equipment and materials of the Supplier required in the performance of the Supplier's obligations under this Contract shall be and remain at the sole risk of the Supplier, whether or not they are situated at a delivery location.

4 Inspection. rejection. return and recall

- 4.1 As relevant and proportionate to the Goods in question and subject to reasonable written notice, the Supplier shall permit any person authorised by the Authority, to inspect work being undertaken in relation to the Goods and/or the storage facilities used in the storage of the Goods at all reasonable times at the Supplier's premises or at the premises of any Sub-contractor or agent of the Supplier in order to confirm that the Goods are being manufactured and/or stored in accordance with Good Industry Practice and in compliance the requirements of this Contract and/or that stock holding and quality assurance processes are in accordance with the requirements of this Contract.
- 4.2 Without prejudice to the provisions of Clause 4.6 of this Schedule 2 and subject to Clause 4.7 of this Schedule 2, the Authority shall visually inspect the Goods within a reasonable time following delivery and may by written notice reject any Goods found to be damaged or otherwise not in accordance with the requirements of this Contract ("**Rejected Goods**"). The whole of any delivery may be rejected if areasonable sample of the Goods taken indiscriminately from that delivery is found not to conform in all material respects to the requirements of the Contract.

- 4.3 Without prejudice to the provisions of Clause 4.5 of this Schedule 2, upon the rejection of any Goods in accordance with Clauses 4.2 and/or 4.6 of this Schedule 2, the Supplier shall at the Authority's written request:
 - 4.3.1 collect the Rejected Goods at the Supplier's risk and expense within ten (10) Business Days of issue of written notice from the Authority rejecting the Goods; and
 - 4.3.2 without extra charge, promptly (and in any event within twenty (20) Business Days or such other time agreed by the Parties in writing acting reasonably) supply replacements for the Rejected Goods to the Authority subject to the Authority not cancelling its purchase obligations in accordance with Clause 4.5 of this Schedule 2.

If the Supplier requests and the Authority accepts that the Rejected Goods should be disposed of by the Authority rather than returned to the Supplier, the Authority reserves the right to charge the Supplier for the costs associated with the disposal of the Rejected Goods and the Supplier shall promptly pay any such costs.

- 4.4 Risk and title in respect of any Rejected Goods shall pass to the Supplier on the earlier of: (a) collection by the Supplier in accordance with Clause 4.3 of this Schedule 2; or (b) immediately following the expiry of ten (10) Business Days from the Authority issuing written notification rejecting the Goods. If Rejected Goods are not collected within ten (10) Business Days of the Authority issuing written notification rejecting the Goods at the Supplier's risk and expense and charge the Supplier for the cost of storage from the expiry of ten (10) Business Days from the date of notification of rejection.
- 4.5 Where the Authority rejects any Goods in accordance with Clauses 4.2 and/or 4.6 of this Schedule 2 and the Authority no longer requires replacement Goods, the Authority may by written notice cancel its purchase obligations in relation to such quantity of Rejected Goods. Should the Authority have paid for such Rejected Goods the Supplier shall refund such payment to the Authority within thirty (30) days of the Authority cancelling such purchase obligations and informing the Supplier that the Authority does not require replacements for such Rejected Goods.
- 4.6 Without prejudice to any other provisions of this Contract or any other warranties or guarantees applicable to the Goods supplied and subject to Clause 4.7 of this Schedule 2, if at any time following the date of the delivery of any Goods, all or any part of such Goods are found to be defective or otherwise not in accordance with the requirements of this Contract ("Defective Goods"), the Supplier shall, at the Authority's discretion:
 - 4.6.1 upon written request and without charge, promptly (and in any event within twenty (20) Business Days or such other time agreed by the Parties in writing acting reasonably) remedy the deficiency by repairing such Defective Goods; or
 - 4.6.2 upon written notice of rejection from the Authority, treat such Defective Goods as Rejected Goods in accordance with Clauses 4.2 to 4.5 of this Schedule 2.
- 4.7 The Supplier shall be relieved of its liabilities under Clauses 4.2 to 4.5 (inclusive) and/or Clause 4.6 of this Schedule 2 to the extent only that the Goods are damaged,

there are defects in the Goods and/or the Goods fail to comply with the requirements of this Contract due, in each case, to any acts or omissions of the Authority.

- 4.8 The Authority's rights and remedies under Clause 4.6 of this Schedule 2 shall cease within a reasonable period of time from the date on which the Authority discovers or might reasonably be expected to discover that the Goods are Defective Goods. For the avoidance of doubt, Goods not used before their expiry date shall in no event be considered Defective Goods following the date of expiry provided that at the point such Goods were delivered to the Authority they met any shelf life requirements set out in the Specification and Tender Response Document.
- 4.9 Where the Supplier is required by Law, Guidance, and/or Good Industry Practice to order a product recall ("**Requirement to Recall**") in respect of the Goods, the Supplier shall:
 - 4.9.1 promptly (taking into consideration the potential impact on the Authority of the continued use of the Goods as well as compliance by the Supplier with any regulatory requirements) notify the Authority in writing of the recall together with the circumstances giving rise to the recall;
 - 4.9.2 from the date of the Requirement to Recall treat the Goods the subject of such recall as Defective Goods in accordance with Clause 4.6 of this Schedule 2;
 - 4.9.3 consult with the Authority as to the most efficient method of executing the recall of the Goods and use its reasonable endeavours to minimise the impact on the Authority of the recall; and
 - 4.9.4 indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such Requirement to Recall.

5 <u>Staff</u>

- 5.1 The Supplier will employ sufficient Staff to ensure that it complies with its obligations under this Contract. This will include, but not be limited to, the Supplier providing a sufficient reserve of trained and competent Staff during Staff holidays or absence.
- 5.2 The Supplier shall ensure that all Staff are aware of, and at all times comply with, the Policies.
- 5.3 The Supplier shall employ only such persons as are careful, skilled and experienced in the duties required of them, and will ensure that every such person is properly and sufficiently trained and instructed and shall maintain throughout the Term all appropriate licences and registrations with any relevant bodies (at the Supplier's expense) and has the qualifications to carry out their duties.
- 5.4 The Supplier shall comply with the Authority's staff vetting procedures and other staff protocols, as may be relevant to this Contract and which are notified to the Supplier by the Authority in writing.
- 5.5 Unless otherwise confirmed by the Authority in writing, the Supplier shall ensure full compliance (to include with any implementation timelines) with any Guidance issued

by the Department of Health and Social Care and/or any requirements and/or Policies issued by the Authority (to include as may be set out as part of any procurement documents leading to the award of this Contract) in relation to the adoption of, and compliance with, any scheme or schemes to verify the credentials of Supplier representatives that visit the Premises. Once compliance with any notified implementation timelines has been achieved by the Supplier, the Supplier shall, during the Term, maintain the required level of compliance in accordance with any such Guidance, requirements and Polices.

6 <u>Business continuity</u>

- 6.1 The Supplier shall use reasonable endeavours to ensure its Business Continuity Plan operates effectively alongside the Authority's business continuity plan where relevant to the supply of the Goods. The Supplier shall also ensure that its Business Continuity Plan complies on an ongoing basis with any specific business continuity requirements, as may be set out in the Specification and Tender Response Document.
- 6.2 Throughout the Term, the Supplier will ensure its Business Continuity Plan provides for continuity during a Business Continuity Event. The Supplier confirms and agrees such Business Continuity Plan details and will continue to detail robust arrangements that are reasonable and proportionate to:
 - 6.2.1 the criticality of this Contract to the Authority; and
 - 6.2.2 the size and scope of the Supplier's business operations,

regarding continuity of the supply of Goods during and following a Business Continuity Event.

- 6.3 The Supplier shall test its Business Continuity Plan at reasonable intervals, and in any event no less than once every twelve (12) months or such other period as may be agreed between the Parties taking into account the criticality of this Contract to the Authority and the size and scope of the Supplier's business operations. The Supplier shall promptly provide to the Authority, at the Authority's written request, copies of its Business Continuity Plan, reasonable and proportionate documentary evidence that the Supplier tests its Business Continuity Plan in accordance with the requirements of this Clause 6.3 of this Schedule 2 and reasonable and proportionate information regarding the outcome of such tests. The Supplier shall provide to the Authority a copy of any updated or revised Business Continuity Plan within fourteen (14) Business Days of any material update or revision to the Business Continuity Plan.
- 6.4 The Authority may suggest reasonable and proportionate amendments to the Supplier regarding the Business Continuity Plan at any time. Where the Supplier, acting reasonably, deems such suggestions made by the Authority to be relevant and appropriate, the Supplier will incorporate into the Business Continuity Plan all such suggestions made by the Authority in respect of such Business Continuity Plan. Should the Supplier not incorporate any suggestion made by the Authority into such Business Continuity Plan it will explain the reasons for not doing so to the Authority.
- 6.5 Should a Business Continuity Event occur at any time, the Supplier shall implement and comply with its Business Continuity Plan and provide regular written reports to the Authority on such implementation.

6.6 During and following a Business Continuity Event, the Supplier shall use reasonable endeavours to continue to supply the Goods in accordance with this Contract.

7 <u>The Authority's obligations</u>

- 7.1 Subject to the Supplier supplying the Goods in accordance with this Contract, the Authority will pay the Supplier for the Goods in accordance with Clause 9 of this Schedule 2.
- 7.2 The Authority shall, as appropriate, provide copies of or give the Supplier access to such of the Policies that are relevant to the supply and delivery of the Goods.
- 7.3 The Authority shall comply with the Authority's Obligations, as may be referred to in the Specification and Tender Response Document.
- 7.4 The Authority shall provide the Supplier with any reasonable and proportionate cooperation necessary to enable the Supplier to comply with its obligations under this Contract. The Supplier shall at all times provide reasonable advance written notification to the Authority of any such cooperation necessary in circumstances where such cooperation will require the Authority to plan for and/or allocate specific resources in order to provide such cooperation.

8 <u>Contract management</u>

- 8.1 Each Party shall appoint and retain a Contract Manager who shall be the primary point of contact for the other Party in relation to matters arising from this Contract. Should the Contract Manager be replaced, the Party replacing the Contract Manager shall promptly inform the other Party in writing of the name and contact details for the new Contract Manager. Any Contract Manager appointed shall be of sufficient seniority and experience to be able to make decisions on the day to day operation of the Contract. The Supplier confirms and agrees that it will be expected to work closely and cooperate fully with the Authority's Contract Manager.
- 8.2 Each Party shall ensure that its representatives (to include, without limitation, its Contract Manager) shall attend review meetings on a regular basis to review the performance of the Supplier under this Contract and to discuss matters arising generally under this Contract. Each Party shall ensure that those attending such meetings have the authority to make decisions regarding the day to day operation of the Contract. Review meetings shall take place at the frequency specified in the Specification and Tender Response Document. Should the Specification and Tender Response Document not state the frequency, then the first such meeting shall take place on a date to be agreed on or around the end of the first month after the Commencement Date. Subsequent meetings shall take place at monthly intervals or as may otherwise be agreed in writing between the Parties.
- 8.3 Two weeks prior to each review meeting (or at such time and frequency as may be specified in the Specification and Tender Response Document) the Supplier shall provide a written contract management report to the Authority regarding the supply of the Goods and the operation of this Contract. Unless otherwise agreed by the Parties in writing, such contract management report shall contain:
 - 8.3.1 details of the performance of the Supplier when assessed in accordance with the KPIs since the last such performance report;

- 8.3.2 details of any complaints by the Authority in relation to the supply of Goods, their nature and the way in which the Supplier has responded to such complaints since the last review meeting written report;
- 8.3.3 the information specified in the Specification and Tender Response Document;
- 8.3.4 a status report in relation to the implementation of any current Remedial Proposals by either Party; and
- 8.3.5 such other information as reasonably required by the Authority.
- 8.4 Unless specified otherwise in the Specification and Tender Response Document, the Authority shall take minutes of each review meeting and shall circulate draft minutes to the Supplier within a reasonable time following such review meeting. The Supplier shall inform the Authority in writing of any suggested amendments to the minutes within five (5) Business Days of receipt of the draft minutes. If the Supplier does not respond to the Authority within such five (5) Business Days the minutes will be deemed to be approved. Where there are any differences in interpretation of the minutes, the Parties will use their reasonable endeavours to reach agreement. If agreement cannot be reached the matter shall be referred to, and resolved in accordance with, the Dispute Resolution Procedure.
- 8.5 The Supplier shall provide such management information as the Authority may request from time to time within seven (7) Business Days of the date of the request. The Supplier shall supply the management information to the Authority in such form as may be specified by the Authority and, where requested to do so, the Supplier shall also provide such management information to another Contracting Authority, whose role it is to analyse such management information in accordance with UK gove rnment policy (to include, without limitation, for the purposes of analysing public sector expenditure and planning future procurement activities) (" **Third Party Body**"). The Supplier confirms and agrees that the Authority may itself provide the Third Party Body with management information relating to the Goods purchased, any payments made under this Contract, and any other information relevant to the operation of this Contract.
- 8.6 Upon receipt of management information supplied by the Supplier to the Authority and/or the Third Party Body, or by the Authority to the Third Party Body, the Parties hereby consent to the Third Party Body and the Authority:
 - 8.6.1 storing and analysing the management information and producing statistics; and
 - 8.6.2 sharing the management information or any statistics produced using the management information with any other Contracting Authority.
- 8.7 If the Third Party Body and/or the Authority shares the management information or any other information provided under Clause 8.6 of this Schedule 2, any Contracting Authority receiving the management information shall, where such management information is subject to obligations of confidence under this Contract and such management information is provided direct by the Authority to such Contracting Authority, be informed of the confidential nature of that information by the Authority and shall be requested by the Authority not to disclose it to any body that is not a Contracting Authority (unless required to do so by Law).

8.8 The Authority may make changes to the type of management information which the Supplier is required to supply and shall give the Supplier at least one (1) month's written notice of any changes.

9 Price and payment

- 9.1 The Contract Price shall be calculated as set out in the Commercial Schedule.
- 9.2 Unless otherwise stated in the Commercial Schedule the Contract Price:
 - 9.2.1 shall remain fixed during the Term; and
 - 9.2.2 is the entire price payable by the Authority to the Supplier in respect of the provision of the Goods and includes, without limitation:
 - (i) packaging, packing materials, addressing, labelling, loading, delivery to and unloading at the delivery location, the cost of any import or export licences, all appropriate taxes (excluding VAT), duties and tariffs, any expenses arising from import and export administration, any installation costs and associated works, the costs of all associated documentation and information supplied or made accessible to the Authority in any media, and any training in relation to the use, storage, handling or operation of the Goods;
 - (ii) any royalties, licence fees or similar expenses in respect of the making, use or exercise by the Supplier of any Intellectual Property Rights for the purposes of performing this Contract, and any licence rights granted to the Authority in accordance with Clause 11 of this Schedule 2; and
 - (iii) costs and expenses in relation to supplies and materials used by the Supplier or any third party in the manufacture of the Goods, and any other costs incurred by the Supplier in association with the manufacture, supply or installation of the Goods.
- 9.3 Unless stated otherwise in the Commercial Schedule, the Supplier shall invoice the Authority, within fourteen (14) days of the delivery of Goods ordered by the Authority using a Purchase Order, quoting on the invoice the relevant Purchase Order number. Each invoice shall contain such information and be addressed to such individual as the Authority may inform the Supplier from time to time.
- 9.4 Each invoice shall contain such information and be addressed to such individual as the Authority may inform the Supplier from time to time.
- 9.5 The Contract Price is exclusive of VAT, which, if properly chargeable, the Authority shall pay at the prevailing rate subject to receipt from the Supplier of a valid and accurate VAT invoice. Such VAT invoices shall show the VAT calculations as a separate line item.
- 9.6 Where the Contract Price is or may become subject to any pricing requirements of any voluntary and/or statutory pricing regulation schemes, the Parties shall comply with such pricing requirements as required by Law from time to time and specifically as required by the statutory pricing regulation scheme (and any future regulation) or to the extent applicable to the Supplier from time to time as an industry member of a

voluntary scheme, including any reductions in price by reason of the application of such schemes.

- 9.7 The Authority shall verify and pay each valid and undisputed invoice received in accordance with Clause 9.3 of this Schedule 2 within thirty (30) days of receipt of such invoice at the latest. However, the Authority shall use its reasonable endeavours to pay such undisputed invoices sooner in accordance with any applicable government prompt payment targets. If there is undue delay in verifying the invoice in accordance with this Clause 9.7 of this Schedule 2, the invoice shall be regarded as valid and undisputed for the purposes this Clause 9.7 after a reasonable time has passed.
- 9.8 Where the Authority raises a query with respect to an invoice the Parties shall liaise with each other and agree a resolution to such query within thirty (30) days of the query being raised. If the Parties are unable to agree a resolution within thirty (30) days the query shall be referred to dispute resolution in accordance with the Dispute Resolution Procedure. For the avoidance of doubt, the Authority shall not be in breach of any of any of its payment obligations under this Contract in relation to any queried or disputed invoice sums unless the process referred to in this Clause 9.7 of this Schedule 2 has been followed and it has been determined that the queried or disputed invoice amount is properly due to the Supplier and the Authority has then failed to pay such sum within a reasonable period following such determination.
- 9.9 The Supplier shall pay to the Authority any service credits and/or other sums and/or deductions (to include, without limitation, deductions relating to a reduction in the Contract Price) that may become due in accordance with the provisions of the Specification and Tender Response Document. For the avoidance of doubt, the Authority may invoice the Supplier for such sums or deductions at any time in the event that they have not automatically been credited to the Authority in accordance with the provisions of the Specification and Tender Response Document. Such invoice shall be paid by the Supplier within 30 days of the date of such invoice.
- 9.10 The Authority reserves the right to set-off:
 - 9.10.1 any monies due to the Supplier from the Authority as against any monies due to the Authority from the Supplier under this Contract; and
 - 9.10.2 any monies due to the Authority from the Supplier as against any monies due to the Supplier from the Authority under this Contract.
- 9.11 Where the Authority is entitled to receive any sums (including, without limitation, any costs, charges or expenses) from the Supplier under this Contract, the Authority may invoice the Supplier for such sums. Such invoices shall be paid by the Supplier within 30 days of the date of such invoice.
- 9.12 If a Party fails to pay any undisputed sum properly due to the other Party under this Contract, the Party due such sum shall have the right to charge interest on the overdue amount at the applicable rate under the Late Payment of Commercial Debts (Interest) Act 1998, accruing on a daily basis from the due date up to the date of actual payment, whether before or after judgment.

10 <u>Warranties</u>

10.1 The Supplier warrants and undertakes that:

- 10.1.1 the Goods shall be suitable for the purposes and/or treatments as referred to in the Specification and Tender Response Document, be of satisfactory quality, fit for their intended purpose and shall comply with the standards and requirements set out in this Contract;
- 10.1.2 unless otherwise confirmed by the Authority in writing (to include, without limitation, as part of the Specification and Tender Response Document), it will ensure that the Goods comply with requirements five (5) to eight (8), as set out in Annex 1 of the Cabinet Office Procurement Policy Note Implementing Article 6 of the Energy Efficiency Directive (Action Note 07/14 3rd June 2014), to the extent such requirements apply to the relevant Goods;
- 10.1.3 it shall ensure that prior to actual delivery to the Authority the Goods are manufactured, stored and/or distributed using reasonable skill and care and in accordance with Good Industry Practice;
- 10.1.4 without prejudice to the generality of the warranty at 10.1.3 of this Schedule 2, it shall ensure that, the Goods are manufactured, stored and/or distributed in accordance with good manufacturing practice and/or good warehousing practice and/or good distribution practice, as may be defined under any Law, Guidance and/or Good Industry Practice relevant to the Goods, and in accordance with any specific instructions of the manufacturer of the Goods;
- 10.1.5 it shall ensure that all facilities used in the manufacture, storage and distribution of the Goods are kept in a state and condition necessary to enable the Supplier to comply with its obligations in accordance with this Contract;
- 10.1.6 it has, or the manufacturer of the Goods has, manufacturing and warehousing capacity sufficient to comply with its obligations under this Contract;
- 10.1.7 it will ensure sufficient stock levels to comply with its obligations under this Contract;
- 10.1.8 it shall ensure that the transport and delivery of the Goods mean that they are delivered in good and useable condition;
- 10.1.9 where the Goods are required to be stored at a certain temperature, it shall provide, or shall procure the provision of, complete and accurate temperature records for each delivery of the Goods during the period of transport and/or storage of the Goods from the point of manufacture to the point of delivery to the Authority;
- 10.1.10 where there is any instruction information, including without limitation patient information leaflets, that accompany the Goods, it shall provide a sufficient number of copies to the Authority and provide updated copies should the instruction information change at any time during the Term;
- 10.1.11 all Goods delivered to the Authority shall comply with any shelf life requirements set out in the Specification and Tender Response Document;

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- 10.1.12 it has and shall maintain a properly documented system of quality controls and processes covering all aspects of its obligations under this Contract and/or under Law and/or Guidance and shall at all times comply with such quality controls and processes;
- 10.1.13 it shall not make any significant changes to its system of quality controls and processes in relation to the Goods without notifying the Authority in writing at least twenty one (21) days in advance of such change (such notice to include the details of the consequences which follow such change being implemented);
- 10.1.14 it shall not make any significant changes to the Goods without the prior written consent of the Authority, such consent not to be unreasonably withheld or delayed;
- 10.1.15 any equipment it uses in the manufacture, delivery, or installation of the Goods shall comply with all relevant Law and Guidance, be fit for its intended purpose and maintained fully in accordance with the manufacturer's specification;
- 10.1.16 where any act of the Supplier requires the notification to and/or approval by any regulatory or other competent body in accordance with any Law and Guidance, the Supplier shall comply fully with such notification and/or approval requirements;
- 10.1.17 it has and shall as relevant maintain all rights, consents, authorisations, licences and accreditations required to supply the Goods;
- 10.1.18 receipt of the Goods by or on behalf of the Authority and use of the Goods or of any other item or information supplied, or made available, to the Authority will not infringe any third party rights, to include without limitation any Intellectual Property Rights;
- 10.1.19 it will comply with all Law, Guidance, Policies and the Supplier Code of Conduct in so far as is relevant to the supply of the Goods;
- 10.1.20 it will promptly notify the Authority of any health and safety hazard which has arisen, or the Supplier is aware may arise, in connection with the Goods and take such steps as are reasonably necessary to ensure the health and safety of persons likely to be affected by such hazards;
- 10.1.21 it shall: (i) comply with all relevant Law and Guidance and shall use Good Industry Practice to ensure that there is no slavery or human trafficking in its supply chains; and (ii) notify the Authority immediately if it becomes aware of any actual or suspected incidents of slavery or human trafficking in its supply chains;
- 10.1.22 it shall at all times conduct its business in a manner that is consistent with any anti-slavery Policy of the Authority and shall provide to the Authority any reports or other information that the Authority may request as evidence of the Supplier's compliance with this Clause 10.1.22 and/or as may be requested or otherwise required by the Authority in accordance with its anti-slavery Policy.

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- 10.1.23 it will fully and promptly respond to all requests for information and/or requests for answers to questions regarding this Contract, the Goods, any complaints and any Disputes at the frequency, in the timeframes and in the format as requested by the Authority from time to time (acting reasonably);
- 10.1.24 all information included within the Supplier's responses to any documents issued by the Authority as part of the procurement relating to the award of this Contract (to include, without limitation, as referred to in the Specification and Tender Response Document and Commercial Schedule) and all accompanying materials is accurate;
- 10.1.25 it has the right and authority to enter into this Contract and that it has the capability and capacity to fulfil its obligations under this Contract;
- 10.1.26 it is a properly constituted entity and it is fully empowered by the terms of its constitutional documents to enter into and to carry out its obligations under this Contract and the documents referred to in this Contract;
- 10.1.27 all necessary actions to authorise the execution of and performance of its obligations under this Contract have been taken before such execution;
- 10.1.28 there are no pending or threatened actions or proceedings before any court or administrative agency which would materially adversely affect the financial condition, business or operations of the Supplier;
- 10.1.29 there are no material agreements existing to which the Supplier is a party which prevent the Supplier from enteringinto or complying with this Contract;
- 10.1.30 it has and will continue to have the capacity, funding and cash flow to meet all its obligations under this Contract; and
- 10.1.31 it has satisfied itself as to the nature and extent of the risks assumed by it under this Contract and has gathered all information necessary to perform its obligations under this Contract and all other obligations assumed by it.
- 10.2 Where the sale, manufacture, assembly, importation, storage, distribution, supply, delivery, or installation of the Goods under this Contract relates to medical devices and/or medicinal products (both as defined under any relevant Law and Guidance), the Supplier warrants and undertakes that it will comply with any such Law and Guidance relating to such activities in relation to such medical devices and/or medicinal products. In particular, but without limitation, the Supplier warrants that:
 - 10.2.1 at the point such Goods are supplied to the Authority, all such Goods which are medical devices shall have valid CE marking as required by Law and Guidance and that all relevant marking, authorisation, registration, approval and documentation requirements as required under Law and Guidance relating to the sale, manufacture, assembly, importation, storage, distribution, supply, delivery, or installation of such Goods shall have been complied with. Without limitation to the foregoing provisions of this Clause 10.2 of this Schedule 2, the Supplier shall, upon written request from the Authority, make available to the Authority evidence of the grant of such valid CE marking, and evidence of any other authorisations, registrations, approvals or documentation required;

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- 10.2.2 at the point such Goods are supplied to the Authority, all such Goods which are medicinal products shall have a valid marketing authorisation as required by Law and Guidance in order to supply the Goods to the Authority and that all relevant authorisation, labelling, registration, approval and documentation requirements as required under Law and Guidance relating to the sale, manufacture, assembly, importation, storage, distribution, supply or delivery of such Goods shall have been complied with. Without limitation to the foregoing provisions of this Clause 10.2 of this Schedule 2, the Supplier shall, upon written request from the Authority, make available to the Authority evidence of the grant of any required valid marketing authorisation, and evidence of any other authorisations, labelling, registrations, approvals or documentation required; and
- 10.2.3 it shall maintain, and no later than any due date when it would otherwise expire, obtain a renewal of , any authorisation, registration or approval (including without limitation CE marking and/or marketing authorisation) required in relation to the Goods in accordance with Law and Guidance until such time as the Goods expire or the Authority notifies the Supplier in writing that it has used or disposed of all units of the Goods supplied under this Contract.
- 10.3 If the Supplier is in breach of Clause 10.2 of this Schedule 2, then, without prejudice to any other right or remedy of the Authority, the Authority shall be entitled to reject and/or return the Goods and the Supplier shall, subject to Clause 13.2 of this Schedule 2, indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such breach.
- 10.4 The Supplier agrees to use reasonable endeavours to assign to the Authority upon request the benefit of any warranty, guarantee or similar right which it has against any third party manufacturer or supplier of the Goods in full or part.
- 10.5 The Supplier warrants that all information, data and other records and documents required by the Authority as set out in the Specification and Tender Response Document shall be submitted to the Authority in the format and in accordance with any timescales set out in the Specification and Tender Response Document.
- 10.6 The Supplier warrants and undertakes to the Authority that it shall comply with any eProcurement Guidance as it may apply to the Supplier and shall carry out all reasonable acts required of the Supplier to enable the Authority to comply with such eProcurement Guidance.
- 10.7 The Supplier warrants and undertakes to the Authority that, as at the Commencement Date, it has notified the Authority in writing of any Occasions of Tax Non-Compliance or any litigation that it is involved in that is in connection with any Occasions of Tax Non-Compliance. If, at any point during the Term, an Occasion of Tax Non-Compliance occurs, the Supplier shall:
 - 10.7.1 notify the Authority in writing of such fact within five (5) Business Days of its occurrence; and
 - 10.7.2 promptly provide to the Authority:

- details of the steps which the Supplier is taking to address the Occasion of Tax Non-Compliance and to prevent the same from recurring, together with any mitigating factors that it considers relevant; and
- (ii) such other information in relation to the Occasion of Tax Non-Compliance as the Authority may reasonably require.
- 10.8 The Supplier further warrants and undertakes to the Authority that it will inform the Authority in writing immediately upon becoming aware that any of the warranties set out in Clause 10 of this Schedule 2 have been breached or there is a risk that any warranties may be breached.
- 10.9 Any warranties provided under this Contract are both independent and cumulative and may be enforced independently or collectively at the sole discretion of the enforcing Party.

11 Intellectual property

11.1 Unless specified otherwise in the Specification and Tender Response Document, the Supplier hereby grants to the Authority, for the life of the use of Goods by the Authority, an irrevocable, royalty-free, non-exclusive licence of any Intellectual Property Rights required for the purposes of receiving and using, and to the extent necessar y to receive and use, the Goods (to include any associated technical or other documentation and information supplied or made accessible to the Authority in any media) in accordance with this Contract.

12 Indemnity

- 12.1 The Supplier shall be liable to the Authority for, and shall indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings in respect of:
 - 12.1.1 any injury or allegation of injury to any person, including injury resulting in death;
 - 12.1.2 any loss of or damage to property (whether real or personal); and/or
 - 12.1.3 any breach of Clause 10.1.18 and/or Clause 11 of this Schedule 2;

that arise or result from the Supplier's negligent acts or omissions or breach of contract in connection with the performance of this Contract including the supply of the Goods, except to the extent that such loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings have been caused by any act or omission by, or on behalf of, or in accordance with the instructions of, the Authority.

- 12.2 Liability under Clauses 12.1.1 and 12.1.3 of this Schedule 2 and Clause 2.5 of Schedule 3 shall be unlimited. Liability under Clauses 4.9.4, 10.3, and 12.1.2 of this Schedule 2 shall be subject to the limitation of liability set out in Clause 13 of this Schedule 2.
- 12.3 In relation to all third party claims against the Authority, which are the subject of any indemnity given by the Supplier under this Contract, the Authority shall use its

reasonable endeavours, upon a written request from the Supplier, to transfer the conduct of such claims to the Supplier unless restricted from doing so. Such restrictions may include, without limitation, any restrictions:

- 12.3.1 relating to any legal, regulatory, governance, information governance, or confidentiality obligations on the Authority; and/or
- 12.3.2 relating to the Authority's membership of any indemnity and/or risk pooling arrangements.

Such transfer shall be subject to the Parties agreeing appropriate terms for such conduct of the third party claim by the Supplier (to include, without limitation, the right of the Authority to be informed and consulted on the ongoing conduct of the claim following such transfer and any reasonable cooperation required by the Supplier from the Authority).

13 Limitation of liability

- 13.1 Nothing in this Contract shall exclude or restrict the liability of either Party:
 - 13.1.1 for death or personal injury resulting from its negligence;
 - 13.1.2 for fraud or fraudulent misrepresentation; or
 - 13.1.3 in any other circumstances where liability may not be limited or excluded under any applicable law.
- 13.2 Subject to Clauses 12.2, 13.1, 13.3 and 13.5 of this Schedule 2, the total liability of each Party to the other under or in connection with this Contract whether arising in contract, tort, negligence, breach of statutory duty or otherwise shall be limited in aggregate to the greater of: (a) five million GBP (£5,000,000); or (b) one hundred and twenty five percent (125%) of the total Contract Price paid or payable by the Authority to the Supplier for the Goods.
- 13.3 There shall be no right to claim losses, damages and/or other costs and expenses under or in connection with this Contract whether arising in contract (to include, without limitation, under any relevant indemnity), tort, negligence, breach of statutory duty or otherwise to the extent that any losses, damages and/or other costs and expenses claimed are in respect of loss of production, loss of business opportunity or are in respect of indirect loss of any nature suffered or alleged. For the avoidance of doubt, without limitation, the Parties agree that for the purposes of this Contract the following costs, expenses and/or loss of income shall be direct recoverable losses (to include under any relevant indemnity) provided such costs, expenses and/or loss of income are properly evidenced by the claiming Party:
 - 13.3.1 extra costs incurred purchasing replacement or alternative goods;
 - 13.3.2 costs incurred in relation to any product recall;
 - 13.3.3 costs associated with advising, screening, testing, treating, retreating or otherwise providing healthcare to patients;
 - 13.3.4 the costs of extra management time; and/or

13.3.5 loss of income due to an inability to provide health care services,

in each case to the extent to which such costs, expenses and/or loss of income arise or result from the other Party's breach of contract, negligent act or omission, breach of statutory duty, and/or other liability under or in connection with this Contract.

- 13.4 Each Party shall at all times take all reasonable steps to minimise and mitigate any loss for which that Party is entitled to bring a claim against the other pursuant to this Contract.
- 13.5 If the total Contract Price paid or payable by the Authority to the Supplier over the Term:
 - 13.5.1 is less than or equal to one million pounds (£1,000,000), then the figure of five million pounds (£5,000,000) at Clause 13.2 of this Schedule 2 shall be replaced with one million pounds (£1,000,000);
 - 13.5.2 is less than or equal to three million pounds (£3,000,000) but greater than one million pounds (£1,000,000), then the figure of five million pounds (£5,000,000) at Clause 13.2 of this Schedule 2 shall be replaced with three million pounds (£3,000,000);
 - 13.5.3 is equal to, exceeds or will exceed ten million pounds (£10,000,000), but is less than fifty million pounds (£50,000,000), then the figure of five million pounds (£5,000,000) at Clause 13.2 of this Schedule 2 shall be replaced with ten million pounds (£10,000,000) and the figure of one hundred and twenty five percent (125%) at Clause 13.2 of this Schedule 2 shall be deemed to have been deleted and replaced with one hundred and fifteen percent (115%); and
 - 13.5.4 is equal to, exceeds or will exceed fifty million pounds (£50,000,000), then the figure of five million pounds (£5,000,000) at Clause 13.2 of this Schedule 2 shall be replaced with fifty million pounds (£50,000,000) and the figure of one hundred and twenty five percent (125%) at Clause 13.2 of this Schedule 2 shall be deemed to have been deleted and replaced with one hundred and five percent (105%).
- 13.6 Clause 13 of this Schedule 2 shall survive the expiry of or earlier termination of this Contract for any reason.

14 <u>Insurance</u>

14.1 Subject to Clauses 14.2 and 14.3 of this Schedule 2 and unless otherwise confirmed in writing by the Authority, as a minimum level of protection, the Supplier shall put in place and/or maintain in force at its own cost with a reputable commercial insurer, insurance arrangements in respect of employer's liability, public liability and product liability in accordance with Good Industry Practice with the minimum cover per claim of the greater of five million pounds (£5,000,000) or any sum as required by Law unless otherwise agreed with the Authority in writing. These requirements shall not apply to the extent that the Supplier is a member and maintains membership of each of the indemnity schemes run by the NHS Litigation Authority.

- 14.2 Without limitation to any insurance arrangements as required by Law, the Supplier shall put in place and/or maintain the different types and/or levels of indemnity arrangements explicitly required by the Authority.
- 14.3 Provided that the Supplier maintains all indemnity arrangements required by Law, the Supplier may self insure in order to meet other relevant requirements referred to at Clauses 14.1 and 14.2 of this Schedule 2 on condition that such self insurance arrangements offer the appropriate levels of protection and are approved by the Authority in writing prior to the Commencement Date.
- 14.4 The amount of any indemnity cover and/or self insurance arrangements shall not relieve the Supplier of any liabilities under this Contract. It shall be the responsibility of the Supplier to determine the amount of indemnity and/or self insurance cover that will be adequate to enable it to satisfy its potential liabilities under this Contract. Accordingly, the Supplier shall be liable to make good any deficiency if the proceeds of any indemnity cover and/or self insurance arrangement is insufficient to cover the settlement of any claim.
- 14.5 The Supplier warrants that it shall not take any action or fail to take any reasonable action or (in so far as it is reasonable and within its power) permit or allow others to take or fail to take any action, as a result of which its insurance cover may be rendered void, voidable, unenforceable, or be suspended or impaired in whole or in part, or which may otherwise render any sum paid out under such insurances repayable in whole or in part.
- 14.6 The Supplier shall from time to time and in any event within five (5) Business Days of written demand provide documentary evidence to the Authority that insurance arrangements taken out by the Supplier pursuant to Clause 14 of this Schedule 2 are fully maintained and that any premiums on them and/or contributions in respect of them (if any) are fully paid.
- 14.7 Upon the expiry or earlier termination of this Contract, the Supplier shall ensure that any ongoing liability it has or may have arising out of this Contract shall continue to be the subject of appropriate indemnity arrangements for the period of twenty one (21) years from termination or expiry of this Contract or until such earlier date as that liability may reasonably be considered to have ceased to exist.

15 <u>Term and termination</u>

- 15.1 This Contract shall commence on the date on which this Contract is signed by the last Party to sign (the "Commencement Date") and unless terminated earlier, or extended, in accordance with its terms or the general law, shall expire on 31st March 2024(the "Term").
- 15.2 Without prejudice to any other right of termination set out in this Contract, the Authority shall be entitled to pause or terminate this contract, in whole or in part, for convenience by giving the Supplier not less than 90 days' notice in writing.
- 15.3 The Authority shall be entitled to extend the Term on one or more occasions by giving the Supplier written notice no less than three (3) months prior to the date on which this Contract would otherwise have expired, provided that the duration of this Contract shall be no longer than the total term specified in the Form of Contract.

In the case of a breach of any of the terms of this Contract by either Party that is capable of remedy (including, without limitation any breach of any KPI and, subject to

Clause 9.8 of this Schedule 2, any breach of any payment obligations, under this Contract), the non-breaching Party may, without prejudice to its other rights and remedies under this Contract, issue a Breach Notice and shall allow the Party in breach the opportunity to remedy such breach in the first instance via a remedial UKHSA STANDARD TERMS AND CONDITIONS FOR THE SUPPLY OF LABORATORY GOODS proposal put forward by the Party in breach ("**Remedial Proposal**") before exercising any right to terminate this Contract in accordance with Clause 15.4(ii) of this Schedule 2. Such Remedial Proposal must be agreed with the non-breaching Party (such agreement not to be unreasonably withheld or delayed) and must be implemented by the Party in breach in accordance with the timescales referred to in the agreed Remedial Proposal. Once agreed, any changes to a Remedial Proposal must be approved by the Parties in writing. Any failure by the Party in breach to:

- 15.3.1 put forward and agree a Remedial Proposal with the non-breaching Party in relation to the relevant default or breach within a period of ten (10) Business Days (or such other period as the non-breaching Party may agree in writing) from written notification of the relevant default or breach from the non-breaching Party;
- 15.3.2 comply with such Remedial Proposal (including, without limitation, as to its timescales for implementation, which shall be thirty (30) days unless otherwise agreed between the Parties); and/or
- 15.3.3 remedy the default or breach notwithstanding the implementation of such Remedial Proposal in accordance with the agreed timescales for implementation,

shall be deemed, for the purposes of Clause 15.4(ii) of this Schedule 2, a material breach of this Contract by the Party in breach not remedied in accordance with an agreed Remedial Proposal.

- 15.4 Either Party may terminate this Contract by issuing a Termination Notice to the other Party if such other Party commits a material breach of any of the terms of this Contract which is:
 - (i) not capable of remedy; or
 - (ii) in the case of a breach capable of remedy, which is not remedied in accordance with a Remedial Proposal.
- 15.5 The Authority may terminate this Contract by issuing a Termination Notice to the Supplier:
 - 15.5.1 if the Supplier, or any third party guaranteeing the obligations of the Supplier under this Contract, ceases or threatens to cease carrying on its business; suspends making payments on any of its debts or announces an intention to do so; is, or is deemed for the purposes of any Law to be, unable to pay its debts as they fall due or insolvent: enters into or proposes any composition. assignment or arrangement with its creditors generally; takes any step or suffers any step to be taken in relation to its winding-up, dissolution, administration (whether out of court or otherwise) or reorganisation (by way of voluntary arrangement, scheme of arrangement or otherwise) otherwise than as part of, and exclusively for the purpose of, abona fide reconstruction or amalgamation; has a liquidator, trustee in bankruptcy, judicial custodian, compulsory manager, receiver, administrative receiver, administrator or similar officer appointed (in each case, whether out of court or otherwise) in respect of it or any of its assets; has any security over any of its assets enforced; or any analogous procedure or step is taken in any jurisdiction;

- 15.5.2 if the Supplier undergoes a change of control within the meaning of sections 450 and 451 of the Corporation Tax Act 2010 (other than for an intra-group change of control) without the prior written consent of the Authority and the Authority shall be entitled to withhold such consent if, in the reasonable opinion of the Authority, the proposed change of control will have a material impact on the performance of this Contract or the reputation of the Authority;
- 15.5.3 if the Supplier purports to assign, Sub-contract, novate, create a trust in or otherwise transfer or dispose of this Contract in breach of Clause 28.1 of this Schedule 2;
- 15.5.4 pursuant to and in accordance with the Optional Provisions and Clauses 15.6, 23.8; 25.2; 25.4 and 29.2 of this Schedule 2; or
- 15.5.5 if the warranty given by the Supplier pursuant to Clause 10.7 of this Schedule 2 is materially untrue, the Supplier commits a material breach of its obligation to notify the Authority of any Occasion of Tax Non- Compliance as required by Clause 10.7 of this Schedule 2, or the Supplier fails to provide details of proposed mitigating factors as required by Clause 10.7 of this Schedule 2 that in the reasonable opinion of the Authority are acceptable.
- 15.6 If the Authority, acting reasonably, has good cause to believe that there has been a material deterioration in the financial circumstances of the Supplier and/or any third party guaranteeing the obligations of the Supplier under this Contract and/or any material Sub-contractor of the Supplier when compared to any information provided to and/or assessed by the Authority as part of any procurement process or other due diligence leading to the award of this Contract to the Supplier or the entering into a Sub-contract by the Supplier, the following process shall apply:
 - 15.6.1 the Authority may (but shall not be obliged to) give notice to the Supplier requesting adequate financial or other security and/or assurances for due performance of its material obligations under this Contract on such reasonable and proportionate terms as the Authority may require within a reasonable time period as specified in such notice;
 - 15.6.2 a failure or refusal by the Supplier to provide the financial or other security and/or assurances requested in accordance with Clause 15.6 of this Schedule 2 in accordance with any reasonable timescales specified in any such notice issued by the Authority shall be deemed a breach of this Contract by the Supplier and shall be referred to and resolved in accordance with the Dispute Resolution Procedure; and
 - 15.6.3 a failure to resolve such breach in accordance with such Dispute Resolution Procedure by the end of the escalation stage of such process shall entitle, but shall not compel, the Authority to terminate this Contract in accordance with Clause 15.4(i) of this Schedule 2.

In order that the Authority may act reasonably in exercising its discretion in accordance with this Clause 15.6 of this Schedule 2, the Supplier shall provide the Authority with such reasonable and proportionate up-to-date financial or other information relating to the Supplier or any relevant third party entity upon request.

- 15.7 The Authority may terminate this Contract by issuing a Termination Notice to the Supplier where:
 - 15.7.1 the Contract has been substantially amended to the extent that the Public Contracts Regulations 2015 require a new procurement procedure;
 - 15.7.2 the Authority has become aware that the Supplier should have been excluded under Regulation 57(1) or (2) of the Public Contracts Regulations 2015 from the procurement procedure leading to the award of this Contract;
 - 15.7.3 the Contract should not have been awarded to the Supplier in view of a serious infringement of obligations under European law declared by the Court of Justice of the European Union under Article 258 of the Treaty on the Functioning of the EU; or
 - 15.7.4 there has been a failure by the Supplier and/or one of its Sub-contractors to comply with legal obligations in the fields of environmental, social or labour Law. Where the failure to comply with legal obligations in the fields of environmental, social or labour Law is a failure by one of the Supplier's Sub-contractors, the Authority may request the replacement of such Sub-contractor and the Supplier shall comply with such request as an alternative to the Authority terminating this Contract under this Clause 15.7.4.
- 15.8 If the Authority novates this Contract to any body that is not a Contracting Authority, from the effective date of such novation, the rights of the Authority to terminate this Contract in accordance with Clause 15.5.1 to Clause 15.5.3 of this Schedule 2 shall be deemed mutual termination rights and the Supplier may terminate this Contract by issuing a Termination Notice to the entity assuming the position of the Authority if any of the circumstances referred to in such Clauses apply to the entity assuming the position of the Authority.

16 <u>Consequences of expiry or early termination of this Contract</u>

- 16.1 Upon expiry or earlier termination of this Contract, the Authority agrees to pay the Supplier for the Goods which have been supplied by the Supplier and not rejected by the Authority in accordance with this Contract prior to expiry or earlier termination of this Contract.
- 16.2 The Supplier shall cooperate fully with the Authority or, as the case may be, any replacement supplier during any re-procurement and handover period prior to and following the expiry or earlier termination of this Contract. This cooperation shall extend to providing access to all information relevant to the operation of this Contract, as reasonably required by the Authority to achieve a fair and transparent re-procurement and/or an effective transition without disruption to routine operational requirements. Any Personal Data Processed by the Supplier on behalf of the Authority shall be returned to the Authority or destroyed in accordance with the relevant provisions of the Data Protection Protocol.
- 16.3 The expiry or earlier termination of this Contract for whatever reason shall not affect any rights or obligations of either Party which accrued prior to such expiry or earlier termination.

16.4 The expiry or earlier termination of this Contract shall not affect any obligations which expressly or by implication are intended to come into or continue in force on or after such expiry or earlier termination.

17 Packaging. identification and end of use

- 17.1 The Supplier shall comply with all obligations imposed on it by Law relevant to the Goods in relation to packaging, identification, and obligations following end of use by the Authority.
- 17.2 Unless otherwise specified in the Specification and Tender Response Document or otherwise agreed with the Authority in writing, the Goods shall be securely packed in trade packages of a type normally used by the Supplier for deliveries of the same or similar goods in the same quantities within the United Kingdom.
- 17.3 The Supplier shall comply with any labelling requirements in respect of the Goods: (a) specified in the Specification and Tender Response Document; (b) agreed with the Authority in writing; and/or (c) required to comply with Law or Guidance.
- 17.4 The Supplier shall ensure that all Goods that are required by Law or Guidance to bear any safety information, environmental information, any mark, tab, brand, label, serial numbers or other device indicating place of origin, inspection by any government or other body or standard of quality at the point such Goods are delivered shall comply with such requirements at the point of delivery.
- 17.5 Unless otherwise set out in the Specification and Tender Response Document or agreed with the Authority in writing, the Supplier shall collect without charge any returnable containers and/or packages (including pallets) within twenty one (21) days of the date of the relevant delivery. Empty containers and/or package s not so removed may be returned by the Authority at the Supplier's expense or otherwise disposed of at the Authority's discretion. The Supplier shall credit the Authority in full for any containers for which the Authority has been charged upon their collection, return and/ordisposal by the Authority in accordance with this Clause 17.5 of this Schedule 2.

18 <u>Coding requirements</u>

- 18.1 If requested by the Authority in writing and subject to Clause 18.2 of this Schedule 2, the Supplier shall ensure full compliance with any Guidance issued by the Department of Health & Social Care in relation to the adoption of GS1 and PEPPOL standards (to include, without limitation, any supplier compliance timeline and other policy requirements published by the Department of Health & Social Care in relation to the adoption of GS1 and PEPPOL standards, barcode labelling and purchase to pay transacting).
- 18.2 Once compliance with any published timelines has been achieved by the Supplier pursuant to Clause 18.1 of this Schedule 2, the Supplier shall, during the Term, maintain the required level of compliance relating to the Goods in accordance with any such requirements and Guidance referred to as part of this Contract.
- 18.3 Once product information relating to Goods is placed by the Supplier into a GS1 certified data pool, the Supplier shall, during the Term, keep such information updated with any changes to the product data relating to the Goods.

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19 <u>Sustainable development</u>

- 19.1 The Supplier shall comply in all material respects with applicable environmental and social and labour Law requirements in force from time to time in relation to the Goods. Where the provisions of any such Law are implemented by the use of voluntary agreements, the Supplier shall comply with such agreements as if they were incorporated into English law subject to those voluntary agreements being cited in the Specification and Tender Response Document. Without prejudice to the generality of the foregoing, the Supplier shall:
 - 19.1.1 comply with all Policies and/or procedures and requirements set out in the Specification and Tender Response Document in relation to any stated environmental and social and labour requirements, characteristics and impacts of the Goods and the Supplier's supply chain;
 - 19.1.2 maintain relevant policy statements documenting the Supplier's significant labour, social and environmental aspects as relevant to the Goods being supplied and as proportionate to the nature and scale of the Supplier's business operations; and
 - 19.1.3 maintain plans and procedures that support the commitments made as part of the Supplier's significant labour, social and environmental policies, as referred to at Clause 19.1.2 of this Schedule 2.
- 19.2 The Supplier shall meet reasonable requests by the Authority for information evidencing the Supplier's compliance with the provisions of Clause 19 of this Schedule 2.

20 Electronic product information

- 20.1 Where requested by the Authority, the Supplier shall provide the Authority the Product Information in such manner and upon such media as agreed between the Supplier and the Authority from time to time for the sole use by the Authority.
- 20.2 The Supplier warrants that the Product Information is complete and accurate as at the date upon which it is delivered to the Authority and that the Product Information shall not contain any data or statement which gives rise to any liability on the part of the Authority following publication of the same in accordance with Clause 20 of this Schedule 2.
- 20.3 If the Product Information ceases to be complete and accurate, the Supplier shall promptly notify the Authority in writing of any modification or addition to or any inaccuracy or omission in the Product Information.
- 20.4 The Supplier grants the Authority a perpetual, non-exclusive, royalty free licence to use and exploit the Product Information and any Intellectual Property Rights in the Product Information for the purpose of illustrating the range of goods and services (including, without limitation, the Goods) available pursuant to the Authority's contracts from time to time. Subject to Clause 20.5 of this Schedule 2, no obligation to illustrate or advertise the Product Information is imposed on the Authority, as a consequence of the licence conferred by this Clause 20.4 of this Schedule 2.
- 20.5 The Authority may reproduce for its sole use the Product Information provided by the Supplier in the Authority's product catalogue from time to time which may be made

available on any NHS communications networks in electronic format and/or made available on the Authority's external website and/or made available on other digital media from time to time.

- 20.6 Before any publication of the Product Information (electronic or otherwise) is made by the Authority, the Authority will submit a copy of the relevant sections of the Authority's product catalogue to the Supplier for approval, such approval not to be unreasonably withheld or delayed. For the avoidance of doubt the Supplier shall have no right to compel the Authority to exhibit the Product Information in any product catalogue as a result of the approval given by it pursuant to this Clause 20.6 of this Schedule 2 or otherwise under the terms of this Contract.
- 20.7 If requested in writing by the Authority, and to the extent not already agreed as part of the Specification and Tender Response Document, the Supplier and the Authority shall discuss and seek to agree in good faith arrangements to use any Electronic Trading System.

21 Change management

- 21.1 The Supplier acknowledges to the Authority that the Authority's requirements for the Goods may change during the Term and the Supplier shall not unreasonably withhold or delay its consent to any reasonable variation or addition to the Specification and Tender Response Document, as may be requested by the Authority from time to time.
- 21.2 Subject to Clause 21.3 of this Schedule 2, any change to the Goods or other variation to this Contract shall only be binding once it has been agreed in writing and signed by an authorised representative of both Parties.
- 21.3 Any change to the Data Protection Protocol shall be made in accordance with the relevant provisions of that protocol.

22 Dispute resolution

- 22.1 During any Dispute, including a Dispute as to the validity of this Contract, it is agreed that the Supplier shall continue its performance of the provision s of the Contract (unless the Authority requests in writing that the Supplier does not do so).
- 22.2 In the case of a Dispute arising out of or in connection with this Contract the Supplier and the Authority shall make every reasonable effort to communicate and cooperate with each other with a view to resolving the Dispute by negotiation.
- 22.3 If the procedure set out in Clause 22.2 of this Schedule 2 above has been exhausted and fails to resolve such Dispute, as part of the Dispute Resolution Procedure, the Parties will attempt to settle it by mediation. The Parties shall, acting reasonably, attempt to agree upon a mediator. In the event that the Parties fail to agree a mediator within five (5) Business Days, the mediator shall be nominated and confirmed by the Centre for Effective Dispute Resolution, London.
- 22.4 The mediation shall commence within twenty eight (28) days of the confirmation of the mediator in accordance with Clause 22.3 of this Schedule 2 or at such other time as may be agreed by the Parties in writing. Neither Party will terminate such mediation process until each Party has made its opening presentation and the mediator has met each Party separately for at least one hour or one Party has failed

to participate in the mediation process. After this time, either Party may terminate the mediation process by notification to the other Party (such notification may be verbal provided that it is followed up by written confirmation). The Authority and the Supplier will cooperate with any person appointed as mediator providing them with such information and other assistance as they shall require and will pay their costs, as they shall determine, or in the absence of such determination such costs will be shared equally.

- 22.5 Nothing in this Contract shall prevent:
 - 22.5.1 the Authority taking action in any court in relation to any death or personal injury arising or allegedly arising in connection with supply of the Goods; or
 - 22.5.2 either Party seeking from any court any interim or provisional relief that may be necessary to protect the rights or property of that Party or that relates to the safety of patients or the security of Confidential Information, pending resolution of the relevant Dispute in accordance with the Dispute Resolution Procedure.
- 22.6 Clause 22 of this Schedule 2 shall survive the expiry of or earlier termination of this Contract for any reason.

23 <u>Force majeure</u>

- 23.1 Subject to Clause 23.2 of this Schedule 2 neither Party shall be liable to the other for any failure to perform all or any of its obligations under this Contract nor liable to the other Party for any loss or damage arising out of the failure to perform its obligations to the extent only that such performance is rendered impossible by a Force Majeure Event.
- 23.2 The Supplier shall only be entitled to rely on a Force Majeure Event and the relief set out in Clause 23 of this Schedule 2 and will not be considered to be in default or liable for breach of any obligations under this Contract if:
 - 23.2.1 the Supplier has fulfilled its obligations pursuant to Clause 6 of this Schedule 2;
 - 23.2.2 the Force Majeure Event does not arise directly or indirectly as a result of any wilful or negligent act or default of the Supplier; and
 - 23.2.3 the Supplier has complied with the procedural requirements set out in Clause 23 of this Schedule 2.
- 23.3 Where a Party is (or claims to be) affected by a Force Majeure Eve nt it shall use reasonable endeavours to mitigate the consequences of such a Force Majeure Event upon the performance of its obligations under this Contract and to resume the performance of its obligations affected by the Force Majeure Event as soon as practicable.
- 23.4 Where the Force Majeure Event affects the Supplier's ability to perform part of its obligations under the Contract the Supplier shall fulfil all such contractual obligations that are not so affected and shall not be relieved from its liability to do so.

- 23.5 If either Party is prevented or delayed in the performance of its obligations under this Contract by a Force Majeure Event, that Party shall as soon as reasonably practicable serve notice in writing on the other Party specifying the nature and extent of the circumstances giving rise to its failure to perform or any anticipated delay in performance of its obligations.
- 23.6 Subject to service of such notice, the Party affected by such circumstances shall have no liability for its failure to perform or for any delay in performance of its obligations affected by the Force Majeure Event only for so long as such circumstances continue and for such time after they cease as is necessary for that Party, using its best endeavours, to recommence its affected operations in order for it to perform its obligations.
- 23.7 The Party claiming relief shall notify the other in writing as soon as the consequences of the Force Majeure Event have ceased and of when performance of its affected obligations can be resumed.
- 23.8 If the Supplier is prevented from performance of its obligations as a result of a Force Majeure Event, the Authority may at any time if the Force Majeure Event subsists for thirty (30) days or more, terminate this Contract by issuing a Termination Notice to the Supplier.
- 23.9 Following such termination in accordance with Clause 23.8 of this Schedule 2 and subject to Clause 23.10 of this Schedule 2, neither Party shall have any liability to the other.
- 23.10 Any rights and liabilities of either Party which have accrued prior to such termination in accordance with Clause 23.8 of this Schedule 2 shall continue in full force and effect unless otherwise specified in this Contract.

24 Records retention and right of audit

- 24.1 Subject to any statutory requirement and Clause 24.2 of this Schedule 2, the Supplier shall keep secure and maintain for the Term and six (6) years afterwards, or such longer period as may be agreed between the Parties, full and accurate records of all matters relating to this Contract.
- 24.2 Where any records could be relevant to a claim for personal injury such records shall be kept secure and maintained for a period of twenty one (21) years from the date of expiry or earlier termination of this Contract.
- 24.3 The Authority shall have the right to audit the Supplier's compliance with this Contract. The Supplier shall permit or procure permission for the Authority or its authorised representative during normal business hours having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and records reasonably required to audit the Supplier's compliance with its obligations under this Contract.
- 24.4 Should the Supplier Sub-contract any of its obligations under this Contract, the Authority shall have the right to audit and inspect such third party. The Supplier shall procure permission for the Authority or its authorised representative during normal business hours no more than once in any twelve (12) months, having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and records used in the performance of the Supplier's obligations

under this Contract that are Sub-contracted to such third party. The Supplier shall cooperate with such audit and inspection and accompany the Authority or its authorised representative if requested.

- 24.5 The Supplier shall grant to the Authority or its authorised representative, such access to those records as they may reasonably require in order to check the Supplier's compliance with this Contract for the purposes of:
 - 24.5.1 the examination and certification of the Authority's accounts; or
 - 24.5.2 any examination pursuant to section 6(1) of the National Audit Act 1983 of the economic efficiency and effectiveness with which the Authority has used its resources.
- 24.6 The Comptroller and Auditor General may examine such documents as they may reasonably require which are owned, held or otherwise within the control of the Supplier and may require the Supplier to provide such oral and/or written explanations as they consider necessary. Clause 24 of this Schedule 2 does not constitute a requirement or agreement for the examination, certification or inspection of the accounts of the Supplier under sections 6(3)(d) and 6(5) of the National Audit Act 1983.
- 24.7 The Supplier shall provide reasonable cooperation to the Authority, its representatives and any regulatory body in relation to any audit, review, investigation or enquiry carried out in relation to the subject matter of this Contract.
- 24.8 The Supplier shall provide all reasonable information as may be reasonably requested by the Authority to evidence the Supplier's compliance with the requirements of this Contract.

25 <u>Conflicts of interest and the prevention of fraud</u>

- 25.1 The Supplier shall take appropriate steps to ensure that neither the Supplier nor any Staff are placed in a position where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or apotential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Contract. The Supplier will disclose to the Authority full particulars of any such conflict of interest which may arise.
- 25.2 The Authority reserves the right to terminate this Contract immediately by notice in writing and/or to take such other steps it deems necessary where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or a potential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Contract. The actions of the Authority pursuant to this Clause 25.2 of this Schedule 2 shall not prejudice or affect any right of action or remedy which shall have accrued or shall subsequently accrue to the Authority.
- 25.3 The Supplier shall take all reasonable steps to prevent Fraud by Staff and the Supplier (including its owners, members and directors). The Supplier shall notify the Authority immediately if it has reason to suspect that any Fraud has occurred or is occurring or is likely to occur.

25.4 If the Supplier or its Staff commits Fraud the Authority may terminate this Contract and recover from the Supplier the amount of any direct loss suffered by the Authority resulting from the termination.

26 Equality and human rights

- 26.1 The Supplier shall:
 - 26.1.1 ensure that (a) it does not, whether as employer or as supplier of the Goods and any associated services, engage in any act or omission that would contravene the Equality Legislation, and (b) it complies with all its obligations as an employer or supplier of the Goods and any associated services as set out in the Equality Legislation and take reasonable endeavours to ensure its Staff do not unlawfully discriminate within the meaning of the Equality Legislation;
 - 26.1.2 in the management of its affairs and the development of its equality and diversity policies, cooperate with the Authority in light of the Authority's obligations to comply with its statutory equality duties whether under the Equality Act 2010 or otherwise. The Supplier shall take such reasonable and proportionate steps as the Authority considers appropriate to promote equality and diversity, including race equality, equality of opportunity for disabled people, gender equality, and equality relating to religion and belief, sexual orientation and age; and
 - 26.1.3 the Supplier shall impose on all its Sub-contractors and suppliers, obligations substantially similar to those imposed on the Supplier by Clause 26 of this Schedule 2.
- 26.2 The Supplier shall meet reasonable requests by the Authority for information evidencing the Supplier's compliance with the provisions of Clause 26 of this Schedule 2.

27 <u>Notice</u>

- 27.1 Subject to Clause 22.5 of Schedule 2, any notice required to be given by either Party under this Contract shall be in writing quoting the date of the Contract and shall be delivered by hand or sent by prepaid first class recorded delivery or by email. The address for service of notices for each Party shall be its registered office or such other address as either Party may previously have notified to the other Party in writing from time to time and to such person as one Party may inform the other Party in writing from time to time.
- 27.2 A notice shall be treated as having been received:
 - 27.2.1 if delivered by hand within normal business hours when so delivered or, if delivered by hand outside normal business hours, at the next start of normal business hours; or
 - 27.2.2 if sent by first class recorded delivery mail on a normal Business Day, at 9.00 am on the second Business Day subsequent to the day of posting, or, if the notice was not posted on a Business Day, at 9.00 am on the third Business Day subsequent to the day of posting; or

27.2.3 if sent by email, if sent within normal business hours when so sent or, if sent outside normal business hours, at the next start of normal business hours provided the sender has either received an electronic confirmation of delivery or has telephoned the recipient to inform the recipient that the emailhas been sent.

28 Assignment, novation and Sub-contracting

- 28.1 The Supplier shall not, except where Clause 28.2 of this Schedule 2 applies, assign, Sub-contract, novate, create a trust in, or in any other way dispose of the whole or any part of this Contract without the prior consent in writing of the Authority, such consent not to be unreasonably withheld or delayed. If the Supplier Sub-contracts any of its obligations under this Contract, every act or omission of the Sub-contractor shall for the purposes of this Contract be deemed to be the act or omission of the Supplier and the Supplier shall be liable to the Authority as if such act or omission had been committed or omitted by the Supplier itself.
- 28.2 Notwithstanding Clause 28.1 of this Schedule 2, the Supplier may assign to a third party ("**Assignee**") the right to receive payment of any sums due and owing to the Supplier under this Contract for which an invoice has been issued. Any assignment under this Clause 28.2 of this Schedule 2 shall be subject to:
 - 28.2.1 the deduction of any sums in respect of which the Authority exercises its right of recovery under Clause 9.10 of this Schedule 2;
 - 28.2.2 all related rights of the Authority in relation to the recovery of sums due but unpaid;
 - 28.2.3 the Authority receiving notification of the assignment and the date upon which the assignment becomes effective together with the Assignee's contact information and bank account details to which the Authority shall make payment;
 - 28.2.4 the provisions of Clause 9 of this Schedule 2 continuing to apply in all other respects after the assignment which shall not be amended without the prior written approval of the Authority; and
 - 28.2.5 payment to the Assignee being full and complete satisfaction of the Authority's obligation to pay the relevant sums in accordance with this Contract.
- 28.3 Any authority given by the Authority for the Supplier to Sub-contract any of its obligations under this Contract shall not impose any duty on the Authority to enquire as to the competency of any authorised Sub-contractor. The Supplier shall ensure thatany authorised Sub-contractor has the appropriate capability and capacity to perform the relevant obligations and that the obligations carried out by such Sub- contractor arefully in accordance with this Contract.
- 28.4 Where the Supplier enters into a Sub-contract in respect of any of its obligations under this Contract relating to the manufacture, supply, delivery or installation of or training in relation to the Goods, the Supplier shall include provisions in each such Sub- contract, unless otherwise agreed with the Authority in writing, which:

- 28.4.1 contain at least equivalent obligations as set out in this Contract in relation to such manufacture, supply, delivery or installation of or training in relation to the Goods to the extent relevant to such Sub-contracting;
- 28.4.2 contain at least equivalent obligations as set out in this Contract in respect of confidentiality, information security, data protection, Intellectual Property Rights, compliance with Law and Guidance and record keeping;
- 28.4.3 contain a prohibition on the Sub-contractor Sub-contracting, assigning or novating any of its rights or obligations under such Sub-contract without the prior written approval of the Authority (such approval not to be unreasonably withheld or delayed);
- 28.4.4 contain a right for the Authority to take an assignment or novation of the Subcontract (or part of it) upon expiry or earlier termination of this Contract;
- 28.4.5 requires the Supplier or other party receiving goods under the contract to consider and verify invoices under that contract in a timely fashion;
- 28.4.6 provides that if the Supplier or other party fails to consider and verify an invoice in accordance with Clause 28.4.5 of this Schedule 2, the invoice shall be regarded as valid and undisputed for the purpose of Clause 28.4.7 after a reasonable time has passed;
- 28.4.7 requires the Supplier or other party to pay any undisputed sums which are due from it to the Sub-contractor within a specified period not exceeding thirty (30) days of verifying that the invoice is valid and undisputed;
- 28.4.8 permitting the Supplier to terminate, or procure the termination of, the relevant Sub-contract in the event the Sub-contractor fails to comply in the performance of its Sub-contract with legal obligations in the fields of environmental, social or labour Law where the Supplier is required to replace such Sub-contractor in accordance with Clause 15.7.4 of this Schedule 2;
- 28.4.9 permitting the Supplier to terminate, or to procure the termination of, the relevant Sub-contract where the Supplier is required to replace such Sub-contractor in accordance with Clause 28.5 of this Schedule 2; and
- 28.4.10 requires the Sub-contractor to include a clause to the same effect as this Clause 28.4 of this Schedule 2 in any Sub-contract which it awards.
- 28.5 Where the Authority considers that the grounds for exclusion under Regulation 57 of the Public Contracts Regulations 2015 apply to any Sub-contractor, then:
 - 28.5.1 if the Authority finds there are compulsory grounds for exclusion, the Supplier shall ensure, or shall procure, that such Sub-contractor is replaced or not appointed; or
 - 28.5.2 if the Authority finds there are non-compulsory grounds for exclusion, the Authority may require the Supplier to ensure, or to procure, that such Sub-contractor is replaced or not appointed and the Supplier shall comply with such a requirement.

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- 28.6 The Supplier shall pay any undisputed sums which are due from it to a Sub- contractor within thirty (30) days of verifying that the invoice is valid and undisputed. Where the Authority pays the Supplier's valid and undisputed invoices earlier than thirty (30) days from verification in accordance with any applicable government prompt payment targets, the Supplier shall use its reasonable endeavours to pay its relevant Sub contractors within a comparable timeframe from verifying that an invoice is valid and undisputed.
- 28.7 The Authority shall upon written request have the right to review any Sub-contract entered into by the Supplier in respect of the provision of the Goods and the Supplier shall provide a certified copy of any Sub-contract within five (5) Business Days of the date of a written request from the Authority. For the avoidance of doubt, the Supplier shall have the right to redact any confidential pricing information in relation to such copies of Sub-contracts.
- 28.8 The Authority may at any time transfer, assign, novate, sub -contract or otherwise dispose of its rights and obligations under this Contract or any part of this Contract and the Supplier warrants that it will carry out all such reasonable further acts required to effect such transfer, assignment, novation, sub-contracting or disposal. If the Authority novates this Contract to any body that is not a Contracting Authority, from the effective date of such novation, the party assuming the position of the Authority shall not further transfer, assign, novate, sub-contract or otherwise dispose of its rights and obligations under this Contract or any part of this Contract without the prior written consent of the Supplier, such consent not to be unreasonably withheld or delayed by the Supplier.

29 Prohibited Acts

- 29.1 The Supplier warrants and represents that:
 - 29.1.1 it has not committed any offence under the Bribery Act 2010 or done any of the following ("**Prohibited Acts**"):
 - (i) offered, given or agreed to give any officer or employee of the Authority any gift or consideration of any kind as an inducement or reward for doing or not doing or for having done or not having done any act in relation to the obtaining or performance of this or any other agreement with the Authority or for showing or not showing favour or disfavour to any person in relation to this or any other agreement with the Authority; or
 - (ii) in connection with this Contract paid or agreed to pay any commission other than a payment, particulars of which (including the terms and conditions of the agreement for its payment) have been disclosed in writing to the Authority; and
 - 29.1.2 it has in place adequate procedures to prevent bribery and corruption, as contemplated by section 7 of the Bribery Act 2010.
- 29.2 If the Supplier or its Staff (or anyone acting on its or their behalf) has done or does any of the Prohibited Acts or has committed or commits any offence under the Bribery Act 2010 with or without the knowledge of the Supplier in relation to this or any other agreement with the Authority:

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- 29.2.1 the Authority shall be entitled:
 - (i) to terminate this Contract and recover from the Supplier the amount of any loss resulting from the termination;
 - (ii) to recover from the Supplier the amount or value of any gift, consideration or commission concerned; and
 - to recover from the Supplier any other loss or expense sustained in consequence of the carrying out of the Prohibited Act or the commission of the offence under the Bribery Act 2010;
- 29.2.2 any termination under Clause 29.2.1 of this Schedule 2 shall be without prejudice to any right or remedy that has already accrued, or subsequently accrues, to the Authority; and
- 29.2.3 notwithstanding the Dispute Resolution Procedure, any Dispute relating to:
 - (i) the interpretation of Clause 29 of this Schedule 2; or
 - (ii) the amount or value of any gift, consideration or commission,

shall be determined by the Authority, acting reasonably, and the decision shall be final and conclusive.

30 General

- 30.1 Each of the Parties is independent of the other and nothing contained in this Contract shall be construed to imply that there is any relationship between the Parties of partnership or of principal/agent or of employer/employee nor are the Parties hereby engaging in a joint venture and accordingly neither of the Parties shall have any right or authority to act on behalf of the other nor to bind the other by agreement or otherwise, unless expressly permitted by the terms of this Contract.
- 30.2 Failure or delay by either Party to exercise an option or right conferred by this Contract shall not of itself constitute a waiver of such option or right.
- 30.3 The delay or failure by either Party to insist upon the strict performance of any provision, term or condition of this Contract or to exercise any right or remedy consequent upon such breach shall not constitute a waiver of any such breach or any subsequent breach of such provision, term or condition.
- 30.4 Any provision of this Contract which is held to be invalid or unenforceable in any jurisdiction shall be ineffective to the extent of such invalidity or unenforceability without invalidating or rendering unenforceable the remaining provisions of this Contract and any such invalidity or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provisions in any other jurisdiction.
- 30.5 Each Party acknowledges and agrees that it has not relied on any representation, warranty or undertaking (whether written or oral) in relation to the subject matter of this Contract and therefore irrevocably and unconditionally waives any rights it may have to claim damages against the other Party for any misrepresentation or undertaking (whether made carelessly or not) or for breach of any warranty unless

the representation, undertaking or warranty relied upon is set out in this Contract or unless such representation, undertaking or warranty was made fraudulently.

- 30.6 Each Party shall bear its own expenses in relation to the preparation and execution of this Contract including all costs, legal fees and other expenses so incurred.
- 30.7 The rights and remedies provided in this Contract are independent, cumulative and not exclusive of any rights or remedies provided by general law, any rights or remedies provided elsewhere under this Contract or by any other contract or document. In this Clause 30.7 of this Schedule 2, right includes any power, privilege, remedy, or proprietary or security interest.
- 30.8 A person who is not a party to this Contract shall have no right to enforce any terms of it which confer a benefit on such person. No such person shall be entitled to object to or be required to consent to any amendment to the provisions of this Contract.
- 30.9 This Contract, any variation in writing signed by an authorised representative of each Party and any document referred to (explicitly or by implication) in this Contract or any variation to this Contract, contain the entire understanding between the Supplier and the Authority relating to the supply of the Goods to the exclusion of all previous agreements, confirmations and understandings and there are no promises, terms, conditions or obligations whether oral or written, express or implied other than those contained or referred to in this Contract. Nothing in this Contract seeks to exclude either Party's liability for Fraud. Any tender conditions and/or disclaimers set out in the Authority's procurement documentation leading to the award of this Contract shall form part of this Contract.
- 30.10 This Contract, and any Dispute or claim arising out of or in connection with it or its subject matter (including any non-contractual claims), shall be governed by, and construed in accordance with, the laws of England and Wales.
- 30.11 Subject to Clause 22 of this Schedule 2, the Parties irrevocably agree that the courts of England and Wales shall have non-exclusive jurisdiction to settle any Dispute or claim that arises out of or in connection with this Contract or its subject matter.
- 30.12 All written and oral communications and all written material referred to under this Contract shall be in English.

Schedule 3

Information and Data Provisions

1 <u>Confidentiality</u>

- 1.1 In respect of any Confidential Information it may receive directly or indirectly from the other Party ("**Discloser**") and subject always to the remainder of Clause 1 of this Schedule 3, each Party ("**Recipient**") undertakes to keep secret and strictly confidential and shall not disclose any such Confidential Information to any third party without the Discloser's prior written consent provided that:
 - 1.1.1 the Recipient shall not be prevented from using any general knowledge, experience or skills which were in its possession prior to the Commencement Date;
 - 1.1.2 the provisions of Clause 1 of this Schedule 3 shall not apply to any Confidential Information:
 - (i) which is in or enters the public domain other than by breach of this Contract or other act or omissions of the Recipient;
 - (ii) which is obtained from a third party who is lawfully authorised to disclose such information without any obligation of confidentiality;
 - (iii) which is authorised for disclosure by the prior written consent of the Discloser;
 - (iv) which the Recipient can demonstrate was in its possession without any obligation of confidentiality prior to receipt of the Confidential Information from the Discloser; or
 - (v) which the Recipient is required to disclose purely to the extent to comply with the requirements of any relevant stock exchange.
- 1.2 Nothing in Clause 1 of this Schedule 3 shall prevent the Recipient from disclosing Confidential Information where it is required to do so by judicial, administrative, governmental or regulatory process in connection with any action, suit, procee dings or claim or otherwise by applicable Law, including the Freedom of Information Act 2000 ("FOIA"), Codes of Practice on Access to Government Information, on the Discharge of Public Authorities' Functions or on the Management of Records (" Codes of Practice") or the Environmental Information Regulations 2004 (" Environmental Regulations").
- 1.3 The Authority may disclose the Supplier's Confidential Information:
 - 1.3.1 on a confidential basis, to any Contracting Authority (the Parties agree that all Contracting Authorities receiving such Confidential Information shall be entitled to further disclose the Confidential Information to other Contracting Authorities on the basis that the information is confidential and is not to be disclosed to a third party which is not part of any Contracting Authority);

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- 1.3.2 on a confidential basis, to any consultant, contractor or other person engaged by the Authority and/or the Contracting Authority receiving such information;
- 1.3.3 to any relevant party for the purpose of the examination and certification of the Authority's accounts;
- 1.3.4 to any relevant party for any examination pursuant to section 6(1) of the National Audit Act 1983 of the economy, efficiency and effectiveness with which the Authority has used its resources;
- 1.3.5 to Parliament and Parliamentary Committees or if required by any Parliamentary reporting requirements; or
- 1.3.6 on a confidential basis, to a proposed successor body in connection with any proposed or actual, assignment, novation or other disposal of rights, obligations, liabilities or property in connection with this Contract;

and for the purposes of this Contract, references to disclosure "on a confidential basis" shall mean the Authority making clear the confidential nature of such information and that it must not be further disclosed except in accordance with Law or this Clause 1.3 of this Schedule 3.

- 1.4 The Supplier may only disclose the Authority's Confidential Information, and any other information provided to the Supplier by the Authority in relation to this Contract, to the Supplier's Staff or professional advisors who are directly involved in the performance of or advising on the Supplier's obligations under this Contract. The Supplier shall ensure that such Staff or professional advisors are aware of and shall comply with the obligations in Clause 1 of this Schedule 3 as to confidentiality and that all information, including Confidential Information, is held securely, protected against unauthorised use or loss and, at the Authority's written discretion, destroyed securely or returned to the Authority when it is no longer required. The Supplier shall not, and shall ensure that the Staff do not, use any of the Authority's Confidential Information received otherwise than for the purposes of performing the Supplier's obligations in this Contract.
- 1.5 For the avoidance of doubt, save as required by Law or as otherwise set out in this Schedule 3, the Supplier shall not, without the prior written consent of the Authority (such consent not to be unreasonably withheld or delayed), announce that it has entered into this Contract and/or that it has been appointed as a Supplier to the Authority and/or make any other announcements about this Contract.
- 1.6 Clause 1 of this Schedule 3 shall remain in force:
 - 1.6.1 without limit in time in respect of Confidential Information which comprises Personal Data or which relates to national security; and
 - 1.6.2 for all other Confidential Information for a period of three (3) years after the expiry or earlier termination of this Contract unless otherwise agreed in writing by the Parties.

2 Data protection

- 2.1 The Parties acknowledge their respective duties under Data Protection Legislation and shall give each other all reasonable assistance as appropriate or necessary to enable each other to comply with those duties. For the avoidance of doubt, the Supplier shall take reasonable steps to ensure it is familiar with the Data Protection Legislation and any obligations it may have under such Data Protection Legislation and shall comply with such obligations.
- 2.2 Where the Supplier is Processing Personal Data under or in connection with this Contract, the Parties shall comply with the Data Protection Protocol.
- 2.3 The Supplier and the Authority shall ensure that Personal Data is safeguarded at all times in accordance with the Law, and this obligation will include (if transferred electronically) only transferring Personal Data (a) if essential, having regard to the purpose for which the transfer is conducted; and (b) that is encrypted in accordance with any international data encryption standards for healthcare, and as otherwise required by those standards applicable to the Authority under any Law and Guidance (this includes, data transferred over wireless or wired networks, held on laptops, CDs, memory sticks and tapes).
- 2.4 Where any Personal Data is Processed by any Sub-contractor of the Supplier in connection with this Contract, the Supplier shall procure that such Sub-contractor shall comply with the relevant obligations set out in Clause 2 of this Schedule 3, as if such Sub-contractor were the Supplier.
- 2.5 The Supplier shall indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings whatsoever or howsoever arising from the Supplier's unlawful or unauthorised Processing, destruction and/or damage to Personal Data in connection with this Contract.

3 Freedom of Information and Transparency

- 3.1 The Parties acknowledge the duties of Contracting Authorities under the FOIA, Codes of Practice and Environmental Regulations and shall give each other all reasonable assistance as appropriate or necessary to enable compliance with those duties.
- 3.2 The Supplier shall assist and cooperate with the Authority to enable it to comply with its disclosure obligations under the FOIA, Codes of Practice and Environmental Regulations. The Supplier agrees:
 - 3.2.1 that this Contract and any recorded information held by the Supplier on the Authority's behalf for the purposes of this Contract are subject to the obligations and commitments of the Authority under the FOIA, Codes of Practice and Environmental Regulations;
 - 3.2.2 that the decision on whether any exemption to the general obligations of public access to information applies to any request for information received under the FOIA, Codes of Practice and Environmental Regulations is a decision solely for the Authority;

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- 3.2.3 that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier itself is subject to the FOIA, Codes of Practice and Environmental Regulations it will liaise with the Authority as to the contents of any response before aresponse to a request is issued and will promptly (and in any event within two (2) Business Days) provide a copy of the request and any response to the Authority;
- 3.2.4 that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier is not itself subject to the FOIA, Codes of Practice and Environmental Regulations, it will not respond to that request (unless directed to do so by the Authority) and will promptly (and in any event within two (2) Business Days) transfer the request to the Authority;
- 3.2.5 that the Authority, acting in accordance with the Codes of Practice issued and revised from time to time under both section 45 of FOIA, and regulation 16 of the Environmental Regulations, may disclose information concerning the Supplier and this Contract; and
- 3.2.6 to assist the Authority in responding to a request for information, by processing information or environmental information (as the same are defined in FOIA and the Environmental Regulations) in accordance with a records management system that complies with all applicable records management recommendations and codes of conduct issued under section 46 of FOIA, and providing copies of all information requested by the Authority within five (5) Business Days of that request and without charge.
- 3.3 The Parties acknowledge that, except for any information which is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations, the content of this Contract is not Confidential Information.
- 3.4 Notwithstanding any other term of this Contract, the Supplier consents to the publication of this Contract in its entirety (including variations), subject only to the redaction of information that is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations.
- 3.5 In preparing a copy of this Contract for publication under Clause 3.4 of this Schedule 3, the Authority may consult with the Supplier to inform decision making regarding any redactions but the final decision in relation to the redaction of information will be at the Authority's absolute discretion.
- 3.6 The Supplier shall assist and cooperate with the Authority to enable the Authority to publish this Contract.
- 3.7 Where any information is held by any Sub-contractor of the Supplier in connection with this Contract, the Supplier shall procure that such Sub-contractor shall comply with the relevant obligations set out in Clause 3 of this Schedule 3, as if such Sub- contractor were the Supplier.

4 Information Security

- 4.1 Without limitation to any other information governance requirements set out in this Schedule 3, the Supplier shall:
 - 4.1.1 notify the Authority forthwith of any information security breaches or near misses (including without limitation any potential or actual breaches of confidentiality or actual information security breaches) in line with the Authority's information governance Policies; and
 - 4.1.2 fully cooperate with any audits or investigations relating to information security and any privacy impact assessments undertaken by the Authority and shall provide full information as may be reasonably requested by the Authority in relation to such audits, investigations and assessments.

Schedule 4

Definitions and Interpretations

1 <u>Definitions</u>

1.1 In this Contract the following words shall have the following meanings unless the context requires otherwise:

"Authority"	means the authority named on the Form of Contract;
"Authority Confirmation"	means the written confirmation provided (or deemed to be provided) by the Authority that the Goods appear to have been correctly supplied, installed and commissioned ready for use;
"Authority's Obligations"	means the Authority's further obligations, if any, referred to in the Contract;
"Breach Notice"	means a written notice of breach given by one Party to the other, notifying the Party receiving the notice of its breach of this Contract;
"Business Continuity Event"	means any event or issue that could impact on the operations of the Supplier and its ability to supply the Goods including an influenza pandemic and any Force Majeure Event;
"Business Continuity Plan"	means the Supplier's business continuity plan which includes its plans for continuity of the supply of the Goods during a Business Continuity Event;
"Business Day"	means any day other than Saturday, Sunday, Christmas Day, Good Friday or a statutory bank holiday in England and Wales;
"Codes of Practice"	shall have the meaning given to the term in Clause 1.2 of Schedule 3;
"Commencement Date"	means the date of this Contract;
"Commercial Schedule"	means the document set out at Schedule 7;
"Confidential Information"	means information, data and material of any nature, which either Party may receive or obtain in connection with the conclusion and/or operation of the Contract including any procurement process which is:
	(a) Personal Data;
	 (b) designated as confidential by either party or that ought reasonably to be considered as confidential (however it is conveyed or on whatever media it is stored); and/or

	(c) Policies and such other documents which the Supplier may obtain or have access to through the Authority's intranet;
"Contract"	means the contract comprising the documents detailed on the Form of Contract;
"Contracting Authority"	means any contracting authority as defined in regulation 3 of the Public Contracts Regulations 2015 (SI 2015/102) (as amended), other than the Authority;
"Contract Manager"	means for the Authority and for the Supplier the individuals specified in the Specification and Tender Response Document or such other person notified by a Party to the other Party from time to time in accordance with Clause 8.1 of Schedule 2;
"Contract Price"	means the price exclusive of VAT that is payable to the Supplier by the Authority under the Contract for the full and proper performance by the Supplier of its obligations under the Contract;
"Controller"	shall have the same meaning as set out in the GDPR;
"Data Protection Legislation"	means (i) the Data Protection Act 2018 to the extent that it relates to processing of personal data and privacy; (ii) the GDPR, the Law Enforcement Directive (Directive (EU) 2016/680) and any applicable national implementing Law as amended from time to time; and (iii) all applicable Law about the processing of personal data and privacy;
"Data Protection Protocol"	means any document of that name as provided to the Supplier by the Authority (as amended from time to time in accordance with its terms), which shall include, without limitation, any such document appended to Schedule 3 (Information and Data Provisions) of this Contract;
"Defective Goods"	has the meaning given under Clause 4.6 of Schedule 2;
"Dispute(s)"	means any dispute, difference or question of interpretation or construction arising out of or in connection with this Contract, including any dispute, difference or question of interpretation relating to the Goods and/or Installation and Commissioning Services and/or Maintenance Services, any matters of contractual construction and interpretation relating to the Contract, or any matter where this Contract directs the Parties to resolve an issue by reference to the Dispute Resolution Procedure;
"Dispute Notice"	means a written notice served by one Party to the other stating that the Party serving the notice believes there is a Dispute;
"Dispute Resolution Procedure"	means the process for resolving Disputes as set out in Clause 22 of Schedule 2 and, for avoidance of doubt, is subject to

	Clause 29.2.3 of Schedule 2;
"DOTAS"	means the Disclosure of Tax Avoidance Schemes rules which require a promoter of tax schemes to tell HM Revenue and Customs of any specified notifiable arrangements or proposals and to provide prescribed information on those arrangements or proposals within set time limits as contained in Part 7 of the Finance Act 2004 and in secondary legislation made under vires contained in Part 7 of the Finance Act 2004 and as extended to National Insurance Contributions by the National Insurance Contributions (Application of Part 7 of the Finance Act 2004) Regulations 2012, SI 2012/1868 made under s.132A Social Security Administration Act 1992;
"Electronic Trading System(s)"	means such electronic data interchange system and/or world wide web application and/or other application with such message standards and protocols as the Authority may specify from time to time;
"Environmental Regulations"	shall have the meaning given to the term in Clause 1.2 of Schedule 3;
"eProcurement	means the NHS eProcurement Strategy available via:
Guidance"	http://www.gov.uk/government/collections/nhs-procurement
	together with any further Guidance issued by the Department of Health & Social Care in connection with it;
"Equality Legislation"	means any and all legislation, applicable guidance and statutory codes of practice relating to equality, diversity, non- discrimination and human rights as may be in force in England and Wales from time to time including, but not limited to, the Equality Act 2010, the Part-time Workers (Prevention of Less Favourable Treatment) Regulations 2000 and the Fixed -term Employees (Prevention of Less Favourable Treatment) Regulations 2002 (SI 2002/2034) and the Human Rights Act 1998;
"FOIA"	shall have the meaning given to the term in Clause 1.2 of Schedule 3;
"Force Majeure Event"	means any event beyond the reasonable control of the Party in question to include, without limitation:
	 (a) war including civil war (whether declared or undeclared), riot, civil commotion or armed conflict materially affecting either Party's ability to perform its obligations under this Contract;
	(b) acts of terrorism;
	(c) flood, storm or other natural disasters;
	(d) fire;
	(e) unavailability of public utilities and/or access to transport

		networks to the extent no diligent supplier could reasonably have planned for such unavailability as part of its business continuity planning;
	(f)	government requisition or impoundment to the extentsuch requisition or impoundment does not result from anyfailure by the Supplier to comply with any relevant regulations, laws or procedures (including such laws or regulations relating to the payment of any duties or taxes) and subject to the Supplier having used all reasonable legal means to resist such requisition or impoundment;
	(g)	compliance with any local law or governmental order, rule, regulation or direction applicable outside of England and Wales that could not have been reasonably foreseen;
	(h)	industrial action which affects the ability of the Supplier to supply the Goods, but which is not confined to the workforce of the Supplier or the workforce of any Sub- contractor of the Supplier; and
	(i)	a failure in the Supplier's and/or Authority's supply chain to the extent that such failure is due to any event suffered by a member of such supply chain, which would also qualify as a Force Majeure Event in accordance with this definition had it been suffered by one of the Parties;
	United	cluding, for the avoidance of doubt, the withdrawal of the Kingdom from the European Union and any related stances, events, changes or requirements;
"Form of Contract"	means	s the form of contract signed by the Parties;
"Fraud"	means to this conspi	s any offence under any law in respect of fraud in relation Contract or defrauding or attempting to defraud or iring to defraud the government, parliament or any acting Authority;
GDPR	means 2016/6	s the General Data Protection Regulation (Regulation (EU) 579);
"General Anti-Abuse Rule"	(b) an co	e legislation in Part 5 of the Finance Act 2013; and y future legislation introduced into parliament to unteract tax advantages arising from abusive rangements to avoid national insurance contributions;
"Good Industry Practice"	risk ma would experi	s the exercise of that degree of skill, diligence, prudence, anagement, quality management and foresight which reasonably and ordinarily be expected from a skilled and enced supplier engaged in the manufacture and/or supply ds similar to the Goods under the same or similar

	circumstances as those applicable to this Contract, including in accordance with any codes of practice published by relevant trade associations;
"Goods"	means all goods, materials or items that the Supplier is required to supply to the Authority under this Contract (including, without limitation, the Specification which sets out the requirements of the Authority as issued to tenderers as part of the procurement process and the Supplier's response to these requirements);
"Guidance"	means any applicable guidance, direction or determination and any policies, advice or industry alerts which apply to the Goods, to the extent that the same are published and publicly available or the existence or contents of them have been notified to the Supplier by the Authority and/or have been published and/or notified to the Supplier by the Department of Health & Social Care, Monitor, NHS England, the Medicines and Healthcare Products Regulatory Agency, the European Medicine Agency the European Commission, the Care Quality Commission and/or any other regulator or competent body;
"Halifax Abuse Principle"	means the principle explained in the CJEU Case C-255/02 Halifax and others;
"Installation and Commissioning Services"	means, if applicable, the installation and commissioning services set out this Contract (including, without limitation the Specification and Tender Response Document and Schedule 5);
"Intellectual Property Rights"	means all patents, copyright, design rights, registered designs, trade marks, know-how, database rights, confidential formulae and any other intellectual property rights and the rights to apply for patents and trade marks and registered designs;
"KPI"	means the key performance indicators as set out in the Specification and Tender Response Document;
"Law"	means any applicable legal requirements including, without limitation,:
	 (a) any applicable statute or proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument as applicable in England and Wales;
	(b) any applicable European Union obligation, directive, regulation, decision, law or right (including any such obligations, directives, regulations, decisions, laws or rights that are incorporated into the law of England and Wales or given effect in England and Wales by any applicable statute, proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument);
	(c) any enforceable community right within the meaning of section 2(1) European Communities Act 1972;
	(d) any applicable judgment of a relevant court of law which

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	is a binding precedent in England and Wales;
	(e) requirements set by any regulatory body as applicable in England and Wales;
	(f) any relevant code of practice as applicable in England and Wales; and
	 (g) any relevant collective agreement and/or international law provisions (to include, without limitation, as referred to in (a) to (f) above);
"Maintenance Inventory"	means the maintenance inventory as referred to at Clause 4.1.1 of Schedule 6;
"Maintenance Services"	means, if applicable, the maintenance services set out in this Contract (including, without limitation the Specification and Tender Response Document and Schedule 6);
"NHS"	means the National Health Service;
"Non-performed Services"	has the meaning give under Clause 11.1 of Schedule 6;
"Occasion of Tax Non- Compliance"	means: (a) any tax return of the Supplier submitted to a Relevant Tax
	Authority on or after 1 October 2012 is found on or after 1 April 2013 to be incorrect as a result of:
	 (i) a Relevant Tax Authority successfully challenging the Supplier under the General Anti-Abuse Rule or the Halifax Abuse Principle or under any tax rules or legislation that have an effect equivalent or similar to the General Anti-Abuse Rule or the Halifax Abuse Principle;
	 (ii) the failure of an avoidance scheme which the Supplier was involved in, and which was, or should have been, notified to a Relevant Tax Authority under the DOTAS or any equivalent or similar regime; and/or
	(b) any tax return of the Supplier submitted to a Relevant Tax Authority on or after 1 October 2012 gives rise, on or after 1 April 2013, to a criminal conviction in any jurisdiction for tax related offences which is not spent at the Effective Date or to a civil penalty for fraud or evasion;
"Optional Provisions"	means the optional provisions set out in Schedule 1;
"Party"	means the Authority or the Supplier as appropriate and Parties means both the Authority and the Supplier;
"Personal Data"	shall have the same meaning as set out in the GDPR;
"Policies"	means the policies, rules and procedures of the Authority as notified to the Supplier from time to time;

"Premises and Locations"	means the Authority's premises and locations where the Goods are to be installed, commissioned and located.
"Pre-Acquisition Questionnaire"	means any pre-acquisition questionnaire or documents with a similar title or purpose issued by the Authority and completed by the Supplier relevant to the Goods;
"Process"	shall have the same meaning as set out in the GDPR. " Processing " and " Processed " shall be construed accordingly;
"Processor"	shall have the same meaning as set out in the GDPR;
"Product Information"	means information concerning the Goods as may be reasonably requested by the Authority and supplied by the Supplier to the Authority in accordance with Clause 20 of Schedule 2 for inclusion in the Authority's product catalogue from time to time;
"Purchase Order"	means the purchase order required by the Authority's financial systems;
"Rejected Goods"	has the meaning given under Clause 4.2 of Schedule 2;
"Relevant Tax Authority"	means HM Revenue and Customs, or, if applicable, a tax authority in the jurisdiction in which the Supplier is established;
"Remedial Proposal"	has the meaning given under Clause 15.3 of Schedule 2;
"Requirement to Recall"	has the meaning given under Clause 4.9 of Schedule 2;
"Specification and Tender Response Document"	means the Authority's requirements in the form of its specification and other statements and requirements, the Supplier's responses, proposals and/or method statements to meet those requirements, and any clarifications to the Supplier's responses, proposals and/or method statements. Should there be a conflict between these parts of the Specification and Tender Response Document, the order of priority for construction purposes shall be (1) the Authority's requirements; (2) any clarification to the Supplier's responses, proposals and/or method statements, and (3) the Supplier's responses, proposals and/or method statements;
"Staff"	means all persons employed or engaged by the Supplier to perform its obligations under this Contract including any Sub- contractors and person employed or engaged by such Sub- contractors;
"Sub-contract"	means a contract between two or more suppliers, at any stage of remoteness from the Supplier in a sub-contracting chain, made wholly or substantially for the purpose of performing (or contributing to the performance of) the whole or any part of this Contract;

"Sub-contractor"	means a party to a Sub-contract other than the Supplier;
"Supplier"	means the supplier named on the Form of Contract;
"Supplier Code of Conduct"	means the code of that name published by the Government Commercial Function originally dated September 2017, as may be amended, restated, updated, re-issued or re-named from time to time;
"Term"	means the term as set out in the Form of Contract;
"Termination Notice"	means a written notice of termination given by one Party to the other notifying the Party receiving the notice of the intention of the Party giving the notice to terminate this Contract on a specified date and setting out the grounds for termination;
"Third Party Body"	has the meaning given under Clause 8.5 of Schedule 2; and
"VAT"	means value added tax chargeable under the Value Added Tax Act 1994 or any similar, replacement or extra tax.

- 1.2 References to any Law shall be deemed to include a reference to that Law as amended, extended, consolidated, re-enacted, restated, implemented or transposed from time to time.
- 1.3 References to any legal entity shall include any body that takes over responsib ility for the functions of such entity.
- 1.4 References in this Contract to a "Schedule", "Appendix", "Paragraph" or to a "Clause" are to schedules, appendices, paragraphs and clauses of this Contract.
- 1.5 References in this Contract to a day or to the calculation of time frames are references to a calendar day unless expressly specified as a Business Day.
- 1.6 Unless set out in the Commercial Schedule as a chargeable item and subject to Clause 30.6 of Schedule 2, the Supplier shall bear the cost of complying with its obligations under this Contract.
- 1.7 The headings are for convenience only and shall not affect the interpretation of this Contract.
- 1.8 Words denoting the singular shall include the plural and vice versa.
- 1.9 Where a term of this Contract provides for alist of one or more items following the word "including" or "includes" then such list is not to be interpreted as an exhaustive list. Any such list shall not be treated as excluding any item that might have been included in such list having regard to the context of the contractual term in question. General words are not to be given a restrictive meaning where they are followed by examples intended to be included within the general words.
- 1.10 Where there is a conflict between the Supplier's responses to the Authority's requirements and any other part of this Contract, such other part of this Contract shall prevail.

- 1.11 Where a document is required under this Contract, the Parties may agree in writing that this shall be in electronic format only.
- 1.12 Any Breach Notice issued by a Party in connection with this Contract shall not be invalid due to it containing insufficient information. A Party receiving a Breach Notice ("**Receiving Party**") may ask the Party that issued the Breach Notice ("**Issuing Party**") to provide any further information in relation to the subject matter of the Breach Notice that it may reasonably require to enable it to understand the Breach Notice and/or to remedy the breach. The Issuing Party shall not unreasonably withhold or delay the provision of such further information as referred to above as may be requested by the Receiving Party but no such withholding or delay shall invalidate the Breach Notice.
- 1.13 Any terms defined as part of a Schedule or other document forming part of this Contract shall have the meaning as defined in such Schedule or document.

Schedule 5

Installation and Commissioning Services

1 Installation and Commissioning Services

- 1.1 The Goods shall be installed and commissioned at the relevant Premises and Locations by the Supplier as set out in the Specification and Tender Response Document or as otherwise agreed by the Authority in writing.
- 1.2 The Supplier shall provide the Installation and Commissioning Services:
 - 1.2.1 promptly and in any event within any time limits as may be set out in this Contract;
 - 1.2.2 in accordance with all other provisions of this Contract;
 - 1.2.3 using reasonable skill and care;
 - 1.2.4 in accordance with any quality assurance standards as set out in the Contract;
 - 1.2.5 in accordance with the Law and with Guidance;
 - 1.2.6 in accordance with Good Industry Practice;
 - 1.2.7 in accordance with the original manufacture's guidelines and recommendations relating to the Goods being installed and commissioned;
 - 1.2.8 in accordance with the Policies;
 - 1.2.9 in a professional and courteous manner; and
 - 1.2.10 using appropriately skilled, trained and experienced Staff.
- 1.3 The Supplier will promptly notify the Authority of any health and safety hazard which arises, or the Supplier is aware may arise, in connection with the Installation and Commissioning Services and take such steps as are reasonably necessary to ensure the health and safety of persons likely to be affected by such hazards.

2 Inspection and Testing

- 2.1 Once the Goods have been installed and commissioned, the Supplier shall inform the Authority in writing that the Goods are ready for use. The following process will then apply:
 - 2.1.1 within five (5) Business Days of receipt of such written confirmation from the Supplier that the Goods are ready to use, the Authority may carry out any such reasonable inspections and testing of the Goods as the Authority deems appropriate (in accordance with the relevant manufacturers' technical manuals relating to the Goods and/or as otherwise set out in the Specification and Tender Response Document and/or as otherwise agreed by the Parties in writing) to confirm that the

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Goods comply with the requirements of this Contract and are ready for use;

- 2.1.2 as part of the Contract Price, the Supplier shall provide the Authority with all reasonable assistance and/or information requested by the Authority in relation to any such reasonable inspections and testing of the Goods;
- 2.1.3 if the Authority on inspection and testing is of the view that the Goods have been supplied, installed and commissioned (as appropriate) in conformance with the requirements of this Contract and are ready for use, it shall issue an Authority Confirmation to this effect to the Supplier;
- 2.1.4 if the Authority on inspection and testing is not of the view that the Goods have been supplied, installed and commissioned (as appropriate) in conformance with the requirements of this Contract and are ready for use, it shall inform the Supplier in writing and Clauses 2.3 and 2.4 of Schedule 5 shall apply; and
- 2.1.5 if the Authority chooses not to inspect and/or test the Goods, then the Authority shall be deemed to have provided an Authority Confirmation in relation to such Goods on the sixth (6th) Business Day following receipt by the Authority of the written confirmation from the Supplier in accordance with Clause 2.1.1 of this Schedule 5 that the Goods are ready to use.
- 2.2 The issue by the Authority of any Authority Confirmation shall be a confirmation that the correct Goods appear to have been supplied and reasonable installation and commissioning procedures look to have been followed by the Supplier in accordance with the requirements and standards of this Contract. It does not imply any acceptance of such Goods or any endorsement of such installation and commissioning procedures. Responsibility for supplying the Goods in accordance with the requirements and standards of the Contract and the appropriateness of any installation and commissioning procedures shall remain with the Supplier notwithstanding any such Authority Confirmation.
- 2.3 Without prejudice to any other rights and remedies of the Authority under this Contract, in relation to any failure by the Supplier to supply, install or commission the correct Goods in accordance with the requirements and standards of this Contract, the Supplier shall, at its own expense as part of the Contract Price, forthwith re-supply, reinstall and/or re-commission the Goods until such time as Goods in compliance with the requirements of this Contract are delivered, installed, and commissioned to the reasonable satisfaction of the Authority and the Authority has provided an Authority Confirmation to the Supplier to this effect. The Contract Price payable by the Authority under this Contract may be withheld by the Authority in full or part (to be determined at the Authority's sole discretion) until the Goods are supplied, installed and commissioned in accordance with the requirements and standards of this Contract to the reasonable satisfaction of the Authority and the Authority has provided its Authority Confirmation to this effect.
- 2.4 In the event of any Dispute between the Authority and the Supplier regarding the issue of an Authority Confirmation, the Dispute shall be dealt with in accordance with the Dispute Resolution Procedure.
- 2.5 In the event that the Specification and Tender Response Document states that Goods shall be installed and commissioned on a phased basis and/or upon request,

then the process for the inspection and testing of Goods set out in Clauses 2.1 to 2.4 (inclusive) of this Schedule 5 shall apply to the Goods within each phase and/or instance of supply.

2.6 In the event that the Specification and Tender Response Document stipulates are fresh programme and/or that substitute or replacement Goods shall otherwise be installed in accordance with the requirements of this Contract (to include, without limitation, in connection with any Maintenance Services), then, following the installation and commissioning of the replacement Goods, the process for the inspection and test ing of Goods set out in Clauses 2.1 to 2.4 (inclusive) of this Schedule 5 shall apply in relation to the inspection and testing of any substitute or replacement Goods.

3 Relocation of Goods

- 3.1 Upon reasonable written notice from the Authority, the Supplier shall, as part of the Installation and Commissioning Services, relocate such Goods within the Premises and Locations or to another location and the process for the inspection and testing of Goods set out in Clauses 2.1 to 2.4 (inclusive) of this Schedule 5 shall apply in relation to the inspection and testing of any relocated Goods.
- 3.2 The Authority shall meet the Supplier's reasonable charges and expenses incurred in complying with Clause 3.1 of this Schedule 5 provided that such reasonable charges and expenses are approved in writing by the Authority prior to being incurred by the Supplier.

4 Supplier's obligation to make good any damage

4.1 The Supplier shall make good at the Supplier's expense any damage to any property or equipment caused by the installation, commissioning, removal and/or relocation of the Goods by the Supplier.

Schedule 6

Maintenance Services

1 <u>Maintenance Services</u>

- 1.1 From the point set out in the Specification and Tender Response Document at which Maintenance Services are triggered or as otherwise agreed by the Parties in writing taking into account any warranty period applicable to the Goods, all Goods forming part of the Maintenance Inventory shall be maintained throughout the Term by the Supplier so as to comply with:
 - 1.1.1 any applicable specification set out in this Contract (to include, without limitation, the provisions of the Authority's requirements set out in the Specification and Tender Response Document and the Supplier's response to such requirements set out as part of the Specification and Tender Response Document); and
 - 1.1.2 any applicable manufacturers' specifications.
- 1.2 The Supplier shall provide the Maintenance Services:
 - 1.2.1 promptly and in any event within any time limits as may be set out in this Contract;
 - 1.2.2 in accordance with all other provisions of this Contract;
 - 1.2.3 using reasonable skill and care;
 - 1.2.4 in accordance with any quality assurance standards as set out in the Contract;
 - 1.2.5 in accordance with the Law and with Guidance;
 - 1.2.6 in accordance with Good Industry Practice;
 - 1.2.7 in accordance with the original manufacture's guidelines and recommendations relating to the Goods being maintained;
 - 1.2.8 in accordance with the Policies;
 - 1.2.9 in a professional and courteous manner; and
 - 1.2.10 using appropriately skilled, trained and experienced Staff.

2 <u>General maintenance requirements</u>

- 2.1 The Supplier, in accordance with Good Industry Practice and the original equipment manufacture's guidelines and recommendations, shall:
 - 2.1.1 provide effective planned preventive maintenance for all Goods to the extent this requirement is set out in the Specification and Tender

Response Document and/or as otherwise agreed between the Parties in writing; and

2.1.2 provide appropriate remedial maintenance for all Goods to the extent this requirement is set out in the Specification and Tender Response Document and/or as otherwise agreed between the Parties in writing.

3 <u>Service visits</u>

3.1 The Supplier shall ensure that the Authority is notified in writing in advance of all service visits to any Premises and Locations and that Staff comply with any relevant Polices and/or reasonable instructions and/or security procedures notified to the Supplier by the Authority from time to time in connection with such site visits.

4 <u>Provision of information</u>

- 4.1 Without prejudice to any specific records keeping requirements set out in this Contract, including as part of the Specification and Tender Response Document, the Supplier shall:
 - 4.1.1 maintain a record of all Goods that are covered by the Maintenance Services ("**Maintenance Inventory**"). For the avoidance of doubt, such Maintenance Inventory shall be deemed to form part of the Specification and Tender Response Document and may be in a single document or separate documents, as amended and/or updated in accordance with this Contract from time to time;
 - 4.1.2 maintain records of all maintenance work carried out on any Goods in connection with this Contract; and
 - 4.1.3 provide all required management information to the Authority promptly upon Authority's written request to demonstrate, to the Authority's reasonable satisfaction, compliance with requirements to provide planned preventative maintenance and, where applicable, remedial maintenance in connection with all Goods listed in the Maintenance Inventory.
- 4.2 Without prejudice to any other audit or information requirements set out as part of this Contract, any records kept by the Supplier in connection with the Maintenance Services, the Maintenance Inventory and any service visits shall be made available by the Supplier for inspection by the Authority and/or its authorised representatives on request.
- 4.3 Subject always to the provisions of Clause 8 of this Schedule 6, the Supplier shall inform the Authority in writing as soon as it becomes aware that either of the following circumstances will, or are likely to, arise in connection with any Goods forming part of the Maintenance Inventory:
 - 4.3.1 the Supplier will no longer be able to maintain the item of Goods as any required third party support will no longer be available (including, without limitation, support from the original equipment manufacturer); or
 - 4.3.2 the Supplier will no longer not be able to obtain from any third party (including, without limitation, the original equipment manufacturer) any

required spare parts and/or consumable items required to provide the Maintenance Services in relation to those Goods.

4.4 Where the Supplier provides information to the Authority under Clause 4.3 of this Schedule 6, it will inform the Authority in writing promptly upon becoming aware that this information has changed or may change.

5 Loan Goods and replacement Goods

- 5.1 Where the Supplier is unable to fix any Goods forming part of the Maintenance Inventory as part of the Maintenance Services during a site visit, and the Specification and Tender Response Document provides for substitute Goods to be provided to the Authority in these circumstances on a loan and/or replacement basis, the Supplier shall:
 - 5.1.1 provide the Authority with such substitute Goods in accordance with the relevant provisions and timescales, as set out in the Specification and Tender Response Document;
 - 5.1.2 comply with any installation, commissioning, inspection and testing processes as may be set out in this Contract or otherwise agreed by the Parties in writing; and
 - 5.1.3 update the Maintenance Inventory accordingly to include any substitute Goods.

Where the Supplier loans Goods to the Authority and subsequently replaces the loaned Goods, the Supplier shall comply with the provisions of Clauses 5.1.2 and 5.1.3 of this Schedule 6 in relation to such replacement of the loaned Goods.

5.2 Subject to Clauses 7 and 8 of this Schedule 6, any Goods added to the Maintenance Inventory in accordance with Clause 5.1.3 of this Schedule 6 will be covered by the Maintenance Services for the remainder of the Term from the point set out in the Specification and Tender Response Document at which Maintenance Services are triggered for such substitute Goods or as otherwise agreed by the Parties in writing taking into account any warranty period applicable to such substitute Goods. For the avoidance of doubt, this Contract shall apply in full to the supply, installation, and commissioning (as applicable) of such substitute Goods.

6 Additional warranties

- 6.1 The Supplier warrants and undertakes that:
 - 6.1.1 when providing the Maintenance Services (including, without limitation, providing any loan or replacement Goods), it shall comply with all timescales and KPIs set out in the Specification and Tender Response Document associated with such requirements;
 - 6.1.2 any replacement parts, consumable items, replacement Goods and/or loan Goods shall be of satisfactory quality, fit for their intendedpurpose, installed (where applicable) in accordance with Good Industry Practice and shall comply with the standards and requirements set out in this Contract;

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- 6.1.3 it will ensure sufficient stock levels of any replacement parts, consumable items, replacement Goods and/or loan Goods to comply with its obligations to provide the Maintenance Services in accordance with the provisions of this Contract;
- 6.1.4 it has and shall maintain a properly documented system of quality controls in respect of the Maintenance Services including, without limitation, covering the supply of any replacement parts, consumable items, replacement Goods and/or loan Goods and shall at all times comply with such quality controls;
- 6.1.5 any equipment it uses in the installation of any replacement parts, consumable items, replacement Goods and/or loan Goods shall comply with all relevant Law and Guidance, be fit for its intended purpose and shall be maintained fully in accordance with the manufacturer's specification;
- 6.1.6 receipt of any replacement parts, consumable items, replacement Goods and/or loan Goods by or on behalf of the Authority and use of such items or of any other related item or information supplied, or made available, to the Authority will not infringe any third party rights, to include without limitation, any Intellectual Property Rights;
- 6.1.7 it will comply with all Law and Guidance in so far as it is relevant to the supply of any replacement parts, consumable items, replacement Goods and/or loan Goods to the Authority; and
- 6.1.8 it will promptly notify the Authority of any health and safety hazard which arises, or the Supplier is aware may arise, in connection with the Maintenance Services including, without limitation, in connection with the supply of any replacement parts, consumable items, replacement Goods and/or loan Goods and take such steps as are reasonably necessary to ensure the health and safety of persons likely to be affected by such hazards.
- 6.2 Where the supply of any replacement parts, consumable items, replacement Goods and/or loan Goods relates to medical devices (as defined under any relevant Law and Guidance), the Supplier warrants and undertakes that it will comply with any such Law and Guidance relating to such activities in relation to such medical devices. In particular, but without limitation, the Supplier warrants that at the point such replacement parts, consumable items, replacement Goods and/or loan Goods are supplied to the Authority, all such items which are medical de vices shall have valid CE marking as required by Law and Guidance and that all relevant marking, authorisation, registration, approval and documentation requirements as required under Law and Guidance relating to the supply, manufacture, assembly, importation, storage, distribution, delivery, or installation of such items shall have been complied with. Without limitation to the foregoing provisions of this Clause 6.2 of this Schedule 6, the Supplier shall, upon written request from the Authority, make available to the Authority evidence of such valid CE marking, and evidence of any other authorisations, registrations, approvals or documentation required.
- 6.3 If the Supplier is in breach of Clause 6.2 of this Schedule 6, in relation to any items supplied to the Authority, then, without prejudice to any other right or remedy of the Authority, the Authority shall be entitled to reject and/or return such items and the

Supplier shall, subject to Clause 13.2 of Schedule 2, indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such breach.

- 6.4 The Supplier agrees to use reasonable endeavours to assign to the Authority upon request the benefit of any warranty, guarantee or similar right which it has against any third party manufacturer or supplier of any replacement parts, consumable items and/or replacement Goods in full or part.
- 6.5 The Supplier further warrants and undertakes to the Authority that it will inform the Authority in writing immediately upon becoming aware that any of the warranties set out in Clause 6 of this Schedule 6 have been breached or there is a risk that any warranties may be breached.

7 The Authority's rights to remove Goods from the Maintenance Inventory

- 7.1 By giving a minimum of thirty (30) days written notice to the Supplier, the Authority may remove any Goods from the Maintenance Inventory and discontinue the Maintenance Services on such Goods in the event that:
 - 7.1.1 it decommissions or replaces the Goods for health and safety reasons and/or for reliability reasons;
 - 7.1.2 it sells, transfers or otherwise disposes of the Goods;
 - 7.1.3 the Goods are lost or stolen; or
 - 7.1.4 the Goods are replaced by the Authority and the replacement Goods are still under warranty.

8 The Supplier's rights to remove Goods from the Maintenance Inventory

- 8.1 By giving a minimum of twelve (12) months written notice to the Authority, the Supplier may remove Goods from the Maintenance Inventory and discontinue the Maintenance Services on such Goods in the following circumstances:
 - 8.1.1 the Supplier will no longer be able to maintain the Goods as any required third party support is no longer available (including, without limitation, support from the original equipment manufacturer); and/or
 - 8.1.2 the Supplier will permanently not be able to obtain from any third party (including, without limitation, the original equipment manuf acturer) any required spare parts and/or consumable items required to provide the Maintenance Services in relation to those Goods.
- 8.2 The Parties acknowledge that:
 - 8.2.1 at all times the Supplier shall be required to provide the Authority with information in accordance with Clauses 4.3 and 4.4 of this Schedule 6 notwithstanding the length of the Term of the Contract or the period of the Term still remaining; and
 - 8.2.2 Clause 8.1 of this Schedule 6 shall only apply where the Term of the Contract exceeds twelve (12) months.

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9 Adjustment to the Contract Price where Goods are removed from the Maintenance Inventory

- 9.1 Following the removal of any Goods from the Maintenance Inventory in accordance with Clauses 7.1 or 8.1 of this Schedule 6:
 - 9.1.1 there shall be a pro-rata adjustment to the Contract Price to account for such removal; and
 - 9.1.2 where applicable, the Supplier shall make a full refund to the Authority in respect of the balance of the Contract Price paid in advance for any period following the removal of such Goods. Such refund shall be paid automatically by the Supplier to the Authority within thirty (30) days following the effective date of the removal of the relevant Goods from the Maintenance Inventory and may be by credit note where the Supplier continues to provide ongoing Maintenance Services to the Authority.
- 9.2 If the Parties are unable to agree the pro-rata adjustment to the Contract Price in accordance with Clause 9.1.1 this Schedule 6 within thirty (30) days of the effective date of the removal of such Goods from the Maintenance Inventory, this failure to agree shall be referred to dispute resolution in accordance with Clause 22 of Schedule 2.

10 Additional termination provisions

- 10.1 If the Authority removes any Goods from the Maintenance Inventory in accordance with Clause 7.1 of this Schedule 6 and no Goods will remain part the Maintenance Inventory following such removal, the Authority may terminate the Maintenance Services by giving a minimum of thirty (30) days written notice to the Supplier. Such notice may be given by the Authority at the same time as it gives the notice of removal of the last remaining Goods in accordance with the Clause 7.1 of this Schedule 6 or at any time afterwards.
- 10.2 If the Supplier removes Goods from the Maintenance Inventory in accordance with Clause 8.1 of this Schedule 6 and no Goods will remain part of the Maintenance Inventory following such removal, the Authority may terminate the Maintenance Services by giving a minimum of thirty (30) days written notice to the Supplier. Such notice may be given by the Authority at any point after it receives the notice of removal of the last remaining Goods in accordance with Clause 8.1 of this Schedule 6 or at any time afterwards, but shall not take effect before the effective date of the removal of such Goods from the Maintenance Inventory.
- 10.3 Following any termination of the Maintenance Services by the Authority in accordance with Clause 10.1 or Clause 10.2 of this Schedule 6, the Supplier shall make a full refund to the Authority in respect of the balance of the Contract Price paid in advance for the Maintenance Services for any period following such termination to the extent such balance has not already been paid to the Authority in accordance with Clause 9.1.2 of this Schedule 6. Such refund shall be paid automatically by the Supplier to the Authority within thirty (30) days following the effective termination date of this Contact.

11 <u>Non-performance</u>

- 11.1 The Supplier acknowledges the critical importance that the Authority places on ensuring that all Goods used by the Authority are properly maintained in a timely manner. Therefore, without prejudice to any other provisions of the Contract, where the Supplier does not provide the Maintenance Services in accordance with any time periods and/or other requirements set out in the Contract (" **Non-performed Services**"), without prejudice to its other right and remedies under this Contract, the Authority may elect to: (i) follow the remedial process set out in Clause 15.3 of Schedule 2; or (ii) the Authority may procure alternative maintenance services from a third party.
- 11.2 The Authority confirms that it will act reasonably at all times when electing to exercise its rights to procure alternative services from a third party under Clause 11.1 of this Schedule 6. In particular, the Authority will only elect to procure alternative services from a third party where the following circumstances apply:
 - 11.2.1 the alternative services are required urgently due to health and safety reasons and/or to keep the relevant Goods operative;
 - 11.2.2 the Supplier has been notified of the urgency of the requirement and its failure to provide the Maintenance Services in accordance with the requirements of this Contract; and
 - 11.2.3 the Supplier has been given a reasonable period of time (taking into account the urgency of the requirement) to perform the Non-performed Services itself. What is a "reasonable period of time" in the particular circumstances shall be determined at the Authority's sole discretion taking into account its obligation under this Clause 11.2 of this Schedule 6 to act reasonably.
- 11.3 In the event that the Authority elects to procure alternative services from a third party in accordance with Clause 11.1 of this Schedule 6, the following provisions shall apply:
 - 11.3.1 where the Supplier has been paid the Contract Price in advance for such Non-performed Services, the Supplier shall (i) refund the Authority the full Contract Price paid; and (ii) pay to the Authority upon demand any additional charges that the Authority has incurred in connection with any alternative services additional to the Contact Price paid to the Supplier; and
 - 11.3.2 where the Supplier has not yet been paid the Contract Price for such Nonperformed Services, the Supplier shall: (i) forfeit the Contact Price for such Maintenance Services; and (ii) pay to the Authority upon demand any additional charges that the Authority has incurred in connection with any alternative services additional to the Contact Price that would have been paid to the Supplier had the Supplier perf ormed the Non-performed Services in accordance with any time periods and/or other requirements set out in the Contract.

12 Supplier's obligation to make good any damage

12.1 The Supplier shall make good at the Supplier's expense any damage to any property or equipment caused by the Supplier when providing the Maintenance Services.

Annex A – Tender Response Document

Tender Questions UKHSA Scientific Purchase of Spectral Cell Sorter System C220070

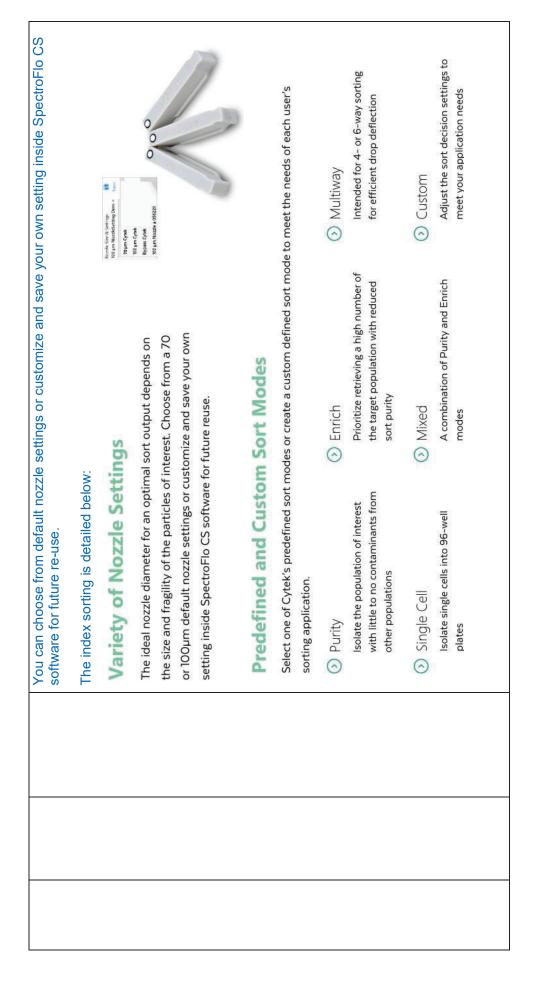
Question number			Mandatory requirements
÷	Pass/Fail	Parameters	The instrument must have the capability for high parameter analysis of a range of mammalian and prokaryotic cells (e.g., bacterial cells) capable of detecting and resolving in-excess of 24 fluorescent parameters within a single sample.
			Yes
			⊠ Yes - Pass
			No – Automatic fail
			The Cytek® Aurora CS combines full spectrum profiling (FSP TM) technology and high-end sorting functionality to enable you to dig deep into your cellular assays.
			To demonstrate the Aurora CS's capabilities, made possible by its advanced electronics design, a 28-color human deep T-cell and NK cell immunophenotyping panel was transferred from the Cytek Aurora. Six low frequency T-cell and NK cell subsets shown below were sorted with a 100 µm nozzle and checked for purity.
			An example of this can be seen below:

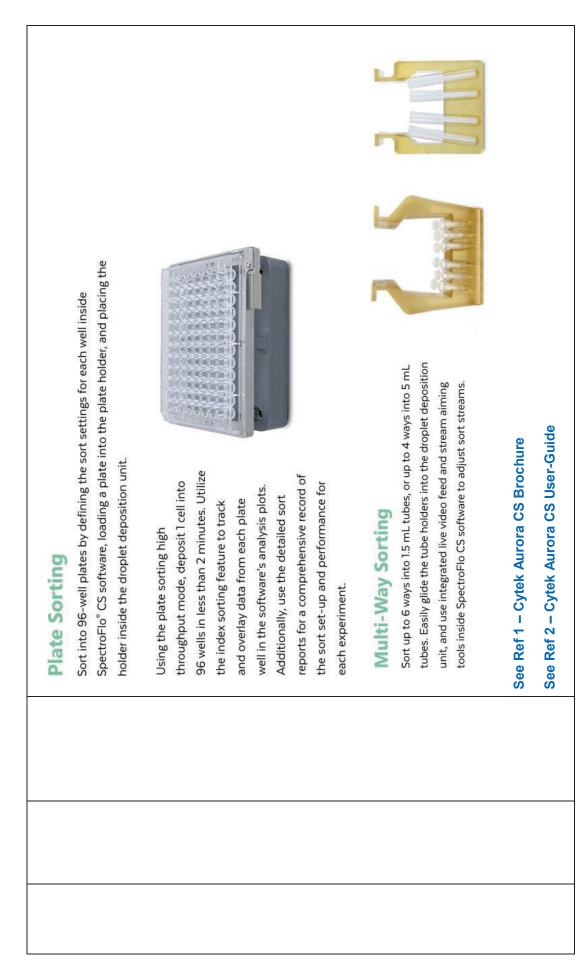
DocuSign Envelope ID: A60957BB-D6D2-4B23-B6B1-6EB7DB76DFD5

ig Panel	Red	APC CCR4	Spark NIR 685 CD56	APC-R700 CD127	APC-H7 CD27	APC/Fire 810 CD38				5 100 210 210 210 100 100 100 100	v contration			uency of each sorted t gate is shown by the green
mmunophenotypir	Yellow-Green	cFluor YG584 CD4	PE/Dazzle 594 CD337	PE-Cy5 CD95	5 PE-Alexa Fluor 700 CD25	PE-Cy7 TIGIT	PE/Fire 810 HLA-DR		ting Hierarchy					The sort gates for each of the six sorted populations are shown in orange in the gating strategy above. The frequency of each sorted population ranged from 0.09 to 0.40% of total cells in the sample. The level in the gating hierarchy for each sort gate is shown by the green rectangle in the upper right corner of each pseudocolor plot, going as deep as 13 levels into the hierarchy.
28-Color Human Deep T-Cell and NK Cell Immunophenotyping Panel	Blue	FITC CD57	Spark Blue 550 CD14	PerCP CD45	PerCP-eFluor 710 TCRYS				Populations Defined Deep Into the Gating Hierarchy			1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		The sort gates for each of the six sorted populations are shown in orange in the gating strategy above. The population ranged from 0.09 to 0.40% of total cells in the sample. The level in the gating hierarchy for ea rectangle in the upper right corner of each pseudocolor plot, going as deep as 13 levels into the hierarchy.
nan Deep T	Violet	BV421 CCR7	BV480 CD62L	BV510 CD3	BV650 CD28	BV750 CXCR5	BV785 PD-1		ons Defined				to the second se	if the six sorted popu 0.09 to 0.40% of tol tht corner of each ps
28-Color Hun	M	BUV395 CD45RA	LIVE/DEAD Blue	BUV563 CCR5	BUV615 CD314	BUV661 CD39	BUV737 CD161	BUV805 CD8	Sort Populati	100 million and 100 million an	CHINA TO A	and the second	COULD RUBBA	The sort gates for each or population ranged from rectangle in the upper n

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			See Ref 1 – Cytek Aurora CS brochure
			See Ref 3 – Cytek Aurora CS Certificate of Uniqueness
			With its onboard 100 mW 405 nm laser, highly sensitive violet SSC detector, narrow beam height, and proprietary flat top laser profile, the Aurora CS has the ability to detect polystyrene particles as small as 200 nm by scatter.
			The Cytek Aurora CS opens the door to a wide variety of small particle applications for further downstream applications.
2.	Pass/Fail	Sorting capability	Please confirm the capability for cell sorting. Include reference to the type and number of tubes and multi- well plates the system can sort into, automation, nozzles, and sort modes
			0-4 scoring
			Up to 6-way sorting into tubes and 96-well plate with index sorting with sufficient information and description as how the system operates – 4 marks
			Up to 4-way sorting into tubes and 96-well plate with index sorting with sufficient information and description as how the system operates – 3 marks
			Up to 6-way sorting into tubes with sufficient information and description as how the system operates – 2 marks
			Up to 4-way sorting into tubes with sufficient information and description as how the system operates – 1 mark
			Up to 2-way sorting into tubes – 0 marks
			The Aurora CS has the capability of performing up to 6 way sorting tubes (1.5mL, 5mL and 15mL tubes) and / or 96- and 384-well plates with nozzle sizes ranging from 70um, 100um and 130um.





 rass/rail	vorkstation	The spectral cell sorter system must include: the cytometer system hardware (cytometer, indice systems, computer workstation) and software applications required for system control, data acquisition, storage and analysis, as well as any other hardware and software peripherals required to support the function of the system.
		Yes
		🛛 Yes - Pass
		No – Automatic fail
		Yes the Cytek Aurora CS comes complete with the cytometer, fluidics, computer workstation and 2 x spectroflo software dongles; details of which are below:
		FLUIDIC RESERVOIRS 10 L sheath and waste fluid containers with level-sensing provided.
		WORK-STATION Work-station specifications may vary between laser configuration but as minimum, the workstation is as follows:
		OPERATING SYSTEM Windows® 10 Pro 64-bit
		PROCESSOR Intel® Core™ i7 processor, 3.6 GHz
		RAM 64 GB
		HARD DRIVE 500GB SSD and 1 TB SATA

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			VIDEO PROCESSOR NVIDIA® GeForce
			MONITOR Two 24" UHD 4K Monitors
			See Ref 1 – Cytek Aurora CS Brochure
4.	Pass/Fail	Machine	The instrument must fit on an existing bench top space with dimensions no greater than the work space (200x90cm (WxD)
			Yes
			⊠ Yes - Pass
			No – Automatic fail
			The space requirements for the Aurora CS are as follows:
			 Dimensions (W x D X H): 75 x 57 x 65 cm (shipping dimensions: 97 x 69 x 89cm) Instrument weight: 105 kg (shipping weight: 272kg)
			See Ref 4 – Cytek Aurora CS Site Planning Guide
ъ. Ъ	Pass/Fail	Software	The system must include specialist acquisition and analysis software packages required for system operation and data interpretation and capacity to export in a universal file format for use in other flow cytometry packages such as FlowJo
			Yes
			⊠ Yes - Pass
			No – Automatic fail

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6. Pass/Fail Software The system must include the capability, or sufficient software licenses, to install the analysis software multiple independent computer systems Yes Yes Yes Xes - Pass No - Automatic fail No - Automatic fail No - Automatic fail No spectroflo dongles are provided: 1x the instrument and 1 with the workstation and in addition, we have included 3 x additional spectroflo dongles as part of this tender at no extra cost. 7. Pass/Fail Warranty The equipment must come with a minimum of one year warranty including any planned service maintenance. Yes Yes Res - Pass In No - Automatic fail 7. Pass/Fail Warranty The equipment must come with a minimum of one year warranty including any planned service Yes Yes In No - Automatic fail In No - Automatic fail 7. Pass/Fail Marranty The equipment must come with a minimum of one year warranty including any planned service Yes Yes In No - Automatic fail In No - Automatic fail 12 No - Automatic fail 12 Passifie included in this warranty period. Pointing the warranty period. Perions are follown:				Yes, Spectrofio software is provided to allow for acquisition and analysis on the system; and data files can also be exported as FCS 3.1 (raw and unmixed) files to enable use on other flow cytometry software analysis packages such as FlowJo.
Pass/Fail Warranty	Ö	Pass/Fail	Software	The system must include the capability, or sufficient software licenses, to install the analysis software on multiple independent computer systems
Pass/Fail Warranty				Yes ⊠ Yes - Pass
Pass/Fail Warranty				No – Automatic fail
Pass/Fail Warranty				A total of 5 spectroflo software dongles have been provided; two spectroflo dongles are provided; 1 x with the instrument and 1 with the workstation and in addition, we have included 3 x additional spectroflo dongles as part of this tender at no extra cost.
Pass/Fail Warranty				
Yes Nes - Pass No – Automatic fail 12 months manufacturers warranty is included and this is initiated at the time of the installation; and y PM service visit is included in this warranty period. Following the warranty period, we offer a Premium Service Plan which is a continuation of the Warrar with parts and labour included, the cost of which is as follows:	7.	Pass/Fail	Warranty	The equipment must come with a minimum of one year warranty including any planned service maintenance.
 Yes - Pass No - Automatic fail No - Automatic fail To months manufacturers warranty is included and this is initiated at the time of the installation; and y PM service visit is included in this warranty period. Following the warranty period, we offer a Premium Service Plan which is a continuation of the Warrar with parts and labour included, the cost of which is as follows: 				Yes
 No – Automatic fail 12 months manufacturers warranty is included and this is initiated at the time of the installation; and y PM service visit is included in this warranty period. Following the warranty period, we offer a Premium Service Plan which is a continuation of the Warrar with parts and labour included, the cost of which is as follows: 				⊠ Yes - Pass
12 months manufacturers warranty is included and this is initiated at the time of the installation; and y PM service visit is included in this warranty period. Following the warranty period, we offer a Premium Service Plan which is a continuation of the Warrar with parts and labour included, the cost of which is as follows:				No – Automatic fail
Following the warranty period, we offer a Premium Service Plan which is a continuation of the Warrar with parts and labour included, the cost of which is as follows:				12 months manufacturers warranty is included and this is initiated at the time of the installation; and yes, a PM service visit is included in this warranty period.
				Following the warranty period, we offer a Premium Service Plan which is a continuation of the Warrantyl with parts and labour included, the cost of which is as follows:

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			After Warranty Service Contract – Premium
			N9-90069 – 1YR SVC Cytek Aurora CS-4-Laser (B/R/V/YG) – Premium (£29,694.00)
			If additional years of the Premium plan are purchased at the point of sale, discounts of up to 20% can be given.
œ.	Pass/Fail	Training	Please confirm that purchase will include instrument user training.
			Yes
			⊠ Yes - Pass
			No – Automatic fail
ດ້	For Informatio n	Training	If your response to the above question is yes, then please provide details of the training, how it will be conducted, any limitations to the number of UKHSA participants and what materials will be provided to the UKHSA at no further cost.
			Yes, there will be a minimum of 4 lab members for the training, depending on space of the room, more may be accommodated if safe to do so.
			In full, the training consists of the following:
			This program is in 2 parts. It is strongly recommended to attend the online learning first
			followed by hands-on training. This will give the user a strong understanding of concepts and
			practical application of sorting using spectral cytometry.

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Online learning
1. Introduction to Spectral Cytometry
 This interactive course introduces the user to Spectral Cytometry. The course is over
 several sessions to make it easier to attend online and absorb the material. These
 sessions are 3 sessions of 2 hours each or 2 sessions of 3 hours each for a total of 6
 hours of interactive training.
 a. Full spectrum cytometry definitions and identification
 b. Reference control optimization
 c. Panel design tools
 d. Data Analysis and troubleshooting.
2. Introduction to sorting
 This short interactive course will cover the basics of sorting theory. This session will
 be 2-3 hours.
a. Basic sort theory (Drop formation, Side stream formation, drop charging, conflict
resolution)
b. Sort Modes
Will cover Yield, Purity, Recovery, Sort efficiency, and how the different modes
 affect your sort.

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	Hands-on training
	1. Cytometer overview
	a. Instrument hardware and their functions
	b. Sorting module components
	2. Software overview
	Covers all the basic software components and controls
	3. Sorting workflow
	a. Startup
	b. QC
	c. Create experiment for sorting into tubes
	d. Setup instrument for sorting
	e. Sort samples and verify sort purity (using different sort modes)
	Go through the sort report
	f. Cleaning
	g. Shut down
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 a. Sorting into plates b. Index sorting b. Index sorting b. Index sorting b. Baily cleaning c. Baily cleaning b. Aseptic setup for sorting b. Aseptic setup for sorting c. Periodic Cleaning d. Provide the sorter if encountering basic issues such as clogs, stream, and droplet formation issues. Basic tips and tricks to get up and sorting quickly after an issue. d. Overview of NIH biosafety guidelines d. Overview of NIH biosafety guidelines 	4. Ad	4. Additional sorting options
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			i. Hood operation and maintenance
			See Ref 1 – Cytek Aurora CS Brochure
			See Ref 2 – Cytek Aurora CS User-Guide
10.	Pass/Fail	Compatibility	The equipment must be compatible with UK 230-volt mains electricity power sources using a 3-pin plug.
			Yes
			⊠ Yes - Pass
			No – Automatic fail
			Yes, the instrument and all its peripherals come complete with the standard 3-pin plug assembly for the UK.
11.	Pass/Fail	Compatibility	The equipment must be compatible with fixed biological materials prepared in 4% formaldehyde.
			Yes
			⊠ Yes - Pass
			No – Automatic fail
12.	Pass/Fail	Cost	The total cost of instrument, associated equipment and consumables must be < $\pounds325k$
			Yes
			X Yes - Pass

			No – Automatic fail
			Yes, the cost is less than £325,000.
			See Ref 5 – Quote Q-00031715
			Technical questions – 70%
	Weighting	Criteria	Question (s) - All questions will be scored out of a maximum of 4. See scoring criteria below.
13.	2%	Sustainability	What steps does your company take to limit/ minimise environmental impacts during the life cycle of your product or service in relation to energy, water use and waste management?
			Implement conservation techniques such as using less energy and less water at all Cytek manufacturing locations.
			Re-use materials, such as production scrap, for research and development purpose; rather than putting them into the waste stream.
			Well advanced production and Global supply chain planning to enable low CO2 emissions by utilizing ground and ocean shipments
			Identification and proper disposal of hazardous materials, in our US HQ we work with the following <u>Corporate eWaste Solutions Secure. Sustainable. Strategic. (cews.com)</u> to recyle E-Waste. (see picture attached, ref 6)
			Reduce sizing of Aurora Analyzer and Northern Lights Instrument Crate
			Establish a refurbish program for Cytek by implementing documented process or procedure. It is our policy to recycle/repurpose parts from old instruments, 95% of the instrument can be recycled through our refurbishment program.
			Continuously look for opportunities to recycle wooden instrument packaging and reduce the amount of materials used

Expand use of recycled packaging material across Cytek operations as well as Cytek global vendor network
Recycle printed papers and batteries
Active metal, carton box, pallet, and electronics recycling programs
Implement 5S concepts through manufacturing operations.
Please also find attached our Environmental policy (see ref 7) and Cost of ownership document (see ref 8).
The lifetime energy cost of a Cytek Aurora CS can be seen below based on 1500 hours (1 year) of use, as an example:
Lifetime energy cost of a Cytek Spectral Cytometer
Constants used for calculating energy cost
Electricity cost (p/KwH) (The average business electricity unit price in 2023) E0.313
Institutional average of active hours over a year 1500
Number of years 1
Energy Costing
Costing Variables
Energy Consumption (in Watts) 1,000.0
Number of units being bought 1
Total kWh for over lifetime of the system 1500.0
Expected lifetime energy cost £469.50

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Please explain how you would support UKHSA laboratories with reduction and disposal of waste including but not limited to plastic and chemicals in accordance with environmental regulations. See answer above, in addition:	(RoHS). RoHS is a directive from the European Union that restricts the use of certain hazardous outstances (RoHS). RoHS is a directive from the European Union that restricts the use of certain hazardous substances in electronic and electrical equipment. By working with vendors who are in compliance with RoHS, Cytek can ensure that the products purchased, and use are free of hamful substances, such as lead, mercury, cadmium, etc. This not only helps to protect the environment, but it also reduces the potential health risks associated with exposure to these substances.	Describe the commitment your organisation will make to ensure that opportunities under the contract help deliver at least two of the following Social Values themes as applicable	Please include: • your 'Method Statement', stating how you will achieve this and how your commitment meets the Award Criteria, and	 a timed project plan and process, including how you will implement your commitment and by when. Also, how you will monitor, measure and report on your commitments/the impact of your proposals. You should include but not be limited to: 	 timed action plan use of metrics 	 tools/processes used to gather data reporting 	 feedback and improvement transparency 	The below scoring methodology will be used: The response addresses the social value policy outcome and also shows in-depth market experience. – 4	marks The response addresses the social value policy outcome and also shows good market experience. – 3 marks
Sustainability		Social Value							
2%		%9							
4.		15.							

Themes		Policy outcomes
Theme 1	COVID-19 recovery	Help local communities to manage and recover from the impact of COVID
Theme 2	Tackling economic inequality	Create new businesses, new jobs and new skills
		Increase supply chain resilience and capacity
Theme 3	Fighting climate change	Effective stewardship of the environment
Theme 4	Equal opportunity	Reduce the disability employment gap
		Tackle workforce inequality
Theme 5	Wellbeing	Improve health and wellbeing
		Improve community cohesion
Equal Opportunity	tunity	
Cytec is an Ec creed, color, r sex, marital st characteristic this policy witt benefits, emp values. We pl represents ma ethical standa We will ensura	qual Opportunity Employer that c eligion, alienage or national orig tatus, veteran status, sexual orie protected by applicable federal, respect to recruitment, hiring, r loyee activities and general treat ace a high value on the unique p any different cultures, backgroun rds and a culture that values hole that individuals with disabilities	Cytec is an Equal Opportunity Employer that does not discriminate on the basis of actual or perceived race, creed, color, religion, alienage or national origin, ancestry, citizenship status, age, disability or handicap, sex, marital status, veteran status, sexual orientation, genetic information , arrest record, or any other characteristic protected by applicable federal, state or local laws. Our management team is dedicated to this policy with respect to recruitment, hiring, placement, promotion, transfer, training, compensation, benefits, employee activities and general treatment during employment. Inclusion and diversity are core values. We place a high value on the unique perspectives and ideas that they foster. The Cytek team represents many different cultures, backgrounds and viewpoints. As a company, we seek to maintain high ethical standards and a culture that values honesty, integrity and transparency in all that we do. We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the

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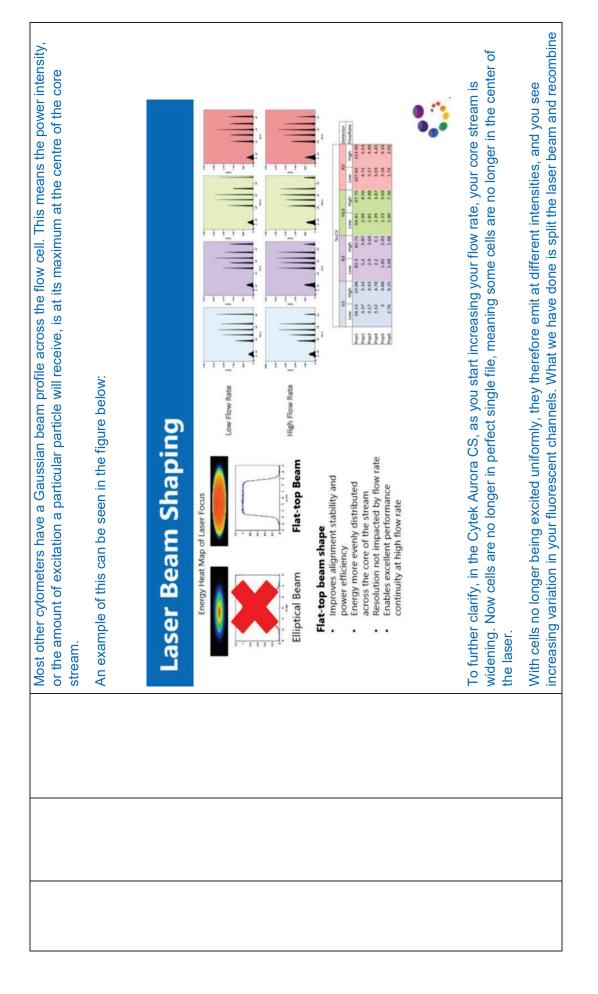
privileges of employment. Human Resources can be contacted when assistance is needed to perform job duties because of a physical or mental accommodation. By focusing on individual performance, as well as teamwork and collaboration, we believe that we foster an environment that helps employees excel as individuals and as team members. To further engage and incentivize our workforce, we offer programs and avenues for support, motivation and professional development. See attached also our Equal Opportunities Policy (see ref 9).	Fighting Climate change : Cytek considers environmental sustainability critical to our business and company strategy. During the last years we have been carefully considering the environment in all of our business operations including the energy that powers manufacturing and office facilities, the materials in our devices, the selection of suppliers that we do business with, and the health and safety of those who make and use our products. Cytek has an Environmental Sustainability plan (DOC-00525, Reve A, 04/06/2023, please find it attached) with our mission statements, our quality policy, and our detailed environmental roadmap with our goal to become carbon neutral by 2040. We will get there by reducing our emissions by 75% compared to today. Cytek is committed to investing in carbon removal solutions for the remaining emissions. As part of our long-term environmental strategy, we also intend to achieve ISO 14001 accreditation.	 COVID-19: Cytek has been leveraging previously optimized high parameter multicolor panels and our scientific and technical expertise to collaborate with over a dozen hospitals, medical schools, and university laboratories in Europe, the USA and China to immune profile COVID-19 patient samples: Our Applications team is helping with assay and data collection. Our Field Service team is prioritizing these sites to ensure that trials continue un-interrupted. Our Operations team in Fremont continues to support all these activities by keeping the supply chain running, ensuring existing instruments have the necessary replacement parts, and building additional instruments that will be shipped out to critical research sites.

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16.	20%	Lasers	We require an instrument with a minimum of Violet/Blue/Red for compatibility and transfer of existing panels designed from a spectral analyser. Additional lasers & upgradable options would be beneficial to panel expansion.
			Please describe the system excitation laser specifications, confirm the number of lasers included with the machine, its capabilities and upgrade options including the maximum capacity of lasers the system can accommodate. If they are upgradeable, please describe the pathways, options and additional costs.
			0-4 scoring
			5 lasers; (V/B/R/+/+) with sufficient description of the capabilities and details as set out above - 4 marks
			4 lasers; V/B/R/+) with sufficient description of the capabilities and details as set out above 3 marks
			3 lasers; V/B/R) <i>and upgradable/customisable</i> with sufficient description of the capabilities and details as set out above - – 2 marks
			3 lasers; V/B/R ONLY with sufficient description of the capabilities and details as set out above 1 mark
			2 lasers – 0 marks
			The proposed Cytek Aurora CS is 4L, with the capability of up to 48 fluorescent channels plus three scattering channels. With the addition of a fifth laser (UV) capability increases to 64 fluorescence channels, and this can be upgraded in the field at your site.
			Transfer of already established and validated spectral panels from a Cytek Aurora can be easily transferred with ease, and little to no further optimisation required.
			See Ref 1 – Cytek Aurora CS Brochure
			See Ref 2 – Cytek Aurora CS User-Guide
			See Ref 3 – Cytek Aurora CS Certificate of Uniqueness
			The Aurora CS is designed to leverage the paradigm-shifting technology onboard the Cytek Spectral Instruments (Aurora and Northern Lights) and deliver the sorting capabilities you have come to expect in a high-end sorter.

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optical design and unmixing algorithm provide scientists increased flexibility, enabling the use of a wide array of new fluorochrome combinations without reconfiguring the system for each application.
The state-of-the-art optics and low-noise electronics provide high resolution, high content and high sensitivity.
The Aurora CS contains a fixed optical assembly with the capacity to be configured with up to five spatially separated laser beams.
 The Laser delays are automatically adjusted during the daily instrument QC.
The system we are proposing for this tender bid is the Aurora CS 4 Laser platform (V, B, YG, R as detailed below:
Violet laser, 405nm: 100mW
Blue laser, 488nm: 50mW
Yellow-Green laser, 561nm: 50mW
Red laser, 640nm, 80mW
Other available laser upgrades:
Ultraviolet laser, 355nm: 20mW
The Aurora CS is fully field upgradable.
The Flat-top laser beam profiles with narrow vertical beam height is optimized for small particle detection, and this combined with a uniquely designed fluidics system, translates to outstanding performance at high sample flow rates.



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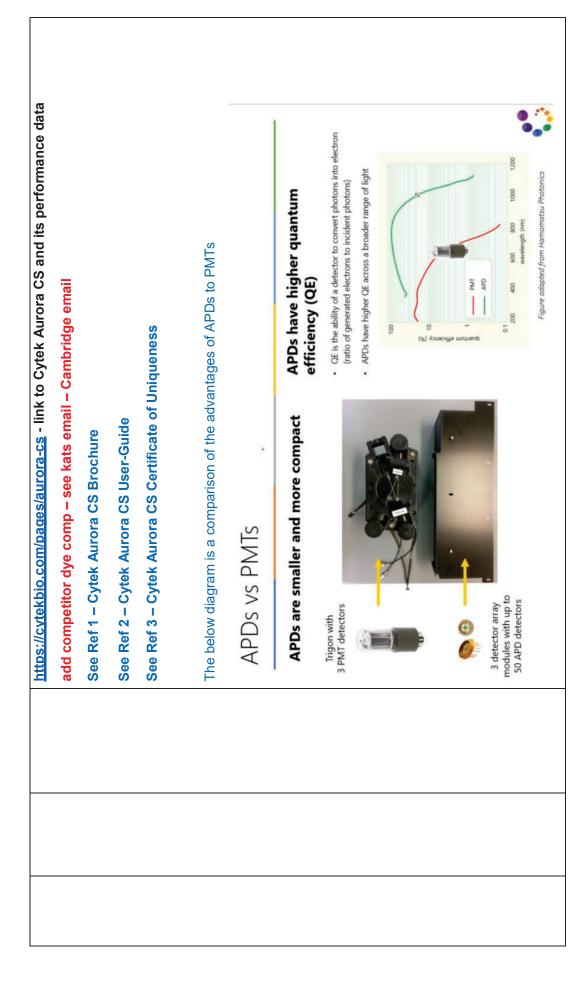
			it, creating a flat-top laser beam profile. With this, we are able to increase the flow rate from low (15 uL/min) to high (100 uL/min in plates) and see no impact on resolution across our many fluorescent detectors.
			The core stream excitation remains consistent across the beam in comparison to a Gaussian beam shape.
			Essentially, a flat top beam profile allows for improved stability across flow rates, all with the goal of better resolving dim populations.
17.	15%	Fluorescence detectors	Please describe the fluorescence detection capabilities, technology (photomultiplier tubes (PMT), avalanche photodiodes (APD) or equivalent) specifications and resolution of your machine, include details of the type and number of channels and the potential benefits or limitations of the systems employed:
			0-4 scoring
			>48 detectors which allows the high sensitivity and resolution between fluorochromes that have similar emission spectra – 4 marks
			36-48 detectors which allows the relatively high sensitivity and resolution between fluorochromes that have similar emission spectra – 3 marks
			24-36 detectors which allows the relatively low sensitivity and resolution between fluorochromes that have similar emission spectra – 2 marks
			12-24 detectors which allows low sensitivity and resolution between fluorochromes that have similar emission spectra – 1 mark
			>12 detectors which allows low sensitivity and resolution between fluorochromes that have similar emission spectra – 0 marks
			The Aurora CS uses APDs as its detection system, and employs FSP technology (Full Spectrum Profiling).
			Its optical design and unmixing algorithm provides you with increased flexibility, enabling the use of a wide array of new fluorochrome combinations without reconfiguring the system for each application. The state of the art optics and low noise electronics provide high resolution, high content and high sensitivity data acquisition.

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This means that the system delivers high resolution at the single cell level to resolve the most challenging cell populations, such as cells with high autofluorescence or low levels of expression of key biomarkers, regardless of assay complexity.
 It has the following Scatter profiles:
 FSC: High-performance semiconductor detector with 488 nm bandpass filter.
 SSC: Two high-performance semiconductor detectors with 405 nm and 488 nm bandpass filter.
The 4L Aurora CS is capable of up to 48 detection channels (48 fluorescence channels plus FSC blue laser SSC, and violet laser SSC) and is empowered by revolutionary technologies, including:
 Proprietary high sensitivity Coarse Wavelength Division Multiplexing (CWDM) semiconductor detector arrays enable efficient spectrum capture for dyes emitting in the 420-829 nm range.
 No filter changes are required for any fluorochrome excited by the onboard lasers.
 High bandwidth electronics design scalable up to 67 channels.
 Integrated HEPA filtration system as a first layer of protection from aerosols.
 Magnetically controlled plate sorting and smooth, easy to clean surfaces.
 The 4L Aurora CS that we are proposing has 48 detectors in the following set-up:
 Violet detector module: 16 channels unevenly spaced bandwidth from 420-829 nm
Blue detector module: 14 channels unevenly spaced bandwidth from 498-829 nm
 Yellow-Green detector module:
 10 channels unevenly spaced bandwidth from 567-829 nm

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			guration)	uc			Detector	filtare		Dangwigths	adjusted per	wavelength	to maximize light	colloction															
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		_	elow (n	rray	Center Wavelength (nm)	508	9 9	18t	519	660	878	215	738	702	612	c2)	200	615	829	£97	720	280	812	660	829	212	178	282	812
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652-82		l 365-8	n is det	tect	Laser					Blue									velow	Green							Red		
Red detector module: 8 channels unevenly spaced bandwidth from 652-829 nm		detector module: s unevenly spaced bandwidth from 365-829 nm	The Cytek Aurora detector array configuration is detailed below (note: this is the 5L configuration):	ytek Aurora (5L) detector arrays configuration	Wavelength End (nm)	360	435	620	465	528	356	105	677	705	765	795	828	4,15	451	405	518	531	590	008	58	706	735	596	929
bandwi		e: d bandw	rray con	a (51	Wavelength Start (nm)	99F	420	405	450	200	528	305	650	677	735	745	26	420	436	451	957	516	511	288	409	829	200	992	295
l <mark>e</mark> : spaced		detector module: s unevenly spaced	tector ar	uror	Bandwicith (nm)	15	2 2	13	15	28	28		27	58	30	30	N.	15	15	15	2 8	11	19	20	R 5	38	52	30	34
<mark>tor module</mark> : unevenly sp	on:	etector	urora de	cek A	Center Wavelength (nm)	372	402	40	458	514	542	192	664	160	750	780	812	428	643	12	805	55	185	598	615	289	720	280	812
etecto inels ui	Upgrade option:	iolet d	ytek Au	Cyt	Channel W	LV1	200	1/16	UVS	UN1	(VB	640	UNI	200	UN4	sun	0416	4	V2	64	2 5	8	14	64	01A	214	EIA	SUA	91A
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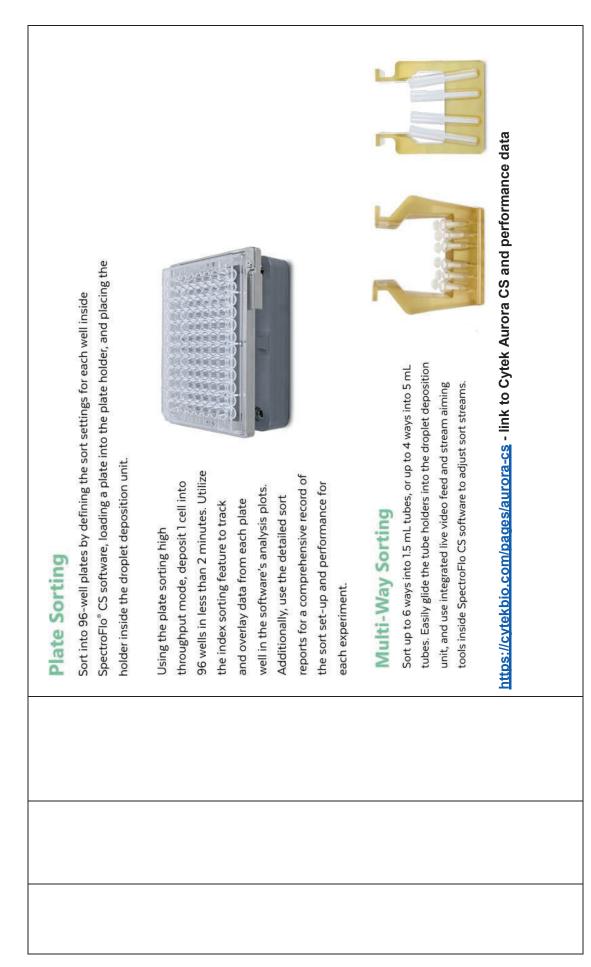


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		In developing a spectral instrument with so many detectors, size whilst maintaining performance is key, if we want to keep the instrument a manageable size, that fits in your lab / hood where there is often limited space.
		One of the main reasons we choose APD over PMT is because we care about its performance, your science and the combination of both.
		The graph on the right, is taken directly from the manufacturers of the optical detectors website, Hamamatsu, and you can see how APD performance compares to PMTs.
		Quantum efficiency is the ability of a detector to convert photons into electrons and ultimately into the electric signal you see on your monitor. So higher QE means the detector can detect dimmer signals.
		APDs also have higher QE than PMTs across a broader range of emission wavelengths, particularly in the red region.
18. 15%	Limitations regarding cell	Please confirm the capability for cell sorting. Include reference to the type and number of tubes and multi- well plates the system can sort into, automation, nozzles, and sort modes
	sorung	0-4 scoring
		Up to 6-way sorting into tubes and 96-well plate with index sorting with sufficient information and description as how the system operates – 4 marks
		Up to 4-way sorting into tubes and 96-well plate with index sorting with sufficient information and description as how the system operates – 3 marks
		Up to 6-way sorting into tubes with sufficient information and description as how the system operates – 2 marks

Up to 4-way sorting into tubes with sufficient information and description as how the system operates -1 mark . Up to 2-way sorting into tubes – 0 marks The Aurora CS has the capability of performing up to 6 way sorting tubes (1.5mL, 5mL and 15mL tubes) and / or 96- and 384-well plates with nozzle sizes ranging from 70um, 100um and 130um. You can choose from default nozzle sizes ranging from 70um, 100um and 130um. The and so the sorting inside SpectroFlo CS software for future re-use. The index sorting is detailed below: Variety of Nozzle Settings The ideal nozzle diameter for an optimal sort output depends on the size and fagility of the particles of interest. Choose from a 70 or 100 m default nozzle settings or customize and save your own setting inside SpectroFlo CS oftware for future reuse.
Up to 4-way sorting into tubes with sufficient information and desc mark Up to 2-way sorting into tubes – 0 marks The Aurora CS has the capability of performing up to 6 way sortin and / or 96- and 384-well plates with nozzle sizes ranging from 70 You can choose from default nozzle settings or customize and sa software for future re-use. The index sorting is detailed below: The index sorting is detailed below: Variety of Nozzle Settings The ideal nozzle diameter for an optimal sort output depends on the size and fragility of the particles of interest. Choose from a 70 or 100µm default nozzle settings or customize and save your own setting inside SpectroFlo CS software for future reuse.





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			See Ref 1 – Cytek Aurora CS Brochure See Ref 2 – Cytek Aurora CS User-Guide
19.	For	Limitations	Please describe the configuration and space requirements of the complete system.
	n	regaronng equipment configuration	We are proposing the Cytek Aurora CS 4L system, with Violet/Blue/Red/Yellow-Green configuration. This will give you the following detectors:
			Violet detector module: 16 channels unevenly spaced bandwidth from 420-829 nm
			Blue detector module: 14 channels unevenly spaced bandwidth from 498-829 nm
			Yellow-Green detector module:
			10 channels unevenly spaced bandwidth from 567-829 nm
			Red detector module: 8 channels unevenly spaced bandwidth from 652-829 nm
			FSC is a high-performance semiconductor detector with 488 nm bandpass filter
			SSC are two high-performance semiconductor detectors with 405 nm and 488 nm bandpass filters
			The space requirements for the Aurora CS are as follows: Dimensions (W × D × H): 75 × 57 × 65 cm Instrument weight: 105 kg

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	Further room requirements and considerations are as follows:
	POWER 100-140 VAC, 15A or 200-250 VAC, 10A
	HEAT DISSIPATION 1000 W with all solid-state lasers
	TEMPERATURE Outside of Biosafety Cabinet: 18–28°C Inside Biosafety Cabinet: 18–26°C
	HUMIDITY 20%-85% relative non-condensing
	<u>AIR SUPPLY</u> 551.5 to 586 kPa (80 to 85 PSI) clean dry air
	<u>AIR FILTERING</u> No excessive dust or smoke
	LIGHTING No special requirements
	Provide details of the system footprint with values provided for each component (cytometer, fluidics control, and IT peripherals) and indicate the level of integration of each component (i.e. integrated or external fluidics control or automated sample loader), system operational configuration (benchtop or floor standing).
	The space requirements for the Aurora CS are as follows:
	 Dimensions (W x D X H): 75 x 57 x 65 cm (shipping dimensions: 97 x 69 x 89cm) Instrument weight: 105 kg (shipping weight: 272kg)

	SAMPLE FLOW RATES Adjustable in increments of 7 μL/min from 10 μL/min to 80 μL/min
	ELUIDIC MODES Fluidics startup, Fluidics shutdown, SIT flush, Purge filter, Clean flow cell, Long clean, Sample line return
	SAMPLE INPUT FORMATS 12x75 mm or 15 mL polystyrene or polypropylene tube with sample mixing
	FLUIDIC RESERVOIRS 10 L sheath and waste fluid containers with level-sensing provided.
	WORK-STATION Work-station specifications may vary between laser configuration but as minimum, the workstation is as follows:
	OPERATING SYSTEM Windows® 10 Pro 64-bit
	PROCESSOR Intel® Core™ i7 processor, 3.6 GHz
	RAM 64 GB
	HARD DRIVE 500GB SSD and 1 TB SATA
	VIDEO PROCESSOR NVIDIA® GeForce
	MONITOR Two 24" UHD 4K Monitors
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			See Ref 4 – Cytek Aurora CS Site planning Guide
20.	For Informatio	Consumables	Please set out the consumables that will be required for the flow cytometer and if any of these can only be procured from yourself. Include details of any consumables that will be included with the initial installation
	c		Yes, the Aurora CS comes supplied with a starter kit containing SpectroFlo® QC Beads and SpectroSort Drop Delay Beads.
			The product code and cost of which are stated below:
			B7-10001 SpectroFlo® QC Beads £144.00
			B7-10006 SpectroSort Drop Delay Beads £148.00
			Sheath fluid -generic but we can also do and can supply this too:-
			 TNB-4600-L600 Sheath Fluid (30X) Size 600 ml £24.00
			Low-cost daily consumables included are required and these are standard reagents found in any lab; these are:
			 10% bleach 30% Contrad 70 Sterile Milli-Q water
			We also provide a broad selection of our full kit offering and these can be found here and can be ordered through your Cytek Sales Specialist, Asha Lad, <u>alad@cytekbio.com</u> .
			 <u>https://cytekbio.com/collections/kits</u> <u>https://cytekbio.com/collections/reagents</u> <u>https://cytekbio.com/collections/tonbo-reagents</u> <u>https://cytekbio.com/collections/thermo-fisher</u>

			https://cytekbio.com/collections/beads
			See Ref 1 – Cytek Aurora CS Brochure
21.	Pass/Fail	Lead time	This equipment must be delivered, installed, and paid by 31 st March 2024. Please confirm this and also describe the minimum lead time for the delivery and full implementation of the instrument. Yes. the timeline for delivered. installed and invoiced by 31 st March 2024 is achievable.
			The minimum lead time is 45 days and will be installed at a mutually convenient date within the date mentioned.
22.	5%	Software	To ensure efficient use of the system the capability to install analysis software on multiple independent computer systems will be beneficial. Please describe the IT system requirements, software licensing included (e.g. number of permitted installations) and any costs associated with multiple or future further licensing. What customer support provisions will be provided or available.
			Bidders proposal provides provision for unlimited installations and customer support - 4 marks
			Bidders proposal provides limited provision for further installations (4 -10) and customer support - 3 marks.
			Bidders proposal provides limited provision for further installations (up 4) and customer support - 2 marks.
			Bidders proposal provides no provision for further installations - 1 mark.
			We will provide 3 additional spectroflo licenses upfront initially, but more can be requested as and when required, free of charge.

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Customer After Sales Support
 Technical support includes the use and support or our Applications Team. Customer has access to a pool of more than 14 EMEA based Application Scientists with expertise in Spectral Cytometry. Our Technical Application Scientists can assist with data analysis, assay optimization and troubleshooting, and general scientific consultation.
Cytek also offers bespoke Panel design support, this is a tiered support system and includes the following: 1.Panel Check – TAS checks existing panels and offers suggestions to improve spread etc.
2. Unpaid Panel Design – Cytek will design a bespoke panel for the end user (up to 18 colours on 3 laser system, 25 colours on 5 laser instrument); Includes focused meetings between customer and panel design committee to discuss sample type, gating strategy and assess panel needs.
3. Paid Panel Design – For more complex panels, includes complete optimization of titrations and experimental design.
The IT requirements needed are as follows:
OPERATING SYSTEM Windows® 10 Pro 64-bit
PROCESSOR Intel® Core™ i7 processor, 3.6 GHz
RAM 64 GB
HARD DRIVE 500GB SSD and 1 TB SATA

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		VIDEO PROCESSOR NVIDIA® GeForce And 2 x spectroflo dongles are provided ; one with the instrument and one with the work-station.
		Moreover, customers can also use our Cytek Cloud to centralize the full spectrum panel design tools to build optimised panels and convert them into experimental templates that can then be seamlessly integrated into Cytek's acquisition software and used on the Cytek Aurora CS (and the Aurora analyser).
		Scalability is the hallmark of Cytek Cloud anyone can register for an account
		We will also initially provide you with a total of 5 free of charge SpectroFlo dongles to be used offline but unlimited additional licenses can be provided on request.
23. 5%	Training	If your response to the above question is yes, then please provide details of the training, how it will be conducted, any limitations to the number of UKHSA participants and what materials will be provided to the UKHSA at no further cost.
		There will be a minimum of 4 lab members for the training, depending on space of the room, more may be accommodated if safe to do so.
		In full, the training consists of the following:
		This program is in 2 parts. It is strongly recommended to attend the online learning first
		followed by hands-on training. This will give the user a strong understanding of concepts and
		practical application of sorting using spectral cytometry.

 Introduction to Spectral Cytometry This interactive course introduce: several sessions to make it easi 	
1. Introduction to Spectral Cytome This interactive course introduction several sessions to make it e	
This interactive course introduse introduse introduse introduse interactions to make it e	netry
several sessions to make it e	This interactive course introduces the user to Spectral Cytometry. The course is over
	several sessions to make it easier to attend online and absorb the material. These
sessions are 3 sessions of 2	sessions are 3 sessions of 2 hours each or 2 sessions of 3 hours each for a total of 6
hours of interactive training.	
a. Full spectrum cytometry de	spectrum cytometry definitions and identification
b. Reference control optimization	ation
c. Panel design tools	
d. Data Analysis and troubleshooting.	shooting.
2. Introduction to sorting	
This short interactive course wil	This short interactive course will cover the basics of sorting theory. This session will
be 2-3 hours.	
a. Basic sort theory (Drop form	a. Basic sort theory (Drop formation, Side stream formation, drop charging, conflict
resolution)	
b. Sort Modes	
Will cover Yield, Purity, Recove	Will cover Yield, Purity, Recovery, Sort efficiency, and how the different modes
affect your sort.	

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 4. Additional sorting options a. Sorting into plates b. Index sorting
5. Maintenance
a. Daily cleaning b. Aseptic setup for sorting
Discuss how to thoroughly clean the system to do aseptic sorts and verify system cleanliness
c. Periodic Cleaning
6. Troubleshooting This will enable the user to troubleshoot the sorter if encountering basic issues
such as clogs, stream, and droplet formation issues. Basic tips and tricks to get up and sorting quickly after an issue.
7. Biosafety

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a. Overview of NIH biosafety guidelines b. Biosafety hood option i. Hood operation and maintenance	Commercial/Cost - 30%	Please provide the TOTAL and cost breakdown of the proposed solution as per the mandated requirements. This must also include delivery, installation, training and a specified period of technical support. TEM COST (ex. VAT) Equipment 300,000 Consumables 500,000 Start-up kit) 5150 (white) Delivery 5,150 (white) Training Included in the equipment cost Other 1 year warranty, included in the equipment cost and is standard.	Workstation including 1 extra spectroflow software dongle
		Delivery & Installation	
		30%	
		24.	

		optional costs, please amend or adapt the table to provide line item detail if necessary									
3 x spectroflo dongles (free of charge)	305,650.00	ease amend or adapt	COST (ex. VAT)	B7-10001 – SpectroFlo® QC Beads £144.00	B7-10006 SpectroSort Drop Delay Beads £148.00	Sheath fluid - generic	TNB-4600-L600 Sheath Fluid (30X) Size 600 ml £24.00	£30.00	£26,694 (premium	ן שומוין If additional years	are purchased at time of purchase, a
Other	TOTAL	Additional optional costs, ple	ITEM	Consumables				Delivery	Service and maintenance		

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		discount of up to 20% can be given.
		Other
		Please note that the additional optional costs will not be factored into the evaluation of tender costs.
		The Tender with the lowest total Tender Sum/Total Price will automatically score MAXIMUM SCORE FOR PRICE. Thereafter each other Tender is compared against the lowest priced Tender in accordance with the following formula to arrive at a score to two decimal points: (A+B) x C = X
		Where: A = the lowest submitted Tender Sum of all Tenders B = the total Tender Sum submitted by Tenderer C = the maximum percentage score i.e. 40% X = the score for Price
		Worked example: Using a notional figure for illustrative purposes only of £60,000 for the lowest Tender price and a percentage weighting of 40% for price. Using the formula set out in paragraph above the lowest Tender price would be awarded a score of 40% for the Price evaluation and each other Tenderer would be scored as follows:
		TENDERER PRICE SCORE FOR PRICE 1 £60,000 (A) 40% 2 £70,000 (B) 34.28% 3 £80,000 (B) 30% 4 £90,000 (B) 26.67%
		Please ensure that best delivery timescale is included in your Commercial submission.
	Score	Description

4	High degree of confidence that the Potential Provider's proposal will meet the requirements, demonstrated through a very good understanding of the issues and what is being asked for. Proposals set out how and what will be delivered.
ო	Response provides The Authority with a good level of confidence that the Bidder's proposals will meet The Authority's requirements set out in the specification and the response demonstrates across the whole of the response a good understanding of the issues under the contract and what is being asked for. The proposal sets out a satisfactory level of detail and clarity across most of the response with some relevant reference to the specification.
2	Generally, understands and addresses issues appropriately. Some areas of misunderstanding, provide a low level of detail, and/or provide more of a "model answer" than a true commitment, so only provides some confidence they will deliver requirements.
~	Some misunderstandings and a generally low level of information and detail provided. Fails to meet the requirements in many ways and/or materially in one or more ways and provides insufficient confidence of ability to meet and deliver the requirements.