



PO Box 113
Wotton under Edge
Gloucestershire
GL11 9BP



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18th February 2022

Specification for the provision of an accessible gender-neutral toilets with a baby changing area with the capability for the unit to be converted to include a Changing Places Unit

Kingswood Parish Council (KPC) is asking for you to tender for the provision of the above in an exciting project to ensure that the Kingswood Community area is a fully accessible space for all those who wish to use it.

KPC has put together the following outline specification together with its reasons. Final specification for the building materials to be discussed. KPC wish to ensure that the carbon footprint of this unit is zero or negligible.

Toilet Specification

Unit to include	Reason
2 fully accessible gender-neutral toilets.	Accessible toilets to ensure that toilet provision is available for all. Two toilets to ensure that the future needs of the community area are considered.
The unit to be constructed with a storage area to allow for conversion into a Changing Places Unit at a later date.	The later addition of a Changing Places Facility is to ensure that the community space is available for all including those with severe physical disabilities.
Baby changing unit either in a separate area or in one of the toilets.	Baby Changing unit to be included either as a separate space or in one of the toilet units.
Service cupboard area for storage	No current field storage for hand sanitiser, litter pickers brush etc.
Notice board area perhaps under roof cover.	Display/noticeboard on outside of unit.

Height of all facilities in all toilets to be accessible to all.	To enable use by children, elderly and disabled who do not require the Changing Places facility.
Door on a timer for opening and closing. Radar key for the Changing Places unit.	To enable remote opening and closing depending on agreed hours. The radar key would always allow access to the Changing Places facility.
A counter on the doors of the facility.	To enable us to assess the use of the facility.
Toilet to be accessed free at point of use.	Community toilet for all users of the field.
Sloping roof to encourage the runoff rainwater and to deter children from climbing on the roof.	To enable the collection of rainwater to be re used within the facility. To ensure that there is no access to the roof for children using the field.
Toilet to be moulded with no moving parts. Hygienic water soap and drying facility to cut down on cross infections and wastage.	Cuts down on damage and vandalism. Wallgate provision in toilets with the parish.
Units to be easy to clean with floor drainage.	To keep cleaning costs down.
Lighting inside and outside to be on a timer. Lighting outside should be low level so as not to cause light pollution or disturbance to neighbouring properties.	To ensure the safety of all who use the facilities
Low level heating on a timer and thermostat to ensure the pipes do not freeze.	To ensure the facility can be used in all weathers.
To consider renewable energy for the power such as Solar, Wind Ground Source, as appropriate for the facility.	To reduce the carbon footprint.
The capture of rainwater to be reused with the water system	To reduce the use of mains water used and the carbon footprint.
There is existing water and sewage at the site. A separate independent connection to be made for this unit.	To ensure the KPC is accountable of its own water and sewage use.
There is an existing electric supply at the village hall. A separate independent connection to be made.	To ensure the KPC is accountable for its own electricity use.
CCTV provision attached to the rear of the unit. The space for cabling to be considered within the specification.	To help combat any vandalism or anti-social behaviour and to link with existing CCTV system.
The footpath to the unit to be constructed to ensure that wheelchair access can be maintained in all weathers and the surface is non slippery and not prone to puddling.	To ensure access to be maintained in all weathers.

Part of the current metal fencing to be removed to allow open access. The fencing to be used to close off the Play equipment area. A gate to this area to be included	To allow for access directly from the hard standing for mobility scooters, wheelchairs and access on foot in a safe manner in all weathers.
Unit to sit sympathetically within the rural setting of the community playing field and to not overshadow the neighbouring properties.	To sit within the environment and to have no impact on neighbouring properties and to have a Low carbon footprint.
Electric Charging Points for mobility scooters.	The provision to charge a mobility scooter at the playing field to ensure that it is accessible to all.
Contractor to apply Stroud District Council for full planning permission.	Contractor will have all details in respect of the specification.
Project to be completed by December 2022.	To comply with Section 106 criteria.

Contractors must comply with the following:

- Any contractors employed by Kingswood Parish Council shall be responsible for conducting themselves safely at all times and in complying with the Parish Council's Health & Safety Policy.
- Any work carried out must be fully in compliance with statutory legislation and Codes of Practice to ensure the health and safety of their own employees and others on and off site.
- All work must be undertaken in a Covid 19 Secure manner and a Covid 19 Risk Assessment completed
- All tools and equipment that they bring onto site must be safe and in sound working order. All necessary guards and safety devices must be in place and necessary certificates must be available for checking.
- Any injury sustained whilst on site must be reported to the Parish Clerk immediately.
- All electrical equipment must have a valid Portable Appliance Test certificate.
- The contractor must carry public liability insurance of £5,000,000.
- Contractors must provide written risk assessments and method statements where necessary, before commencing work for or on behalf of the Parish Council.

Submitting a Tender

- All tenders to be submitted by post to Clerk to Kingswood Parish Council, PO Box 113, Wotton under Edge, GL11 9BP.
- Tenders to be marked clearly with the following: **Confidential Toilet Tender**
- **The tenders need to be sent by post in the 1st instance to be received by Wednesday 30th March 2022.**
- Tenders to be emailed to the Clerk@kingswood Parish council.gov.uk by 9am **Thursday 31st March 2022** to allow for the details to be shared with councillors after the postal submissions are opened in accordance with Financial Regulations by the Clerk and two Councillors.