

DPS Schedule 6 (Order Form and Order Schedules)

Order Form

ORDER REFERENCE: 23-24/031

THE BUYER: Department for Education

BUYER ADDRESS Sanctuary Buildings, 20 Great Smith St,
London SW1P 3BT

THE SUPPLIER: Verian Group UK Limited

SUPPLIER ADDRESS: 4 Millbank, London, England, SW1P 3JA

REGISTRATION NUMBER: 13663077

DUNS NUMBER: 228340905

DPS SUPPLIER REGISTRATION SERVICE ID: SQ-A7EB6N8

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **10 October 2024**. It's issued under the DPS Contract with the reference number **RM6126 CCS Research & Insights Marketplace DPS** for the provision of a **PE, sport, and physical activity research and evaluation programme**.

DPS FILTER CATEGORY(IES):

Education, Training and Employment: *Primary, Secondary*

Research Methods: *Mixed method (qualitative and quantitative)*

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**



DPS Joint Schedule
1 - Definitions v1.0.1

3. DPS Special Terms



2023 11 06 - Special
Terms_KPQIS YR v3.d

4. The following Schedules in equal order of precedence:

- Joint Schedules for **23-24/031**

- Joint Schedule 2 (Variation Form)



DPS Joint Schedule 2
- Variation Form v.1.0

- Joint Schedule 3 (Insurance Requirements)



DPS Joint Schedule
3 - Insurance Requir

- Joint Schedule 4 (Commercially Sensitive Information)



DPS Joint Schedule
4 - Commercially Ser

- Joint Schedule 5 is covered in '6.'
 - Joint Schedule 6 (Key Subcontractors)



DPS Joint Schedule
6 - Key Subcontractc

- Joint Schedule 10 (Rectification Plan)



DPS Joint Schedule
10 - Rectification Pla




- Joint Schedule 11 (Processing Data)

DPS Schedule 6 (Order Form and Order Schedules)






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DPS Joint Schedule
11 - Processing Data

- Order Schedules for **23-24/031**
 - Order Schedule 1 (Transparency Reports)
 - 
 - DPS Order Schedule
1 - Transparency Rep
 - Order Schedule 2 (Staff Transfer)
 - 
 - DPS Order
Schedule 2 - Staff Tr
 - Order Schedule 3 (Continuous Improvement)
 - 
 - DPS Order
Schedule 3 - Contin
 - Order Schedule 4 is covered in '7.'
 - Order Schedule 5 (Pricing Details)



- Order Schedule 7 (Key Supplier Staff)
 - 
 - DPS Order Schedule
7 - Key Supplier Staff
- Order Schedule 9 (Security)
 - 
 - DPS Order
Schedule 9 - Security
- Order Schedule 10 (Exit Management)
 - 
 - DPS Order
Schedule 10 - Exit M
- Order Schedule 15 (Order Contract Management)
 - 
 - DPS Order Schedule
15 - Order Contract M
- Order Schedule 20 (Order Specification)
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DPS Schedule 6 (Order Form and Order Schedules)

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RM6126 DPS Core
Terms v1.0.pdf

5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126 CCS Research & Insights Marketplace DPS**



DPS Joint Schedule 5
- Corporate Social Re:

7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.



DPS Order Schedule
4 - Order Tender v1.0

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

Special Term 3. Departmental Security Standards for Business Services and ICT Contracts

ORDER START DATE: **10 October 2024**

ORDER EXPIRY DATE: **31st March 2026**

ORDER INITIAL PERIOD: **1 year 6 months**

REVIEW POINTS: Dates to be agreed. Decision criteria and process set out below, agreed over email.



PESSPA eval
contract - review po



RE PESSPA eval
contract.msg

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

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The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

██████████

ORDER CHARGES

Order contract expenditure shall not exceed **£349,836.75 excl. VAT.**

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Via BACS upon submission of correctly completed invoice against payment milestones included in this contract.

BUYER'S INVOICE ADDRESS:

Department for Education, Sanctuary Buildings, Great Smith Street,
London SW1P 3BT

Invoices must be submitted in pdf format, state the Purchase Order number (provided separately to this form), and sent via email to

AccountsPayable.OCR@education.gov.uk

BUYER'S AUTHORISED REPRESENTATIVE

██████████

BUYER'S ENVIRONMENTAL POLICY

Department for Education Sustainability and Climate Change Strategy, 21 April 2022, available online at [Sustainability and climate change strategy - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/105444/Department_for_Education_Sustainability_and_Climate_Change_Strategy.pdf)

BUYER'S SECURITY POLICY

Department for Education Personal Information Charter, available online at: [Personal information charter - Department for Education - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/105444/Department_for_Education_Personal_Information_Charter.pdf)

SUPPLIER'S AUTHORISED REPRESENTATIVE

██████████

SUPPLIER'S CONTRACT MANAGER

██████████

PROGRESS REPORT FREQUENCY

The Supplier shall provide the Buyer with written progress updates every week.

PROGRESS MEETING FREQUENCY

The Supplier shall attend progress meetings with the Buyer at least every 4 weeks, likely to be fortnightly throughout most of the project.

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KEY STAFF

Name	Role	Business Address	Email Address
██████████	Project Director	4 Millbank, London, SW1P 3JA	██████████
██████████	Project Manager	4 Millbank, London, SW1P 3JA	██████████

KEY SUBCONTRACTOR(S)

Name	Purpose
██████████	██████████

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

See details in Joint Schedule 4

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	