



**ORC international Ltd**  
**186 City road,**  
**London,**  
**EC1V 2NT**

Attn: **REDACTED TEXT**

11/12/2017

Procurement ref: CCCO17A47

Dear Sir/Madam,

**Award of contract for the supply of a survey for the Government Communication Survey on staff Modern Communications Operating Model (MCOM) skills.**

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Cabinet Office (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you. The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence 12<sup>th</sup> day of December 2017 and the Expiry Date will be the 12th day of December 2018. The Authority reserves the option to extend the call-off contract by one (1) period of one (1) year. The total contract value shall be £100,000.00 including all extension options.

This procurement activity was a further competition under the UKSBS Market Research Framework Lot 4 – Performance/Reputation Audit and Customer / Stakeholder Satisfaction and the framework Terms and Conditions shall apply. A copy of the framework call-off Order Form is provided with this Award Letter and references those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Cabinet Office

**REDACTED TEXT**

Category Sourcing Specialist

**REDACTED TEXT**

11/12/2017