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| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea SA6 7JL | |
| Phone: | 01792 761454 |
| www.gov.uk/browse/driving | |
| @dvlagovuk | |
| Your ref: | PS/22/42 |
| Our ref: | PS/22/42 |
| Date: | 12th July 2022 |

Xxxxx redacted under FOI Section 40

SOM Enterprises Ltd,

2 St Andrews Place,

London,

NW14LB

Dear Xxxxx redacted under FOI Section 40,

**CONTRACT REFERENCE NUMBER: PS/22/42**

**CONTRACT TITLE: Provision of Appraisals for Medical Advisors**

I refer to my letter dated 1st July 2022. I am writing to confirm that the standstill period has now ended.

On behalf of the Secretary of State for Transport, I accept your tender dated **16th June 2022** for the above contract. This letter and the documents listed below form a binding contract between you and the Driver and Vehicle Licensing Agency (DVLA).

1. Your tender bid dated 16th June 2022
2. Specification
3. Mid-Tier Contract Terms and associated schedules (Annex 11 of the Specification Document)
4. Award Letter

The period of the contract will be 2 years**,** commencing on **12th July 2022** and expiring on **11th July 2024**, with an option to extend for a further period of 12 months, taking the contract expiry date to **11th July 2025.**

The Firm Price for the Contract is **£78,250.00**, excluding Value Added Tax.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA’s Invoicing Procedures below.



**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

Please contact the Contract Owner Xxxxx redacted under FOI Section 40 on email: Xxxxx redacted under FOI Section 40, to discuss arrangements for commencement of the contract.

Please complete the questionnaire at Annex A and return to the email address below.

Please sign the Award Form and return to be at the email address below.

Yours sincerely,

|  |
| --- |
| Xxxxx redacted under FOI Section 40 |
| Commercial Advisor |
| Commercial Directorate |
| Xxxxx redacted under FOI Section 40  **On behalf of the Secretary of State for Transport** |
|  |

Accepted for and on behalf of SOM Enterprises Ltd by:-

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Capacity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_