|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Summary Information**   |  |  | | --- | --- | | Reference number |  | | Notice Title | HMRC Payroll Interface requirements and low-level design – BizTalk/Azure training – Support current Integration Applications. | | Quotation request date | 30/11/2017 | | Closing date | 07/12/2017 | | Anticipated contract start date | 01/01/2018 | | Anticipate contract end date | 01/03/2018 | | Is this a smaller part of a primary contract | No | | Lowest value (£) | £25,000 | | Highest value (£) | £80,000 | | Is it suitable for SME and/or VCSE | SME | | CPV Code (if known) | Not known | | | | |
| Officer Name | Alla Hill | Phone | 020 7926 1295 |
| Directorate | Corporate Resources | Address | Olive Morris House (2nd floor), 18 Brixton Hill, London, SW2 1RL |
| Team or Section | Business Transformation | E Mail | ahill@lambeth.gov.uk |
|  | | | |

The London Borough of Lambeth Needs to Procure: ­

|  |  |
| --- | --- |
| **Quantity** | **Description** |
|  | |
|  | HMRC Payroll interfaces requirements and design – BizTalk/Azure training – Support current Integration Applications. |
|  | |
| **Payment Terms:** | Fixed Price for the total project, invoiced monthly |
| **Any Other Conditions:** | * Must have experience working for Government or Local Councils * Must have experience working with Azure Logic Apps, APIM, Service Bus, VSTS, BizTalk 2016, WCF, .NET, ESB Framework and BizTalk Deployment Framework. * Experience with Active Adapter implementation * Test driven development approach * Providing ongoing support and training to an in-house FTE * Must have experience installing and fully configuring BizTalk360. * Supplier must have inhouse ability of migrating BizTalk code to Logic Apps * Microsoft and BizTalk 360 Certified Partner accreditation * Total duration of project maximum 3 months, failure penalties to be included in the contract * All delivery resources based in the UK |
|  | if Development Guidance document provided this will help |
| **Lambeth’s Standard Terms and Conditions of Contract:** | Please refer to Consultancy Contract template |
| **Quotation Evaluation Methodology:** | Price + QualityLowest price |

|  |
| --- |
| **Description (Specification)** |
| London Borough of Lambeth (LBL) is seeking a Service Provider with the appropriate Integration experience and competitive pricing to document the requirements and final low-level design of the interfaces required to migrate the current HMRC payroll interfaces onto the new Government Gateway Services.  As part of the engagement onsite training for Lambeth integration staff of BizTalk 2016, ESB Toolkit, Visual Studio Team Services, Biztalk360, TDD & Developer Best Practices, Logic Apps, API Manager & Service Bus.  Support of the current 5 BizTalk applications is required  Service Providers will be required to submit their quotations [using the template below], in order that a comparison between providers can be made, as part of the assessment of responses.  Please respond by email to [ahill@lambeth.gov.uk](mailto:ahill@lambeth.gov.uk), restricting your narrative response no more than four sides of A4 paper (in addition to timescales and resource schedule chart), closing day is Thursday 7th November 2017 at midday |
| **Evaluation Criteria** |
| The evaluation will be based on your price proposal and on your Project plan and method of working evaluated as 65% Price and 35% Quality. |
| **Requirements** |
| The supplier must attach an outline Project management implementation plan, which includes the major tasks, timescales and resource schedule (top level Gantt chart is acceptable).  The successful supplier will be expected to:  - Detail all resources assigned to project.  - Onsite consultancy and staff training/mentoring  - Provide support of our BizTalk 2016 applications.  - Use testing driven approach – please outline your approach and tools used  - Please provide details of previous companies BizTalk integration work was delivered (name, scope of the services, duration of engagement, cost, contact details)  Please describe the proposed method of working with the client to ensure complete and satisfactory delivery including your working arrangements to deliver the solution. This needs to describe planned time on project and phases, with key milestones, methodology, and mechanisms for monitoring progress and performance. In order to understand the level of complexity and competency please describe a complicated piece of BizTalk integration work delivered and how the challenges were overcome.  Please restrict your narrative response to no more than four sides of A4 paper (in addition to timescales and resource schedule chart) |
|  |
| **Please see Consultancy Contract template** |

Note to Suppliers

Please use the following page to provide details of your offer to the Council. Prices should be shown exclusive of VAT and inclusive of carriage and delivery and all discounts.

Supplier are required to complete and return the below declaration. Quotes will not be accepted unless it is fully completed.

Quotation Submission

For Completion by the Supplier

|  |  |  |  |
| --- | --- | --- | --- |
| **(Supplier Name)** | | | |
|  | | | |
| Quotation Submission Date: |  | | |
| Contact Name: |  | Phone: |  |
| Department (if needed): |  | Fax: |  |
| Address: |  | E Mail: |  |

Our firm does hereby offer to supply the following supplies / services [please delete as appropriate] as per the delivery schedule above. We include the fixed prices in the table below; prices shown are exclusive of VAT and inclusive of carriage and delivery and all discounts:

[Please provide a total lump figure for the provision of service for the duration of work]

This quotation will remain valid until [insert date], from the Quotation Submission Date above.

Supplier Declaration

After you have completed this form, please read the statements below and agree to the following statements:

* I have read and understood Lambeth’s procurement guidance for suppliers, [“Selling to the Council”](http://www.lambeth.gov.uk/business-services-rates-and-licensing/selling-services/sell-goods-and-services-to-the-council-guide)
* I accept the Terms and Conditions indicated on this form
* If I am selected to provide the above services and/or supplies this form and the information on it will form part of my contract with the London Borough of Lambeth
* If I am selected to provide the above services and/or supplies I will complete the Council’s Supplier Self Certification form. Failure to complete this form will result in my quotation not being accepted
* Lambeth is under no obligation to accept the final results of the quotation competition or the lowest price for any particular item submitted by a supplier
* Non-delivery of services or products will result in non-payment by the Council
* False representation could result in de-selection from any competition or termination of contract
* It is a criminal offence to give or offer any gift or consideration whatsoever as an inducement or reward to any servant of a public body. I understand that any such action will empower the Council to cancel any contract or commission currently in force and may result in my exclusion from future work
* Lambeth has the right to use this information for the prevention and detection of fraud

If you understand and agree to these statements please check the box below. By checking the box you also certify that the information you have supplied is accurate to the best of your knowledge, has been prepared by your firm with the absence of collusion and that you accept the conditions and undertakings in this form. If you do not check the box you will not be able to work with the London Borough of Lambeth:

Yes